

# FY 2023 Proposed Consolidated Budget



Town of Hilton Head Island, SC Municipal Government

# Town of Hilton Head Island

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## FY 2023 PROPOSED CONSOLIDATED BUDGET

### **MAYOR**

John J. McCann

### **MAYOR PRO TEMPORE**

William D. Harkins, Ward 2

### **TOWN COUNCIL MEMBERS**

Alex Brown, Ward 1

David Ames, Ward 3

Tamara Becker, Ward 4

Thomas W. Lennox, Ward 5

Glenn Stanford, Ward 6

### **TOWN MANAGER**

Marc Orlando, ICMA-CM

# Town of Hilton Head Island

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## FY 2023 PROPOSED CONSOLIDATED BUDGET OUTLINE

- ❑ Town of Hilton Head Island Economic Factors
- ❑ FY23 Budget Goals
- ❑ FY23 Proposed Budget Overview
- ❑ FY23 Budget Review & Approval Process

# Town of Hilton Head Island

## 4 STEPS TO SUCCESS FOR BUDGETING DURING A CRISIS



### STEP 1



#### UNDERSTAND THE NEXT SIX TO 18 MONTHS

**Forecast** how revenues will be affected by the pandemic-induced economic downturn.

**Develop** a range of scenarios (i.e., no recession forecast; recession forecast) tied to assumptions (i.e., magnitude and duration of losses, by source by fiscal year; pre-recession growth rates by revenue source) about the downturn's severity.

**Determine** how soon General Fund resources might be depleted.

### STEP 2c



#### REDUCE MATERIALS OR CONTRACTOR COSTS

**Close** facilities where social distancing isn't possible.

**Eliminate** lower-value or no-use programs.

**Review** contractor costs and re-negotiate, if possible.

### STEP 3



#### COMMUNICATE AND ENGAGE

**Use** video conferencing, Facebook Live, and other technology to keep your elected officials, employees, and community members informed and to receive feedback.

**Technology** allows new voices to participate.

**Use** social media and your community's website to provide updates.

### STEP 4



#### SUPPORT DECISION MAKING

**Understanding** impacts to revenues and possible scenarios is key to good decision-making.

**Solutions** supported by governing body form the basis action.

### STEP 2a



#### REDUCE SPENDING

**Reduce** capital asset investments.

**Defer** some purchases.

**Improve** capital project management.

**Reexamine** maintenance and replacement standards

### STEP 2b



#### FIND NEW RESOURCES

**Increase** interfund charges where there is a case for it.

**Reassess** internal service fund and cost allocation formulas.

**Redesignate** general fund reserves.

**Consider** monetizing assets.

**Implement** new or revised, fees where appropriate.

**Consider** short-term borrowing.

SOURCE: International City/County Management Association


Moody's credit report 4-26-2022 includes, "The Town of Hilton Head Island, South Carolina (General Obligation rating Aaa stable) credit quality has withstood the temporary turbulence of the coronavirus pandemic."



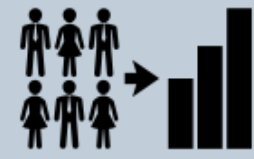
# Town of Hilton Head Island

## 2022 ECONOMIC FACTORS

**SIZE**  
54-SQUARE MILES



**POPULATION**  
37,661 (2020 CENSUS)  
MEDIAN AGE = 53 YEARS



**PER CAPITA INCOME**  
\$60,988  
\*PAST 12 MONTHS - SOURCE CENSUS.GOV



### TOP TOURISM SPENDING BY CATEGORY

**MEDIAN HOUSEHOLD INCOME**  
APPROXIMATELY \$86,171  
\*SOURCE CENSUS.GOV




**LODGING**  
38%



**FOOD**  
20%



**MEDIAN HOME SALES PRICE**  
\$799,950  
\*BASED ON DETACHED HOMES SOLD IN 2021.  
SOURCE HH AREA ASSOC. OF REALTORS



**SHOPPING**  
11%



**GOLF**  
4%



**VISITORS TO HHI IN 2021**  
3.12 MILLION  
\*SOURCE: THINKHILTONHEADISLAND.ORG (CHAMBER OF COMMERCE)



\*SOURCE: THINKHILTONHEADISLAND.ORG

**BUSINESS LICENSE COLLECTIONS**  
29% REV INCREASE – 3/31/2022 vs THROUGH 3/31/2021

- The Town benefits from ongoing economic strength and growth that underpins its healthy tax base trends and strong, reliable financial performance.
- Excellent credit position - Aaa Bond Rating from Moody's and AA+ Bond Rating from Standard and Poor's and Fitch. These ratings reinforce confidence in our efforts to maintain a fiscally sound operation through uncertain economic times.
- Notable credit financial factors include:
  - Growing tax base
  - Prudent fiscal management
  - Robust financial position
  - Modest debt and pension burden

# Town of Hilton Head Island

## FY 2023 CONSOLIDATED BUDGET GOALS

- ❑ Deliver Town Council Strategic Plan Priorities – Priority Based Budget:
  - ✓ Pursuit of Excellence
  - ✓ Environmental Sustainability
  - ✓ Revitalize Economy
  - ✓ Inclusive Community
  - ✓ Connected Community
  - ✓ Regional Focus
  - ✓ Right Sized Infrastructure
  - ✓ Parks and Recreation
- ❑ Establish a lean operating budget and continue to refine year over year
- ❑ Enact Town Council pledge to reduce the 5 year/5 mills emergency management millage
- ❑ Enhance customer service, innovation and employee engagement
- ❑ Invest in impactful community infrastructure
- ❑ Form a resilient Hilton Head Island community - use the consolidated budget as a CATALYST to implement change & improvement



# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET OVERVIEW

### FOUR MAJOR FUNDS



**General Fund**

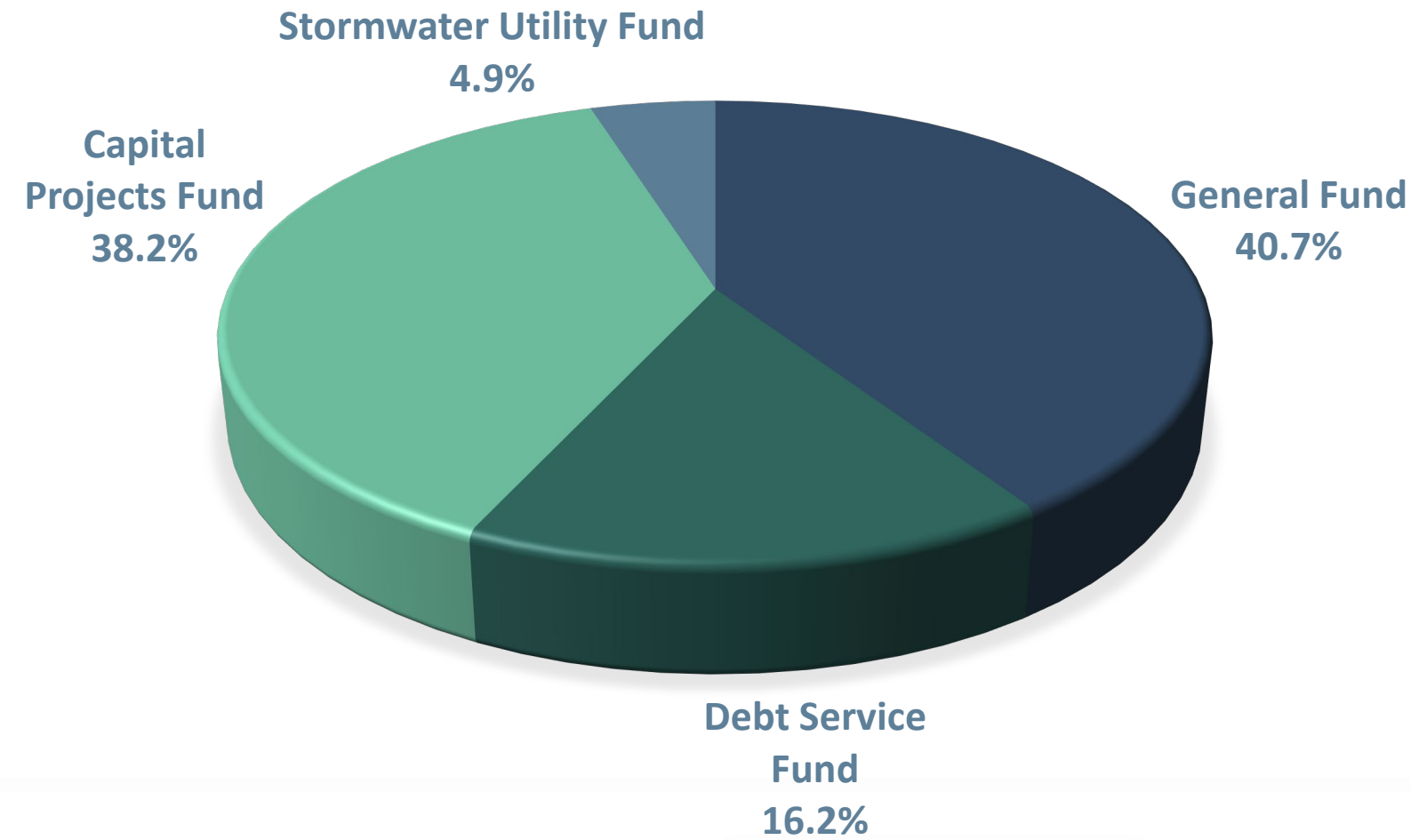
**Stormwater Utility Fund**

**Capital Projects Fund**

**Debt Service Fund**

# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET



Expenditures	FY 2020 Actual	FY 2021 Actual*	FY 2022 Original Budget	FY 2023 Proposed Budget	Compared to FY22 Original Budget	
					\$ Change	% Change
General Fund	\$ 39,000,970	\$ 40,959,948	\$ 43,984,657	<b>\$ 48,621,804</b>	\$ 4,637,147	10.5%
Debt Service Fund	37,932,307	19,815,012	19,344,566	<b>19,374,081</b>	\$ 29,515	0.2%
Capital Projects Fund	23,358,099	14,061,999	28,009,099	<b>45,671,933</b>	\$ 17,662,834	63.1%
Stormwater Utility Fund	4,535,846	4,893,127	5,500,000	<b>5,833,296</b>	\$ 333,296	6.1%
<b>Consolidated Budget</b>	<b>\$ 104,827,222</b>	<b>\$ 79,730,086</b>	<b>\$ 96,838,322</b>	<b>\$119,501,114</b>	<b>\$ 22,662,792</b>	<b>23.4%</b>



# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET REVENUES

	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	\$ Change FY 2022 Original	% Change FY 2022 Original
<b>Revenues</b>					
Property Taxes	\$ 21,373,792	\$ 21,237,055	\$ 21,425,825	\$ 188,770	0.9%
Business License & Franchise Fees	11,265,459	10,477,403	11,597,145	\$ 1,119,742	10.7%
Bond Revenue (Prior Year)	-	1,855,000	-	\$ (1,855,000)	-100.0%
Stormwater Utility Fees	5,043,167	4,934,000	5,044,000	\$ 110,000	2.2%
Local Accommodations Tax	5,561,900	3,988,163	4,779,690	\$ 791,527	19.8%
EMS Revenue	1,776,344	1,707,823	1,838,000	\$ 130,177	7.6%
Permits & Fees	2,125,382	1,659,323	2,468,323	\$ 809,000	48.8%
Intergovernmental	896,909	888,392	915,878	\$ 27,486	3.1%
Lease	-	6,201,868	7,742,473	\$ 1,540,605	24.8%
Grants	151,926	476,199	3,606,111	\$ 3,129,912	657.3%
Interest Income	62,219	48,000	67,750	\$ 19,750	41.1%
Misc Income	1,747,767	1,306,229	3,563,433	\$ 2,257,204	172.8%
<b>Total Revenues</b>	<b>\$ 50,004,865</b>	<b>\$ 54,779,455</b>	<b>\$ 63,048,628</b>	<b>\$ 8,269,173</b>	<b>15.1%</b>
<b>Other Financing Sources</b>					
Transfers In	28,896,003	30,638,316	55,683,190	\$ 25,044,874	81.7%
Prior Year Funds	-	11,420,551	769,296	\$ (10,651,255)	-93.3%
<b>Total Other Financing Sources</b>	<b>28,896,003</b>	<b>42,058,867</b>	<b>56,452,486</b>	<b>\$ 14,393,619</b>	<b>34.2%</b>
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 78,900,868</b>	<b>\$ 96,838,322</b>	<b>\$ 119,501,114</b>	<b>\$ 22,662,792</b>	<b>23.4%</b>

### Miscellaneous Income Includes (Fund):

- Beach Services (GF)
- Other Revenue (GF)
- Sunday Liquor Permit Fee (CIP)
- Impact Fees (CIP)
- Capital (CIP)
- Sale of Land / Equipment (CIP)

### Transfers In Includes (Fund):

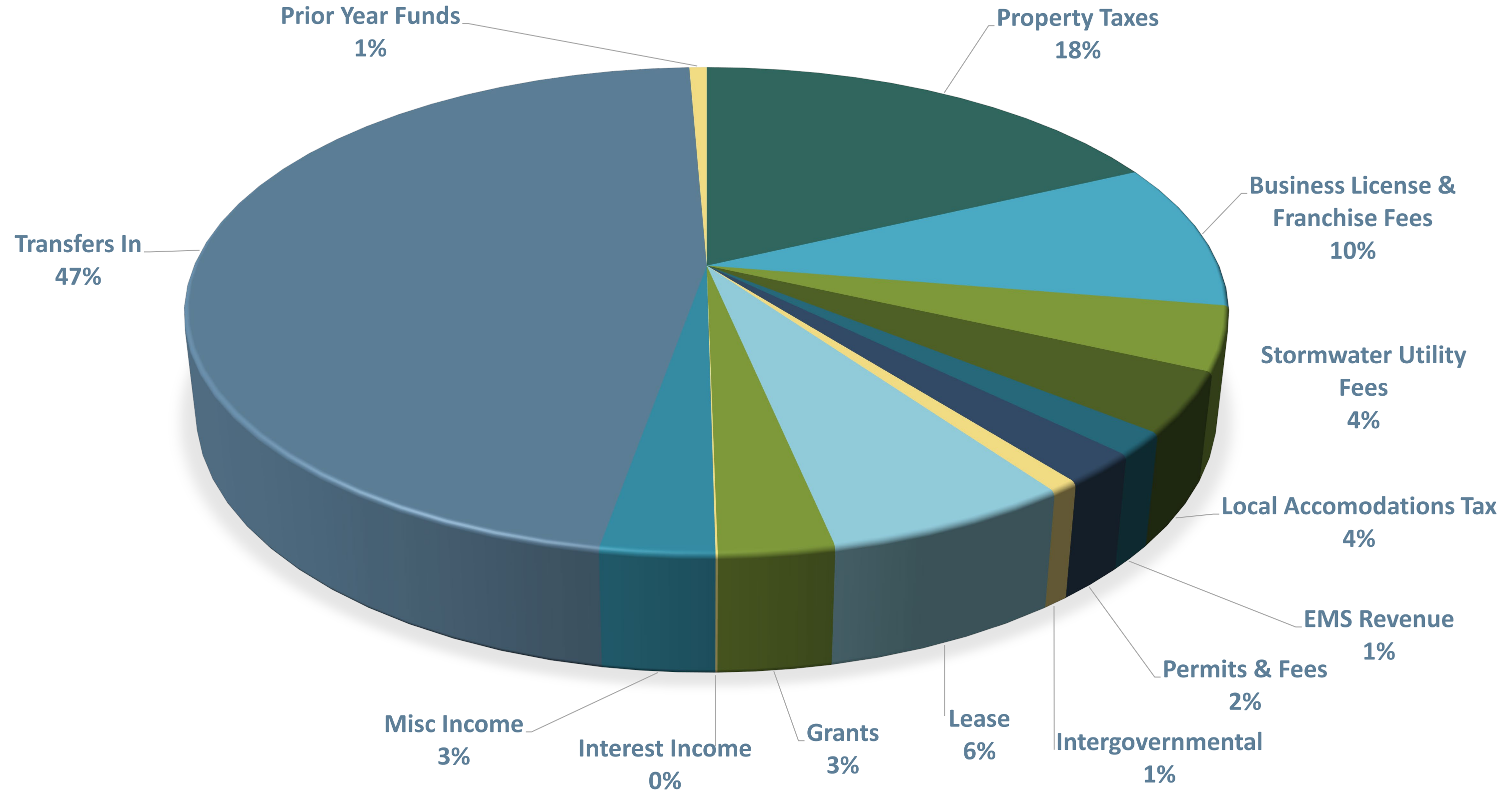
- Hospitality Tax (GF / Debt / CIP)
- Beach Fee (GF / Debt / CIP)
- TIF (GF / Debt / CIP)
- State ATAX (GF / CIP)
- Real Estate Transfer Fee (Debt)
- Stormwater Fee (GF / CIP)
- Road Usage Fee (CIP)
- Electric Franchise Fee (GF / CIP)
- Short Term Rental Fee (CIP)
- Natural Disaster Fund (Debt)

### Prior Year Funds Include (Fund):

- Stormwater Fee (SWU)

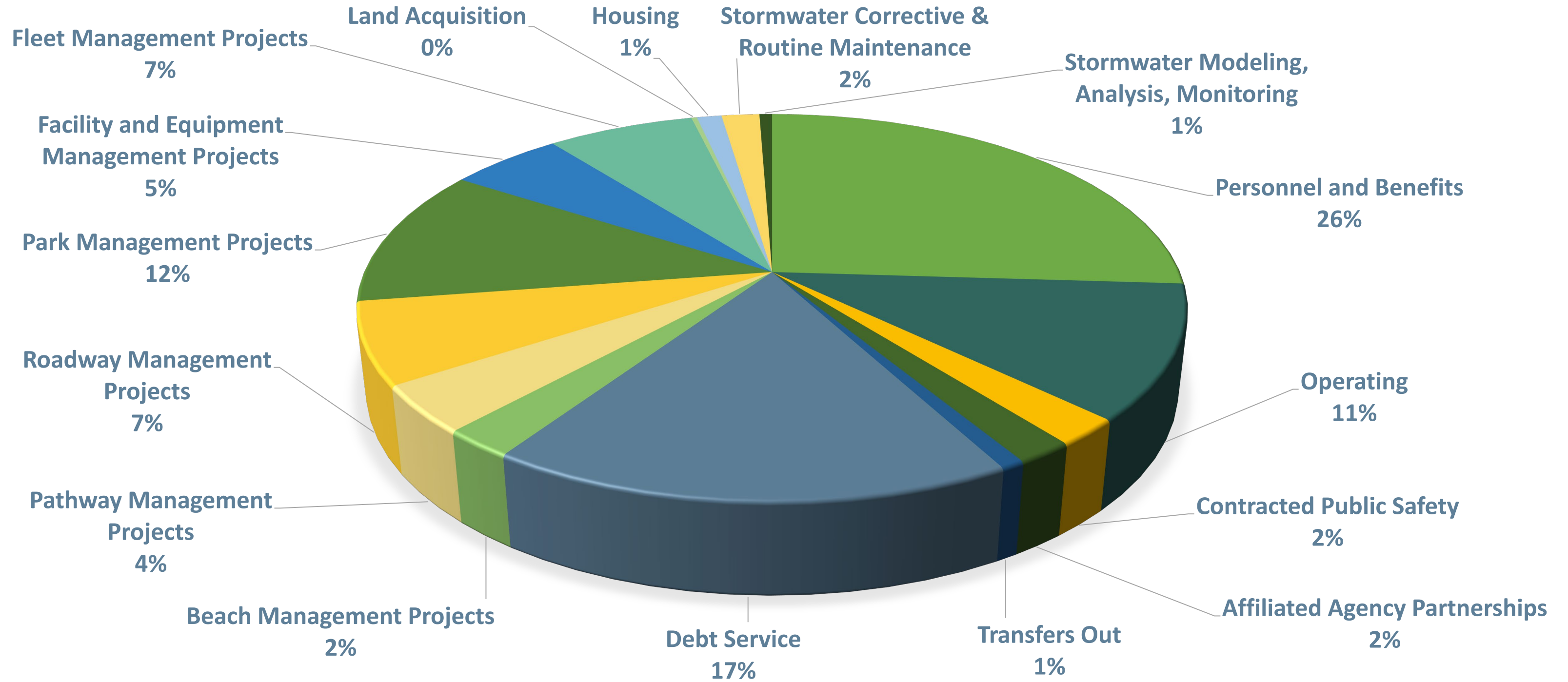
# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET REVENUES



# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET EXPENDITURES



# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	\$ Change FY2022 Original	% Change FY2022 Original	% of Budget
Personnel and Benefits	\$ 26,661,190	\$ 27,908,655	\$ 31,025,827	\$ 3,117,172	11%	26.0%
Operating	9,769,866	12,081,083	13,378,121	\$ 1,297,038	11%	11.2%
Contracted Public Safety	3,135,099	2,498,430	2,674,762	\$ 176,332	7%	2.2%
Affiliated Agency Partnerships	2,099,115	2,224,427	2,291,590	\$ 67,163	3%	1.9%
Transfers Out	125,000	2,494,000	955,000	\$ (1,539,000)	-62%	0.8%
Debt Service	21,559,191	20,599,628	20,698,881	\$ 99,253	0%	17.3%
Beach Management Projects	265,561	2,373,523	2,850,000	\$ 476,477	20%	2.4%
Pathway Management Projects	159,374	900,000	4,724,000	\$ 3,824,000	425%	4.0%
Roadway Management Projects	1,125,766	5,167,964	8,153,842	\$ 2,985,878	58%	6.8%
Park Management Projects	824,214	8,716,476	13,795,235	\$ 5,078,759	58%	11.5%
Facility and Equipment Management Projects	9,129,233	3,884,200	6,302,650	\$ 2,418,450	62%	5.3%
Fleet Management Projects	195,668	6,677,868	8,166,945	\$ 1,489,077	22%	6.8%
Land Acquisition	2,362,183	324,068	300,000	\$ (24,068)	-7%	0.3%
Housing	-	-	1,379,261	\$ 1,379,261	100%	1.2%
Stormwater Corrective & Routine Maintenance	2,176,496	988,000	2,100,000	\$ 1,112,000	113%	1.8%
Stormwater Modeling, Analysis, Monitoring	-	-	705,000	\$ 705,000	100%	0.6%
Other Capital Outlay	142,130	-	-	\$ -	n/a	0.0%
<b>Total Expenditures</b>	<b>79,730,086</b>	<b>96,838,322</b>	<b>119,501,114</b>	<b>\$ 22,662,792</b>	<b>23%</b>	<b>100.0%</b>



# Town of Hilton Head Island

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## FY 2023 CONSOLIDATED BUDGET HIGHLIGHTS

- ✓ Priority-based budget that is funding the Town's Strategic Plan Initiatives
- ✓ Reduction of property tax millage from 28.10 to 23.10 – an 18% decrease!
- ✓ Balanced with responsible revenue projections amidst record high revenue collection levels
- ✓ Enhanced resiliency planning, programming and maintenance of public realm – facilities, roads, parks, open space, stormwater corrective and routine maintenance and capital projects
- ✓ Investment in long-range and community planning inclusive of island capacity / baseline assessment, growth framework & island-wide master plan

# Town of Hilton Head Island

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## FY 2023 CONSOLIDATED BUDGET HIGHLIGHTS

- ✓ Reduced various line-item expenditure budgets through careful analysis of year over year spending
- ✓ Increased fund balances due to prior year unspent funds, as well as Fund Balance Policy improvements
- ✓ Enhanced revenues while being responsible with growth:
  - Addition of Short-Term Rental Permit Fee - \$250/STR
  - Extension of the Real Estate Transfer Fee
  - EMS rate increase
  - Improved collections of economic based revenues
- ✓ State ATAX funding to increase support of both the General Fund and Capital Projects Fund

# Town of Hilton Head Island

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## FY 2023 GENERAL FUND BUDGET EXPENDITURES HIGHLIGHTS

- ✓ Addition of full-time positions:
  - Director of Public Safety – (effective July 1, 2022)
  - 4 Additional Code Enforcement Officers – 7 days per week program (2 effective July 1, 2022 / 2 effective January 1, 2023)
  - Short Term Rental & Business License Customer Service Manager – (effective September 1, 2022)
  - Capital Projects Program Administrator – (effective September 1, 2022)
  - Open Space Program Coordinator (festivals, events, heritage, environment) – (effective January 1, 2023)
  - Facilities Technician – (effective January 1, 2023)
  - Fire Rescue Support – (effective January 1, 2023)
  - Stormwater Project Manager – (effective January 1, 2023)

# Town of Hilton Head Island

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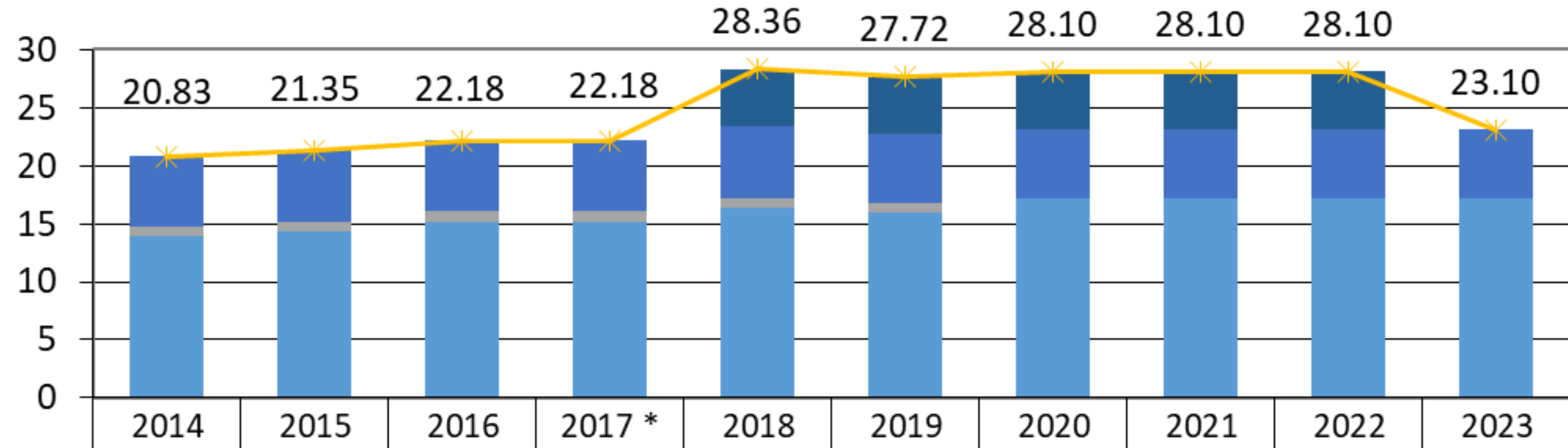
## FY 2023 GENERAL FUND BUDGET EXPENDITURES HIGHLIGHTS

- ✓ Includes interns and seasonal employees:
  - 6 interns
  - 5 seasonal beach parking staff
  - 4 seasonal beach ambassadors
  - 2 seasonal facilities technicians to provide an enhanced island experience for residents and visitors
- ✓ Funding for Town Staff class & compensation assessment / calibration



# Town of Hilton Head Island

## HISTORICAL MILLAGE RATES



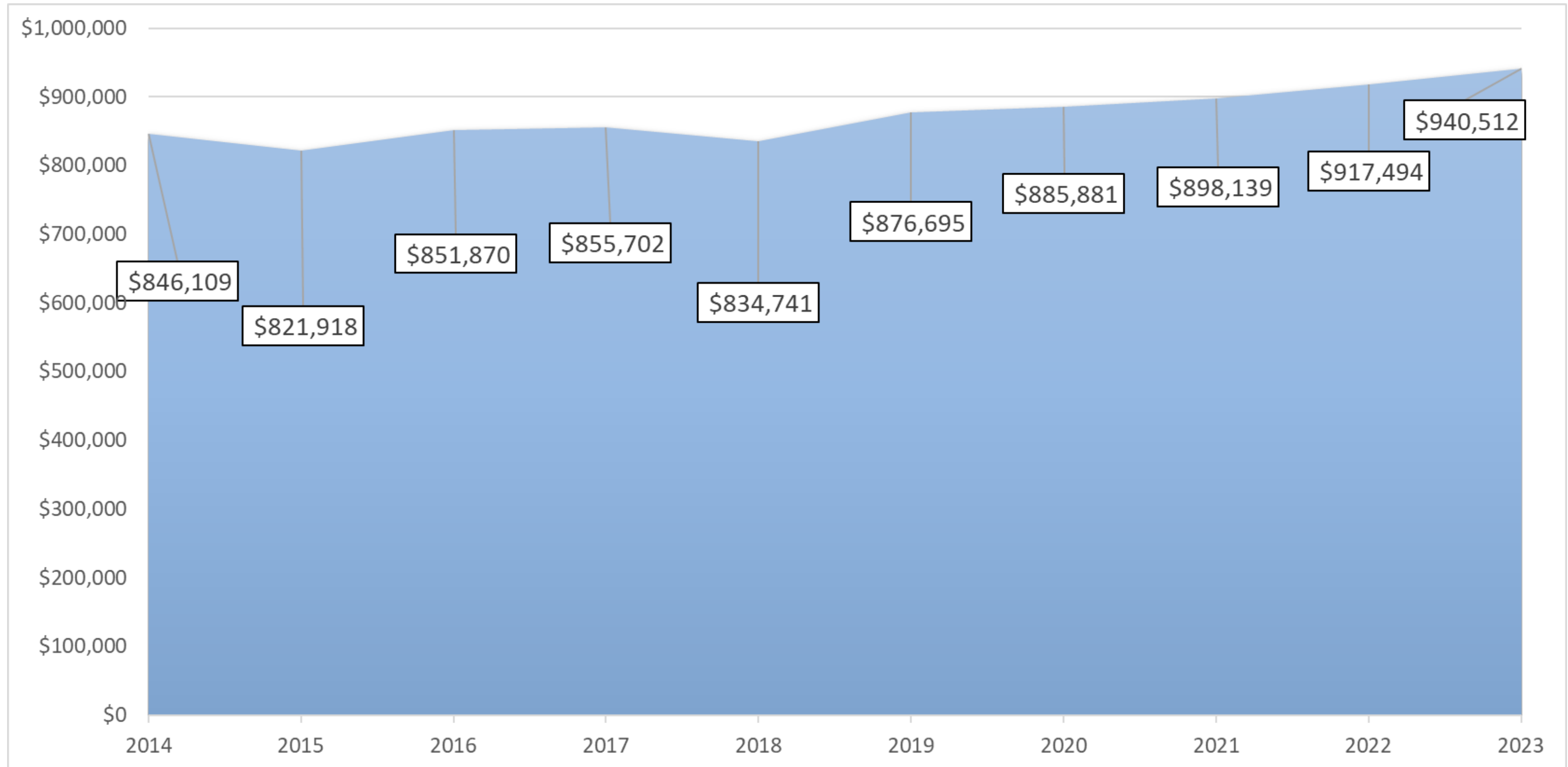
	2014	2015	2016	2017 *	2018	2019	2020	2021	2022	2023
■ Natural Disaster Fund	0.00	0.00	0.00	0.00	5.00	5.00	5.00	5.00	5.00	0.00
■ Debt Service Fund	6.14	6.14	6.14	6.14	6.14	5.97	5.97	5.90	5.90	5.90
■ Capital Projects Fund	0.81	0.84	0.84	0.84	0.84	0.82	0.00	0.00	0.00	0.00
■ General Fund	13.88	14.37	15.20	15.20	16.38	15.93	17.13	17.20	17.20	17.20
✱ Total (Mills)	20.83	21.35	22.18	22.18	28.36	27.72	28.10	28.10	28.10	23.10

\* Fiscal Year 2017 was Hurricane Matthew

5 mill decrease in FY23 – lowers the tax bill on a \$500,000 owner occupied single family residential home by \$100.

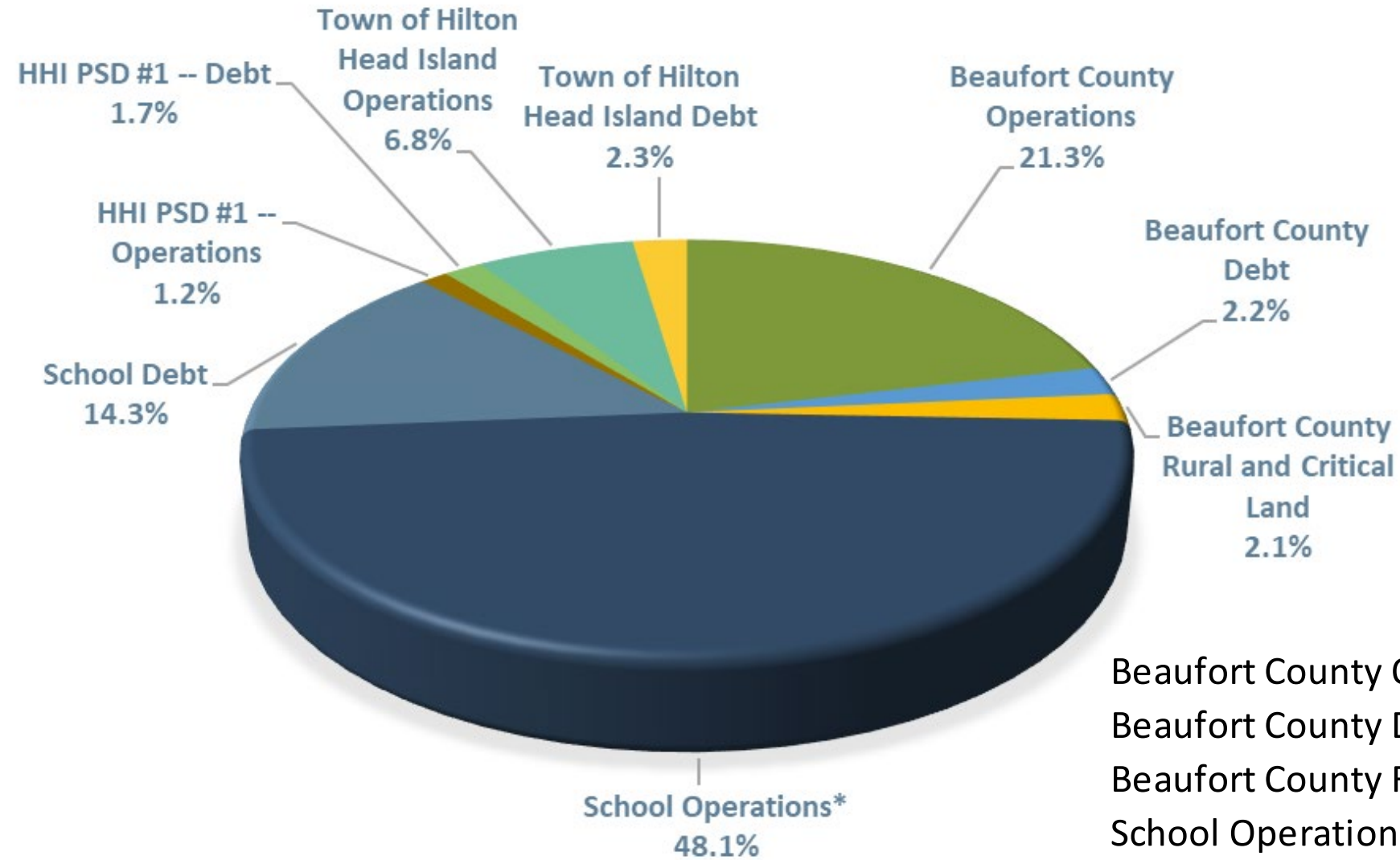
# Town of Hilton Head Island

## MILLAGE VALUE



# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET – PROPERTY TAXES



Sample Tax Bill for a property in the PSD #1 district:

Tax Year	Tax Rate		Sample Tax Bill	
	2021	2022	\$ 500,000.00	Home Value
Fiscal Year	2022	2023	\$ 20,000.00	4% Assessment
Beaufort County Operations	53.90	53.90	\$ 1,078.00	
Beaufort County Debt	5.50	5.60	\$ 112.00	
Beaufort County Rural and Critical Land	4.80	5.30	\$ 106.00	
School Operations*	114.00 *	121.60 *	\$ -	*
School Debt	36.30	36.30	\$ 726.00	
HHI PSD #1 -- Operations	3.00	3.00	\$ 60.00	
HHI PSD #1 -- Debt	4.20	4.20	\$ 84.00	
<b>Town of Hilton Head Island Operations</b>	<b>17.20 **</b>	<b>17.20 **</b>	<b>\$ 344.00 **</b>	
<b>Town of Hilton Head Island Debt</b>	<b>5.90 **</b>	<b>5.90 **</b>	<b>\$ 118.00 **</b>	
<b>Town of Hilton Head Island Disaster Recovery</b>	<b>5.00 **</b>	<b>0.00 **</b>	<b>\$ - **</b>	
<b>Total</b>	<b>249.8</b>	<b>253.0</b>	<b>\$ 2,628.00</b>	

Note - there are additional fees, such as the Police Fee and Stormwater Fee

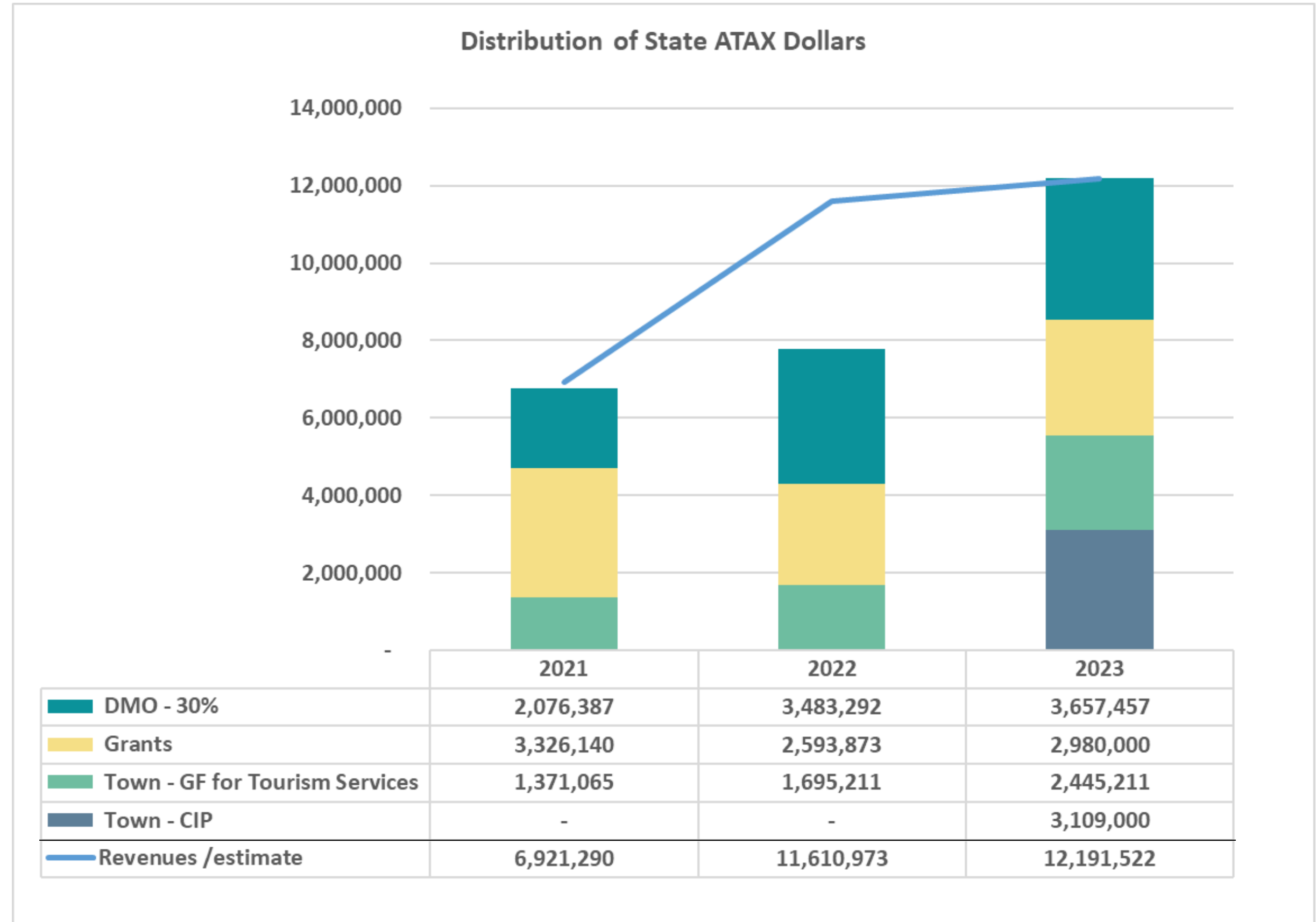
\* School operations applicable to non-resident & commercial taxpayers

\*\* Town millage is only 23.1 of this sample rate, or \$462.00, for FY23

# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET – STATE ACCOMMODATIONS TAX

- The Town is eligible to receive 55% of \$7,195,539 of State ATAX for General Fund Operations in FY23, or \$3,957,546. The request is for \$2,445,211, or 62% of eligible funds.
- The increases in State ATAX revenue collections provides an opportunity to fund both the General Fund and CIP from State ATAX
- The proposed CIP budget includes new pathway projects funded by State ATAX.





# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET – USES OF ACCOMMODATIONS TAX

### State Accommodations Taxes

State ATAX is proposed to be used in the General Fund as well as the Capital Projects Fund for FY 2023. State ATAX funds must be used to support tourism-related expenditures. The proposed State ATAX revenue budget is **\$2,445,211** in the General Fund, and **\$3,109,000** in the Capital Projects Fund, and will be used for:

#### General Fund

- Public Safety
  - Fire Rescue Services
  - Code Enforcement
  - Police Services
  - Beach Services
- Facilities Management
  - Roadside Maintenance
  - Pathway Maintenance
  - Public Park Maintenance
- Cultural Arts

#### Capital Projects Fund

- Pathway Management
  - New Pathway Segments
  - Pathway Maintenance and Improvements

# Town of Hilton Head Island

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## FY 2023 PROPOSED CONSOLIDATED BUDGET – USES OF ACCOMMODATIONS TAX

### Local Accommodations Taxes

Local ATAX is used in the General Fund, which helps avoid putting a burden on the property taxpayers from the activities of visitors and tourists. The proposed Local ATAX revenue budget for FY23 is **\$4,779,690** and will be used for:

- Collection of the Local ATAX
- Codes Enforcement
- Facilities maintenance of public spaces
- Fire Rescue emergency response capability
- Road maintenance
- Office of Cultural Affairs

# Town of Hilton Head Island

## FY 2023 PROPOSED MUNICIPAL BUDGET OVERVIEW

### FOUR MAJOR FUNDS



**General Fund**

Stormwater Utility Fund

Capital Projects Fund

Debt Service Fund

# Town of Hilton Head Island

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## GENERAL FUND

- ❑ Accounts for and reports the financial resources for the Town's primary operating fund
- ❑ The primary sources of revenue are property taxes, business licenses, local ATAX and permit fees
- ❑ Includes the Town's basic operations, public safety, and Interagency partnership funding

# Town of Hilton Head Island

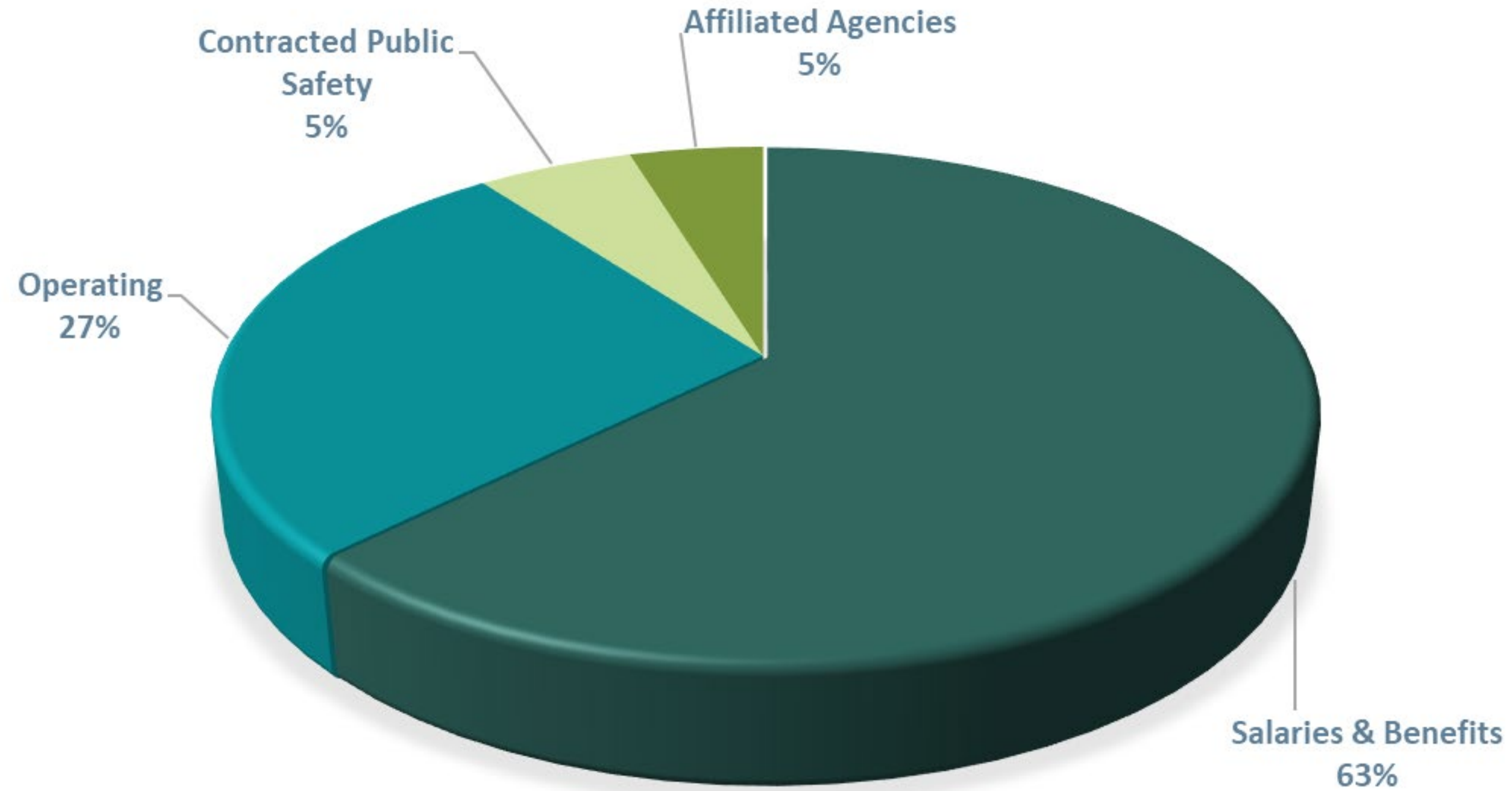
## FY 2023 PROPOSED GENERAL FUND BUDGET EXPENDITURES

Expenditures by Category	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	\$ Change FY 2022 Original	% Change FY 2022 Revised	% of Budget
Salaries & Benefits	\$ 26,079,515	\$ 27,307,517	\$ 30,416,831	\$ 3,109,314	11.4%	62.6%
Operating	9,504,089	11,704,283	13,238,621	1,534,338	13.1%	27.2%
Contracted Public Safety	3,135,099	2,498,430	2,674,762	176,332	7.1%	5.5%
Affiliated Agencies	2,099,115	2,224,427	2,291,590	67,163	3.0%	4.7%
Capital	142,130	-	-	-	n/a	0.0%
<b>Total</b>	<b>40,959,948</b>	<b>43,734,657</b>	<b>48,621,804</b>	<b>4,887,147</b>	<b>11.2%</b>	<b>100.0%</b>
Transfer to Fund Balance	-	125,000	-	(125,000)	-100.0%	0.0%
Transfer to CIP	-	125,000	-	(125,000)	-100.0%	0.0%
<b>Total Expenditures &amp; Transfers Out</b>	<b>40,959,948</b>	<b>43,984,657</b>	<b>48,621,804</b>	<b>4,637,147</b>	<b>10.5%</b>	<b>100.0%</b>



# Town of Hilton Head Island

## FY 2023 PROPOSED GENERAL FUND BUDGET EXPENDITURES



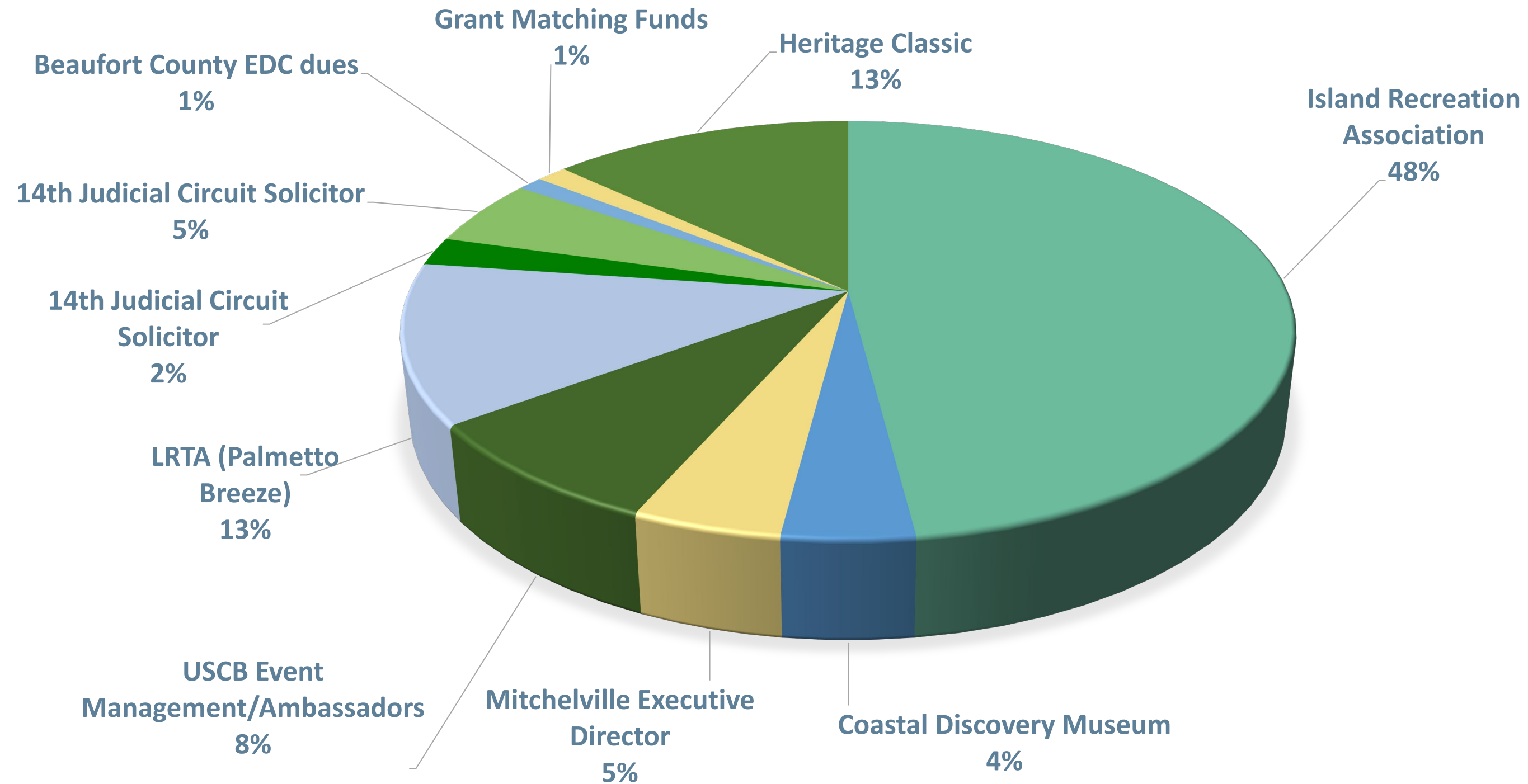
# Town of Hilton Head Island

## FY 2023 PROPOSED GENERAL FUND EXPENDITURES – AFFILIATED AGENCIES

	FY 2020 Actual	FY 2021 Actual	FY 2022 Request	FY 2022 Budget	FY 2023 Request	FY 2023 F&A Proposed
Island Recreation Association	893,889	1,060,706	1,087,578	1,087,578	1,099,304	1,099,304
Coastal Discovery Museum	75,000	75,000	75,000	75,000	92,775	92,775
Coastal Discovery Museum /Mitchelvi	111,151	105,000	105,000	105,000	105,000	105,000
Coastal Discovery Museum - Capital	-	-	49,300	-	-	-
USCB Event Management/Ambassado	158,695	110,663	186,367	186,367	190,094	190,094
LRTA (Palmetto Breeze)	250,000	200,000	225,165	225,165	282,404	282,404
14th Judicial Circuit Solicitor	50,000	50,000	50,000	50,000	50,000	50,000
14th Judicial Circuit Solicitor	118,500	118,500	118,500	118,500	118,500	118,500
Beaufort County EDC dues	25,000	25,000	25,000	25,000	25,000	25,000
Grant Matching Funds	-	-	17,000	62,000	30,000	30,000
Heritage Classic	-	-	-	289,817	298,513	298,513
PSD #1	-	-	1,250,000	-	-	-
First Tee	-	-	50,000	-	-	-
Sandbox	-	-	150,000	-	-	-
Public Art	-	-	-	-	-	-
LEPC/Beaufort County	11,995	4,246	-	-	-	-
Concours D'Elegance	-	150,000	-	-	-	-
Arts Center	-	200,000	-	-	-	-
<b>Total</b>	<b>1,694,230</b>	<b>2,099,115</b>	<b>3,388,910</b>	<b>2,224,427</b>	<b>2,291,590</b>	<b>2,291,590</b>

# Town of Hilton Head Island

## FY 2023 PROPOSED GENERAL FUND EXPENDITURES - AFFILIATED AGENCIES



# Town of Hilton Head Island

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## FY 2023 GENERAL FUND BUDGET EXPENDITURE HIGHLIGHTS

- ✓ Lean Operating Budget provides for funding all Town Department Operating Budgets
- ✓ Employee Professional Development:
  - Leadership development program
  - Staff training and certifications
- ✓ Funding for Town's 40<sup>th</sup> birthday celebration
- ✓ Funding for open space and facility maintenance and enhancements
- ✓ Creation of an Island-wide Illustrative Master Plan and Growth Framework Plan
- ✓ Increased focus on Community Code Enforcement Program

# Town of Hilton Head Island

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## FY 2023 GENERAL FUND BUDGET EXPENDITURE HIGHLIGHTS

- ✓ Funds the Office of Cultural Affairs for:
  - The Hilton Head Island Lantern Parade
  - Crescendo Production
  - Free Symphony
  - Other community events
  
- ✓ Funding to provide translation services to and from most languages via:
  - Telephone – on demand – will be utilized by customer service and field personnel
  - Zoom – on demand – will include American Sign Language visual translation
  - In-person services can be scheduled when/where needed
  - Written translation of documents within a few days

# Town of Hilton Head Island

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## FY 2023 GENERAL FUND BUDGET EXPENDITURE HIGHLIGHTS

- ✓ Commitment to recruiting and retaining employees with benefit package enhancements including:
  - Up to 3% performance-based salary increases effective July 2022
  - 401k retirement plan contribution increased from 11% max to 12% max
  - Medflex reimbursement increased from \$800 to \$1,000 per employee
  - New option to buy back earned vacation time – up to 25 hours per year
  - Coverage of SC unfunded mandates for health insurance and Fire Rescue retirement premium increases
  - BCSO - Island resident stipend increased from \$350 to \$550 per person per month
  - Funding for Town Staff class & compensation assessment / calibration, including Fire Rescue



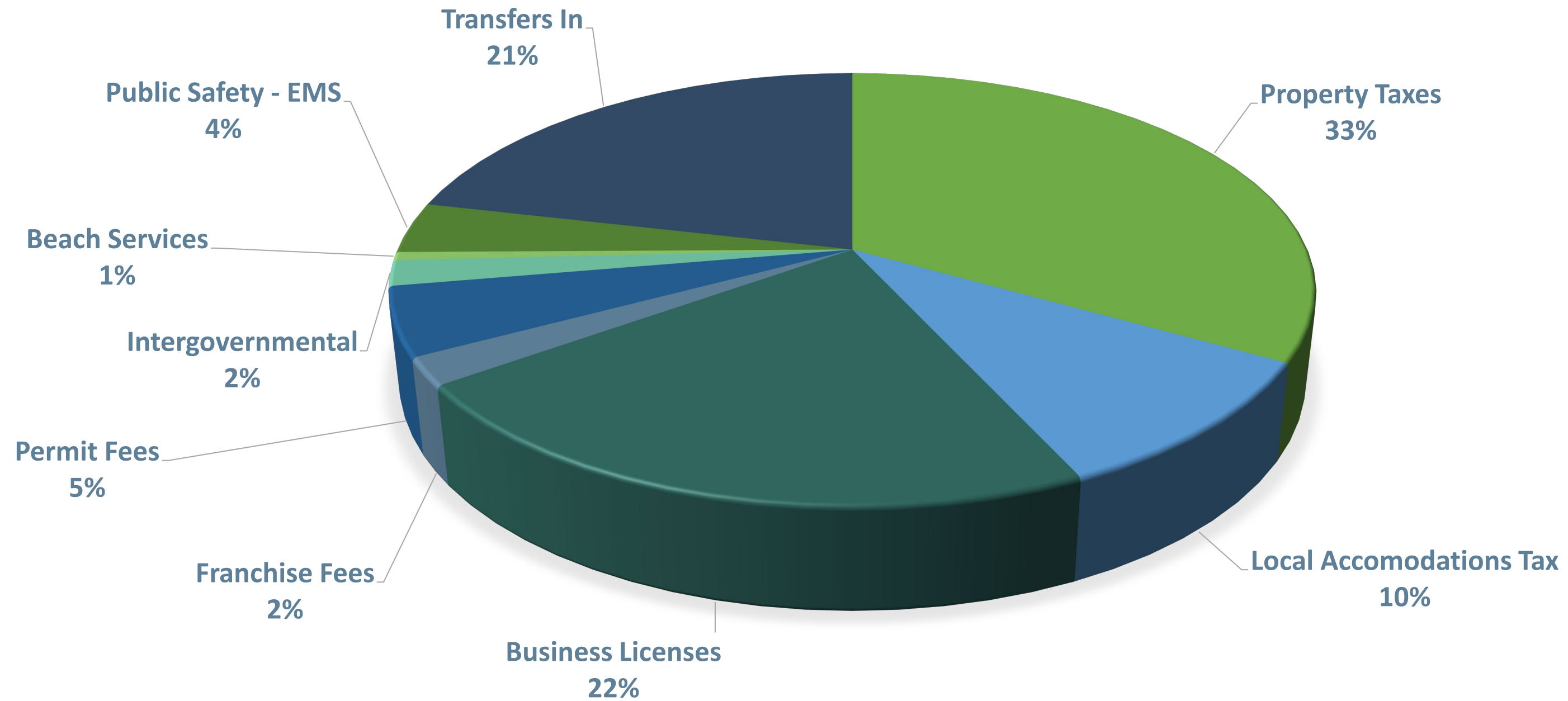
# Town of Hilton Head Island

## FY 2023 PROPOSED GENERAL FUND BUDGET REVENUES

	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	\$ Change FY2022 Budget	% Change FY2022 Budget	% of Budget
Property Taxes	\$ 15,925,355	\$ 15,759,897	\$ 16,023,489	\$ 263,592	1.7%	33.0%
Local Accomodations Tax	5,561,900	3,988,163	4,779,690	791,527	19.8%	9.8%
Business Licenses	10,455,636	9,482,051	10,600,393	1,118,342	11.8%	21.8%
Franchise Fees	809,823	995,352	996,752	1,400	0.1%	2.1%
Permit Fees	2,125,382	1,659,323	2,468,323	809,000	48.8%	5.1%
Intergovernmental	896,909	888,392	915,878	27,486	3.1%	1.9%
Grants - 911 Dispatch	78,831	128,219	76,111	(52,108)	-40.6%	0.2%
Beach Services	298,401	278,658	298,401	19,743	7.1%	0.6%
Other	356,495	279,271	279,271	-	0.0%	0.6%
Public Safety - EMS	1,776,344	1,707,823	1,838,000	130,177	7.6%	3.8%
Public Safety - County	1,830	-	-	-	n/a	0.0%
Victims Assistance	-	-	-	-	n/a	0.0%
Investments	22,815	30,000	35,750	5,750	19.2%	0.1%
Transfers In:						
Beach Preservation Fee	1,248,544	1,983,508	1,983,508	-	0.0%	4.1%
CIP Sale of Vehicle/Equipment	19,160	-	-	-	0.0%	0.0%
Hospitality Fee	2,546,311	4,220,406	5,062,424	842,018	20.0%	10.4%
Tax Increment Financing (TIF)	153,000	192,780	153,000	(39,780)	-20.6%	0.3%
State Accommodations Tax	1,706,394	1,695,211	2,445,211	750,000	44.2%	5.0%
Electric Franchise Fee	416,352	540,603	540,603	-	0.0%	1.1%
Stormwater Fee	125,000	155,000	125,000	(30,000)	-19.4%	0.3%
Prior Year Funds	-	-	-	-	n/a	0.0%
<b>Total Revenues</b>	<b>44,524,482</b>	<b>43,984,657</b>	<b>48,621,804</b>	<b>4,637,147</b>	<b>10.5%</b>	<b>100.0%</b>

# Town of Hilton Head Island

## FY 2023 PROPOSED GENERAL FUND BUDGET REVENUES



# Town of Hilton Head Island

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## FY 2023 GENERAL FUND BUDGET REVENUE HIGHLIGHTS

- ✓ Record high level of revenue collections - our projections, however, are moderate
- ✓ New Short-Term Rental Program and Fee implementation in FY 2023 provides funding for:
  - Short Term Rental Permit Software
  - Staffing
  - Operational Costs
- ✓ Includes State ATAX Funding all-inclusive of the state funding formula portions and Town grant amount, replacing the need to apply for an ATAX grant & providing the Town confidence in its funding
- ✓ Business License revenue budget increase of \$1.2 million (13% increase)

# Town of Hilton Head Island

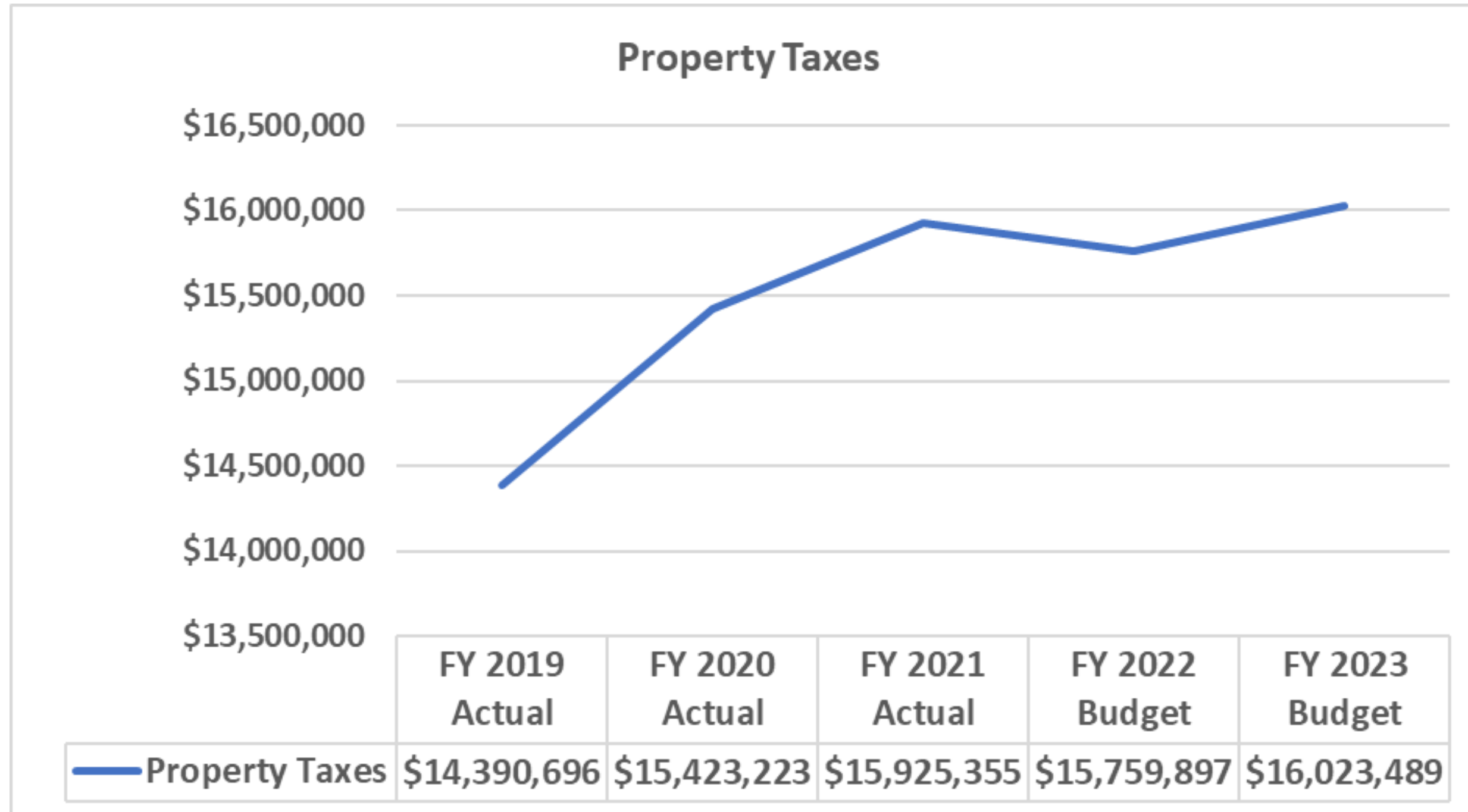
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## FY 2023 GENERAL FUND BUDGET REVENUE HIGHLIGHTS

- ✓ Hospitality Tax revenues to fund the lease of new Fire Trucks
- ✓ Proposed rate increase for EMS Services
- ✓ No use of Fund Balance for the proposed General Fund budget

# Town of Hilton Head Island

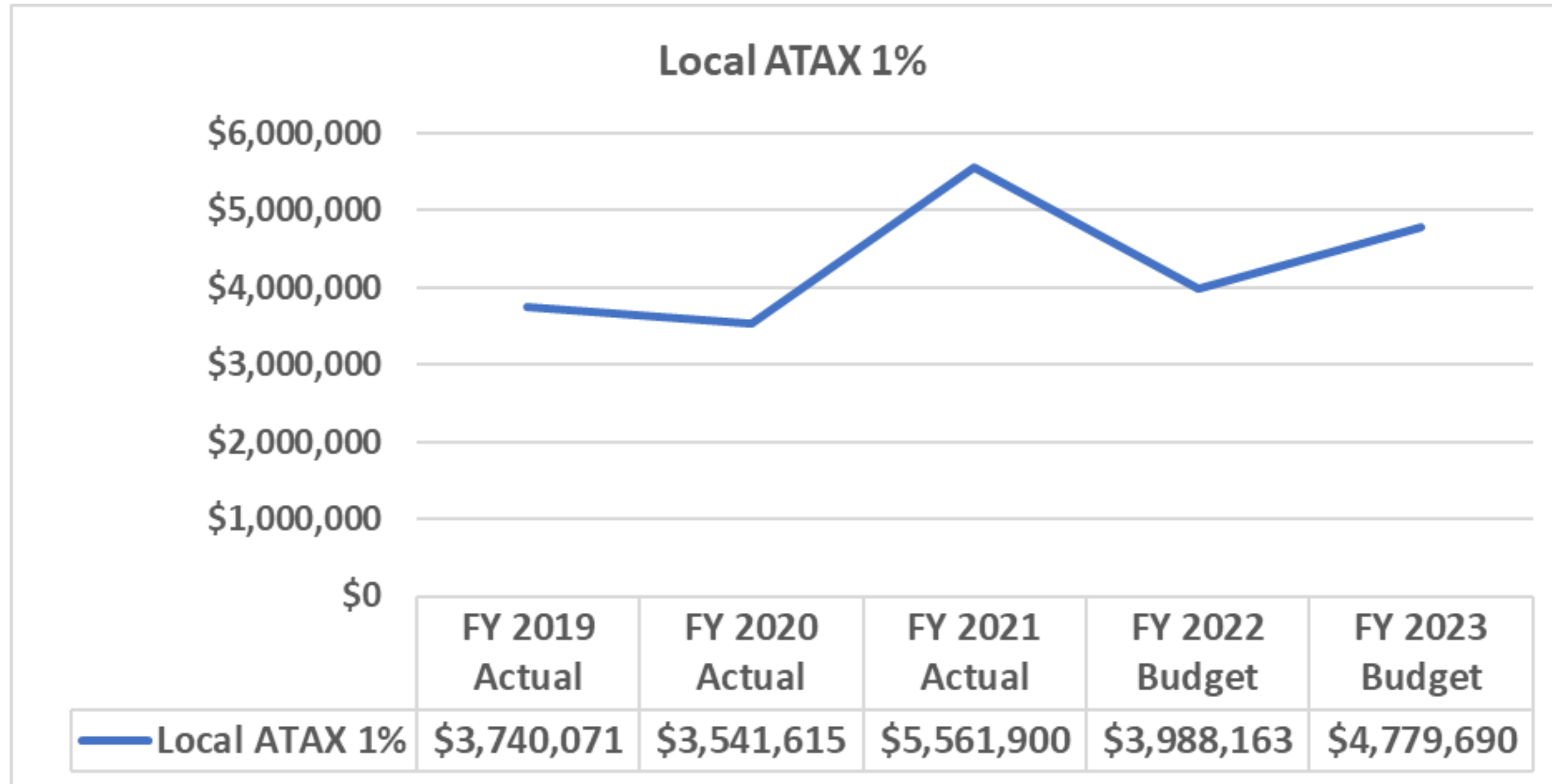
## GENERAL FUND REVENUES TRENDS - PROPERTY TAXES



Property taxes are projected to grow at approximately 1% FY 2023

# Town of Hilton Head Island

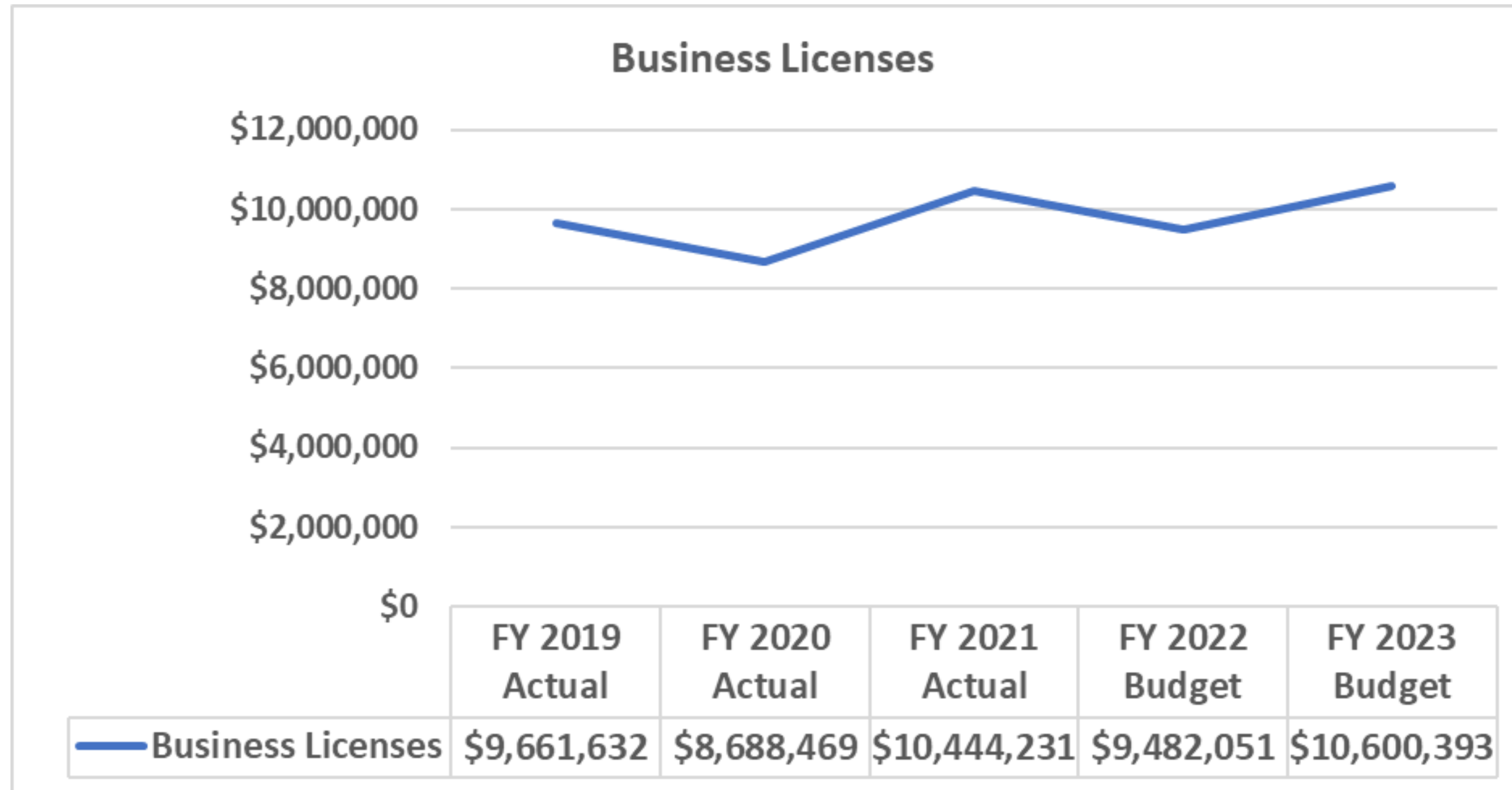
## GENERAL FUND REVENUES TRENDS - LOCAL ATAX 1%





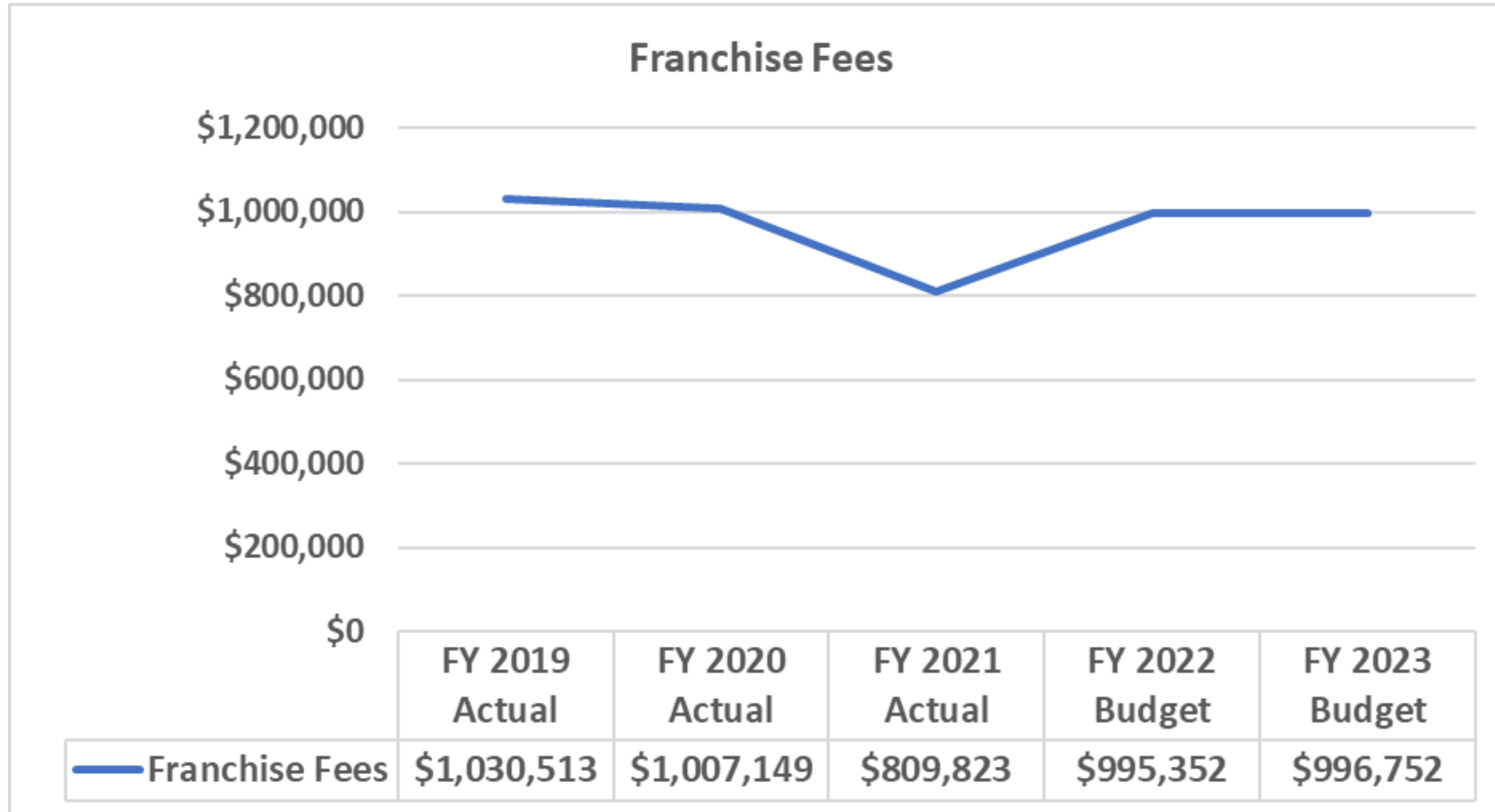
# Town of Hilton Head Island

## GENERAL FUND REVENUES TRENDS - BUSINESS LICENSES



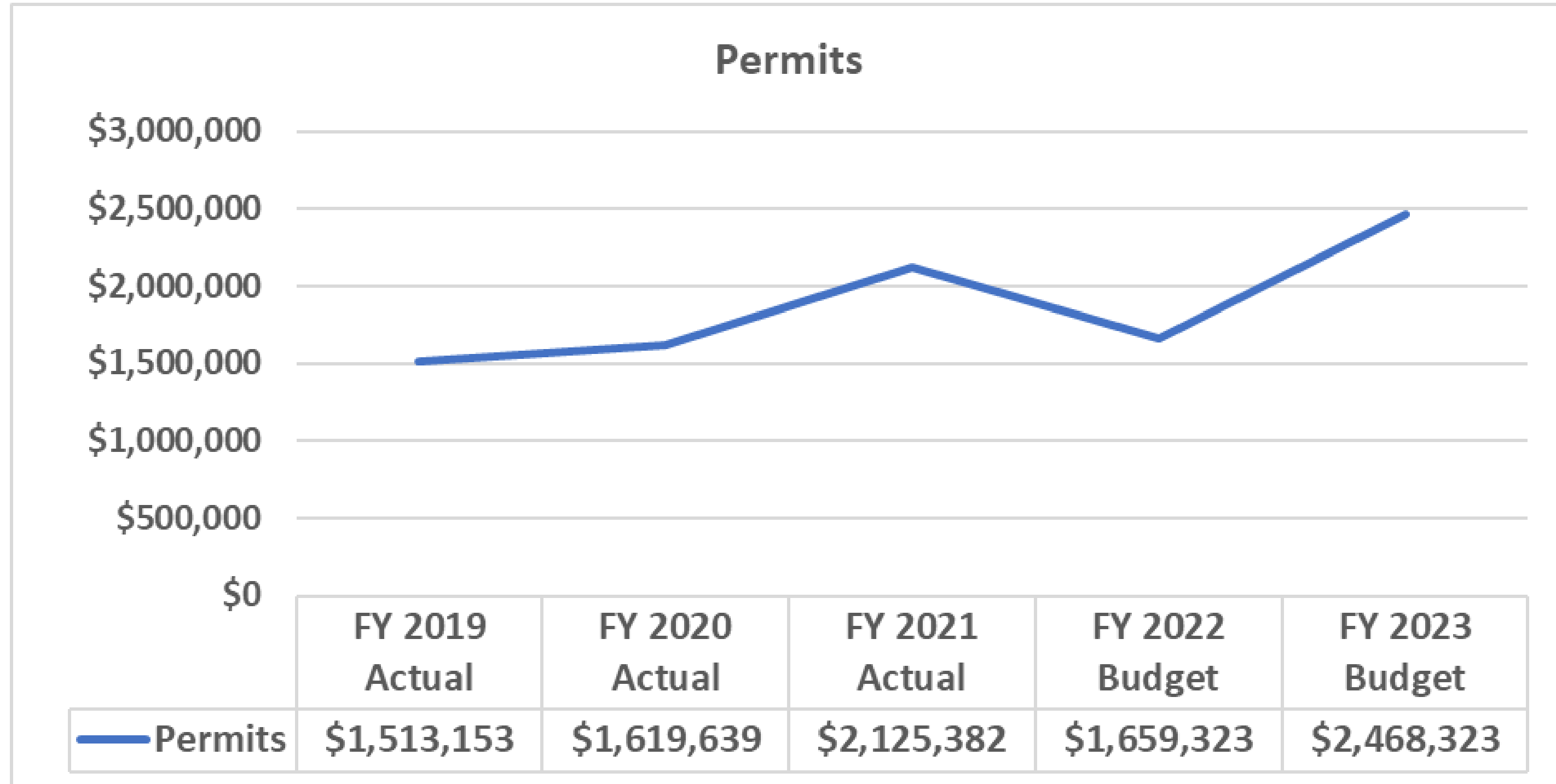
# Town of Hilton Head Island

## GENERAL FUND REVENUES TRENDS - FRANCHISE FEES



# Town of Hilton Head Island

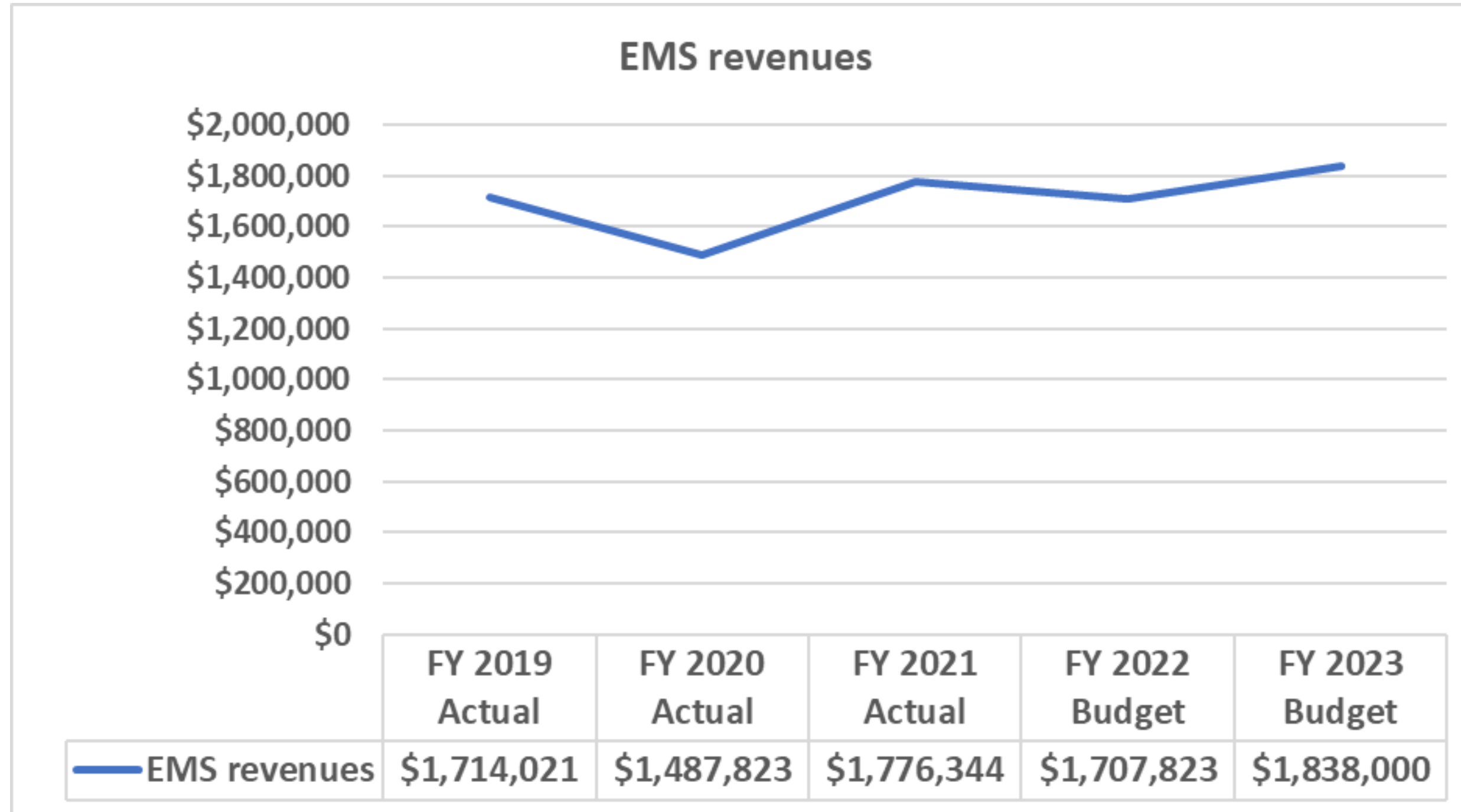
## GENERAL FUND REVENUES TRENDS - PERMITS



This includes the Short-Term Rental Permit Fee for FY23

# Town of Hilton Head Island

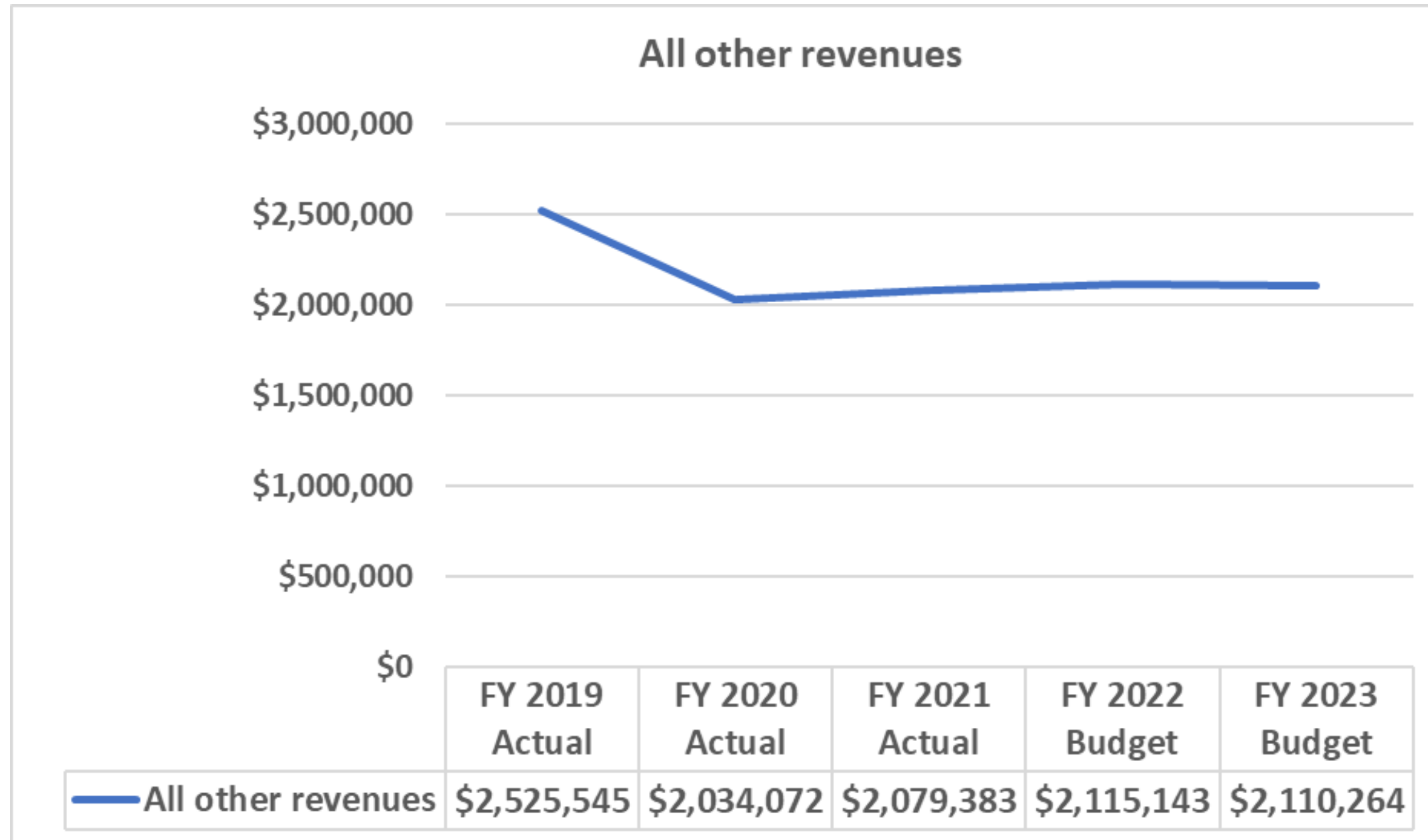
## GENERAL FUND REVENUES TRENDS - EMS REVENUES



FY 2020 had significant slowdown in April, May and June due to COVID-19. FY 2019, FY 2021 and FY 2022 were very similar. FY 2023 includes a rate increase.

# Town of Hilton Head Island

## GENERAL FUND REVENUES TRENDS - ALL OTHER REVENUES

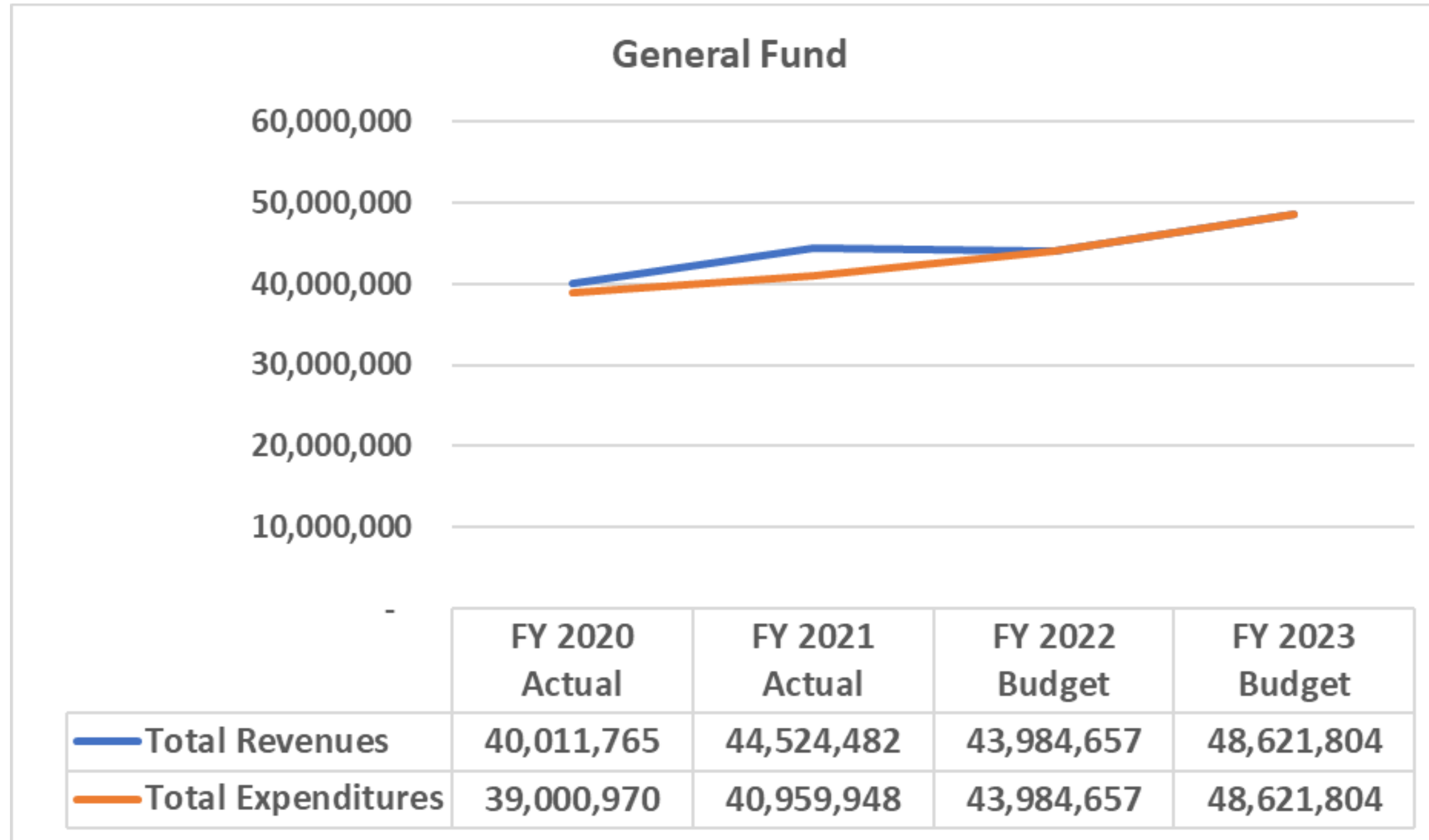


“All Other” revenue includes Intergovernmental, Grants – 911 Dispatch, Beach Services, Electric Franchise Fees, and miscellaneous revenue



# Town of Hilton Head Island

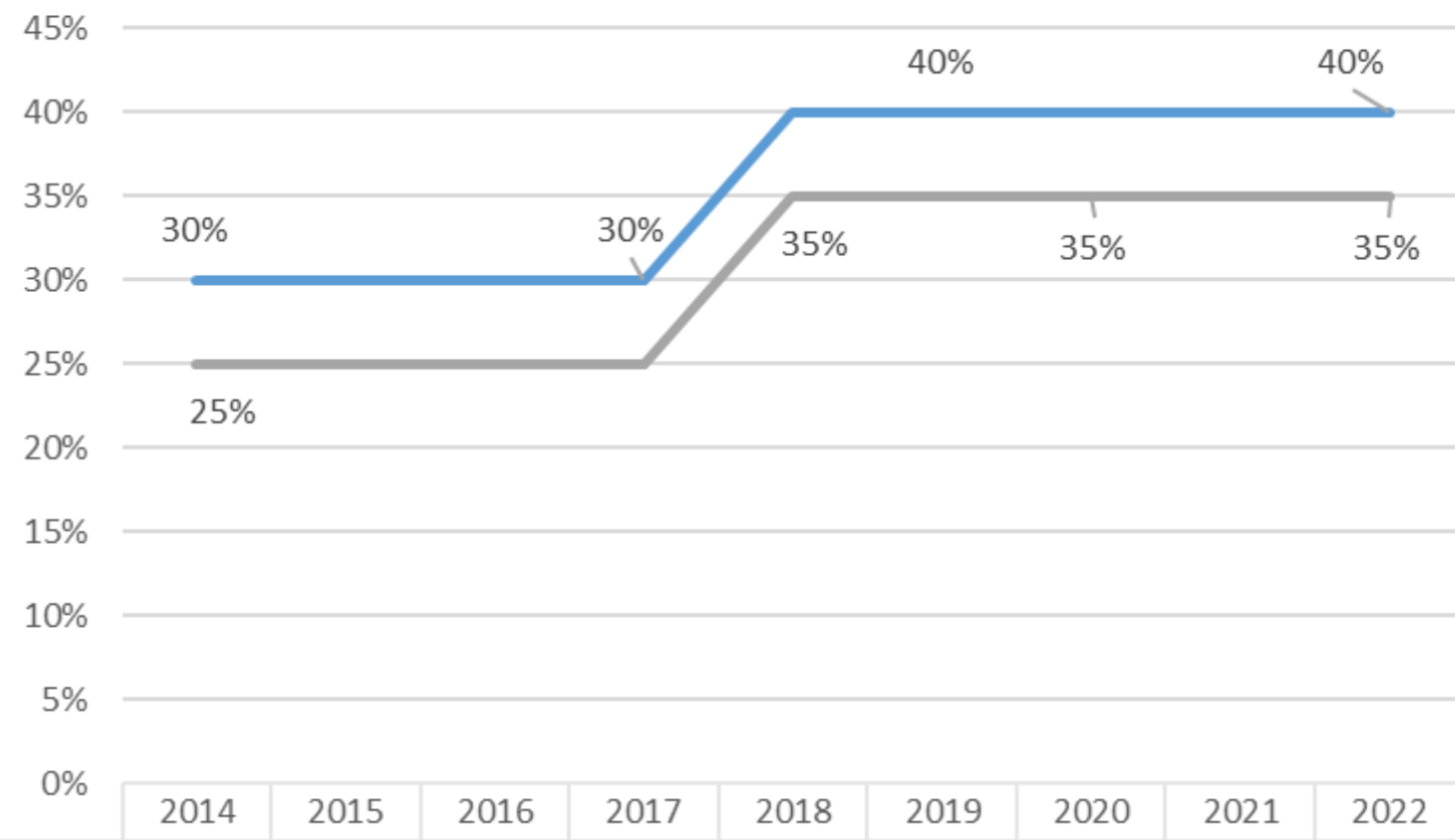
## GENERAL FUND REVENUES TRENDS



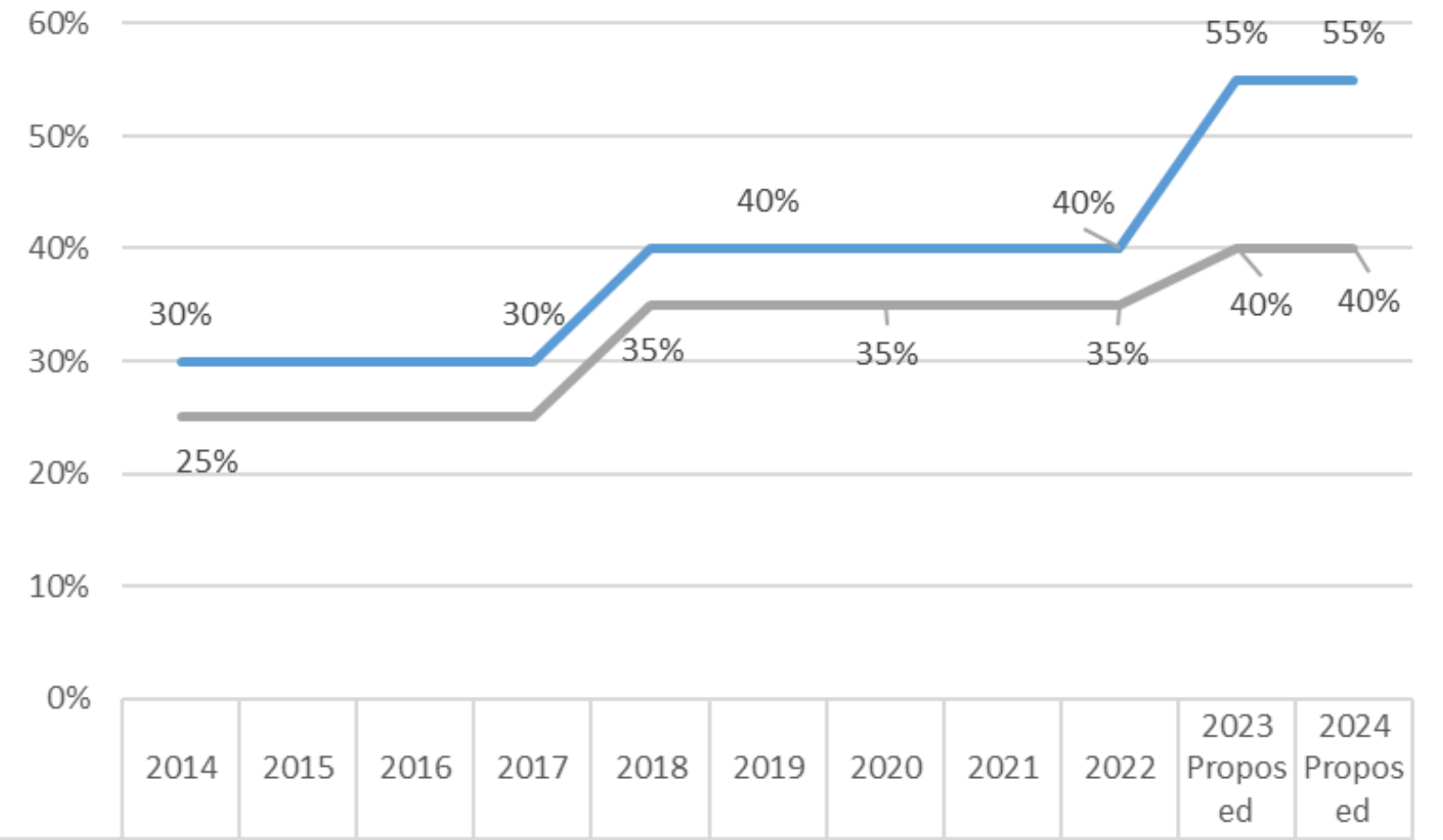
# Town of Hilton Head Island

## GENERAL FUND RESERVE POLICY LIMITS

General Fund Reserve Policy Limits -- Currently % of Budget

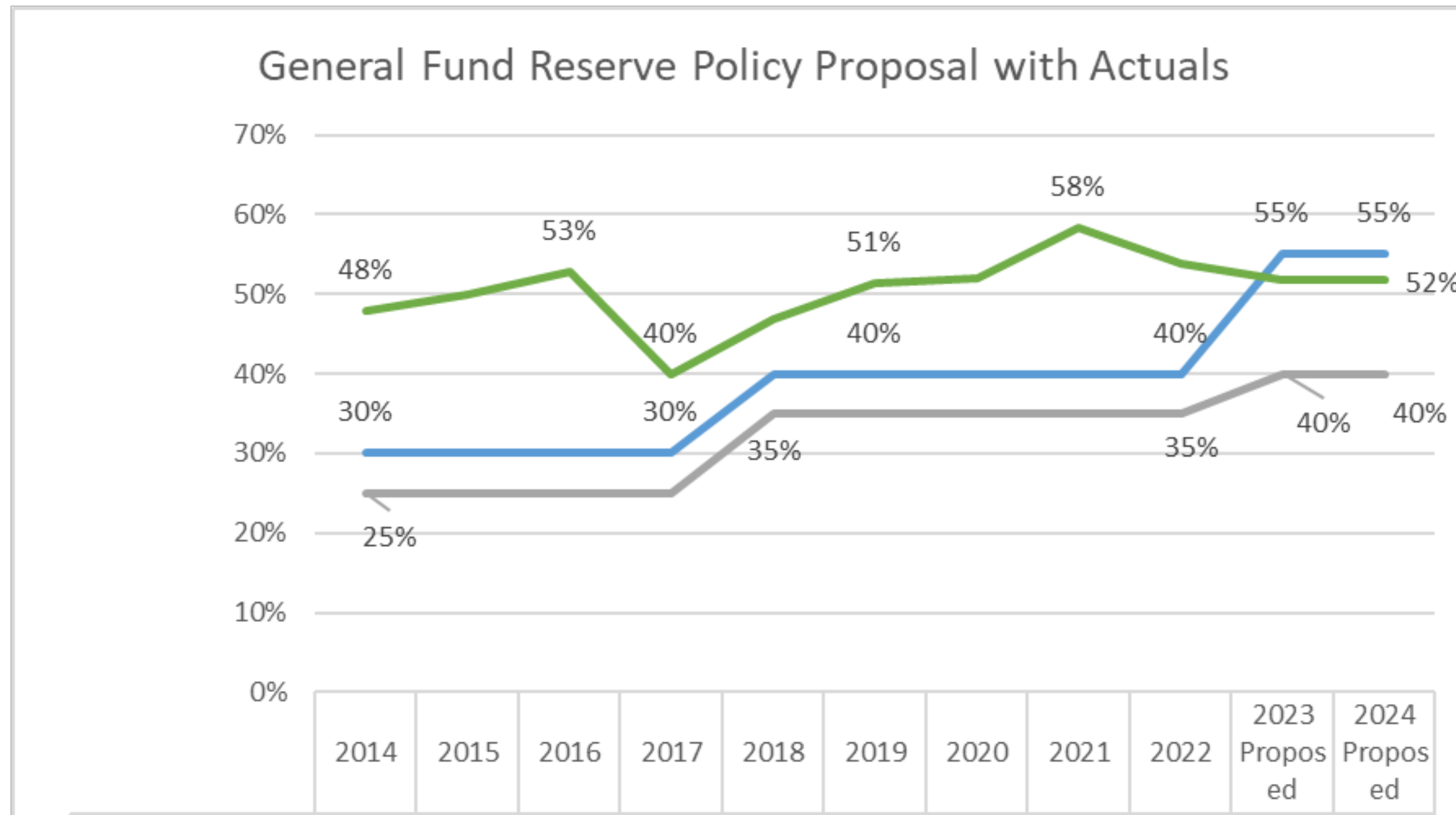


General Fund Reserve Policy Limits -- Proposed



# Town of Hilton Head Island

## GENERAL FUND RESERVE POLICY LIMITS



# Town of Hilton Head Island

## FY 2023 PROPOSED MUNICIPAL BUDGET OVERVIEW

### FOUR MAJOR FUNDS



General Fund

**Stormwater Utility Fund**

Capital Improvements Projects Fund

Debt Service Fund

# Town of Hilton Head Island

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## STORMWATER UTILITY FUND

- ❑ Accounts for and reports the financial resources for stormwater-related expenditures including staffing and operations; inventory, modeling and master planning; routine maintenance and capital projects
- ❑ The overarching goal is to improve and sustain the Stormwater infrastructure, water quality and all watersheds within the Town of Hilton Head Island
- ❑ The primary sources of revenue are stormwater utility fees

# Town of Hilton Head Island

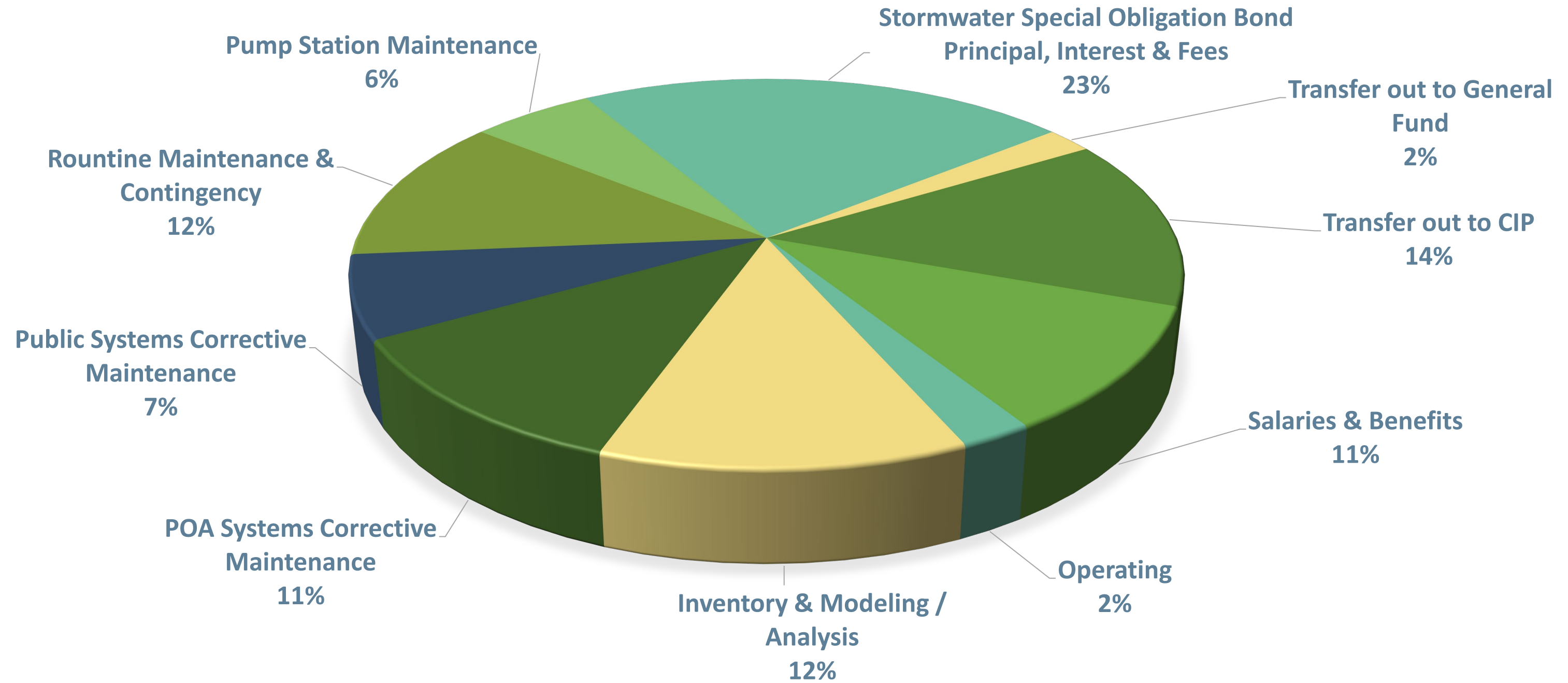
## FY 2023 PROPOSED STORMWATER UTILITY FUND BUDGET EXPENDITURES

Expenditures by Category	FY 2021 Actual	FY 2022 Proposed Budget	FY2023 Proposed Budget	\$ Change FY2022	% Change FY2022	% of Budget
Salaries & Benefits	\$ 571,510	\$ 601,138	\$ 608,996	\$7,858	1.3%	10.4%
Operating	362,000	376,800	139,500	-\$237,300	-63.0%	2.4%
Capital (Vehicle)	30,000	35,000	-	-\$35,000	-100.0%	0.0%
Inventory & Modeling / Analysis	350,000	350,000	705,000	\$355,000	101.4%	12.1%
POA Systems Corrective Maintenance	1,424,617	-	660,000	\$660,000	100.0%	11.3%
Public Systems Corrective Maintenance	751,879	-	400,000	\$400,000	100.0%	6.9%
Routine Maintenance & Contingency	-	408,000	710,000	\$302,000	74.0%	12.2%
Pump Station Maintenance	640,000	230,000	330,000	\$100,000	43.5%	5.7%
Stormwater Special Obligation Bond						
Principal, Interest & Fees	1,534,490	1,255,062	1,324,800	\$69,738	5.6%	22.7%
Transfer out to General Fund	150,000	155,000	125,000	-\$30,000	-19.4%	2.1%
Transfer out to CIP	-	2,089,000	830,000	-\$1,259,000	-60.3%	14.2%
<b>Total Expenditures &amp; Transfers Out</b>	<b>5,814,496</b>	<b>5,500,000</b>	<b>5,833,296</b>	<b>\$333,296</b>	<b>6.1%</b>	<b>100.0%</b>



# Town of Hilton Head Island

## FY 2023 PROPOSED STORMWATER UTILITY FUND BUDGET EXPENDITURES



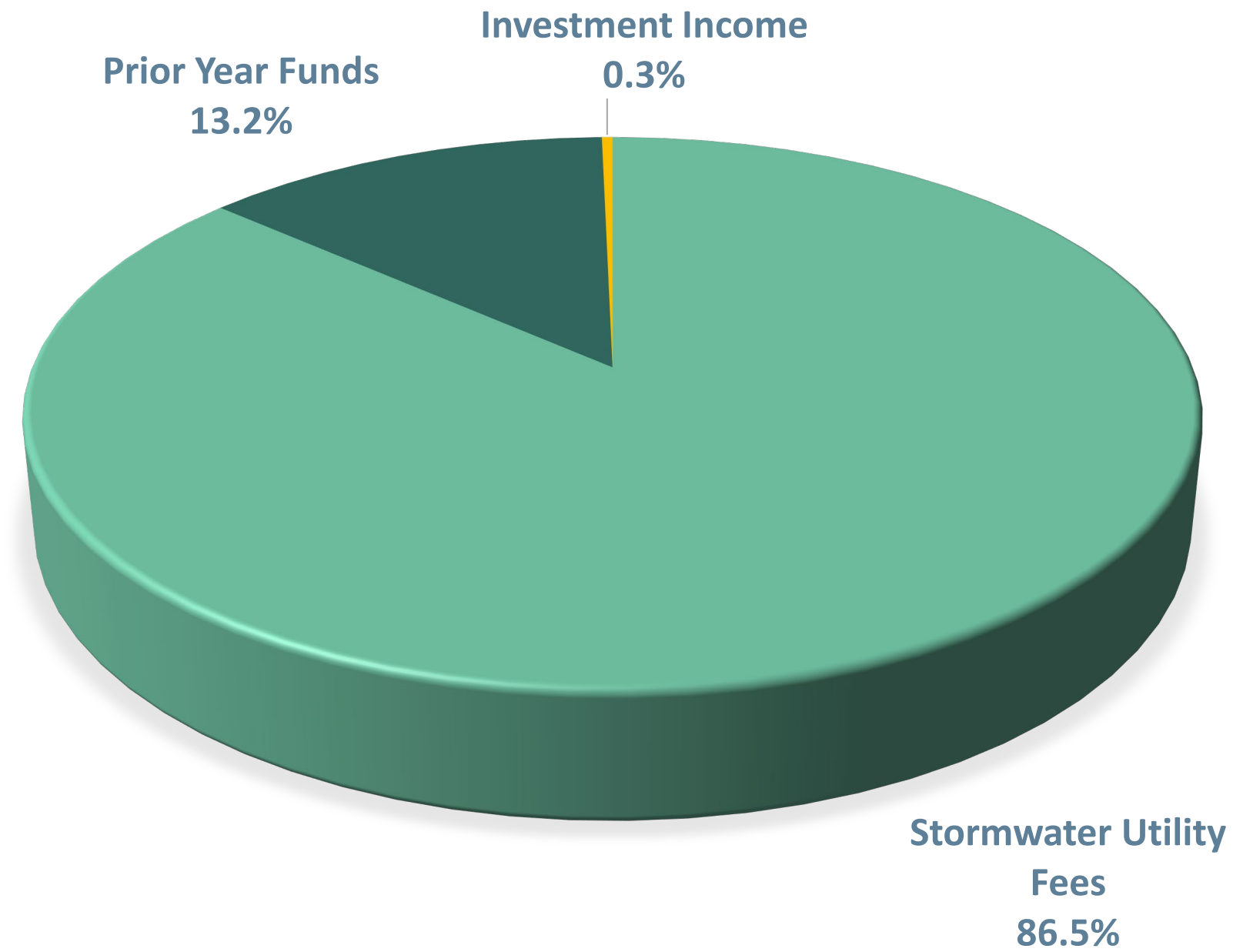
# Town of Hilton Head Island

## FY 2023 PROPOSED STORMWATER UTILITY FUND BUDGET REVENUES

	FY 2021 Actual	FY 2022 Budget	FY2023 Proposed Budget	\$ Change FY2022	% Change FY2022	% of Budget
Stormwater Utility Fees	\$ 5,043,167	\$ 4,934,000	\$ 5,044,000	\$ 110,000.00	2.2%	86.5%
Prior Year Funds	-	560,000	769,296	209,296.00	37.4%	13.2%
Investment Income	9,229	6,000	20,000	14,000.00	233.3%	0.3%
<b>Total Revenues</b>	<b>5,052,396</b>	<b>5,500,000</b>	<b>5,833,296</b>	<b>333,296.00</b>	<b>6.1%</b>	<b>100.0%</b>

# Town of Hilton Head Island

## FY 2023 PROPOSED STORMWATER UTILITY FUND BUDGET REVENUES



# Town of Hilton Head Island

## REGIONAL STORMWATER UTILITY FEE COMPARISON

**THE FOLLOWING UNIT RATES APPLY FOR TAX YEAR 2020 :**

Fee	Beaufort County	City of Beaufort	Town of Port Royal	Town of Bluffton	Town of Hilton Head Island
Administrative Fee	\$ 19.00	\$ 5.00	\$ 5.07	\$ 5.00	\$ 24.00
Impervious Area Unit (IA)	\$ 71.00	\$ 95.00	\$ 43.50	\$ 85.00	\$ 105.00
Gross Area Unit (GA) X =	\$ 10.00	\$ 35.00	\$ 11.43	\$ 25.00	\$ 21.00
<b>Totals</b>	<b>\$ 100.00</b>	<b>\$ 135.00</b>	<b>\$ 60.00</b>	<b>\$ 115.00</b>	<b>\$ 150.00</b>

Note: Law S453 (2009) does not allow any increase in fees for agricultural, forestland and undeveloped lands that qualify for an Agricultural Use Exemption.



# Town of Hilton Head Island

## STORMWATER UTILITY SERVICE DELIVERY PROGRAMS

Service delivery is provided by the following programs:

- Water Quality – LMO Compliance & MS4 Permit
- Inventory & Modeling
- Routine Maintenance
  - Channel Maintenance
  - Street Sweeping
  - Pond Management
- Pump Station Maintenance (4)
- Corrective Maintenance
  - Public System
  - Private Systems (POA Agreements)



Pipe Installation (Old Wild Horse Road)



Pump Maintenance (Wexford Station)

# Town of Hilton Head Island

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## FY 2023 STORMWATER FUND BUDGET HIGHLIGHTS

- ✓ Majority of funds programmed for strategic plan priorities including SWOT analysis of island resiliency, routine maintenance, corrective maintenance, and capital projects
- ✓ Lean operating budget within the current rate structure
- ✓ No new vehicles or equipment > \$5k planned for FY23
- ✓ More transparency in project development
- ✓ Emphasis on corrective, routine, and other maintenance
- ✓ Funding included for monitoring, modeling and island analysis



# Town of Hilton Head Island

## CORRECTIVE MAINTENANCE PROGRAM



Corrective Maintenance Program – Extent of Service

### EXTENT OF SERVICE

- **Public System**
  - Town ROW
  - Town Easements
  - Town Property
- **POA Agreements**
  - 17 Agreements
  - 6 Applicants





# Town of Hilton Head Island

## CORRECTIVE MAINTENANCE PROGRAM



### FY 2023 CORRECTIVE MAINTENANCE PROJECT LIST

- 59 Projects
- 18 Public System
  - 41 POA Systems





# Town of Hilton Head Island

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## STORMWATER FUND CAPITAL IMPROVEMENT PROJECTS

- ✓ Capital Improvement Projects Identified for FY 2023 will be managed by the CIP Division and funds will be transferred from the Stormwater Utility Fund to the CIP Fund
- ✓ FY 2023 Budget includes 5 CIP Projects:
  - Gum Tree Road Improvements – Design, survey, and new infrastructure TBD **(\$125K)**
  - Jarvis Creek Outfall – Design, survey, and install new backflow prevention devices **(\$500K)**
  - Cordillo Courts Improvements – Install new drainage collection system **(\$50K)**
  - Moonshell Road Ditch (Folly Field) – install new pipe in existing ditch **(\$80K)**
  - Wexford Pump Station Resilience – design of robust debris screen system to protect pumps and improve operational capabilities **(\$75K)**
- **FY 2023 Budget - \$830,000**



# Town of Hilton Head Island

## RESILIENCY INITIATIVE – ADDRESSING CLIMATE ADAPTION AND SEA LEVEL RISE

- ❑ Identify Strengths, Weaknesses, Opportunities, and Threats via SWOT Analysis of Island Resiliency
- ❑ Measure program against climate action goals
- ❑ Develop and apply insights
- ❑ Detailed modeling of future scenarios and menu of mitigation actions and costs
- ❑ Accelerate investments in infrastructure and initiatives to address the challenges
- ❑ Establish Hilton Head Island tide level monitoring station and coordinate with other agencies
- **FY 2023 Project Budget - \$250,000**



Hurricane Irma storm surge at Mathews Drive



King Tide – Singleton Beach



# Town of Hilton Head Island

## FY 2023 PROPOSED MUNICIPAL BUDGET OVERVIEW

### FOUR MAJOR FUNDS



General Fund

Stormwater Utility Fund

**Capital Projects Fund**

Debt Service Fund

# Town of Hilton Head Island

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## CAPITAL PROJECTS FUND

- ❑ Accounts for and reports the financial resources that are restricted, committed or assigned to expenditures for capital outlays including the land acquisition and/or construction of capital facilities and other capital assets
- ❑ Capital projects are primarily non-recurring in nature
- ❑ All capital categories require a unit cost threshold of greater than \$5,000, except roads, buildings, and computer software whose threshold is \$50,000
- ❑ Sources of revenue are Beach Fees, GO bonds, state and federal grants, hospitality taxes, stormwater fees and other restricted revenues for capital improvements



# Town of Hilton Head Island

## 5 Year CIP PROGRAM SELECTION PROCESS





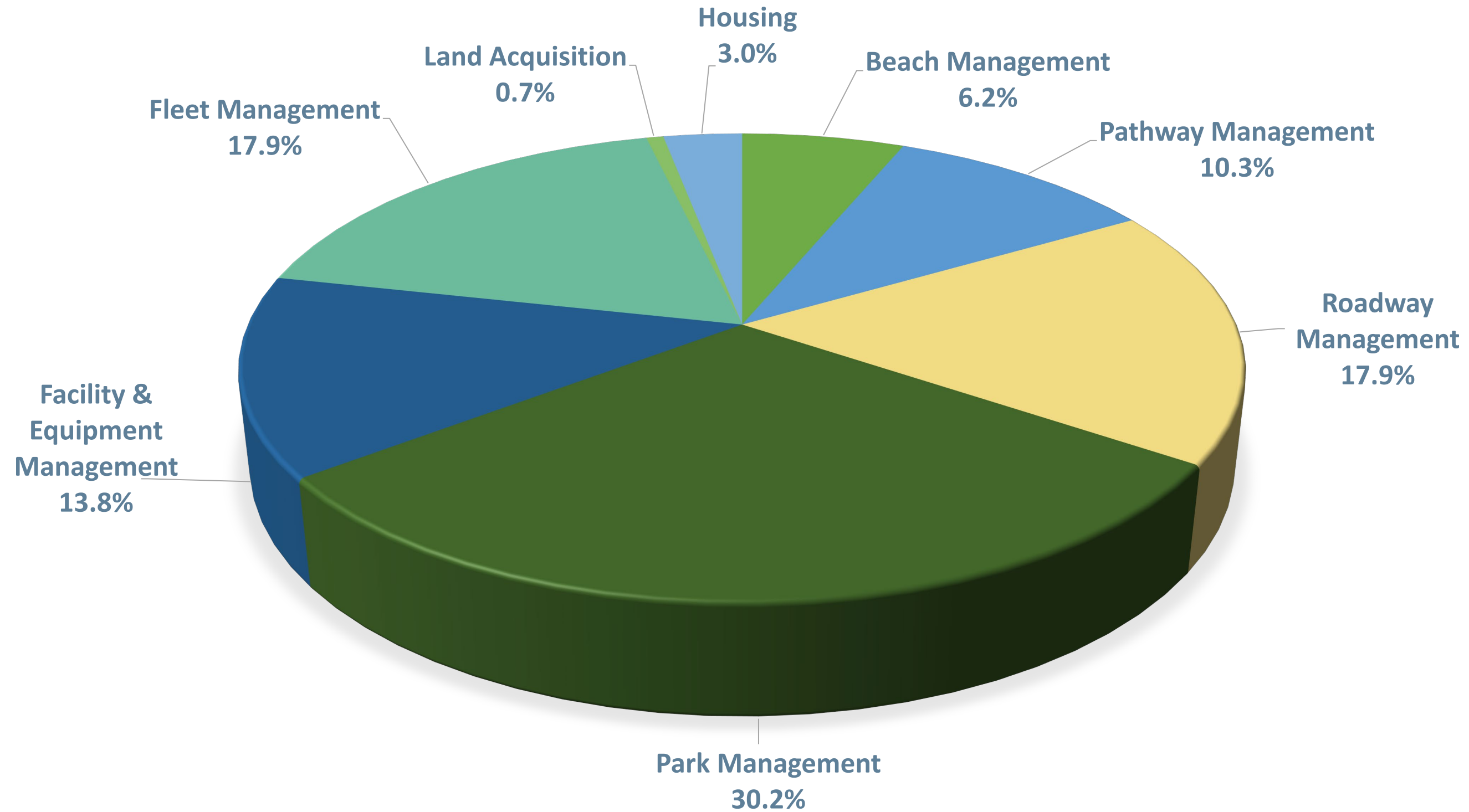
# Town of Hilton Head Island

## FY 2023 PROPOSED CIP USE OF FUNDS

Use of Funds	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	\$ Change FY 2022	% Change FY 2022	% of Budget
Beach Management	\$ 265,561	\$ 2,373,523	\$ 2,850,000	\$ 476,477	20.1%	6.2%
Pathway Management	159,374	900,000	4,724,000	3,824,000	424.9%	10.3%
Roadway Management	1,125,766	5,167,964	8,153,842	2,985,878	57.8%	17.9%
Park Management	824,214	8,716,476	13,795,235	5,078,759	58.3%	30.2%
Facility & Equipment Managemen	9,129,233	3,884,200	6,302,650	2,418,450	62.3%	13.8%
Fleet Management	195,668	6,642,868	8,166,945	1,524,077	22.9%	17.9%
Land Acquisition	2,362,183	324,068	300,000	(24,068)	-7.4%	0.7%
Housing	-	-	1,379,261	1,379,261	100.0%	3.0%
<b>Total Use of Funds</b>	<b>14,061,999</b>	<b>28,009,099</b>	<b>45,671,933</b>	<b>17,662,834</b>	<b>63.1%</b>	<b>100.0%</b>

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP USE OF FUNDS



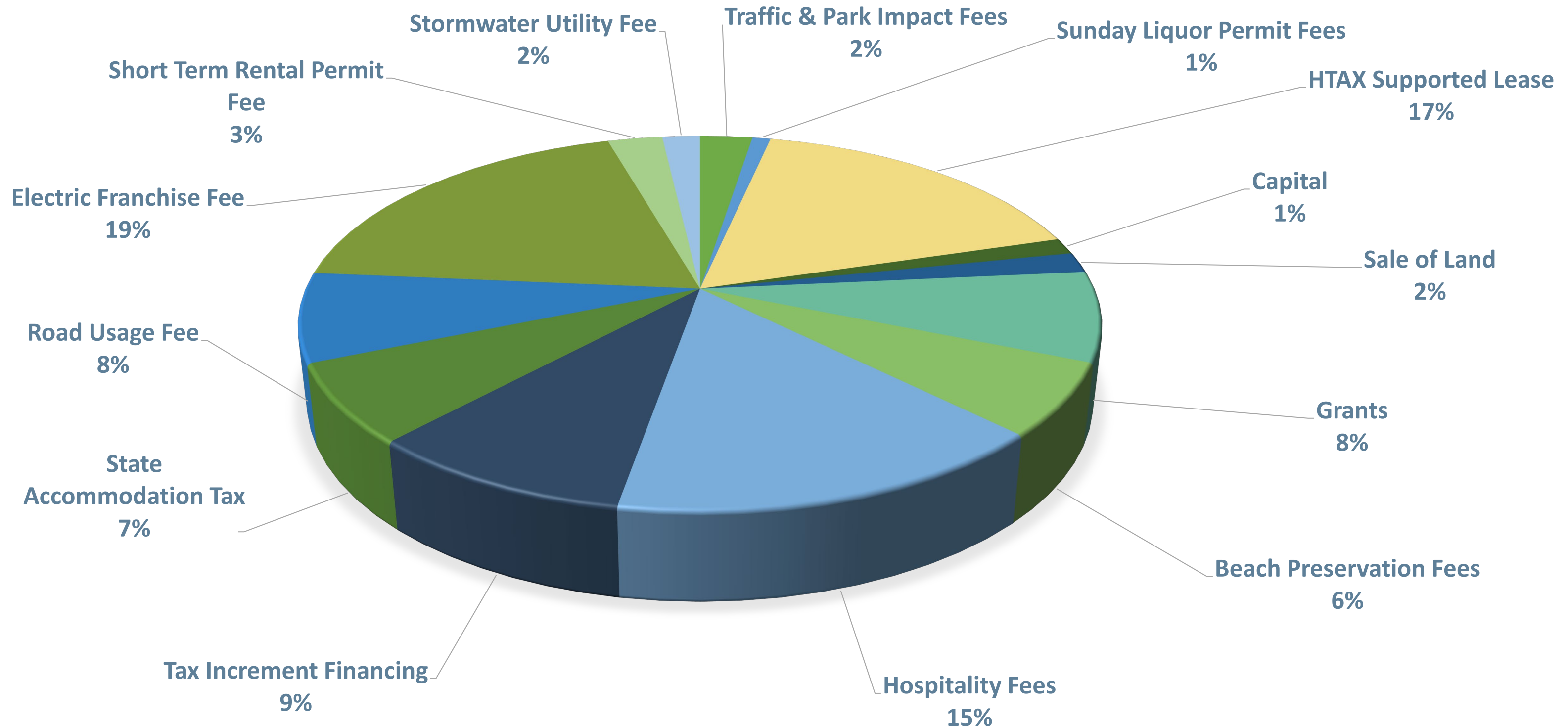
# Town of Hilton Head Island

## FY 2023 PROPOSED CIP SOURCE OF FUNDS

Funding Sources	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	\$ Change FY 2022	% Change FY 2022	% of Budget
Traffic & Park Impact Fees	680,385	748,300	1,150,000	401,700	53.7%	2.5%
Sunday Liquor Permit Fees	288,590	-	400,000	400,000	100.0%	0.9%
HTAX Supported Lease	43,235	6,201,868	7,742,473	1,540,605	24.8%	17.0%
Bond Proceeds	-	1,855,000	-	(1,855,000)	-100.0%	0.0%
Capital	-	-	635,761	635,761	100.0%	1.4%
Sale of Land	-	-	800,000	800,000	100.0%	1.8%
Grants	151,926	347,980	3,530,000	3,182,020	914.4%	7.7%
Investments	11,211	-	-	-	n/a	0.0%
Prior Year Funds	-	10,860,551	-	(10,860,551)	-100.0%	0.0%
Transfers In:						0.0%
Beach Preservation Fees	711,064	1,400,000	2,850,000	1,450,000	103.6%	6.2%
Hospitality Fees	1,546,648	1,373,628	6,985,472	5,611,844	408.5%	15.3%
Tax Increment Financing	3,448,570	1,300,000	4,187,235	2,887,235	222.1%	9.2%
General Fund	-	125,000	-	(125,000)	-100.0%	0.0%
State Accommodation Tax	-	-	3,109,000	3,109,000	100.0%	6.8%
Road Usage Fee	251,019	100,000	3,508,555	3,408,555	3408.6%	7.7%
Electric Franchise Fee	-	1,607,772	8,743,319	7,135,547	443.8%	19.1%
Real Estate Transfer Fee	2,360,590	-	-	-	n/a	0.0%
Short Term Rental Permit Fee	-	-	1,200,118	1,200,118	100.0%	2.6%
Stormwater Utility Fee	-	2,089,000	830,000	(1,259,000)	-60.3%	1.8%
<b>Total Funding Sources</b>	<b>9,493,238</b>	<b>28,009,099</b>	<b>45,671,933</b>	<b>17,662,834</b>	<b>63.1%</b>	<b>100.0%</b>

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP SOURCE OF FUNDS



# Town of Hilton Head Island

## FY 2023 PUBLIC PLANNING COMMISSION PROPOSED PRIORITY PROJECTS

### Beach

B

- Beach Park Improvements
  - Driessen Beach Park: Boardwalk Replacement (design, permitting, construction)
  - Folly Field Beach Park: Boardwalk Replacement (design, permitting, construction)

### Pathways

Pa

- Pathway Accessibility and Safety Enhancement Projects
  - South Forest Beach pathway improvements
- New Pathway Segments
  - William Hilton Parkway-Eastbound: Mathews Drive at Folly Field Road to Dillon Road (McDonalds) (preliminary planning, design)
  - Jonesville Road (preliminary planning, design)
  - William Hilton Parkway-Eastbound: Gardner Drive to Jarvis Park Road (preliminary planning, design)
  - Lagoon Road Pathway: Pope Avenue to North Forest Beach Drive (preliminary planning, design)
  - William Hilton Parkway-Eastbound: Arrow Road to Village at Wexford (design, construction)
  - Squire Pope Road: Greens Shell Park to Fords Shell Ring Park with a connection to the Rowing and Sailing Center at Squire Pope Community Park
  - Main Street: Whooping Crane Way to Wilborn Road (preliminary planning, design)

# Town of Hilton Head Island

## FY 2023 PUBLIC PLANNING COMMISSION PROPOSED PRIORITY PROJECTS

### Road

### R

- Dillon Road at William Hilton Parkway: Right Turn Lane (preliminary planning, design)
- Dirt Road Acquisitions and Paving Program
  - New R/W Acquisitions
    - Alice Perry Drive
    - Horse Sugar Lane
    - Amelia Drive
  - Re-Engage Past Acquisition Efforts
    - Aiken Place
    - Alfred Lane
    - Cobia Court
    - Murray Avenue
    - Outlaw Road
- Gateway Circle at Dillon Road: Left Turn Lane (preliminary planning, design)
- Gateway Corridor Improvements (design)

# Town of Hilton Head Island

## FY 2023 PUBLIC PLANNING COMMISSION PROPOSED PRIORITY PROJECTS

### Road

### R

- Adaptive Traffic Signal Management (ATSM) System at signalized intersections along major corridors (preliminary planning, design, construction)
  - William Hilton Parkway Intersections
    - Arrow Road
    - Beach City Road / Gardner Drive
    - Beachwood Drive
    - Coggins Point Road
    - Dillon Road
    - Gum Tree Road
    - Mathews Drive (north)
    - Mathews Drive / Folly Field Road
    - New Orleans Road
    - Pembroke Drive / Museum Street
    - Queens Folly Road / King Neptune Drive
    - Queens Way
    - Shelter Cove Lane (off-island int.)
    - Shelter Cove Lane (central int.)
    - Singleton Beach Road
    - Shipyard Drive / Wexford Drive
    - Whooping Crane Way / Indigo Run Drive
    - Wilborn Road / Jarvis Park Road



# Town of Hilton Head Island

## FY 2023 PUBLIC PLANNING COMMISSION PROPOSED PRIORITY PROJECTS

### Road

R

- Palmetto Bay Road Intersections
  - Arrow Road / Point Comfort Road
  - Target Road
- Pope Avenue Intersections
  - Cordillo Parkway
  - Lagoon Road
  - New Orleans Road / College Center Drive

### Parks

PR

- Parks & Recreation
  - Taylor Family Park (preliminary planning, design, permitting, construction)
  - Barker Field (preliminary planning, design, permitting)
- Island Recreation Center; Capital Facility Improvements
- Ford Shell Ring
- Northridge Tract

# Town of Hilton Head Island

## FY 2023 PUBLIC PLANNING COMMISSION PROPOSED PRIORITY PROJECTS

### Facilities & Equipment

FE

- Town Hall Improvements
- Town Facility Assessment including Town Hall and Fire Rescue Headquarters / EOC / Dispatch
- Parking Master Plan Implementation
- Fire Hydrant Expansion Projects (recurring project, coordinated by HHIFR with HHPSD)
- Coastal Discovery Museum; Capital Projects
- IT Equipment & Software (Town Hall Equipment & Software, Public Safety Systems Equipment & Software)
- Fire Medical Systems, Equipment Replacement
- Security Cameras / Wi-Fi
  - Shelter Cove Connectivity
  - Shelter Cove Community Park
- Stormwater Projects
  - PUD: Lawton Canal Watershed Study & Enhancements
  - Non-PUD: North End Drainage Study & Enhancements

# Town of Hilton Head Island

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## FY 2023 PUBLIC PLANNING COMMISSION PROPOSED PRIORITY PROJECTS

### Fleet

FI

- Town Vehicle Replacement
- FR Apparatus & Vehicle Replacement

### Land Acquisition

LA

- Land Acquisition (soft costs including ROW acquisition, survey, appraisals, legal fees, etc.): On-Going



# Town of Hilton Head Island

FY 2023 PROPOSED CIP PROJECTS





# Town of Hilton Head Island

## FY 2023 PROPOSED - ALL PROJECTS

### Project Categories

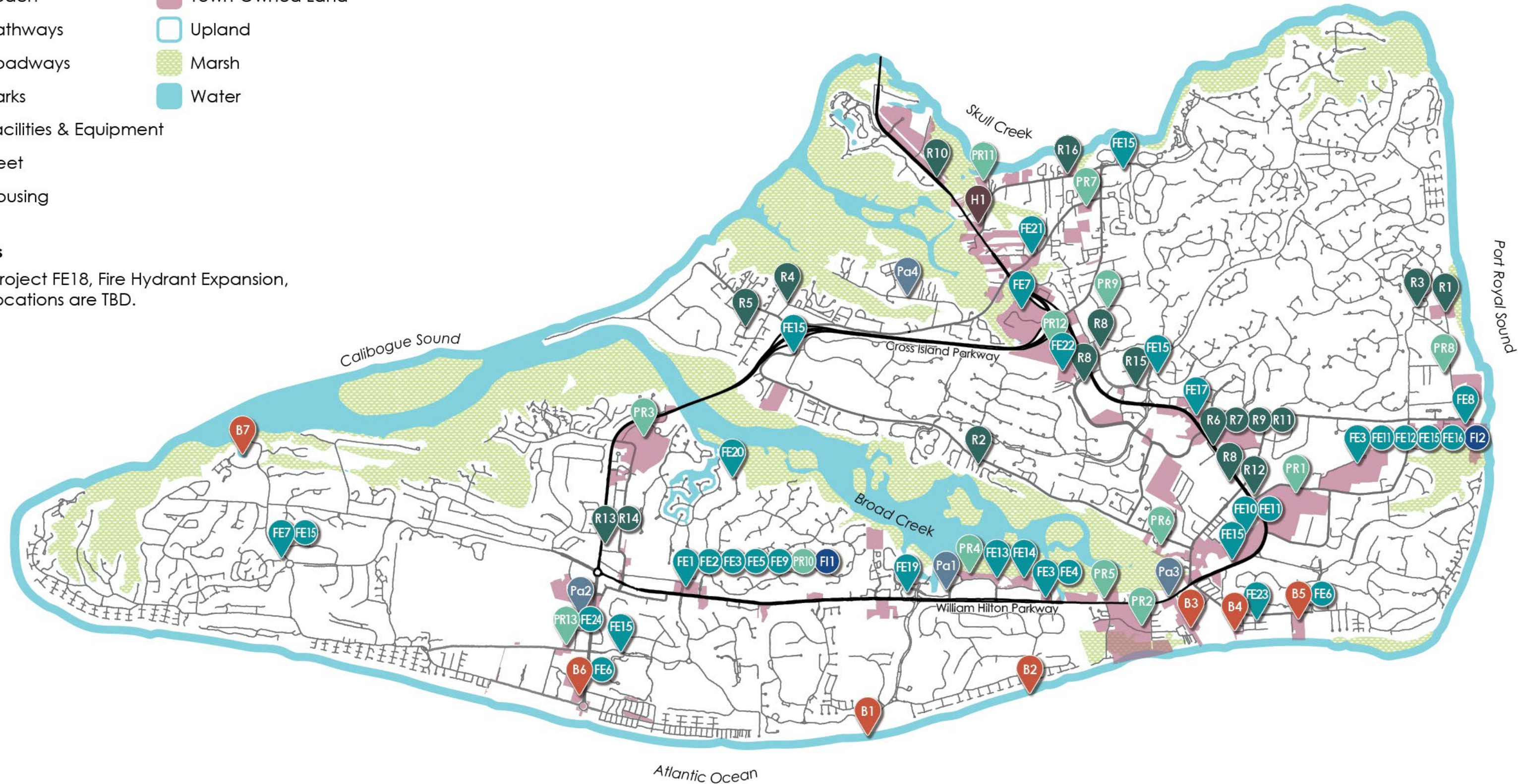
- Beach
- Pathways
- Roadways
- Parks
- Facilities & Equipment
- Fleet
- Housing

### Map Legend

- Town-Owned Land
- Upland
- Marsh
- Water

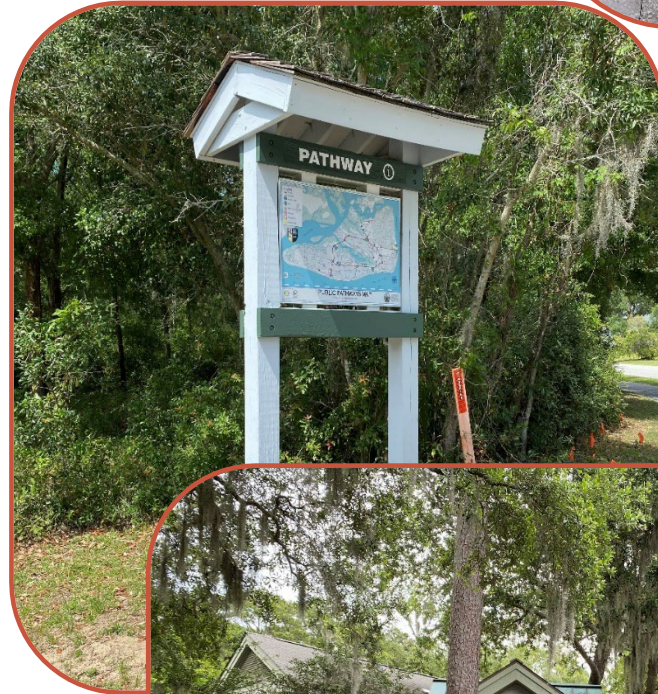
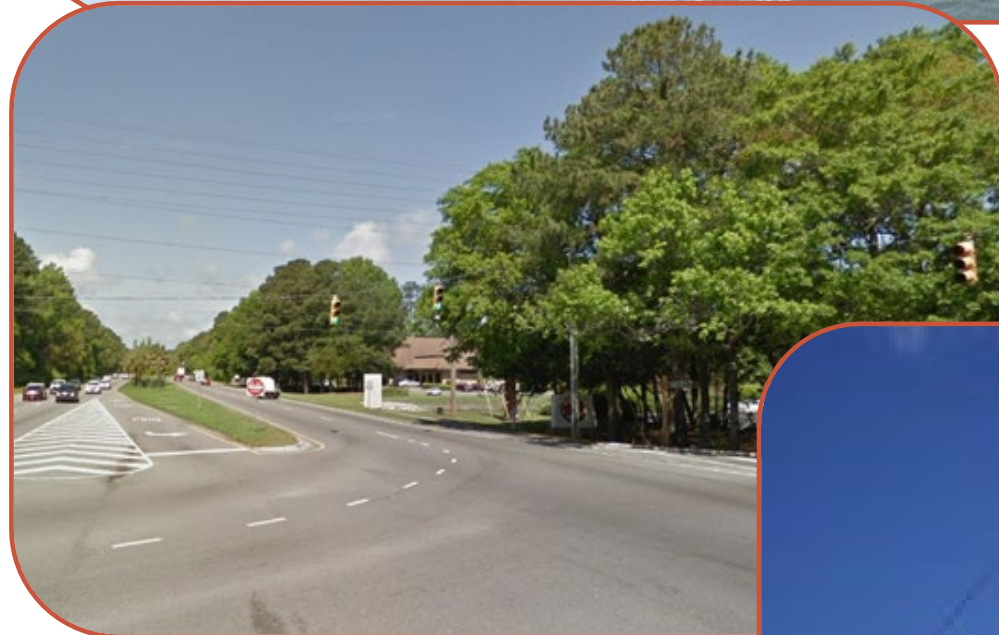
### Notes

- Project FE18, Fire Hydrant Expansion, locations are TBD.





# Town of Hilton Head Island





# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>BEACH MANAGEMENT</b>							
B1	Beach Management & Monitoring	\$ 802,609	\$ 200,000	\$ 100,000	\$ 300,000	Ongoing activities as to manage the beach including SLR/Resiliency, endangered species monitoring, Beach Program Economic Sustainability Analysis, etc.	FY22 project on-going; Current efforts include Island-wide monitoring, Beach Management Plan update, and Pine Island Feasibility Study.
B2	Beach Renourishment	\$ 1,570,914	\$ 600,000	\$ -	\$ 600,000	Activities related to the next Renourishment Project, including Pine Island beach including data acquisition, survey, geotechnical / sand -borrow site, wildlife / biological, modeling, design, permitting, bidding, etc. Construction of Renourishment Project anticipated in FY25	Beginning Design phase; Main beach planning, engineering, & permitting task order is ready to execute; Pine Island planning/engineering/permitting task order is being developed; Required offshore borrow area cultural and seismic surveys task order pending
	Beach Park Improvements						
B3	Driessen Beach Park Boardwalk Replacement	\$ -	\$ -	\$ 300,000	\$ 300,000	Replacement of +/- 1100 LF of existing boardwalk at Driessen Beach Park	
B4	Folly Field Beach Park Boardwalk Replacement	\$ -	\$ -	\$ 100,000	\$ 100,000	Replacement of +/- 400 LF of existing boardwalk at Folly Field Beach Park	
B5	Islanders Beach Park Improvements	\$ -	\$ -	\$ 500,000	\$ 500,000	Improvements at existing Beach Park including parking for beach passholders, pathways, and playground amenity area improvements. Design (Final) & Permitting planned for FY23; Construction anticipated in FY24	Preliminary Planning & Design (Conceptual) to be completed in FY22 under "General Park Enhancements"
B6	Coligny Beach Park/Parking Area	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	Improvements to signage, landscape, walkways, and pavement	FY22 project completed as planned including new plantings, irrigation, landscape lighting, and parking lot paving repair
	Beach Park Maintenance & Improvements	\$ -	\$ -	\$ 350,000	\$ 350,000	Maintenance and general improvements to 6 beach parks such as paving, landscaping, lighting, and site furnishings, etc.; Moved capital projects from Facilities Management Operating Budget	FY22 projects completed include paving at Alder Lane, new ATV, floor painting at Fish Haul & Mitchelville, floor replacement at Folly Field, wood trash bins for beach, replacement of decking boards at Islander's and Driessen, painting & power washing at multiple beach parks, landscape lighting at Coligny, and post & rope fencing at multiple beach parks
	<i>Total Beach Park Improvements</i>	\$ 100,000	\$ -	\$ 1,350,000	\$ 1,350,000		
B7	Harbour Town Dredge	\$ -	\$ -	\$ 600,000	\$ 600,000	Agreement with South Island Dredging Association to assist with funding for dredging of Harbour Town Yacht Basin and Braddock Cove Creek; Funding approved in FY19, 20, and 21 budgets	
	<b>TOTAL BEACH MANAGEMENT</b>	<b>\$ 2,473,523</b>	<b>\$ 800,000</b>	<b>\$ 2,050,000</b>	<b>\$ 2,850,000</b>		



# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>PATHWAY MANAGEMENT</b>							
	Pathway Maintenance & Improvements	\$ 350,000	\$ -	\$ 665,000	\$ 665,000	Maintenance and Improvements to existing pathways including Repair, Rejuvenation, and Striping plus Safety and Enhancements aimed at improving consistency and uniformity of all pathway signs, landings, crosswalks, pavement markings, ADA compliance, etc. May include Preliminary Planning, Design (Conceptual & Final), Permitting, and/or Construction depending on specific project; \$315,000 transferred from Facilities Management Operating Budget	Surveys received and Design underway for 4 FY22 projects: Shelter Cove Lane pathway "hump", Beach City Road at Fort Howell, ocean side of North Forest Beach Drive at Beach Market Shoppes, and South Forest Beach Drive at Seascape Villas; Construction anticipated in FY22
	New Pathway Segments						
Pa1	Shelter Cove Lane	\$ 225,000	\$ 168,000	\$ 132,000	\$ 300,000	Construction of +/- 900 LF pathway from William Hilton Parkway to Shelter Cove Park	Preliminary Planning, Design (Conceptual & Final), & Permitting complete in FY22; Construction planned for FY23 to avoid busy summer season, additional funds needed due to increased construction costs
Pa2	Woodhaven Lane/Road	\$ 225,000	\$ 182,952	\$ 167,048	\$ 350,000	Construction of +/- 1300 LF of pathway	Preliminary Planning, Design (Conceptual & Final), & Permitting complete in FY22; Construction planned for FY23 to avoid busy summer season, additional funds needed due to increased construction costs.
Pa3	William Hilton Parkway EB	\$ 100,000	\$ 13,900	\$ 1,270,100	\$ 1,284,000	Easement Acquisition & Construction of +/- 6,000 LF of pathway from Shelter Cove Lane (at BCSO) to Mathews Drive at Folly Field Road	Preliminary Planning, Design (Conceptual & Final), & Permitting complete in FY22; Easement Acquisition & Construction planned for FY23
Pa4	Jonesville Road	\$ -	\$ -	\$ 2,125,000	\$ 2,125,000	Preliminary Planning including feasibility assessment planned for early FY23 for +/- 1.2 miles of pathway along Jonesville Road; Design (Conceptual & Final), Permitting, & Construction anticipated in FY23 pending results of feasibility assessment	Request from community and priority recommendation of Planning Commission
	<i>Total New Pathway Segments</i>	\$ 550,000	\$ 364,852	\$ 3,694,148	\$ 4,059,000		
	Shelter Cove Connectivity	\$ 2,337,459	\$ -	\$ -	\$ -		Construction of marsh side pathway connections between Shelter Cove Community Park, Veterans Park, and Shelter Cove Lane at William Hilton Parkway including public art installations and trail head parking lot completed in FY22.
	<b>TOTAL PATHWAY MANAGEMENT</b>	<b>\$ 3,237,459</b>	<b>\$ 364,852</b>	<b>\$ 4,359,148</b>	<b>\$ 4,724,000</b>		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>ROADWAY MANAGEMENT</b>							
	Dirt Road Acquisition and Paving Program					Program to accept dedications of private, unpaved roads to become public rights of way and then pave the roads and install storm drainage infrastructure.	
R1	Mitchelville Lane	\$ 750,000	\$ 678,583	\$ -	\$ 678,583	Construction of +/- 1300 LF paved road planned for FY23 pending 100% ROW Acquisition.	Preliminary Planning, Design-Conceptual, Design-Final, & Permitting to be complete in FY22.
R2	Pine Field Road	\$ 400,000	\$ 385,000	\$ 165,000	\$ 550,000	Design (Conceptual & Final), Permitting, & Construction of +/- 750 LF paved road planned for FY23, pending 100% ROW Acquisition.	ROW Acquisition & Preliminary Planning underway in FY22.
R3	Horse Sugar Lane & Alice Perry Drive	\$ -	\$ -	\$ 150,000	\$ 150,000	Preliminary Planning & Design (Conceptual & Final) of +/- 925 LF paved road planned for FY23; Permitting & Construction anticipated in FY24, pending 100% ROW Acquisition.	Next roads on Dirt Road Paving priority list; ROW Acquisition & Community Outreach with impacted property owners underway in FY22.
R4	Freddie's Way	\$ -	\$ -	\$ 400,000	\$ 400,000	Preliminary Planning, Design (Conceptual & Final), Permitting, & Construction of +/-500 LF paved road planned for FY23, pending 100% ROW Acquisition.	One of next roads on Dirt Road Paving priority list. ROW Acquisition & Community Outreach with impacted property owners underway in FY22.
R5	Alfred Lane	\$ -	\$ -	\$ 150,000	\$ 150,000	Preliminary Planning & Design (Conceptual & Final) of +/- 900 LF paved road planned for FY23; Permitting & Construction anticipated in FY24, pending 100% ROW Acquisition.	One of next roads on Dirt Road Paving priority list. ROW Acquisition & Community Outreach with impacted property owners underway in FY22.
	Other Roads To Be Determined	\$ 1,129,491	\$ -	\$ -	\$ -		
	<i>Total Dirt Road Acquisition and Paving Program</i>	\$ 2,279,491	\$ 1,063,583	\$ 865,000	\$ 1,928,583		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>ROADWAY MANAGEMENT</b>							
	William Hilton Parkway Enhancements					Improvements to William Hilton Parkway from Sea Pines Circle to Spanish Wells Road (SCDOT Gateway project) targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing etc. Design (Conceptual & Final), Permitting, & Construction for identified projects is anticipated to begin in FY23 and continue in FY24.	Preliminary Planning started in FY22 and anticipated to be completed in FY23; Current project will identify potential FY23 projects; Carry Forward includes funds encumbered toward urban design/land planning job order
R6	Crosswalk Uniformity	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	Improve consistency and uniformity of pathway signs, pavement markings, lighting, landscaping, and related traffic signs, etc.	Incorporated into William Hilton Parkway Pedestrian & Vehicular Enhancements project in FY22
R7	Crosswalk Lighting	\$ 304,918	\$ 295,000	\$ -	\$ 295,000	Provide lighting of crosswalks to enhance pedestrian safety	Preliminary Planning completed in FY22; Incorporated into William Hilton Parkway Pedestrian & Vehicular Enhancements project
R8	Turn Lane Extensions / Curb and Gutter	\$ 150,000	\$ 135,000	\$ -	\$ 135,000	Add curb and gutter and extend turn lanes as necessary to prevent rutting and driving into the medians at William Hilton Parkway intersections with Wilborn Rd, Pembroke Dr, and Mathews Drive	Preliminary Planning completed in FY22; Incorporated into William Hilton Parkway Pedestrian & Vehicular Enhancements project
R9	Pedestrian and Vehicular Enhancements	\$ 1,300,000	\$ 1,153,000	\$ -	\$ 1,153,000	Improvements to William Hilton Parkway from Sea Pines Circle to Spanish Wells Road (SCDOT Gateway project) targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing etc.	Preliminary Planning started in FY22 and anticipated to be completed in FY23; Current project will identify potential FY23 projects; Carry Forward includes funds encumbered toward urban design/land planning job order
R10	William Hilton Parkway Gateway Corridor	\$ 167,980	\$ -	\$ 300,000	\$ 300,000	Additional planning on recommendations not included in SCDOT project	Initial project completed in FY22
R11	Adaptive Traffic Signal Management - all signalized intersections on William Hilton Parkway	\$ -	\$ -	\$ 2,065,224	\$ 2,065,224	Design & Installation for 19 signals	
R12	Dillon Road at William Hilton Parkway - Right Turn Lane	\$ -	\$ -	\$ 150,000	\$ 150,000	Right Turn lane from Dillon Road onto William Hilton Parkway; Preliminary Planning & Design (Conceptual & Final) planned for FY23 with Construction anticipated in FY24	
	<i>Total William Hilton Parkway Enhancements</i>	\$ 2,122,898	\$ 1,783,000	\$ 2,515,224	\$ 4,298,224		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>ROADWAY MANAGEMENT</b>							
	Pope Avenue, Palmetto Bay Road, & Arrow Road Streetscape Enhancements						
R13	Streetscape Enhancements	\$ 500,000	\$ 443,000	\$ -	\$ 443,000	Improvements targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing, multi-modal facilities, etc.; Design (Conceptual & Final), Permitting, & Construction for identified projects is anticipated to begin in FY23 and carry forward to FY24.	Preliminary Planning started in FY22 and anticipated to be completed in FY23; Current project will identify potential FY23 projects; Carry Forward includes funds encumbered toward urban design/land planning job order
R14	Adaptive Traffic Signal Management - all signalized intersections on Palmetto Bay Road & Pope Avenue	\$ -	\$ -	\$ 543,480	\$ 543,480	Design & Installation for 5 signals	
	<i>Total Pope Avenue, Palmetto Bay Road, &amp; Arrow Road Streetscape Enhancements</i>	\$ 500,000	\$ 443,000	\$ 543,480	\$ 986,480		
R15	Main Street Enhancements	\$ 100,000	\$ 75,000	\$ 150,000	\$ 225,000	Improvements to Main Street from Whooping Crane to Wilborn Road including side streets (Museum Street, Central Avenue, and Merchant Street), a new roundabout at Wilborn Road, and North Main Street from Whooping Crane to Hospital Center Boulevard including roadway, pathways, streetscape, and drainage improvements; Design (Conceptual & Final) & Permitting planned for FY23 with Construction anticipated in FY24.	Preliminary Planning and Acquisition to be completed in FY22.
R16	Squire Pope Road Crosswalks	\$ -	\$ -	\$ 150,000	\$ 150,000	Preliminary Planning, Design-Conceptual, Design-Final, Permitting, & Construction of 3 crosswalks to access Town parks (Greens Shell Park, Rowing & Sailing Center at Squire Pope Community Park, Fords Shell Ring)	Recommendation of Bike Walk HHI and Planning Commission
	Roadway Maintenance & Improvements	\$ 333,555	\$ 333,555	\$ 232,000	\$ 565,555	Maintenance of and Improvements to existing roadways including general maintenance such as repair of potholes, curbing, and shoulders; pavement markings; permanent traffic signs; surveying, testing, and analysis; etc.	Proposed to be moved from Engineering Operating Budget and combined with FY22 project Other Roadway Enhancements
	<b>TOTAL ROADWAY MANAGEMENT</b>	<b>\$ 5,503,924</b>	<b>\$ 3,698,138</b>	<b>\$ 4,455,704</b>	<b>\$ 8,153,842</b>		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

TOWN OF HILTON HEAD ISLAND

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>PARK MANAGEMENT</b>							
	Parks and Recreation						
PR1	Mid-Island Tract Park	\$ 1,700,000	\$ 1,200,830	\$ 4,000,000	\$ 5,200,830	Design-Final, Permitting, & Phase 1 Construction for new Community Park planned to start in FY23 and continue in FY24 and beyond	Preliminary Planning & Design-Conceptual to be completed in FY22
PR2	Chaplin Community Park Renovation	\$ 1,996,238	\$ 1,910,925	\$ -	\$ 1,910,925	Design-Final & Permitting for existing Community Park renovation planned for FY23; Phase 1 Construction anticipated in FY24	Preliminary Planning & Design-Conceptual to be completed in FY22
PR3	Crossings Park Renovation	\$ 1,996,238	\$ 1,829,586	\$ -	\$ 1,829,586	Design-Final for existing Community Park renovation planned for FY23; Permitting & Phase 1 Construction anticipated in FY25	Preliminary Planning & Design-Conceptual to be completed in FY22
PR4	Shelter Cove Community Park Expansion	\$ 500,000	\$ 440,000	\$ 500,000	\$ 940,000	Expansion of existing Community Park; Design-Final & Permitting planned for FY23; Construction anticipated to start immediately following receipt of permits, likely FY24	Preliminary Planning & Design-Conceptual to be completed in FY22
PR5	Chaplin Linear Park with Treehouse	\$ 500,000	\$ 378,238	\$ 100,000	\$ 478,238	Design-Final & Permitting for phase 1 of Linear Park including trail head up-fit, pedestrian bridge at Broad Creek inlet, tree house, and marsh-side trail connection to Singleton Beach Road; Phase 1 Construction anticipated in FY24	Preliminary Planning completed in FY22
PR6	Patterson Family Property Park	\$ 700,000	\$ 685,656	\$ 700,000	\$ 1,385,656	Design-Final, Permitting & Construction for new Mini Park; FY22 CDBG Project included in Parks & Recreation Maser Plan	Preliminary Planning underway; Design-Conceptual anticipated to be completed in FY22 pending outcome of archaeological investigation
PR7	Taylor Family Property Park	\$ -	\$ -	\$ 125,000	\$ 125,000	Preliminary Planning, Design-Conceptual, & Design-Final for new Mini Park on +/- 4.9 acre Town-owned parcel at 252 Wild Horse Road; FY23 CDBG Project included in Parks & Recreation Master Plan; Permitting & Construction anticipated in FY24	
PR8	Barker Field	\$ -	\$ -	\$ 500,000	\$ 500,000	Preliminary Planning & Design (Conceptual & Final) for existing County Sports Park	
	<i>Total Parks and Recreation</i>	\$7,392,476	\$ 6,445,235	\$ 5,925,000	\$ 12,370,235		



# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>PARK MANAGEMENT</b>							
PR9	Island Recreation Association - Capital Projects					Island Recreation Center seeks funds to improve the buildings, pool and grounds, as well as manage events	
	Rec Center Building Enhancements					Building enhancements including educational equipment, floor replacement, HVAC equipment, basketball court lines, etc.	FY22 projects completed as planned
	<i>Total Rec Center Building Enhancements</i>	\$ 190,000	\$ -	\$ 256,500	\$ 256,500		
	Rec Center Pool Enhancements					Pool enhancements including dome equipment and pool equipment updates, windscreens, pool covers, etc.	FY22 projects completed as planned
	<i>Total Rec Center Pool Enhancements</i>	\$ 84,000	\$ -	\$ 101,000	\$ 101,000		
	Parks / Event Enhancements						FY22 projects completed as planned
	<i>Total Parks / Event Enhancements</i>	\$ 125,000	\$ -	\$ 42,500	\$ 42,500		FY22 projects completed as planned
	<i>Total Island Recreation Association - Capital Projects</i>	\$ 399,000	\$ -	\$ 400,000	\$ 400,000		Island Recreation Association will complete all FY22 projects as planned and return +/- \$50,000 to the Town
PR10	Public Art Program	\$ -	\$ -	\$ 25,000	\$ 25,000	Funding to accommodate installation of public art pieces donated to or curated by the Town.	FY22 project completed as planned in conjunction with Shelter Cove Connectivity Project
PR11	General Park Enhancements	\$ 1,046,130	\$ 775,000	\$ 225,000	\$ 1,000,000	Includes various identified facility and service improvements at existing parks such as additional bike racks, picnic tables, sun shades, fencing, etc.; includes Jarvis Creek Park improvements, re-roof Greens Shell	FY22 Projects completed include installation of additional beach matting, new pavilion at Barker Field Extension, new overlook pavilion at Islander's Beach Park, site clean-up at Jarvis Creek Park, and Preliminary Planning for playground improvements at Jarvis Creek Park
	Barker Field Extension - Picnic Shelter Addition	\$ -	\$ -	\$ -	\$ -		FY22 project anticipated to be completed as planned
	Islanders Beach Park Pavilion	\$ -	\$ -	\$ -	\$ -		FY22 project completed as planned
PR12	Jarvis Creek Park Enhancements	\$ -	\$ -	\$ -	\$ -	Replacement of two playgrounds and addition of poured-in-place rubber safety surface	FY22 project schedule pending outcome of grant application
PR13	Cordillo Tennis Courts Restroom Building	\$ 102,000	\$ 102,000	\$ -	\$ -	Completion of Construction of Restroom Building and limited parking to support existing Tennis Courts	Project re-bid and Construction anticipated to start in FY22
	<b>TOTAL PARK MANAGEMENT</b>	<b>\$ 8,939,606</b>	<b>\$ 7,220,235</b>	<b>\$ 6,575,000</b>	<b>\$ 13,795,235</b>		



# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>FACILITIES AND EQUIPMENT MANAGEMENT</b>							
FE1	Town Hall Security & Facility Enhancements	\$ 782,000	\$ 602,000	\$ 200,000	\$ 802,000	Installation of upgrades to security, landscaping, and lighting as well needed structural repairs	Preliminary Planning and Design completed in FY22
FE2	Town Facilities Assessment	\$ -	\$ -	\$ 100,000	\$ 100,000	Assessment of site, parking, structures, and systems at Town Hall, Fire Rescue Headquarters/EOC/Dispatch	
FE3	Sprinkler Head replacement	\$ -	\$ -	\$ 180,000	\$ 180,000	Town Hall, Fire Rescue HQ, & Shelter Cove	
	<i>Total Town Hall Security &amp; Facility Enhancements</i>	\$ 782,000	\$ 602,000	\$ 480,000	\$ 1,082,000		
FE4	Shelter Cove/BCSO Office	\$ 150,000	\$ 150,000	\$ 300,000	\$ 450,000	Permitting & Construction of interior renovations	Design of interior renovations started in FY22; Re-roof started in FY22
FE5	Electric Vehicle Charging Stations at Town Facilities	\$ -	\$ -	\$ 30,000	\$ 30,000	Installation of Electric Vehicle Charging Stations at (2) Town Hall, (1) Facilities Maintenance, and (1) Fire Rescue HQ	
FE6	Parking Master Plan Implementation	\$ -	\$ -	\$ 200,000	\$ 200,000	Physical improvements at existing beach parks including Coligny Beach Park and Islanders Beach Park; may include the addition of gates, video cameras, signage, etc.	9 responses were received for RFQ; staff is currently evaluating 4 firms
FE7	Coastal Discovery Museum - Capital Projects					Coastal Discovery Museum seeks funds to improve and maintain the buildings and grounds - including boardwalk repairs, HVAC replacement, flooring, windows, parking areas, fencing, etc.	FY22 Projects completed
	<i>Total Coastal Discovery Museum - Capital Projects</i>	\$ 49,300	\$ -	\$ 198,250	\$ 198,250		
FE8	Historic Mitchelville Freedom Park - Capital Projects					At the request of Ahmad Ward, Executive Director, Historic Mitchelville Freedom Park seeks funds to improve property in accordance with approved master plan	
	<i>Total Historic Mitchelville Freedom Park - Capital Projects</i>	\$ -	\$ -	\$ 125,000	\$ 125,000		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>FACILITIES AND EQUIPMENT MANAGEMENT</b>							
	IT Equipment and Software						
<b>FE9</b>	Town Hall Equipment and Software	\$ 479,900					
	Tyler Cloud/Emergency Readiness Initiative/Technology Initiative	\$ 265,000	\$ -	\$ -	\$ -		FY22 project completed as planned
	IT Dell PowerEdge RX730D Servers (4)	\$ 140,000	\$ -	\$ -	\$ -		FY22 project completed as planned
	IT Cisco Data Center switches (2) & Web Update	\$ 74,900	\$ -	\$ -	\$ -		FY22 project completed as planned
	CISCO 9404 Data Center Switches	\$ -	\$ -	\$ 24,900	\$ 24,900	Two (2) Cisco 9404 DC switches @ \$11,000 each to replace existing end-of-lifecycle E911 data center switches	
	Enterprise Storage Solution 345TB	\$ -	\$ -	\$ 360,000	\$ 360,000	New town-wide data storage system to replace existing end-of-lifecycle storage and scale to meet future data storage requirements	
	Tyler Cloud ERP Hosting	\$ -	\$ -	\$ 246,000	\$ 246,000	Tyler cloud hosting Enterprise Resource Planning (ERP)	
	Short Term Rental Software	\$ -	\$ -	\$ 800,000	\$ 800,000	Short Term Rental Software to be selected following receipt of responses to current RFP	

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>FACILITIES AND EQUIPMENT MANAGEMENT</b>							
FE10	Public Safety Systems Equipment and Software	\$ 216,000	\$ -				
	New SAN and Host for PSS	\$ 80,000	\$ -	\$ -		Storage Area Network	
	UPS Replacement for E911 Data Center	\$ 35,000		\$ -			
	MDT replacement for all apparatus	\$ 101,000	\$ -	\$ -			FY22 project completed as planned
	E911 Data Center Virtualization	\$ -	\$ -	\$ 180,000	\$ 180,000	Four (4) Dell servers @ \$53,000 each to replace existing end-of-lifecycle servers that comprise the secondary data center for mission critical redundancy	
	911 Simulator	\$ -	\$ -	\$ 20,000	\$ 20,000	Training simulator to support current personnel, new hires, recruitment, and public education.	
FE11	Fire Rescue Conference Upgrades (HQ, Dispatch, 7 Stations)	\$ -	\$ -	\$ 93,000	\$ 93,000	Upgrade existing video conferencing and audio visual equipment for Fire Rescue	
	Radio Maintenance & Replacement -Portable/Mobile	\$ -	\$ -	\$ 20,000	\$ 20,000	Replace 6 radios that are reaching end of service. These radios are currently utilized by Beach Patrol to coordinate emergency response to the beach areas.	
FE12	Station Alerting	\$ -	\$ -	\$ 100,000	\$ 100,000	Current Station Alerting system is reaching end of service and is not compatible with modern IT infrastructure. Costs to maintain are increasing and parts are difficult to obtain.	
	<i>Total IT Equipment and Software</i>	\$ 695,900	\$ -	\$ 1,843,900	\$ 1,843,900		

# Town of Hilton Head Island

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>FACILITIES AND EQUIPMENT MANAGEMENT</b>							
	Security Cameras						
	Crossings Park	\$ 150,000	\$ -	\$ -	\$ -		FY22 project scheduled to be completed as planned
FE13	Shelter Cove Community Park	\$ -	\$ -	\$ 150,000	\$ 150,000	Upgrade (26) existing security cameras at Shelter Cove Community Park	
FE14	Shelter Cove Connectivity & Chaplin Linear Park Trailhead	\$ -	\$ -	\$ 300,000	\$ 300,000	(43) New security cameras and Wi-Fi at Shelter Cove Connectivity including parking lot at trailhead	
FE15	Fire Stations	\$ -	\$ -	\$ 56,000	\$ 56,000	Security camera installation at seven (7) fire stations; (3) cameras per station	
	Ambulance	\$ -	\$ -	\$ 30,000	\$ 30,000	Add cameras to the cab of the current medic fleet; Risk Management / Safety Initiative	
	<i>Total Security Cameras</i>	\$ 150,000	\$ -	\$ 536,000	\$ 536,000		
FE16	Fire/Medical Systems, Equipment Replacement						
	SCBA Compressor Replacement	\$ 50,000	\$ -	\$ -	\$ -		FY22 project completed as planned
	Fleet Maintenance Equipment	\$ 20,000	\$ -	\$ -	\$ -		FY22 project completed as planned
	Vehicle Lift Replacement & Trade of Old Unit	\$ -	\$ -	\$ 150,000	\$ 150,000	Safety Initiative - The current lift weight capacity does not provide a safety margin based on the weight of the current ambulance fleet.	
	Stair Chair Replacement	\$ -	\$ -	\$ 60,000	\$ 60,000	Patient Safety Initiative Current inventory is no longer supported by warranty and repairs are more frequent and costly. Device is used to move patients up and down stairs and upgrading to a new model is in the interest of patient safety.	
	Rescue Tool Replacement	\$ -	\$ -	\$ 150,000	\$ 150,000	Current tools are 15+ years old and slated for replacement in the CIP plan. Upgrade to modern electric tools.	
	Fire Hose Replacement	\$ -	\$ -	\$ 100,000	\$ 100,000		
	<i>Total Fire/Medical Systems, Equipment Replacement</i>	\$78,000	\$ -	\$ 460,000	\$ 460,000		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

TOWN OF HILTON HEAD ISLAND

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>FACILITIES AND EQUIPMENT MANAGEMENT</b>							
FE17	Automobile Place / Modern Classic Motors Site Enhancements	\$ 472,500	\$ 472,500	\$ -	\$ 472,500	Demolish and remove dilapidated pavements and appurtenances from prior development in preparation for redevelopment	FY22 project not started
FE18	Fire Hydrant Expansion	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	Installation of (2) Fire Hydrants through matching program with HHPSD.	FY22 projects (Orange Lane and Evelina Road) completed as planned
FE19	Arts Campus Feasibility Study	\$ 200,000	\$ 25,000	\$ -	\$ 25,000	Feasibility study of existing site including expansion options; Residual funds transferred to Island-wide Master Plan	FY22 project not started
	Stormwater Projects						
FE21	Wexford Debris System Design	\$ 600,000	\$ 75,000	\$ -	\$ 75,000	Design of pump station to consider multiple factors including function and aesthetics in preparation for FY24 construction	FY22 project not started
FE22	Gum Tree Road Improvements	\$ -	\$ -	\$ 125,000	\$ 125,000	Survey, Design, & Construction of improvements to address various deficiencies along Gum Tree Road between Katie Miller Drive and Georgianna Drive, including regrading of ditches, installation of new inlets, new pipe and repairs along the outfall system	
FE23	Jarvis Creek Outfall	\$ -	\$ -	\$ 500,000	\$ 500,000	Survey, design, permitting, and installation of flap gates on the outfall end of two 84-inch diameter concrete pipes that discharge stormwater from the Jarvis Creek Pump Station outfall system; necessary to improve operation and effectiveness of the pump station during extreme events by mitigating the impacts of tidal storm surge on the system.	
FE24	25 Moonshell Road	\$ -	\$ -	\$ 80,000	\$ 80,000	Survey, Design, & Installation of 500 linear feet of 24-inch pipe and two inlet structures to improve efficiency and reduce long-term maintenance costs along the existing Folly Field ditch between Moonshell Road and the Island Club	
FE25	Cordillo Court Improvements	\$ -	\$ -	\$ 50,000	\$ 50,000	Design and installation of improvements to address drainage issues on and adjacent to Town-owned property including inlets, pipe and minor grading	
	<i>Total Stormwater Projects</i>	\$ 2,089,000	\$ 75,000	\$ 755,000	\$ 830,000		
	<b>TOTAL FACILITIES AND EQUIPMENT MANAGEMENT</b>	<b>\$ 4,871,880</b>	<b>\$ 1,324,500</b>	<b>\$ 4,978,150</b>	<b>\$ 6,302,650</b>		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>FLEET</b>							
<b>F11</b>	Town Vehicle Replacement						
	Staff Vehicle Replacement	\$ 155,000	\$ -	\$ 117,000	\$ 117,000	Replacement of 3 staff vehicles over 10 years old including vehicle outfitting	FY22 project, replacement of 5 staff vehicles, on schedule to be completed as planned
	New Staff Vehicles	\$ -	\$ -	\$ 181,472	\$ 181,472	5 new staff vehicles including vehicle outfitting	
	<i>Total Town Vehicle Replacement</i>	\$ 155,000	\$ -	\$ 298,472	\$ 298,472		
<b>F12</b>	FR Apparatus & Vehicle Replacement						
	Engine/Pumper Replacement/Quint Company Replacement (2)	\$ 6,479,868	\$ 7,742,473	\$ -	\$ 7,742,473		
	Fire Rescue Specialty Vehicles - Rescue Trailer	\$ 70,000	\$ -	\$ -	\$ -		
	Fire Rescue Specialty Vehicles - CDL Training Vehicles	\$ 60,000	\$ -	\$ -	\$ -		
	Staff Vehicle Replacement	\$ 140,000	\$ -	\$ 75,000	\$ 75,000	Replace two staff vehicles that have reached their 120,000 mile / 12 year mark.	FY22 project (Replacement of 4 Staff Vehicles) on schedule to be completed
	Support Vehicle Replacement - Forklift	\$ -	\$ -	\$ 35,000	\$ 35,000	Replace forklift. Equipment is past its useful lifecycle, maintenance issues are more frequent, and parts are difficult to acquire as the original manufacturer is out of business.	
	Firefighting Foam for Trucks	\$ 16,000	\$ -	\$ 16,000	\$ 16,000	Firefighting foam for trucks	FY22 project completed as planned
	<i>Total FR Apparatus &amp; Vehicle Replacement</i>	\$ 6,765,868	\$ 7,742,473	\$ 126,000	\$ 7,868,473		
	<b>TOTAL FLEET</b>	<b>\$ 6,920,868</b>	<b>\$ 7,742,473</b>	<b>\$ 424,472</b>	<b>\$ 8,166,945</b>		

# Town of Hilton Head Island

## FY 2023 PROPOSED CIP PROJECTS

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	FY23 PROJECT SCOPE	FY22 PROJECT STATUS
<b>LAND ACQUISITION</b>							
	Land Acquisition	\$ 324,068	\$ 290,000	\$ 10,000	\$ 300,000	Land acquisition and soft costs including ROW, Survey, Appraisals, Legal Fees, etc.	
	<b>TOTAL LAND ACQUISITION</b>	<b>\$ 324,068</b>	<b>\$ 290,000</b>	<b>\$ 10,000</b>	<b>\$ 300,000</b>		
<b>HOUSING</b>							
H1	North Pointe Housing Partnership	\$ 500,000	\$ 455,000	\$ 500,000	\$ 955,000	Support for road, water, sewer, and/or utility infrastructure necessary to facilitate the creation of workforce housing through a public-private partnership.	Preliminary Planning including site clean up, survey, and phase 1 environmental underway and expected to be complete in FY22
	Other Housing	\$ 424,261	\$ 424,261	\$ -	\$ 424,261	Setting aside funds from the legal settlement which were in the General Fund toward housing. Funds to be used for impact fees and down payment assistance to help the Town further participate in addressing the workforce housing issue	
	<b>TOTAL HOUSING</b>	<b>\$ 924,261</b>	<b>\$ 879,261</b>	<b>\$ 500,000</b>	<b>\$ 1,379,261</b>		
	<b>TOTAL FY23 CIP</b>	<b>\$ 33,195,589</b>	<b>\$ 22,319,459</b>	<b>\$ 23,352,474</b>	<b>\$ 45,671,933</b>		



# Town of Hilton Head Island

## FY 2023 PROPOSED MUNICIPAL BUDGET OVERVIEW

### FOUR MAJOR FUNDS



General Fund

Stormwater Utility Fund

Capital Improvements Projects Fund

**Debt Service Fund**

# Town of Hilton Head Island

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## DEBT SERVICE FUND

- ❑ Accounts for the accumulation of resources for the payment of interest and principal on general long-term debt obligations and special revenue debt obligations
- ❑ The primary sources of revenue are Property Taxes, Transfers In of Beach Preservation Fees, Hospitality Taxes, Natural Disaster Fund (5 mill over-ride), and Tax Increment Financing fees

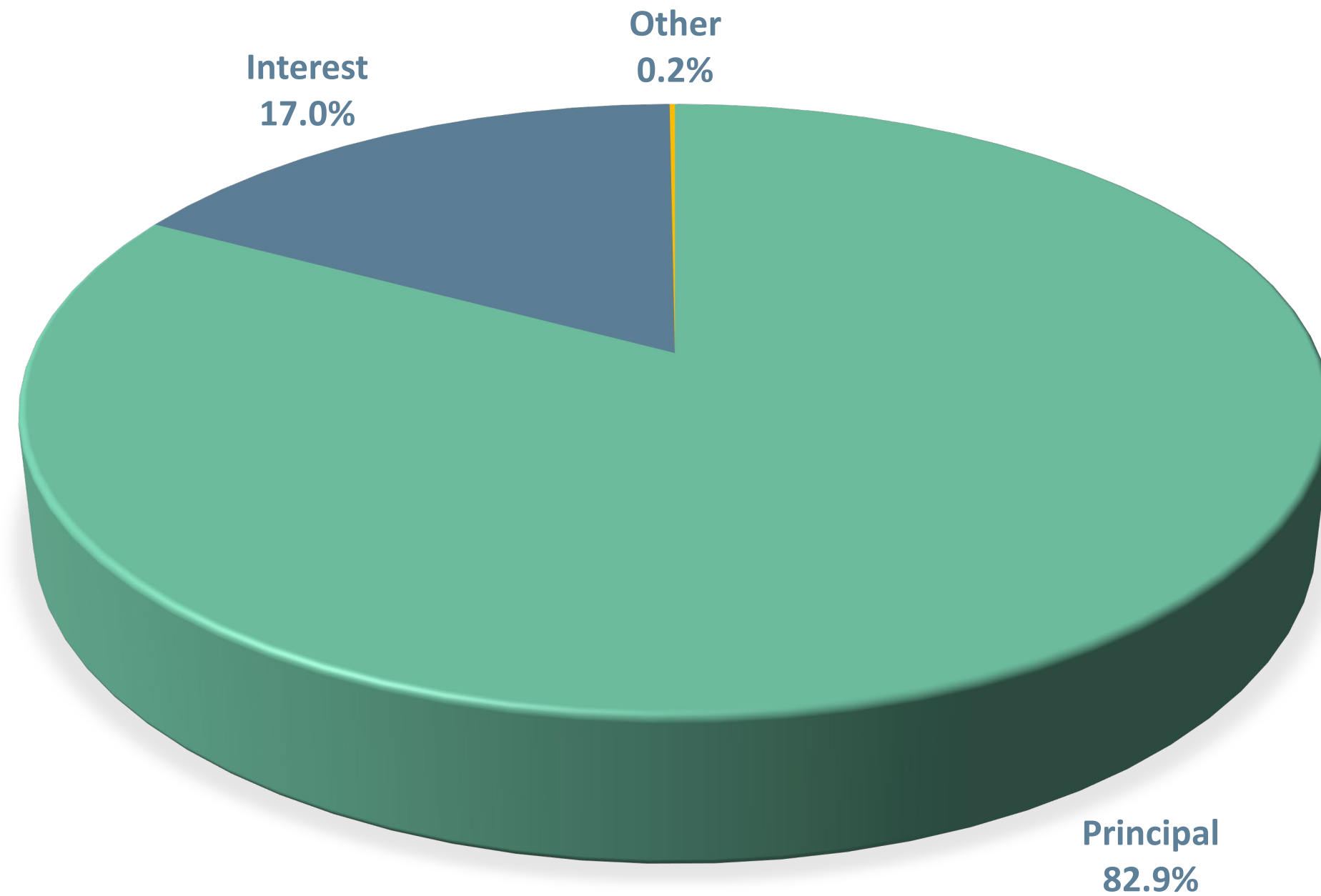
# Town of Hilton Head Island

## FY 2023 PROPOSED DEBT SERVICE FUND BUDGET EXPENDITURES

	FY 2021 Actual	FY 2022 Adopted Budget	FY 2023 Requested Budget	% Change FY 2022 Budget	% of Budget
Principal	\$ 15,655,000	\$ 15,545,000	\$ 16,055,000	3.3%	82.9%
Interest	4,138,637	3,769,566	3,289,081	-12.7%	19.5%
Other	21,375	30,000	30,000	0.0%	0.2%
<b>Total Expenditures</b>	<b>19,815,012</b>	<b>19,344,566</b>	<b>19,374,081</b>	<b>0.2%</b>	<b>100.0%</b>

# Town of Hilton Head Island

## FY 2023 PROPOSED DEBT SERVICE FUND BUDGET EXPENDITURES



# Town of Hilton Head Island

## FY 2023 PROPOSED DEBT SERVICE FUND BUDGET REVENUES

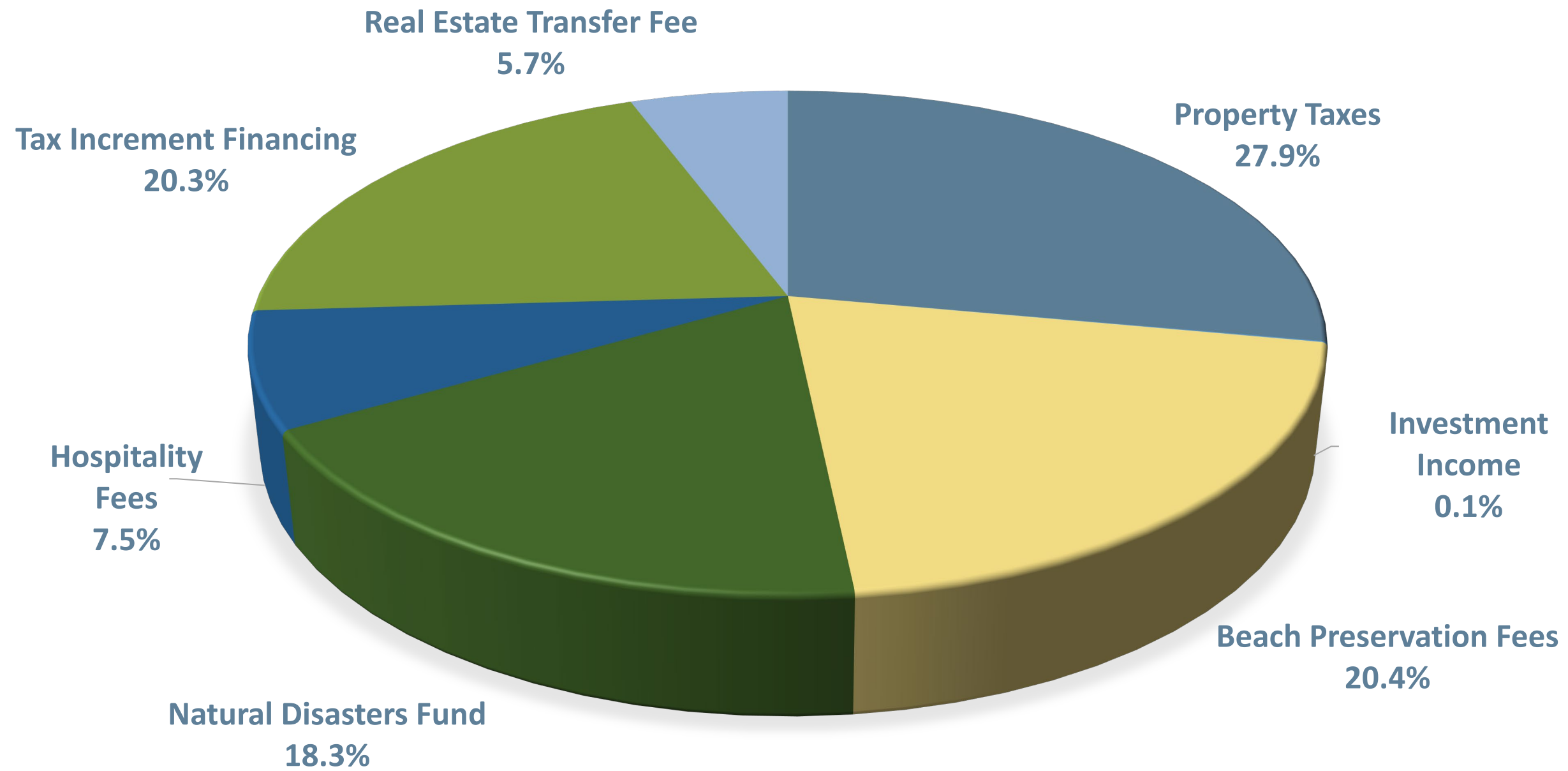
	FY 2021 Actual	FY 2022 Adopted Budget	FY 2023 Requested Budget	% Change FY 2022 Budget	% of Budget
Property Taxes	\$ 5,448,438	\$ 5,477,158	\$ 5,402,336	-1.4%	27.9%
Investment Income	18,964	12,000	12,000	0.0%	0.1%
Transfers In:					
Beach Preservation Fees	3,975,850	3,959,125	3,952,375	-0.2%	20.4%
Natural Disasters Fund	3,537,265	3,535,665	3,537,765	0.1%	18.3%
Hospitality Fees	1,441,776	1,446,406	1,444,691	-0.1%	7.5%
Tax Increment Financing	3,926,703	3,927,712	3,927,564	0.0%	20.3%
Real Estate Transfer Fee*	1,481,756	986,500	1,097,350	11.2%	5.7%
<b>Total Revenues</b>	<b>19,830,752</b>	<b>19,344,566</b>	<b>19,374,081</b>	<b>0.2%</b>	<b>100.0%</b>

\* Increased to match the scheduled payment increase on the \$5,770,000 GO Bonds dated 9-14-2016



# Town of Hilton Head Island

## FY 2023 PROPOSED DEBT SERVICE FUND BUDGET REVENUES



# Town of Hilton Head Island

## FY 2023 PROPOSED DEBT SERVICE FUND BUDGET OUTSTANDING ISSUES

	FY 2023 Payments			Balance After FY23 Pmts	Final Payment FY
	Interest	Principal	Total		
<b>Debt Service Payments - (without Stormwater Bonds)</b>					
<b>General Obligation Bonds (Original Issue Amount)</b>					
Series 2016 GO Referendum Refunding Bonds (\$13,080,000)	\$ 52,425	\$ 765,000	\$ 817,425	\$ 1,665,000	2025
Series 2016 GO Referendum Refunding Bonds (\$9,035,000)	215,838	585,000	800,838	6,240,000	2035
Series 2009 GO Non-Referendum Refunding Bonds (\$5,005,000)	54,906	430,000	484,906	940,000	2025
Series 2016 GO Referendum Bonds (\$5,770,000)	61,500	925,000	986,500	1,085,000	2024
Series 2020A GO Referendum Refunding Bonds (\$5,830,000)- to 2020A	273,600	605,000	878,600	4,560,000	2028
Series 2013A GO Referendum Bonds (\$5,000,000) - non-refunded	19,167	186,111	205,278	-	2023
Series 2013B GO Non-Referendum Bonds (\$4,000,000) - non-refunded	15,333	148,889	164,222	-	2023
Series 2017A GO Non-Referendum Bonds (\$27,310,000)	926,069	640,000	1,566,069	26,100,000	2047
Series 2017B GO Disaster Recovery Bonds (\$18,000,000)	140,665	3,395,000	3,535,665	-	2023
Series 2020B GO Referendum Bonds (\$6,285,000)	101,920	85,000	186,920	6,080,000	2035
Series 2019 GO Obligation Bonds (\$5,000,000)	174,900	180,000	354,900	4,335,000	2039
<b>Total General Obligation Bonds</b>	<b>\$ 2,036,323</b>	<b>\$ 7,945,000</b>	<b>\$ 9,981,323</b>	<b>51,005,000</b>	
<b>Revenue / Special Obligation Bonds (Original Issue Amount)</b>					
Series 2019 Special Bonds (Hospitality Tax) (\$16,520,000)	\$ 371,406	\$ 1,075,000	\$ 1,446,406	\$ 12,035,000	2036
Series 2017C Special USCB Tax Increment Bonds (\$28,530,000)	267,712	3,660,000	3,927,712	7,665,000	2025
Series 2017B Special Bonds (Beach Preservation Fee) (\$30,075,000)	1,094,125	2,865,000	3,959,125	17,445,000	2028
<b>Total Revenue / Special Obligation Bonds</b>	<b>\$ 1,733,243</b>	<b>\$ 7,600,000</b>	<b>\$ 9,333,243</b>	<b>37,145,000</b>	
<b>Grand Total - Existing Debt</b>	<b>\$ 3,769,566</b>	<b>\$ 15,545,000</b>	<b>\$ 19,314,566</b>	<b>88,150,000</b>	
<b>Stormwater debt is accounted for in the Stormwater Fund. Outstanding Stormwater debt are these two special revenue bonds:</b>					
<b>Stormwater Bonds (Original Issue Amount)</b>					
Series 2021 Special Bonds (Stormwater) (\$5,630,000)	\$ 38,263	\$ 905,000	\$ 943,263	\$ 2,790,000	2026
Series 2018 Special Bonds (Stormwater) (\$3,200,000)	62,195	300,000	362,195	1,685,000	2028
<b>Total Stormwater Special Obligation Bonds</b>	<b>\$ 100,458</b>	<b>\$ 1,205,000</b>	<b>\$ 1,305,458</b>	<b>\$ 4,475,000</b>	

# Town of Hilton Head Island

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## FY 2023 DEBT SERVICE FUND BUDGET HIGHLIGHTS

- ✓ \$15 million debt reduction in FY21 and FY22, plus \$16 million debt reduction in FY23
- ✓ No new bonds are planned for this year
- ✓ 5<sup>th</sup> year in a row the Town's net debt declined – FY19, 20, 21, 22, and now FY23
- ✓ Budget includes both General Obligation (GO) and Special Revenue bonds
- ✓ FY23 budget is very similar to the prior year
- ✓ *The budget proposes to keep the Debt Service millage rate the same at 5.9 mills*
- ✓ *No new bonds are proposed in this budget*

# Town of Hilton Head Island

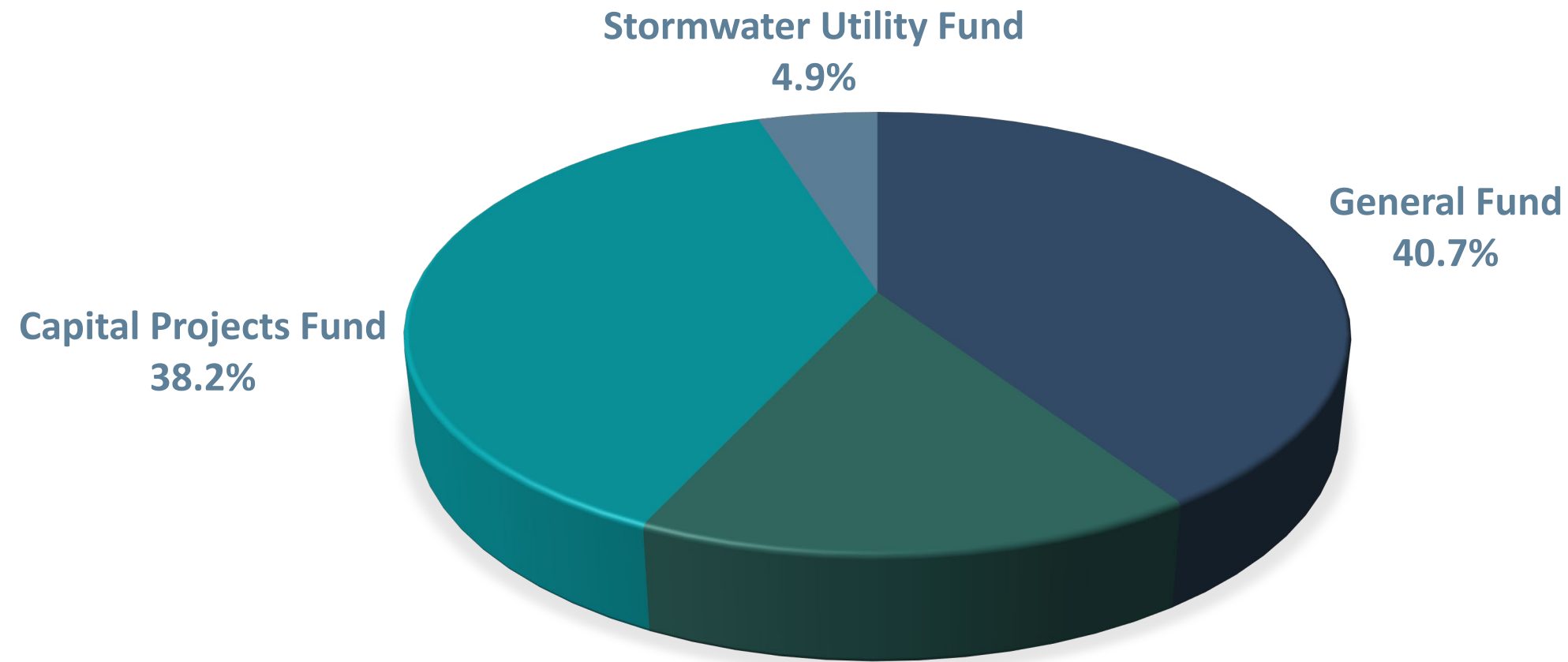
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## FY 2023 DEBT SERVICE FUND BUDGET HIGHLIGHTS

- ✓ The Town will continue to seek out refunding opportunities
- ✓ The Town continues to improve its financial position and capacity by steadily decreasing debt
- ✓ The Town will issue a lease for the Fire Trucks – the lease payments are built into the General Fund Fire Rescue budget
- ✓ Stormwater bonds are paid through the Stormwater fund

# Town of Hilton Head Island

## FY 2023 PROPOSED CONSOLIDATED BUDGET

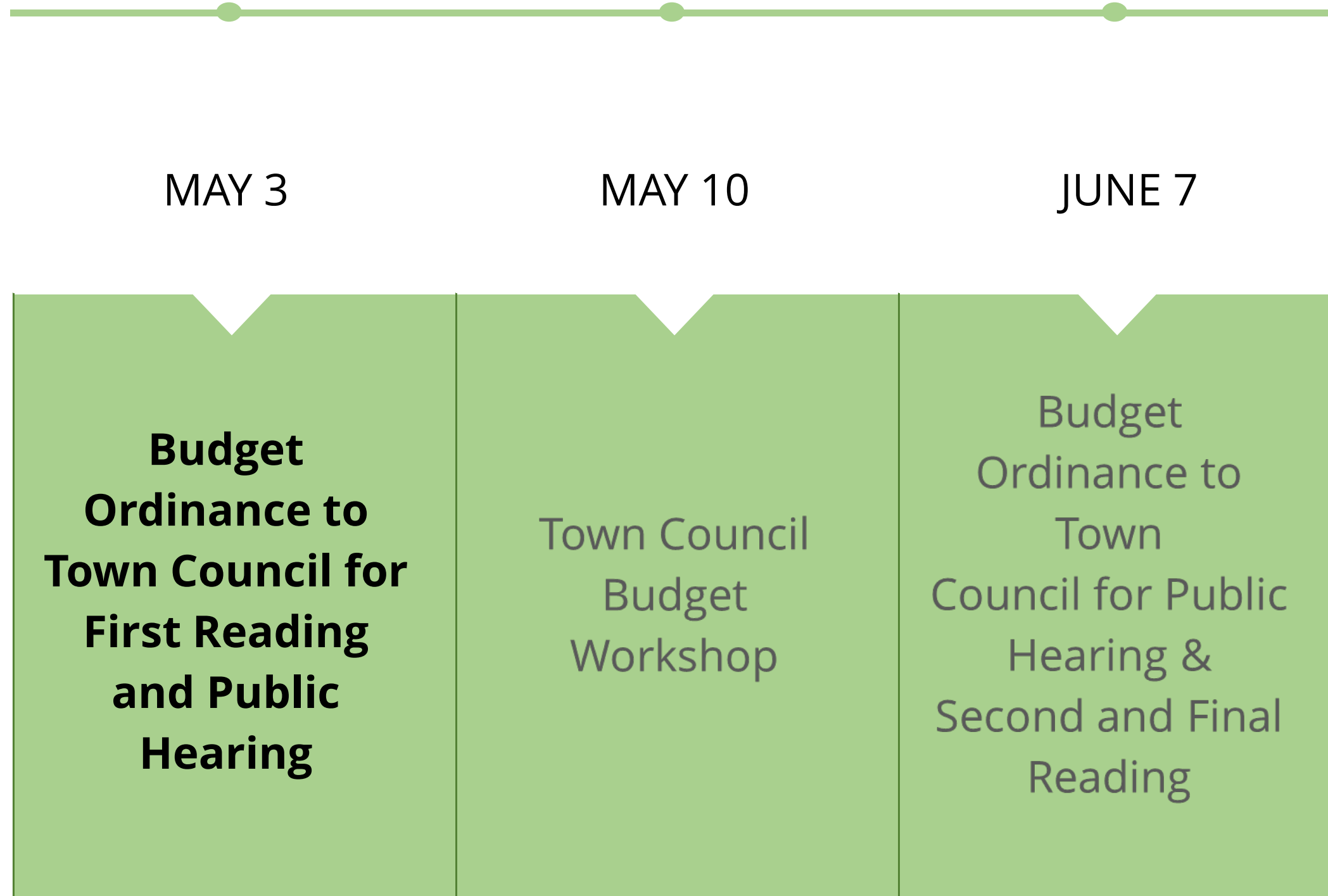


Expenditures	FY 2020 Actual	FY 2021 Actual	FY 2022 Original Budget	FY 2023 Proposed Budget	Compared to FY22 Original Budget	
					\$ Change	% Change
General Fund	\$ 39,000,970	\$ 40,959,948	\$ 43,984,657	\$ <b>48,621,804</b>	\$ 4,637,147	10.5%
Debt Service Fund	37,932,307	19,815,012	19,344,566	<b>19,374,081</b>	\$ 29,515	0.2%
Capital Projects Fund	23,358,099	14,061,999	28,009,099	<b>45,671,933</b>	\$ 17,662,834	63.1%
Stormwater Utility Fund	4,535,846	4,893,127	5,500,000	<b>5,833,296</b>	\$ 333,296	6.1%
<b>Consolidated Budget</b>	<b>\$ 104,827,222</b>	<b>\$ 79,730,086</b>	<b>\$ 96,838,322</b>	<b>\$ 119,501,114</b>	<b>\$ 22,662,792</b>	<b>23.4%</b>



# Town of Hilton Head Island

## FY 2023 CONSOLIDATED BUDGET REVIEW & APPROVAL PROCESS



# Town of Hilton Head Island

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RECOMMENDED MOTION

Move to approve FY 2023 Proposed Consolidated  
Budget on First Reading

# Town of Hilton Head Island

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FY 2023 PROPOSED CONSOLIDATED BUDGET

Thank you

