



Town of Hilton Head Island
Planning Commission Special Meeting

March 8, 2023, at 3:00 p.m.

MEETING MINUTES

Present from the Commission: Mike Scanlon, Chairman; Mark O'Neil, Vice-Chairman, Bruce Siebold; Tom Henz; John Campbell, Rick D'Arienzo

Present from Town Staff: Missy Luick, *Assistant Community Development Director*; Shea Farrar, *Senior Planner*; Ashley Goodrich, *Principal Planner*; Karen Knox, *Senior Administrative Assistant*; Brian Glover, *Administrative Assistant*

Present from Town Council: Glenn Stanford, Tamara Becker

1. Call to Order

Chairman Scanlon called the meeting to order at 3:00 p.m.

2. Pledge of Allegiance

3. FOIA Compliance

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

4. Roll Call

As noted above.

5. Approval of Agenda

Chairman Scanlon asked for a motion to approve the agenda. Commissioner Siebold moved to approve. Vice-Chairman O'Neil seconded. By a show of hands, the Motion passed with a vote of 6-0-0.

6. Appearance by Citizens

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall portal. No comments were received on the Open Town Hall Portal. No citizens spoke at the Meeting.

7. Unfinished Business

None

8. New Business

- a. Review of Proposed Ordinance 2023-08 Amending Section 16-2-103.(F)

Ms. Goodrich provided an overview of the proposed amendment for review by the Planning Commission. She provided details on the differences between major and minor subdivisions, as well as commercial subdivisions. Ms. Luick provided additional information about the changes suggested in the amendment. After a short discussion, Chairman Scanlon asked for a motion.

Commissioner D'Arienzo moved to strike "single-family residential" from the first and second paragraphs. Amended to add "major" to the second paragraph. Commissioner Siebold seconded the motion. The motion carried with a vote of 5-1. Commissioner Henz voted against the motion.

Vice-Chairman O'Neil moved to forward the proposed amendments to Town Council. Commissioner Campbell seconded the motion. The motion carried with a vote of 5-1. Commissioner Henz voted against the motion.

9. Commission Business

None

10. Chairman's Report

None

11. Staff Reports

None

12. Adjournment

Chairman Scanlon adjourned the meeting at 3:24 p.m.

Submitted by: Brian Glover
Administrative Assistant

Approved: April 19, 2023