



Town of Hilton Head Island  
**Accommodations Tax Advisory Committee**

Thursday, September 30, 2021, at 9:00 a.m.

## **MEETING MINUTES**

**Present from the Committee:** Jim Fluker, *Chairman*; Stephen Arnold, *Vice-Chairman*; Richard Thomas, James Berghausen, Julie Martin, John Farrell and Margaret Johnson

**Absent from the Committee:** None

**Present from Town Council:** None

**Present from Town Staff:** John Troyer, *Director of Finance*; Cindaia Ervin, *Finance Assistant*

**Present from the Media:** None

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### **1. Call to Order**

The meeting was called to order at 9:00 a.m.

### **2. FOIA Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Roll Call-** See as noted above.

### **4. Approval of the Agenda**

- a. Chairman Fluker asked for a motion to approve the agenda. Mr. Thomas moved to approve the agenda as submitted. Mr. Berghausen seconded. By way of roll call, the motion was approved by a vote of 5-0-0.

### **5. Approval of Minutes**

- a. Accommodations Tax Advisory Committee Meeting August 12, 2021

Chairman Fluker asked for a motion to approve the meeting minutes from August 12, 2021. Mr. Thomas moved to approve the meeting minutes as submitted. Mrs. Johnson seconded. By way of roll call, the motion was approved by a vote of 5-0-0.

### **6. Appearance by Citizens**

Skip Hoagland, Windmill Harbour spoke to the Committee regarding the new policy that the Tourism Review Expenditure Committee implemented, the Hilton Head Island-Bluffton Chamber of Commerce and other Accommodation tax issues he had.

## **7. New Business**

### **a. Consideration of the Proposed Calendar Year 2022 Meeting Dates**

Chairman Fluker asked for a motion to approve the proposed calendar year 2022 meeting dates. Mr. Berghausen moved to approve the meeting dates as submitted. Mr. Arnold seconded. By way of roll call, the motion was approved by a vote of 7-0-0.

### **b. Consideration of the Proposed Dates and Times for the Applicant Hearings**

Chairman Fluker asked for a motion to approve the proposed dates and times for the applicant hearings. Mr. Arnold moved to approve the proposed dates and times for the applicant hearings as submitted. Mr. Thomas seconded. By way of roll call, the motion was approved by a vote of 7-0-0.

### **c. Preliminary Review of the 2022 Accommodations Tax Grant Applications**

Chairman Fluker expressed his dissent regarding the untimely filing of an Accommodations Tax Grant Application. He stated that during the review and recommendation meeting he would like to consider all those applicants that had timely filing first, then if there is funding remaining, consider the one application that was not filed timely. He urged that he did not want the Committee to set a precedence that deadlines are not important, and the rules can be adjusted. All Committee Members present echoed the Chairman's thoughts and felt it was important to make their position known.

## **8. Adjournment**

At 9:30 a.m. Mr. Fluker adjourned the meeting.

**Submitted by:** Cindaia Ervin, Secretary

**Approved:** November 4, 2021