



# The Town of Hilton Head Island Development Review Team Meeting

Thursday, May 25, 2023 at 1:30 p.m.

Conference Room 4

## AGENDA

---

*As a courtesy to others please turn off / silence mobile devices during the meeting.*

**Staff Meeting Facilitator: Brian Eber, Development Services Manager**

1. **FOIA Compliance:** Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

2. **DPR-000784-2023 – Holiday Inn Express**

Wood and Partners on behalf of their client are proposing a renovation and addition to the existing Holiday Inn Express. The proposed renovation and additions are intended to improve guest experience by locating all amenities and services to the main hotel building and modernize the ancillary functions of the hotel with more efficient systems. No additional hotel rooms are to be added in this project, and the existing amenity center is not a part of this project and will be repurposed at a later date. The property is zoned Resort Development District (RD) and is located at 10 Tanglewood Drive, also known as parcel number R553 018 000 0230 0000.

**Project Manager: Trey Lowe**

**Start time: 1:30 pm**

**NOTE:** The applicant or representative of the proposed project must be present at this meeting in order to receive comments from Town Staff. If you cannot be present, please notify Brian Eber at (843) 341-4682 prior to the scheduled meeting.

**A quorum of Town Council may result if four (4) or more members are in attendance of this meeting.**