



Town of Hilton Head Island
Community Development Department
 One Town Center Court
 Hilton Head Island, SC 29928
 Phone: 843-341-4757 Fax: 843-842-8908
www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY
Date Received: _____
Accepted by: _____

Property Owner Name: _____ Property Address: _____
 Mailing Address: _____ City: _____ State: _____ Zip: _____
 Telephone: _____ E-mail: _____
 Parcel Number [PIN]: R _____
 Zoning District: _____ Overlay District(s): _____

Home Safety & Repair Program Application – Assistance Requested

- Unsafe/Uninhabited Structure Demolition
- Home Repair
- Hazard Tree Removal/Trimming

Please indicate the type of repair(s) you are requesting.

If not listed below, please include desired repair under the “other” category. The Safe & Dry Program is for home repairs to make homes safe and dry in accordance with the building code and to address weatherization needs.

Final determination of services will be made by the Town of Hilton Head Island staff and qualified contractors.

<input type="checkbox"/> Roof Repair/Replacement	<input type="checkbox"/> Ceiling Repair (Water Damage)	<input type="checkbox"/> Wall Repair (Water Damage)
<input type="checkbox"/> Window Repair (seal from elements)	<input type="checkbox"/> Ceiling Repair (Other)	<input type="checkbox"/> Wall Repair (Other)
<input type="checkbox"/> Window Repair (Glass)	<input type="checkbox"/> Door Repair (Locks)	<input type="checkbox"/> Floor Repair (Tripping Hazard)
<input type="checkbox"/> Window Repair (Locks)	<input type="checkbox"/> Door Repair (seal from elements)	<input type="checkbox"/> Floor Repair (Water Damage)
<input type="checkbox"/> Deck/Stair Repair	<input type="checkbox"/> Siding Repair	<input type="checkbox"/> Floor Repair (Other)
<input type="checkbox"/> Kitchen/Bathroom (Leak Repair)	<input type="checkbox"/> Insulation Repair	<input type="checkbox"/> Other:
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:

Provide narrative/description of project: _____

Provide number of people within household and ages of each household member: _____

- Proof of an ownership interest in the home or property, whether by recorded title, court order, affidavit, or otherwise
- Income documentation for each adult member of the household and Lowcountry Council of Governments Certification of Income application form

Are there recorded private covenants and/or restrictions that are contrary to, conflict with, or prohibit the proposed request? If yes, a copy of the private covenants and/or restrictions must be submitted with this application. YES NO

To the best of my knowledge, the information on this application and all additional documentation is true, factual, and complete and authorized by the property owner(s). I hereby agree to abide by all conditions of any approvals granted by the Town of Hilton Head Island. I understand that such conditions shall apply to the subject property only and are a right or obligation transferable by sale.

 SIGNATURE _____
 DATE

LOWCOUNTRY COUNCIL OF GOVERNMENTS
 PO BOX 98, YEMASSEE, SC 29945
 PHONE (843) 473-3990
 FAX (843) 726-5165

CERTIFICATION OF INCOME RESULTS

Homeowner/Household:
 Address:
 Hilton Head Island, SC 299____

Approved Verification Source:

- ___ Three (3) consecutive payroll stubs
- ___ Completed verification of employment form
- ___ Social Security annual statement
- ___ Bank statement or Bank Deposit Snapshot showing deposits of social security income/other source income within 6 months of application
- ___ Current year income tax return
- ___ Notarized certification of income

The above income verification certifies to be at or below the 60% Local Area Household Median Income.

QUALIFIED NOT QUALIFIED

Documents checked for Town of Hilton Head Island Home Safety and Repair Program on _____, 2022 by Jessica Dailey, Community & Economic Development Specialist, Lowcountry Council of Governments

 Jessica Dailey

2022 BEAUFORT COUNTY, SOUTH CAROLINA AREA MEDIAN INCOME (AMI) LIMITS								
Income Limits	Number of Persons in Household							
	One (1)	Two (2)	Three (3)	Four (4)	Five (5)	Six (6)	Seven (7)	Eight (8)
30%	18,200	20,800	23,400	27,750	32,470	37,190	41,910	46,630
50%	30,350	34,700	39,050	43,350	46,850	50,300	53,800	57,250
60%	36,420	41,640	46,860	52,020	56,220	60,360	64,560	68,700
80%	48,550	55,500	62,450	69,350	74,900	80,450	86,000	91,550
100%	60,700	69,400	78,100	86,700	93,700	100,600	107,600	114,500