



The Town of Hilton Head Island
Parks & Recreation Commission Meeting
Thursday, June 8, 2023, at 3:30 p.m.

AGENDA

The Parks & Recreation Commission meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers.

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
4. **Roll Call**
5. **Presentation of the Town's Crystal Award to outgoing Commission Chairman Butch Kisiah – Shawn Colin**
6. **Approval of Minutes**
 - April 6, 2023
7. **Appearance by Citizens**

Citizens may submit written comments via the ([Town's Open Town Hall Portal.](#)) The Portal will close at 4:30 p.m., the day prior to the scheduled meeting. Comments submitted through the Portal will be provided to the Commission and made a part of the official record.
8. **Reports**
 - a) **Parks Maintenance and Operations Update – Aaron Black**
 - b) **Island Recreation Association Update – Frank Soule**
9. **Unfinished Business**
10. **New Business**
11. **Updates**
 - a) **Staff Report – Taylor Ladd**
12. **Park Commissioner Comments**
13. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



**Town of Hilton Head Island
Parks & Recreation Commission
Regular Meeting
Thursday, April 6, 2023 – 3:30 p.m.
MINUTES**

Present from the Commission: Ray Kisiah, Chairman; William Zurilla, Vice-Chairman; Christina Kristian; Mike Manesiotis; John Parsons

Absent from Commission: Jack Daly, Thomas Dowling

Present from Town Staff: Jennifer Ray, *Capital Program Manager*; Aaron Black, *Facilities Manager*; Erik Ladd, *Project Manager*; Natalie Harvey, *Director of Cultural Affairs*; Michael DeMaria, *Beach Operations Manager*; Karen Knox, *Senior Administrative Assistant*; Brian Glover, *Administrative Assistant*

Present from Town Council: Glenn Stanford, Tamara Becker

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Roll Call

As noted above.

5. Approval of Minutes – January 12, 2023

Commissioner Parsons moved to approve the Minutes of January 12, 2023. Commissioner Manesiotis seconded. The motion passed with a vote of 5-0-0.

6. Appearance by Citizens

Many comments were received on the Town's Open Town Hall Portal. These comments were sent to the entire Commission and will be made part of the official record.

7. Reports

a. Parks and Beach Update – Aaron Black

Mr. Black provided an introduction for new members of the Facilities team. Additionally, he covered the progress of Heritage preparations and an overview of the park projects.

8. Unfinished Business - None

9. New Business

a. Islander’s Beach Park Master Plan – Jennifer Ray

Ms. Ray provided the presentation as included in the packet. Following her presentation, she answered several questions from the Commission. The Commission asked about the number of spaces, buffer zone sizes, angled parking spaces, the fenced playground, the sea turtle attraction, bike parking, and required parking spaces.

Many citizens spoke about the topic, primarily about the angled street parking spaces.

Commissioner Kristian moved to recommend the Plan to Town Council. Commissioner Manesiotis seconded the Motion. The Commission began a discussion on the Plan. Commissioner Kristian amended her Motion to include the exclusion of street parking from the Plan. Commissioner Manesiotis seconded the amendment. The Motion passed with a vote of 5-0-0.

Commissioner Parsons moved for reconsideration of the previous Motion. Commissioner Zurilla seconded. The Motion was carried with a vote of 5-0-0.

Chairman Kisiah asked for a Motion to approve the Master Plan with two changes: removing the street parking and tabling the crosswalks. Commissioner Kristian moved to approve as stated. Commissioner Manesiotis seconded. The Motion was carried with a vote of 5-0-0.

b. Patterson Family Park Master Plan – Erik Ladd

Mr. Ladd provided the presentation as included in the packet. After the presentation, he clarified a few details for the Commission. The topic was opened for public comment.

Mr. Babel made several comments about the possibilities at the park.

Commissioner Kristian moved to approve as submitted. Commissioner Zurilla seconded. The Motion was carried with a vote of 5-0-0.

c. Shelter Cove Expansion Master Plan – Erik Ladd

Commissioner Manesiotis recused himself for this agenda item.

Mr. Ladd provided the presentation as included in the packet. The Commission asked several questions about the project. These included questions about the shelter cove tree house, privacy concerns, walking path construction, and colors used on the playground.

Commissioner Zurilla moved to approve as presented. Commissioner Kristian seconded. The Motion was carried with a vote of 4-0-1.

10. Updates

a) Staff Report – Taylor Ladd

Ms. Ladd was not present. Ms. Ray provided the report as included in the packet. She covered the progress of Shelter Cove, Islanders, and Patterson. Additionally, she answered questions from the commission about the Mid-Island Tract.

11. Park Commissioner Comments

12. Adjournment

The Meeting was adjourned at 5:19 p.m.

Submitted by: Brian Glover
Administrative Assistant

Approved: [Date]