

**TOWN OF HILTON HEAD ISLAND  
TOWN COUNCIL MEETING**

**Date: Tuesday, May 14, 2019**

**Time: 4:00 p.m.**

**Present from Town Council:** John J. McCann, *Mayor*; Bill Harkins, *Mayor Pro-Tempore*; Marc Grant, Tom Lennox, David Ames, Tamara Becker, Glenn Stanford, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Joshua Gruber, *Assistant Town Manager*, Charles Cousins, *Assistant to the Town Manager*; Scott Liggett, *Director of Public Projects and Facilities*; Shawn Colin, *Director of Community Development*; Brian Hulbert, *Staff Attorney*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Steven Markiw, *Deputy Finance Director*; Angie Stone, *Human Resource Director*; Chris Blankenship, *Deputy Fire Chief*; Joheida Fister, *Deputy Fire Chief*; Jeff Buckalew, *Town Engineer*; Jeff Netzing, *Assistant Town Engineer/Storm Water Manager*; Erica Madhere, *Finance Administrator*; Heidi Boring, *Finance Administrator*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

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**1. Call to Order**

Mayor McCann called the meeting to order at 4:00 p.m.

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Review of the General Operating Budget**

**4. Review of the Debt. Service Budget**

John Troyer, Finance Director, gave an overview and summary of the Town's Fiscal Year 2020 and Fiscal Year 2021 Biennial Budget. He gave a historical comparison of the budget expenditures for the last three fiscal years, showing how expenditures have decreased since Hurricane Matthew. Mr. Troyer discussed the Millage Rates, staffing, the General Fund, and an overview of the Debt. Service Budget, including the history and future. He showed the Capital Improvement Program numbers, explaining that Scott Liggett would have a more in depth presentation or explanation of these figures. Mr. Troyer also showed the Storm Water Utility Fund figures, noting that Jeff Netzing would also be giving a presentation to further explain those figures. Mr. Troyer then discussed the proposal for an increase in the reserves. He said the proposal would be 35%-40% versus the current 25%-30%. Mr. Troyer explained by doing this, it not only allows the Town to prepare for natural disasters, but also helps accommodate for seasonality of revenues. He concluded his discussion with Council with a number of follow-up question and answers he received prior to the start of the day's meeting.

Shawn Colin, Director of Community Development, gave an overview of the Comprehensive Plan process. He explained that so much of what sets the priorities for the CIP and other projects for the Town, comes out of the Comprehensive Plan and that process. He noted that the Town is in the middle of the process right now. Mr. Colin said in 2010 the plan yielded "core theme" and later on yielded the "core values." What is pending at this time are the strategies which help guide policy decisions. He said that the Town has been very successful meeting the achievements setup within the plan. Mr. Colin stated that as Council is considering the budget, to remember that it will take about a year to put the strategies in place with; along with new policies. He also asked that Council remember that the Comprehensive Planning process is just that, a process. Lastly, Mr. Colin provided Council with the timeline and schedule for the Comprehensive Planning process. Upon the conclusion of his presentation, he answered some questions posed by the members of Council.

## **5. Review of the Capital Improvement Program**

Scott Liggett, Director of Public Projects and Facilities, gave an overview of the Capital Improvement Program budget. Explaining that these expenditures provided show 13 project lines that total about \$9.8 million of proposed funding should they be approved. He noted that of the \$9.8 million, about 80% of it is described in four projects. From there, Mr. Liggett went into some detail concerning the figures and projects. Upon the conclusion of his presentation, Mr. Liggett answered questions posed by the members of Council concerning the CIP budget.

## **6. Review of the Storm Water Utility Fund**

Jeff Netzinger, Assistant Town Engineer/Storm Water Manager, gave a brief presentation to the members of Council related to the Storm Water Utility Fund. He explained the overall figures for the upcoming Fiscal Year. He showed the differences between the different funds within the SWU budget. Mr. Netzinger also showed how Storm Water Utility plans for the upcoming year's projects and prioritizes. He showed a map of the Island and the coming year's projects by priority. Mr. Netzinger stated that this upcoming year doesn't have any major projects slated, mostly smaller projects. Upon the conclusion of his presentation, Mr. Netzinger answered a number of questions posed by the members of Council.

## **7. Review of the Affiliated Agencies**

During his review of the Operating and Debt. Service budgets, Mr. Troyer also gave a brief overview of the Affiliated Agencies. The Mayor noted that discussions related to the Beaufort County Sheriff's Office were still ongoing and as such, they would not be discussing their request. With little discussion concerning the Affiliated Agencies, Mr. Troyer completed the presentation.

## **8. Executive Session - None**

## **9. Adjournment**

At 4:47 Mr. Harkins moved to adjourn. Mr. Stanford seconded. The motion to adjourn was approved by a vote of 7-0.

Approved: May 21, 2019

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Krista Wiedmeyer, Town Clerk

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John J. McCann, Mayor