



The Town of Hilton Head Island
**Community Services and
Public Safety Committee**

Regular Meeting

Monday, March 22, 2021, 9:00 a.m.

AGENDA

In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being held virtually and can be viewed on the Town's Public Meeting Facebook page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://hiltonheadislandsc.gov>.

1. Call to Order

2. FOIA Compliance - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Roll Call

4. Approval of Minutes – February 22, 2021

5. Citizen Comments

Citizens who wish to sign up for public comment participation during the meeting by phone, must call the Committee Secretary at 843-341-4770 no later than 12:00 p.m. on March 19, 2021. Citizens speaking during the public meeting will limit their comments to no longer than three (3) minutes and will conduct themselves in a manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive or obscene language.

6. Unfinished Business

7. New Business

- a. Homeless and Insecure Individuals on Hilton Head Island and Beaufort County – update from Mr. Fred Leyda, *Beaufort County Human Services Director*
- b. Sandalwood Food Pantry Lease
- c. HUD/CDBG Entitlement Program 2021 Annual Action Plan Request for Project Approval
- d. Fire Rescue Presentation of the 2020 Calendar Year Annual Report

8. Adjournment

Public comments concerning agenda items can be submitted electronically via the Town's Virtual Town Hall public comment portal (<https://hiltonheadislandsc.gov/opentownhall/>). The portal will close at 4:30 p.m. on March 19, 2021. All comments will be provided to the committee members for review and made part of the official record.

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.



Town of Hilton Head Island
Community Services & Public Safety Committee
Monday, February 22, 2021 at 9:00 am
MEETING MINUTES

Present from the Committee: William Harkins, David Ames, Tom Lennox, Tamara Becker

Present from Town Council: Alex Brown

Present from Town Staff: Josh Gruber, Jennifer Ray, Cindaia Ervin, Karen Knox

Others Present: Lt. Andres Florencio, *BCSO*, Angela Childers, *Executive Director Beaufort County Housing Authority*, Ronald Ianoale, *Board of Directors, Beaufort County Housing Authority*

Present from Media: None

1. Call to Order

2. FOIA Compliance - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island

3. Roll Call – All members were present.

**4. Approval of Minutes
January 25, 2021**

Council Member Lennox moved to approve the Minutes of January 25, 2021. Council Member Ames seconded. The Minutes of January 25, 2021 were unanimously approved.

5. Citizen Comments

Public comments concerning today's Agenda items were to be submitted electronically via the Town's Open Town Hall Portal. The public comment period closed Friday, February 19, 2021 at 4:30 pm. At the conclusion of the Open Town Hall, there were no citizen comments. Citizens who wished to speak at the Meeting had to call in no later than noon on Friday, February 19, 2021 at noon. No citizens signed up to speak at the meeting.

6. New Business

a. Cross Island Parkway Right of Way Transfer

Chairman Harkins said as we all know; the toll booth is coming down and the highway is reverting to the Town. There will be an administrative requirement for us to make a motion on this transaction. Jennifer Ray stated when the toll comes down, there is an opportunity to remove sections of roadway and to add significant landscaping so that this non-toll roadway is more consistent with Island character and what we are used to around the Island. Staff recommends the Community Services & Public Safety Committee consider inclusion of modifications to the Cross Island Parkway in the scope of work to be prepared by the South Carolina Department of Transportation (SCDOT) and recommend Town Council execute a resolution authorizing the construction and improvements to the Cross Island Parkway.

Approval of a Resolution by Town Council will authorize the construction and improvements to the Cross Island Parkway by SCDOT. This construction will allow opportunities to reduce the amount of pavement, to add landscaped medians, and to modify the existing pathway segment adjacent to the toll plaza.

Council Member Ames asked if we were approving a concept or a detailed plan today. Jennifer Ray said we will not have a detailed plan to approve. We are approving this concept that we have been asked by SCDOT to share our thoughts as they put together the detailed plans. The bigger part of the puzzle that we need you to approve is this agreement between the Town and SCDOT for them to be able to do the work.

After a brief discussion, Council Member Lennox motioned that the Community Services & Public Safety Committee recommend Town Council execute a Resolution authorizing the construction and improvements to the Cross Island Parkway. Council Member Ames seconded. The motion was unanimously approved.

b. 4th Quarter BCSO Crime Statistics

Lt. Andres Florencio, BCSO reviewed the 4th Quarter Crime Statistics with the Committee. Of concern is still the Crimes Against Property Stats. When you go back to the Larceny portion of the Stats – we had 159 which is an uptick from last year. The majority of those are thefts from motor vehicles. We are having a rash of an increase in car break ins. It is just not on Hilton Head Island – it is all over the County. I want to share some numbers with you. From November, December and January, we had 92 break ins on Hilton Head. From those 92, 66 were from unlocked vehicles, 11 were from vehicles that someone actually made forced entry to, 14 were unknown, but had no signs of forced entry but the victims could not tell us 100% if they locked it or not and one was not entered. The point I am trying to make is that even though we have had an uptick, a lot of these could have been prevented if people had locked their vehicles. We meet regularly with the Chiefs of Security and had a meeting last month to specifically address the vehicle break ins and how we can proceed to try and prevent these. Another thing that BCSO has started is we have these post cards PARK, TAKE AND LOCK that we have been sending out. We have also done public safety announcements on the County Channel addressing it. If there is any way we could assist the Town with getting the word out there would also be great. The main problem is people leaving their vehicles unlocked.

Council Member Becker thanked Lt. Florencio for everything the BCSO does here on Hilton Head and throughout the County. Mrs. Becker questioned about the homeless situation on the Island. It seems to me increasingly we have a population of folks who are homeless and making their residence in parks, etc. Mrs. Becker asked if BCSO were aware of these situations and any thoughts on that. Lt. Florencio said obviously our patrol deputies that patrol the streets of Hilton Head daily and nightly are aware of the homeless population. If there is anyone who sees anyone sleeping in the parks, the best way to handle that is to call us. We do not have any homeless shelters and we routinely refer anybody either to a local Church, Deep Well, etc. to see if they can get some help.

Chairman Harkins stated that a meeting in the not too distant future, Mr. Gruber has invited for our Committee a presentation from Mr. Fred Leyda. Mr. Gruber said Mr. Leyda works with a number of non profit organizations as a coordinator. He is employed by Beaufort County but works through the University of South Carolina Beaufort. He is part of doing the annual homeless count in Beaufort County. They track the population and understand what is going on. They also understand what resources are available in the Community. He is going to give a comprehensive discussion of what that picture looks like and then as well as some suggestions that he has for our Community, the County and other municipalities to potentially

collaborate on some things that can be done to improve the situations. Lt. Florencio said if they could be part of that meeting it would be very helpful for us.

Chairman Harkins thanked Lt. Florencio for his report.

7. Unfinished Business

a. Sandalwood Apartments and Beaufort County Housing Authority Discussion

Chairman Harkins said that Angela Childers has graciously accepted an invitation to come here today. We also have the pleasure of a member of her Board, Mr. Ron Ianoale. Chairman Harkins said in a recent discussion I had with Ms. Childers, I asked if she would kindly develop in her mind an activity chart designed in sequential format that would enable us to understand the myriad of tasks and steps that she needs to take to address a situation at Sandalwood leading hopefully to some day where the housing product there could in a very organized way be replaced with something new. I think we all realize that we do not have jurisdiction if you will in this area, however, this is our Island and we like to embrace everyone on the Island and do what we can to be helpful. I think this can lead to an understanding of the tasks before Angela and hopefully it can identify areas of opportunity for the Town, perhaps in its bully pulpit to come forward and be supportive. That can be a sole initiative on the part of the Town. We might be able to reach out to our political delegation to be supportive and we might be able to advance positive and supportive thinking at all levels that involve the housing authority.

Ms. Childers said she emailed to everyone the key steps that we have for repositioning. Ms. Childers said currently one of the things that we had to do to begin Phase I is to evaluate our existing public housing portfolio to determine if our single-family homes will meet the requirements and the qualifications to remove them from public housing inventory. If and we feel that they do. We began to complete environmentals on all of our public housing single-family homes. Once they are complete, we will submit an application to HUD to remove our single-family homes from the public housing inventory and to allow them to become project based vouchers so that the tenants in those homes do not lose their subsidy and they do not lose their housing. The application requires letters of support from our municipalities. In Phase I, that would include the City of Beaufort and the County. A way that the Town could get involved in that Phase I portion is if we need assistance with the City or the County they could contact their counterparts. At this point we do not feel that we will need that assistance because I do believe that the City and the County of Beaufort are on board so far with our repositioning plan. Additionally for some reason that HUD rejects our plan then that might be a time that the Town could get involved and contact their political connections to help us move that forward. If approved, we will then remove those single-family homes from our public housing inventory and we can begin Phase II.

Chairman Harkins asked if Ms. Childers could share the rationale for those of us who are not experts in your space the rationale behind "evaluate existing public housing portfolio to determine if single homes will meet the qualifications to remove them from public housing." Ms. Childers said HUD has offered a way for Public Housing Authorities to reposition their inventory and one of those ways is to have our single-family homes removed based on their distance between each other. We evaluated our stock to say yes, we feel that we meet the qualifications and that by removing them from the public housing inventory and therefore they become project-based vouchers we can then access different funds to renovate those units. Council Member Ames asked how does this impact our discussion on Sandalwood. Ms. Childers said the repositioning plan that HUD has released only allows you to reposition large tracts such as the Sandalwood Terrace project if you are below 250 units. Currently we are not below 250 public housing units. That is why we would have to complete Phase I first in order to begin Phase II which the Sandalwood Terrace project would be part of. Chairman Harkins asked what is the numeric opportunity under Step I, Phase I. Ms. Childers said at this point we are

going to apply to remove 48 public housing units. If they are all approved that will take us below the 250 mark and we can then move forward. If they are not approved or if only some of them are approved, we will have to evaluate at that point. Council Member Becker asked if there are any single-family homes under your program. Ms. Childers said we have 80 units on Hilton Head, all in one community with no single-family homes.

Ms. Childers said once we drop below the 250 number for public housing, we can then reapply to HUD to begin to convert the remaining public housing inventory to project based vouchers. You would think why project-based vouchers again. It is so that none of our tenants are displaced and no one loses their subsidy. At that point we would require a letter from the Town of Hilton Head in support of the repositioning. We would then submit the application again if the application is denied we would ask for assistance politically that way. If approved we can then remove those units from the public housing inventory and begin renovation or rebuilding of public housing inventory. You might ask why would you want to do that – that will allow us to access different funding sources in order to rebuild or renovate our public housing stock. If for some reason that application is denied or we are not transferred to public based vouchers, then we will just continue with the renovation of our public housing inventory.

Chairman Harkins said given the age and the condition as is situation in Sandalwood at least from a business perspective it begs the question is it worth it to try to renovate vs. remove and rebuild. Ms. Childers said we agree with you, unfortunately that is not our decision at this point. That is HUD's decision. If during this application process if they deny that is when we would ask all of you to get involved and help us to convince them that this was the best course of action for Sandalwood Terrance and for Hilton Head. Chairman Harkins asked in the event we are blessed with the opportunity to go into Sandalwood and remove and rebuild or substantially renovate, what happens to the people that are in those units now. Ms. Childers said that is why they are requesting the project-based vouchers. If we had to relocate them of course they would get first right to return so they would never be displaced and we would not throw them out without offering to relocate them for a very short period of time and then bring them back. Mr. Ianoale said if we had to demolish and rebuild Sandalwood, you are talking at least 18 months to two years. Ms. Childers said we might do it in phases. We have 13 buildings so it might be that we tear one building down and do that and then move forward. Mr. Ianoale asked how many units are in each building. Ms. Childers said they are different. They can range from 8 to 16 to 2. Mr. Ianoale said we would be relocating anywhere from 8 to 15 families at a time.

Council Member Ames asked in the sequence that you are presenting, is this focused entirely on Sandalwood or are there other applications throughout the County that you might be trying to do the same thing at the same time. Ms. Childers said we are actually trying to do this with all of our public housing units, however, we do have Sandalwood earmarked as the first project that we plan to renovate or rebuild in Phase II.

Chairman Harkins asked Mr. Ianoale for his thoughts. Mr. Ianoale said anecdotally I would just like to demolish Sandalwood and build something new somewhere on the Island. I think that would be the best situation for the residents and for the Island. We are just not there yet and I am going to defer to Ms. Childers as to the timing. That would be the best solution – the buildings are old; the systems are old and I think there are some mold and water problems there. I do not know if we need to continue to invest money in there. We need to wait for the HUD assessment.

Council Member Lennox said it is his understanding that the benefit of repositioning is access to additional sources of capital. Ms. Childers said that is correct. Council Member Lennox said in the repositioning process and once these homes are removed from the inventory, do we lose support from HUD? Ms. Childers answered no – the project-based voucher program is also a

HUD Program. It just changes funding sources. Council Member Lennox said the net would be positive through the additional sources of capital in addition to the HUD support. Ms. Childers said that is correct – it would allow us to then apply to a bank for a conventional loan if need be or to apply maybe to the Federal Home Loan Bank for additional money to help us or we could even use tax credits if we had to or bond financing which is another thing we are looking into in order to bring capital and allow us to use it in the renovation or rebuilding. Council Member Lennox said and all through the process ownership of the land and buildings remains the same with the Beaufort County Housing Authority. Ms. Childers said there is always the potential that if we decided to go with tax credits that we might relinquish that first level of ownership to a developer with us having first right of refusal after the end of the tax credit period, but that is not our primary goal. We would want to retain ownership and control but if we find that it might financially work better not to do that, that would be something that we would consider.

Council Member Brown asked whether we have an estimated timeline as to how long it would take and are we currently in progress. Ms. Childers advised yes, we are currently in the process of completing the environmental in Phase I. We had started this process before Covid, but we could not get the environments completed because of Covid. Hopefully they are completed and we are finishing the paperwork with them. That is not something we can do. We have to hire a company to do that and hopefully they are being completed and the paperwork will be finalized very shortly and then we will begin the application process. As far as how long it will take, we will work expeditiously on our end as soon as the ball is back in our court to submit that application. Once we submit it to HUD, they may have a very short turnaround time, or they can turn around and say no, we reject your application and we need you to correct these four things and resubmit. Unfortunately I can only tell you that when the ball is in our court, we will do everything we can to move it as quickly as possible. When it is not in our court we may look to you to help us move it as quickly as possible by using your political connections.

Ms. Childers advised the Committee that all the repairs that were initiated by the newspaper article are completed. We are also in the process of installing all the fire extinguishers. We have installed the majority of them and believe we have approximately 15-20 more to install and that will be complete as well.

Mr. Ianoale asked Ms. Childers if she had been listening to the conversation about homelessness. Ms. Childers said yes, she was. Mr. Ianoale asked if she had anything to add to it. Ms. Childers said the HUD Web Page has just opened a “Find Shelter” “Find Food Banks” and it is right on the beginning of the HUD Web Page. I know Mr. Leyda will most likely give you this information as well. It will tell you the available shelters. There are a few on this side of the Broad River. They are a little bit smaller – they help specific populations such as domestic violence or alcohol or drug abuse. There are a few, but they are small. I am not sure what the bed size is, but that list is available on the HUD Web Page.

Council Member Ames said he is trying to simplify this in his head because I am not an expert in this area. It seems that at the top there are programs and physical facilities that we are struggling with at Sandalwood. I would like to focus on the physical aspects because that is where my background is. Ms. Childers you didn't answer Mr. Brown's question regarding the timing of the HUD Assessment when we get that information back. If you add to that unknown, the time it would take for Beaufort Housing Authority Project to be planned and kicked off – I am concerned with the timeline. I can see that being extended three years or maybe longer. We have a situation where it is an undesirable environment today and we have an unknown timeline. My inclination is figuring out a way to expedite that, accelerate the timeline in a way and that gets me to the second part where my mind is what are the alternative strategies that would allow the private sector or non-profits to get involved on this project in an almost

contractual arrangement perhaps with the Beaufort Housing Authority so that the advantages of tax credits would be available. There are developers who are knocking on our doors with expertise saying what's available on Hilton Head Island. I really think that the partnership opportunities are something that we ought to be talking about. I think that is an opening that we have to look at very carefully.

Council Member Becker asked for clarification regarding the environmental study – what does that contain. What is it that is being studied? Ms. Childers said every property that we own has had an environmental before we purchase it. However, it is a requirement that they have another one. They look at everything from are there underground gas tanks buried under the property to are there any endangered species that might be harmed if they sell the property or transfer the property to a project-based voucher and everything in between. They would check is it in a fly zone, etc. They check everything they normally check on an environmental just to see if anything has changed from the time that we purchased the property until now. Ms. Becker said in thinking about the next steps, I would assume then that the idea of being able to deconstruct a building at a time and reconstruct them would provide a quality of life and an environment that is suitable for all of the people over there, much less anyone. My concern is of all of these plans, one of the things that I want to hear more about is how Sandalwood got to the state of disrepair that it was in and how would it be prevented in the future. Bottom line is we can talk and go back and forth in terms of how to make things better and that is the positive aspect of it, but I am interested in hearing about what the failures were and the corrections to those failures that led to the conditions and improvement for the future. Ms. Childers said that is a great question and it all starts with poor design. Public housing was very poorly designed when it was built in the 80s. At that point, just to name the basic one – air conditioning was not permitted. You could have window units, but could not have central air. It is just simple things like that that when we redevelop we will be able to do those things from the very beginning that will just make for better communities and better living. Ms. Becker said Beaufort Housing Authority owns the property and owns the building and has the responsibility to the residents. That is the piece with regard to planning for the future that I am concerned about. I think it is a point well taken that in addition to just the roof over someone's head, that the appropriate type of programming is available on site within arms distance taking advantage of the non-profits on our Island. We are a limited government so this isn't what Hilton Head Island Government does. We have the resources on the Island. What needs to happen is the connection between the Housing Authority and those non-profits to provide the type of resources that help people get their next foot in the ground so that they can move forward. Beaufort County Housing Authority is not supposed to be permanent. None of these agencies are supposed to be permanent. We want to help people move forward.

Chairman Harkins said there seems to be two paths available to us. Exhaust every opportunity working with in particular HUD and the other alternative is that we touched on lightly is developing a clear understanding of the tax break opportunities for the private sector and asking the question what can we do as a Town to encourage another alternative path concurrent with what we are doing. Council Member Ames asked Ms. Childers if the private sector were to get involved and the Town were to provide additional density on that piece of ground, would HUD allow that additional density or is it required to remain at 80 units. Ms. Childers said if we were approved to remove them from the public housing inventory, then HUD has no requirement on the density and we could do the additional density. I have actually spoken with the Architectural and Engineering Firm that is designing the Hilton Head Christian Academy property. If approved we would increase the density just slightly.

Chairman Harkins said he thinks we should meet with the Mayor and our new Town Manager and include this item on the workshop coming forward on workforce housing in the very near

future and could put this on the agenda. Ms. Childers and Mr. Ianoale you would be graciously invited to participate.

Chairman Harkins thanked both Ms. Childers and Mr. Ianoale for coming and sharing what you are doing. Please leave this conversation with the clear understanding that anything we can do to help you, we are here to do that. I think we, speaking on behalf of our colleagues at this meeting and the Town Council itself we have more thinking and discussion to engage in as a Town Council to try and forge a direction that can be helpful here.

8. Adjournment

Council Member Ames moved to adjourn. Council Member Lennox seconded. The meeting was adjourned at 10:30 a.m.

Submitted by:

Karen D. Knox

Approved: _____

DRAFT

From: LEYDA, FRED
Sent: Tuesday, February 9, 2021 1:35 PM
To:
Subject: RE: Hilton Head Island Homeless & Couch Numbers

THIS MESSAGE ORIGINATED OUTSIDE YOUR ORGANIZATION

First let me say how grateful we are to have the support of the Town of Hilton Head Island, in addressing this growing challenge to our community! As I indicated in our phone conversation, we have been working on this situation since 2009 and have learned a great deal about the scope of the problem and the most effective ways of addressing it. As you will see, we have approximately 100 unsheltered individuals across the county with about 350 households who are housing insecure. Specific to Hilton Head Island (29928 and 29926) there are about 85 individuals. But please understand, this population is extremely transient and moves regularly throughout the county so looking at the countywide numbers gives a more accurate picture.

It is worth pointing out that the interventions one might deploy for unsheltered individuals will be very different from the housing insecure. We find that in many circumstances the decision to live in one's car, or in a motel, (unsheltered) are driven by choice of lifestyle, assuming the individual does not suffer from mental illness or other disabilities. In these circumstances the individual is driven largely by the desire for complete independence. The most successful way to engage this population is through strong relationships of trust and respect built over time.

We feel a positive step in the direction of addressing homelessness may lie in our government partners (municipalities and the County) collectively funding a full-time position for a Homeless Services Coordinator. This person would be trained in homeless services as well as in techniques utilized to reach out to homeless individuals. They would coordinate the annual point-in-time count with US Housing and Urban Development (HUD) and the Lowcountry Continuum of Care. Most importantly, this individual would be out in the community building relationships with homeless individuals and gently guiding them toward other opportunities. Ideally, this individual would have training in community resources, interventions, and motivational interviewing. However, this is not always the case. Stephanie Greene of Beaufort, for example, has had success transitioning some unsheltered homeless individuals into a faith-based transitional shelter called Rooms of Grace simply by expressing patience, care, and understanding.

That said, our community has to be able to provide opportunities for these individuals. Very little can be done in the absence of resources – specifically shelter. We do not necessarily advocate for a homeless shelter, though it would make things easier on law enforcement. Our community desperately needs a housing-first transitional shelter program as well as permanent supportive housing opportunities. Housing-first transitional shelters provide housing for individuals immediately. Often housing is dependent on homeless individuals first becoming sober as well as passing a physical and other medical tests. Often this can be a significant barrier to getting a willing individual off the streets. Housing-first allows a community to shelter the individual immediately before beginning substance abuse treatments, medical assistance, etc. Permanent supportive housing provides independent living for individuals with disabilities but ensures 24/7 staff coverage and on-site services for the residents. This is similar to

traditional facilities such as senior living homes or disabilities and special needs homes. Individuals who live in facilities like this have the faculties to live independently but require additional support to ensure their well-being.

Lastly, it should be pointed out that charitable giving may appear to be beneficial in the short-term. However, charity in the absence of an effective support system can prolong or even worsen homelessness in a community.

The Human Services community here in Beaufort County has chosen to utilize a secure, online database to help us assess these needs, called CharityTracker. The data we are about to present is derived from this database which has been in operation here in Bft Co. for about 20 years. Please note that CharityTracker data records individuals who have sought help at a partner agency. Due to COVID-19 isolation compounded by eviction and utility moratoriums, our agencies actually saw a reduction in the demand for housing assistance across the board. (Kate Bellows recently published a nice article on the topic for the Island Packet: <https://www.islandpacket.com/news/rebuild/article247527630.html>).

Per CharityTracker:

2018:

52 homeless or transient households, 103 individuals. (This number includes unsheltered homeless, or homeless individuals living in their cars or motels.)

359 "housing insecure" households (homeless, about to become homeless, or were living with friends or family), 903 individuals. 285 children, 138 seniors. This number includes the above.

2019:

68 homeless or transient households, 126 individuals. (This number includes unsheltered homeless, or homeless individuals living in their cars or motels.)

371 "housing insecure" households (homeless, about to become homeless, or were living with friends or family), 939 individuals. 291 children, 114 seniors. This number includes the above.

2020:

54 homeless or transient households, 100 individuals. (This number includes unsheltered homeless, or homeless individuals living in their cars or motels.)

288 "housing insecure" households (homeless, about to become homeless, or were living with friends or family), 756 individuals. 224 children, 111 seniors. This number includes the above.

Please feel free to contact us again if you have any questions or would like to discuss the situation in more detail.



Fred Leyda
Human Services Alliance
P.O. Drawer 1228
Beaufort, SC 29901

Phone: (843) 986-7993
Email: fleyda@uscb.edu

Beaufort County recorded 54 homeless or transient households consisting of 100 individuals in 2020. (This number includes unsheltered homeless, or homeless individuals living in their cars or motels.) Expanding this record to include “housing insecure” households (homeless, about to become homeless, or living with friends or family), our community recorded 288 households consisting of 756 individuals. Of these, 224 are children and 111 seniors.

The recommended timeline for solutions from the Human Services Department follows the model of the National Alliance to End Homelessness. Currently, our community is still developing its [coordinated systems approach to homelessness](#). This is a model called [Coordinated Entry](#). The Human Services Department is currently working with Beaufort County Administration to create a position that is dedicated to formalizing our community’s response to homelessness. Once this position is in place, we would ask the municipalities to take every opportunity to partner with us to coordinate assessments and streamline the intake process for the entire county.

In addition to working one-on-one with homeless individuals, the Homeless Services Coordinator (actual title TBD) would play a major role in identifying and networking existing programs, as well as researching service gaps and drafting recommendations for development of new programs. They would coordinate the annual point-in-time count with US Housing and Urban Development (HUD) and their local affiliate, the Lowcountry Continuum of Care. Most importantly, this individual would be out in the community building relationships with homeless individuals and gently guiding them toward other opportunities. This individual would have training in community resources, interventions, and motivational interviewing. Ideally, this person would support law enforcement in working with homeless populations out in the field.

Strengthening and solidifying our community’s collective response to homelessness will close or expose existing gaps in the pre-existing service array, improve outcomes for individuals experiencing homelessness, and lay a strong foundation for future programmatic growth to address issues of homelessness. It is an important first step on a long road to delivering a holistic and comprehensive inventory of programs that meet the spectrum of needs for all individuals experiencing homelessness, whether they are veterans, individuals, or families.


Fred Leyda
Facilitator, Human Services Alliance

Charter Organizations



Beaufort County Council • Beaufort Jasper Hampton Comprehensive Health Services
Beaufort County Department of Social Services • Beaufort County School District • Beaufort Memorial Hospital
Beaufort Regional Chamber of Commerce • City of Beaufort • Coastal Community Foundation
Community Foundation of the Lowcountry • Hilton Head Hospital
Hilton Head Island - Bluffton Chamber of Commerce
SC Department of Health and Environmental Control Lowcountry Public Health Region
Technical College of the Lowcountry • Town of Bluffton • Town of Hilton Head Island • Town of Port Royal
United Way of the Lowcountry • University of South Carolina Beaufort • Volunteers in Medicine – Hilton Head Island





TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Community Services & Public Safety Committee
VIA: Jennifer Ray, *ASLA, Interim Community Development Director*
FROM: Anne Cyran, *AICP, Senior Planner*
CC: Shawn Colin, *AICP, Interim Deputy Town Manager*
DATE: March 11, 2021
SUBJECT: Sandalwood Community Food Pantry Lease

Recommendation

Staff recommends the Community Services and Public Safety Committee forward a recommendation to Town Council to authorize the Town Manager or his designee to execute a lease of Town-owned property to the Sandalwood Community Food Pantry (Pantry) to build a permanent facility.

The properties recommended for consideration include the former Beaufort County transfer station and the former Children's Center site. Staff recommends a condition for the Children's Center site: the Pantry will create a Type E, Option 2 buffer adjacent to Mathews Drive, a minor arterial street. This buffer is typically required for a major arterial street; it is wider and has more vegetation than a buffer for a minor arterial street. This condition is consistent with other Town land use agreements that required wider adjacent street buffers.

Staff does not recommend requiring a wider buffer for the former transfer station site. The property is set back 250 feet from Pembroke Drive and is screened by vegetation.

Summary

The approval of a lease agreement will allow the Pantry to build a permanent, resilient facility on the Island. The facility will be built to withstand damage from natural disasters so the Pantry can serve their clients at all times.

Development of the Pantry is consistent with Our Plan Inclusive Strategy 3.2, Connected Strategy 3.4, and Infrastructure Strategy 5.5.

Background

The Pantry is a 501(c)(3), volunteer-based organization committed to reducing hunger on Hilton Head Island by providing an efficient, cost effective centralized system for collecting, purchasing, and distributing nutritional food to those Island residents living below the federal poverty line. The pantry serves 950 clients, including young children, the unemployed, the working poor, the mentally challenged, the physically challenged, senior citizens, and the homeless.

Established in 2009 to serve hungry children in the Sandalwood Terrace development, the pantry has expanded and relocated five times. It is currently located in the Queen Chapel AME Church on Beach City Road, but it has again run out of space. Last year, the Pantry approached the Town to build a permanent facility on Town-owned property.

Staff examined all undeveloped Town-owned property in the mid and north Island areas, ruling out properties that are too small; covered in wetlands; designated for future uses; restricted by covenants; or located in areas that are incompatible with a Community Services use.

There are two undeveloped Town-owned properties that could meet the Pantry's needs: the former Children's Center site on Mathews Drive; and the former Beaufort County transfer station near Otter Hole. Both sites:

- are located in the Parks and Recreation (PR) Zoning District, which allows Community Service uses, such as the Sandalwood Pantry.
- are located within the Corridor Overlay (COR) Zoning District, which requires Design Review Board approval.
- are at least one acre in size, which is the minimum size needed for the facility.
- have access to minor arterial streets.
- have access to or are located near the pathway network.

The Pantry would prefer to use the former Children's Center site due to it having more building potential and better visibility.

Attachments

- A) Development Feasibility Report and Attachments: Former Children's Center Site
- B) Development Feasibility Report and Attachments: Former Beaufort County Transfer Station

Town of Hilton Head Island
Community Development Department

Development Feasibility Report: Former Children’s Center Site

Parcels	Address	Size (Gross Acres)	Zoning District(s)	Flood Zone(s)
R510 008 000 0087 0000 R510 008 000 087A 0000	145 Mathews Drive	0087: 1.06* 087A: 0.718*	PR, COR	Shaded X, AE

*May change based on results of title & survey work.

Considerations	Notes
Use of Property	The stated use of the properties in a property information file note is the Mathews Drive roundabout and open space.
Roundabout	Based on aerial photos, a portion of the roundabout is located on Parcel 0087.
Access	Vehicular access would be from the Mathews Drive roundabout or the drive aisle for the substation on the adjacent parcel, which is also owned by the Town. There is no pathway or crosswalk to access the property. There is a pathway across the street on Mathews Drive. A crosswalk across Mathews Drive to the south of the roundabout could offer pedestrian/bicycle access. An encroachment permit from SCDOT would be required for the crosswalk.
Wetlands	Parcel 087A is mostly covered with a freshwater wetland. See Attachment C, Boundary Survey 2009.
Size	Not including the roundabout, the total upland on both parcels is about 1.13 acres.

Zoning Standards

Density	Parking	Max Building Height	Maximum Impervious Coverage
7,080 sf GFA* (6,000 sf/acre)	1 per 400 sf of GFA	45 feet	60%

*May change based on results of title & survey work. Based on the fact that approximately 1/6 of Parcel 087A is developable.

Setbacks/Setback Angle:

	Mathews Drive	Town-Owned Parcels	Palmetto Electric Parcel
Parcel 0087	40 ft/70 degrees	30 ft/60 degrees	N/A
Parcel 087A	N/A	N/A	20 ft/75 degrees

Adjacent Street Buffer:

	Mathews Drive
Parcel 0087	B (15’ or 25’)*

*As required by the Land Management Ordinance. Staff proposes to require a Type E, Option 2 buffer, which is 35’.

Adjacent Use Buffers:

	Mathews Drive	Town-Owned Parcels	Palmetto Electric Parcel
Parcel 0087	B (15’ or 25’)	None	None
Parcel 087A	N/A	N/A	None

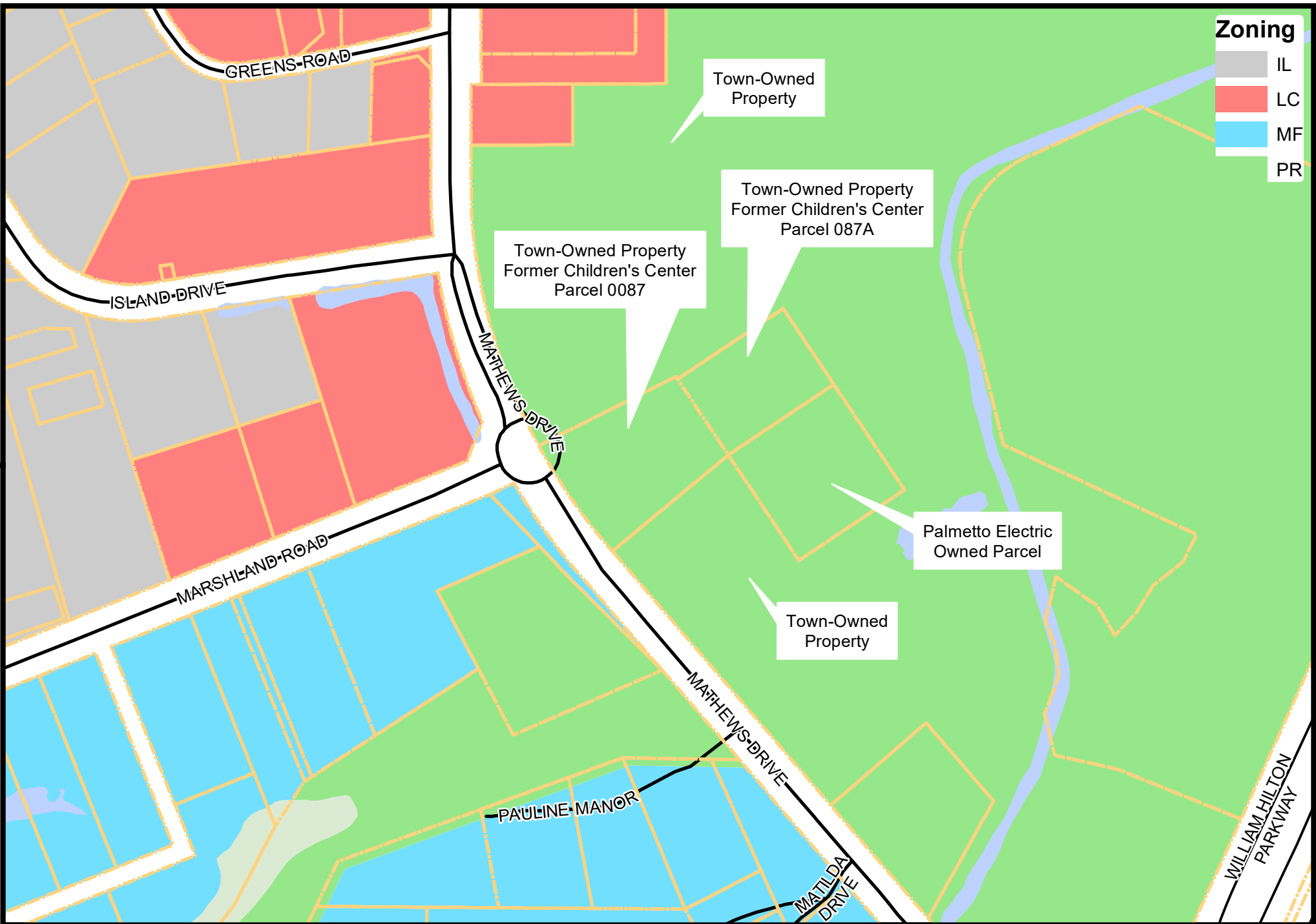
March 15, 2021

Freshwater Wetland Buffers:

	Pervious Paved Surfaces	Structures	Impervious Paved Surfaces
Average	35 feet	35 feet	40 feet
Minimum	10 feet	20 feet	20 feet

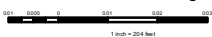
Attachments:

- A. Zoning Map
- B. Aerial Photo
- C. Boundary Survey 2009

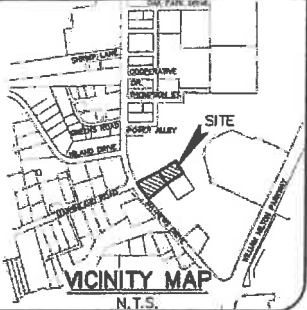


Development Feasibility Report: Former Children's Center

Attachment A: Zoning Map



The information on this map has been compiled from a variety of sources and is intended to be used only as a guide. No warranty, either express or implied, is made by the Town of Helton Head Island as to the accuracy or completeness of the data shown. The Town of Helton Head Island assumes no liability for its use or for any consequences that may result from its use.



NOTES:

- 1). THIS PLAN HAS BEEN PREPARED WITHOUT BENEFIT OF A COMPLETE TITLE SEARCH BY SEA ISLAND LAND SURVEY, LLC.
- 2). THIS PROPERTY MAY BE SUBJECT TO EASEMENTS OF RECORD AND COVENANT RESTRICTIONS AS RECORDED IN THE OFFICE OF THE ROD FOR BEAUFORT COUNTY.
- 3). SUBJECT PROPERTY DOES NOT APPEAR TO BE AFFECTED BY THE BEACHFRONT SETBACK REQUIREMENTS OF THE S.C. BEACH PROTECTION ACT OF JULY 1, 1988.
- 4). BUILDING SETBACKS, WHETHER SHOWN OR NOT, SHOULD BE VERIFIED BY THE LOCAL BUILDING AUTHORITY.
- 5). USE OF THIS PROPERTY MAY BE AFFECTED BY THE TERMS OF COVENANTS RELATING TO THIS PLANNED COMMERCIAL DEVELOPMENT.
- 6). THIS SURVEY DOES NOT CERTIFY TO THE EXISTENCE OR ABSENCE OF FRESHWATER WETLANDS.

CURVE TABLE					
CURVE	LENGTH	RADIUS	CHORD	BEARING	DELTA
C1	169.21	880.62	168.95	N34°25'11"W	11°00'35"

LINE TABLE		
LINE	LENGTH	BEARING
L1	37.23	N 39°55'29" W

SOME OR ALL AREAS ON THIS PLAN ARE FLOOD HAZARD AREAS AND HAVE BEEN IDENTIFIED AS HAVING AT LEAST A ONE PERCENT CHANCE OF BEING FLOODED IN ANY GIVEN YEAR BY RISING TIDAL WATERS ASSOCIATED WITH POSSIBLE HURRICANES. LOCAL REGULATIONS REQUIRE THAT CERTAIN FLOOD HAZARD PROTECTIVE MEASURES BE INCORPORATED IN THE DESIGN AND CONSTRUCTION OF STRUCTURES IN THESE DESIGNATED AREAS. REFERENCE CAN BE MADE TO THE DEVELOPMENT COVENANTS AND RESTRICTIONS OF THIS DEVELOPMENT AND REQUIREMENTS OF THE TOWN BUILDING OFFICIAL. IN ADDITION, FEDERAL LAW REQUIRES MANDATORY PURCHASE OF FLOOD INSURANCE AS A PREREQUISITE TO FEDERALLY INSURED MORTGAGE FINANCING IN THESE DESIGNATED FLOOD HAZARD AREAS.

N/F THE TOWN OF HILTON HEAD ISLAND
510-008-000-0153-0000

N 135°40.31
E 209°25'17.38

N/F THE TOWN OF HILTON HEAD ISLAND
510-008-000-0153-0000

PARCEL 87A
0.73 AC. (31,836 S.F. TOTAL)
(0.174 AC HIGH GROUND)

PARCEL 87
0.96 AC. (41,680 S.F.)
(IMPROVEMENTS NOT SHOWN)

N/F PALMETTO ELECTRIC COOP.
510-008-000-0094-0000

N/F THE TOWN OF HILTON HEAD ISLAND
510-008-000-0153-0000

BOUNDARY SURVEY OF:
PARCELS 87 & 87A, MATHEWS DRIVE,
HILTON HEAD ISLAND,
BEAUFORT COUNTY, SOUTH CAROLINA
PREPARED FOR: THE TOWN OF HILTON HEAD ISLAND



I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN; ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.



SIS Sea Island Land Survey, LLC.
4D Mathews Court,
Hilton Head Island,
SC 29926
Tel: (843) 681-3248
Fax: (843) 689-3871
E-mail: sis@sprynet.com
FILE No.: 0068272
DWG No.: 5-1363

Development Feasibility Report: Former Children's Center
Attachment C: Boundary Survey 2009

SYMBOLS

- CMF □ - 3" CONCRETE MONUMENT FOUND
- IPSO ○ - 1/2" IRON PIN SET WITH CAP
- ⊕ - ELECTRIC SERVICE
- ⊞ - ELECTRIC TRANSFORMER
- - TELEVISION SERVICE
- - TELEPHONE SERVICE
- - WATER METER
- - VALVE BOX
- ⊕ - FIRE HYDRANT

REFERENCE PLATS

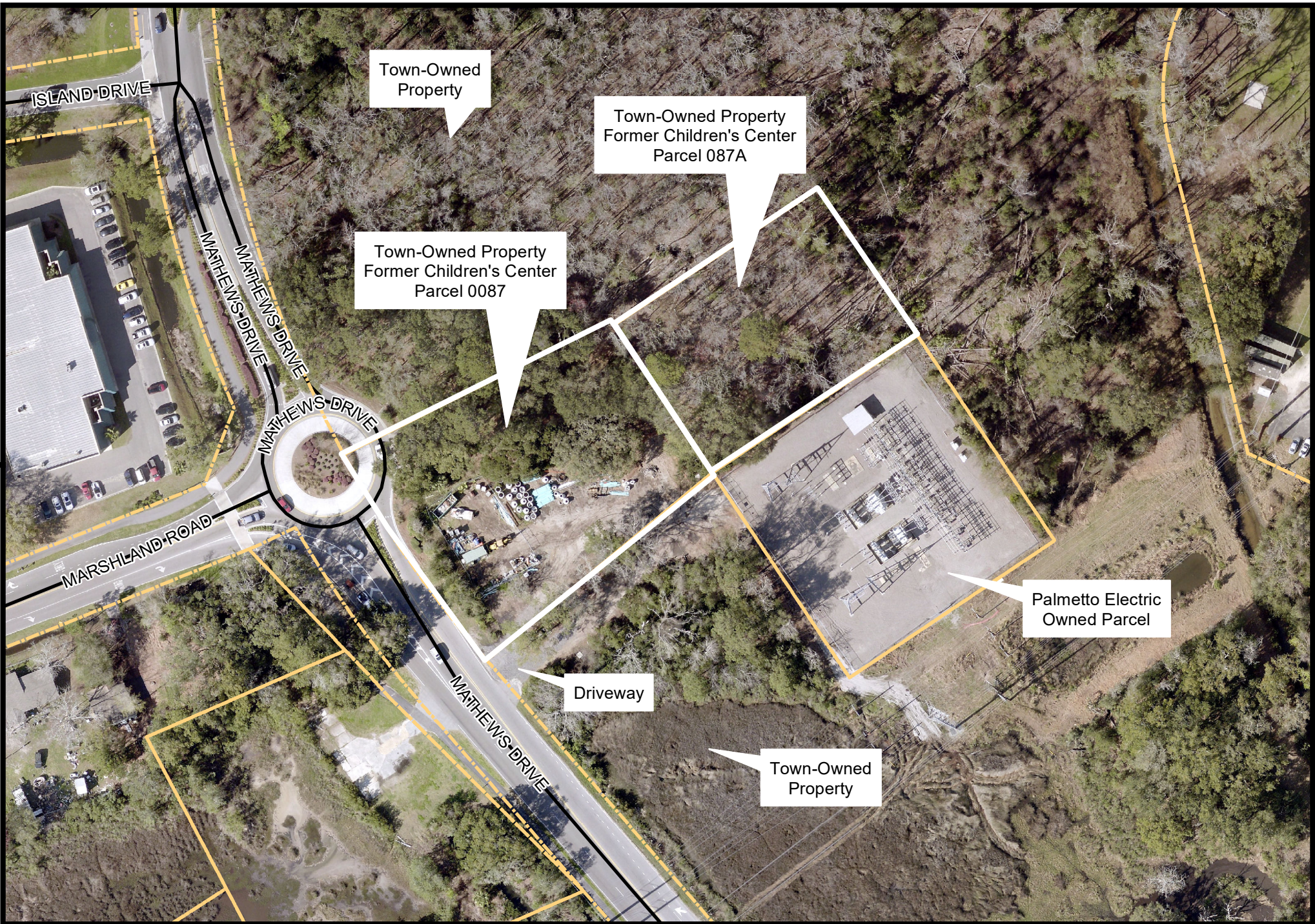
- 1) A PLAT OF ADDITION TO PROPERTY OF HILTON HEAD PSD #1, HILTON HEAD ISLAND, BEAUFORT COUNTY, SOUTH CAROLINA. DRAWN: 4/19/72. RECORDED IN BOOK 20, PAGE 128. ROD. BEAUFORT COUNTY, SC. BY: FRED C. HACK S.C.R.L.S. # 1377
- 2) A SURVEY FOR DAY CARE CENTER, A PORTION OF MATHEWS PLANTATION NO. 4, HILTON HEAD ISLAND, BEAUFORT COUNTY, SOUTH CAROLINA. DRAWN: 4/26/68. RECORDED IN DEED BOOK 153, PAGE 303. ROD. BEAUFORT COUNTY, SC. BY: FRED C. HACK S.C.R.L.S. # 1377

PROPERTY AREA = 1.69 AC. (73,516 S.F.) TOTAL
ADDRESS: # 145 MATHEWS DRIVE
DISTRICT: 510 , MAP: 8 , PARCELS: 87 & 87A

THIS PROPERTY LIES IN F.E.M.A. ZONE A7 - 14.0'
COMMUNITY NO. 450250, PANEL: 0009D, DATED: 9/29/86

NOT VALID UNLESS EMBOSSED

COPYRIGHT © BY SEA ISLAND LAND SURVEY, LLC. ONE SEA ISLAND WAY, OR



Town-Owned Property

Town-Owned Property Former Children's Center Parcel 087A

Town-Owned Property Former Children's Center Parcel 0087

Palmetto Electric Owned Parcel

Driveway

Town-Owned Property



TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, SC 29928
PHONE: 843.661.8800

Development Feasibility Report: Former Children's Center

Attachment B: Aerial Photo



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Town of Hilton Head Island
Community Development Department

Development Feasibility Report: Former Beaufort County Transfer Station

Parcel	Address	Size (Gross Acres)	Zoning District(s)	Flood Zone(s)
R510 007 000 0244 0000	8 Augusta Lane	1.56*	PR, COR	X

*May change based on results of title & survey work.

Considerations	Notes
Acquisition	The Town obtained this property in a land swap with Beaufort County. In exchange for this property, the Town conveyed a 1.03-acre parcel adjacent to the Beaufort County building near Port Royal to Beaufort County.
Use of Property	According to an article published at the time of the land swap, “The land being acquired by the Town is to be converted to open space, at the county’s expense, after the solid waste collection and recycling center is relocated.” The documents related to the land swap state the County “Shall undertake and complete all rehabilitation and remediation required to remove any environmental contamination...revealed by the environmental assessments.”
Access	Vehicular access to the property is from a shared driveway named Augusta Lane, which intersects with Nature’s Way. The driveway also provides access to the adjacent Hilton Head PSD and Palmetto Electric properties. It is not clear who owns the property on which the driveway is located. Additional research is needed about the access across that property. There is a possibility of building a second driveway through the Santee Cooper powerline easement to access the property from west. A pathway along Pembroke Drive can provide pedestrian and bicyclist access to the property.
Additional Parking	There is a possibility of building overflow parking in the Santee Cooper powerline easement.
Wetlands	The freshwater wetlands on the adjacent Town-owned property appear to be close to, if not on, the property. A survey and wetland determination are required to determine if the wetland or any required wetland buffers affect the site.
Size	The square portion of the parcel is approximately 1.25 acres.
Environmental Concerns	There were two Environmental Assessments of the site. The Phase I EA was to determine and identify any Recognized Environmental Conditions, meaning the presence or likely presence of Hazardous Substances or Petroleum Products. The Phase I EA detected surface soil contamination of petroleum products near the transfer station’s oil recovery station and the hydraulic trash compactor. When the transfer station ceased operations (2003), a Phase II EA report determined the groundwater near the oil recovery station and the trash compactor did not exceed DHEC standards for maximum contaminant levels. The consultant did note a slight presence of impacted soil at a depth of three inches below ground surface near the oil recovery station, but determined that further assessment was not warranted.

Zoning Standards

Density	Parking	Max Building Height	Maximum Impervious Coverage
9,360 sf* (6,000 sf/acre)	1 per 400 sf of GFA	35 feet	45%

*May change based on results of title & survey work.

March 15, 2021

Setbacks/Setback Angle

	PE, Parcel 218	Town-Owned Parcel	PSD, Parcel 1061	Unknown Owner Parcel
Subject Parcel	20 feet/75 degrees	30 ft/60 degrees	20 feet/75 degrees	20 feet/75 degrees

Adjacent Street Buffer

	None
Subject Parcel	N/A

Adjacent Use Buffers

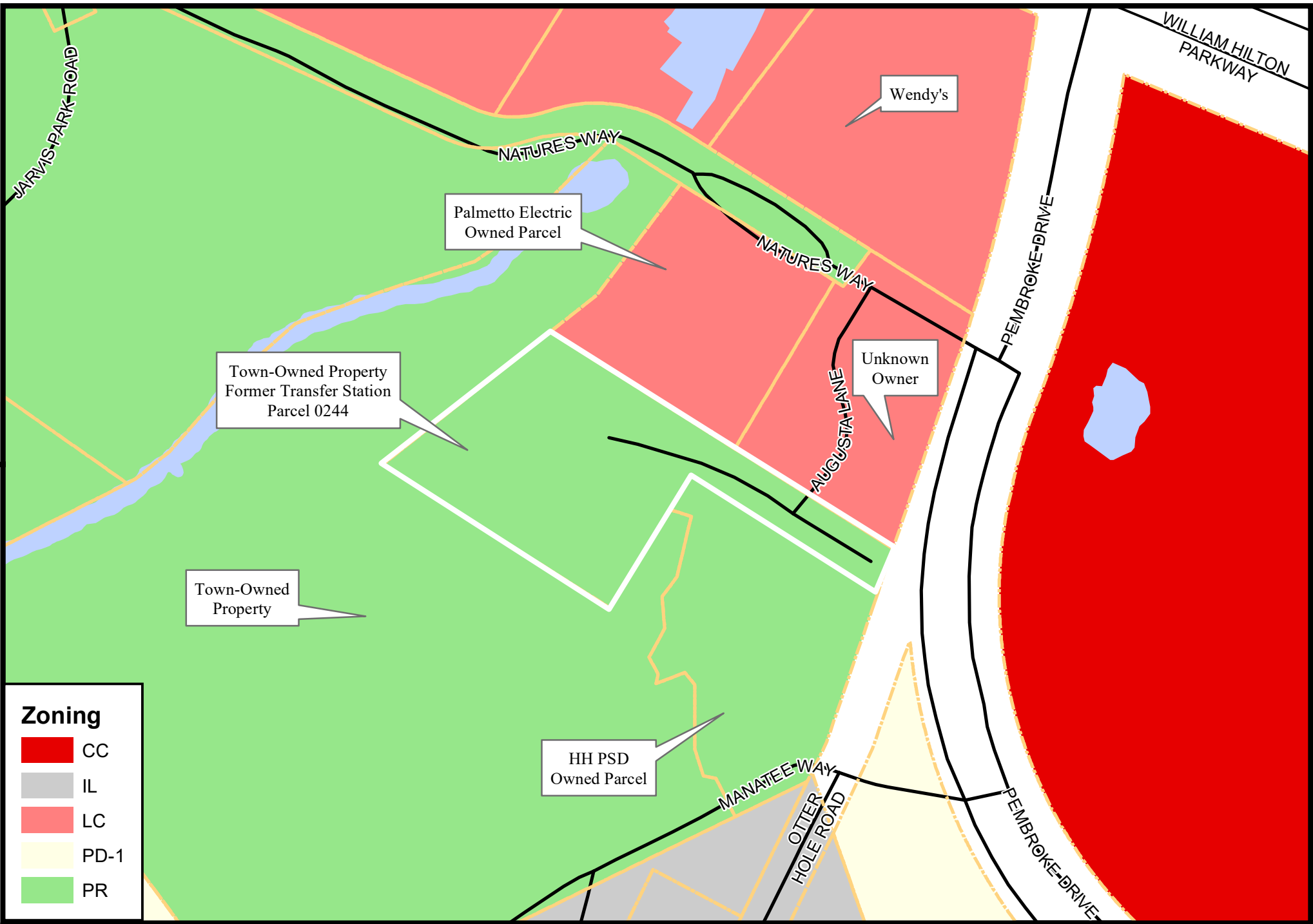
	PE, Parcel 218	Town-Owned Parcel	PSD, Parcel 1061	Unknown Owner Parcel
Subject Parcel	None	Type C (15' or 25')	None	None

Freshwater Wetland Buffers

	Pervious Paved Surfaces	Structures	Impervious Paved Surfaces
Average	35 feet	35 feet	40 feet
Minimum	10 feet	20 feet	20 feet

Attachments:

1. Zoning Map
2. Aerial Photo



Zoning

- CC
- IL
- LC
- PD-1
- PR

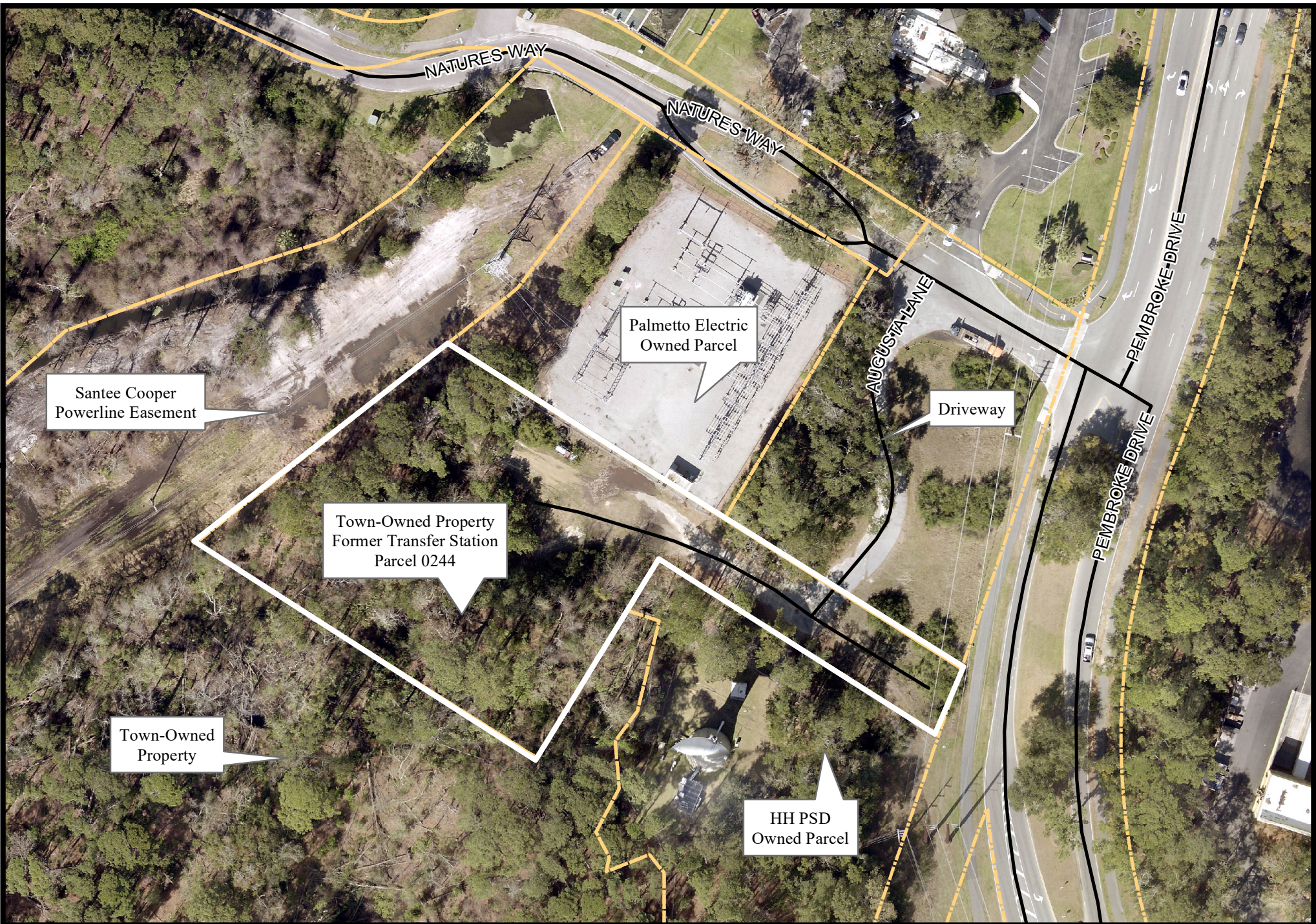
Development Feasibility Report: Former Transfer Station

Attachment A: Zoning Map



TOWN OF HILTON HEAD ISLAND
 100 TOWN CENTER COURT
 HILTON HEAD ISLAND, S.C. 29928
 PHONE: 843.671.8800

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Development Feasibility Report: Former Transfer Station

Attachment B: Aerial Photo



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TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Community Services & Public Safety Committee
VIA: Jennifer Ray, ASLA, *Interim Community Development Director*
FROM: Marcy Benson, *Senior Grants Administrator*
CC: Shawn Colin, AICP, *Interim Deputy Town Manager*
DATE: March 11, 2021
SUBJECT: HUD/CDBG Entitlement Program 2021 Annual Action Plan

Recommendation:

Staff recommends the Community Services & Public Safety Committee (CSPSC) forward a recommendation of approval to Town Council to select Patterson Park as the 2021 Community Development Block Grant (CDBG) project for inclusion in the Town's 2021 CDBG Annual Action Plan.

Summary:

Approval of the Patterson Park project as the 2021 CDBG project for inclusion in the Town's 2021 CDBG Annual Action Plan will allow the 2021 funding allocation of \$229,188 to be paired with the remaining 2018 CDBG funding allocation of \$118,792. This will provide a total of \$347,980 for the park project.

Approval of the Patterson Park project is consistent with the 2018 Annual Action Plan for CDBG funding as well as several Our Plan goals, strategies, and tactics including Connected – Strategy 4.5 and Tactic 4.5.1; Inclusive – Goal 8 and Strategy 8.5; Priority Investment – Strategy 4.5; and Parks & Recreation – Goal 2, Strategy 4.3, Strategy 7.2, and Action Item 1.3. The CDBG program has been identified in the Our Plan Capital Improvement Program (CIP) section as a funding source for Town CIP projects.

Background:

On February 25, 2021 the Town received notification from the U.S. Department of Housing and Urban Development (HUD) that the 2021 CDBG allocation amount will be \$229,188.

To meet HUD requirements public input must be solicited during the Annual Action Plan development process. From February 24 through March 8, 2021 a CDBG survey was posted on the Open Town Hall portal requesting input and comments from the public for funding needs and priorities. A virtual public meeting was conducted on March 4, 2021. No comments were submitted during the virtual public meeting. One comment was submitted via the Open Town Hall portal. The one comment ranked public services and housing activities as high needs in the community.

The CDBG Five Year Consolidated Plan (2020 – 2024) was approved by HUD in July 2020 and amended in October 2020 and January 2021. The Five Year Consolidated Plan describes the planned uses for HUD allocated CDBG funds. Attached is a copy of the five year project table from the most current Town of Hilton Head Island HUD approved Five Year Consolidated Plan. In program year one, based on HUD allowances, all Town 2020 CDBG funds were allocated to public services and program administration. To date approximately \$730,000 has been distributed to public service organizations servicing low and moderate income residents, within the Town, to assist with response and recovery efforts to the COVID-19 pandemic. In program year two the project category included the flexibility to select a project for the 2021 Annual Action Plan that could address public facilities & improvements, or housing activities, or economic development, or public services to benefit low and moderate income residents.

Based on CDBG program caps, the maximum amount of 2021 CDBG funds available for public services would be \$34,378 and administrative costs would be \$45,838. In past years the administrative costs have accounted for between 2% and 5% of the total CDBG allocation. If administrative costs are less than the allowed 20% cap and public services less than the allowed 15% cap this would allow for the majority of CDBG funds to be used for the Patterson Park project.

The draft 2021 Annual Action Plan details two percent, or approximately \$5,000, of the 2021 CDBG funds to be used for program administration and the remaining 2021 and 2018 funds to be used for the Patterson Park project. In order to meet the May 17, 2021 HUD submittal deadline, the draft 2021 Annual Action Plan is scheduled to be released for the required 30 day public comment period on March 23, 2021 based on the direction of CSPSC. Approval of the final 2021 Annual Action Plan by resolution is scheduled for the May 4, 2021 Town Council meeting.

Attachment: 2020 – 2024 Consolidated Plan Five Year Project Table

#	Program Year	Project Name	Project Description	Estimated Amount	Annual Goals Supported	Target Area	Priority Need Addressed	Goal Outcome Indicator
1	2020	COVID-19 Response and Recovery	Provide grant funding for the purchase of equipment, or supplies, or materials necessary to carry-out response and recovery due to COVID-19.	\$770,401	COVID-19 Response & Recovery	Town-Wide	Non- Housing Community Development – Public Services; and Administration & Planning	Public service activities other than low/moderate-income housing benefit
2	2021	Facilities, Housing, Public Services, Economic Development Year 2	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 2	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit
3	2022	Facilities, Housing, Public Services, Economic Development Year 3	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 3	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit

4	2023	Facilities, Housing, Public Services, Economic Development Year 4	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 4	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit
5	2024	Facilities, Housing, Public Services, Economic Development Year 5	Provide funding for public facilities & improvements, or housing activities or economic development initiative, or public services in LMI neighborhoods or to LMI clientele.	\$238,313	Facilities, Housing, Public Services, Economic Development Year 5	Census Tract 105, 108, 110, 111, or 113	Non- Housing Community Development – Public Improvements; Public Services; Housing Activities; Economic Development; Administration & Planning	Public facility or infrastructure activities other than low/moderate-income housing benefit

Hilton Head Island Fire Rescue 2020 Annual Report



Moorings Apt. Fire on Jan. 21
Palmetto Dunes



Community Services & Public Safety Committee
Fire Rescue 2020 Annual Report
March 22nd, 2021



Hilton Head Island Fire Rescue

2020 Annual Report

- ✓ 2020 Calendar Year Statistics
- ✓ Accomplishments for 2020
- ✓ Initiatives Underway -2021-2022

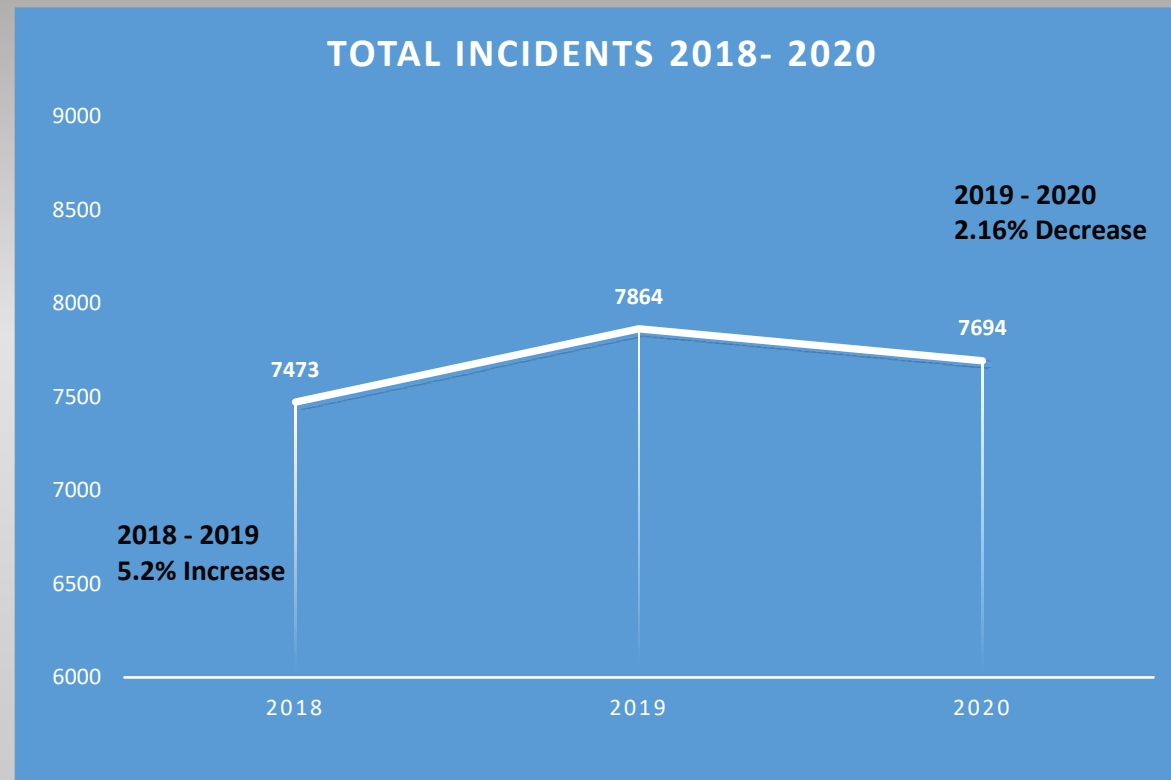


Community Services & Public Safety Committee
Fire Rescue 2020 Annual Report
March 22nd, 2021



Hilton Head Island Fire Rescue

2020 Annual Report



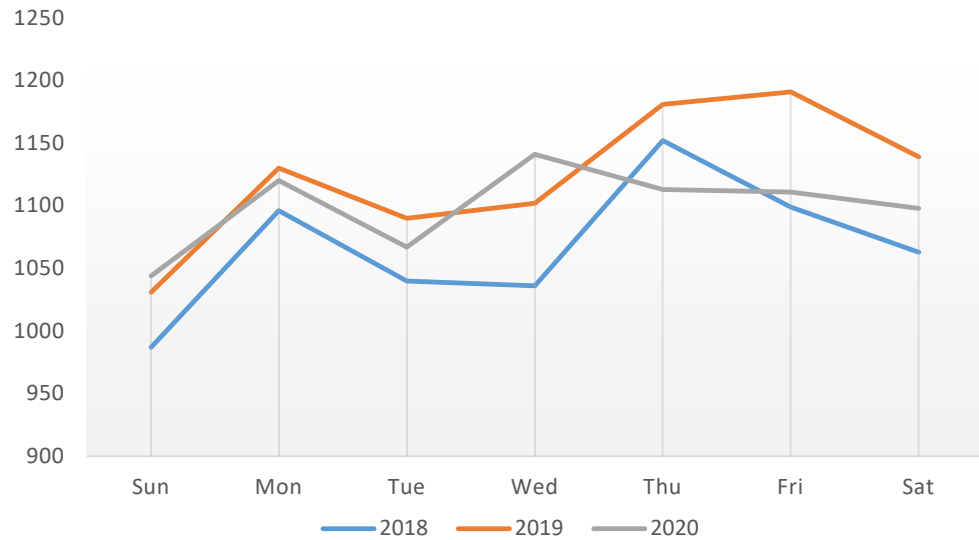
Community Services & Public Safety Committee
Fire Rescue 2020 Annual Report
March 22nd, 2021



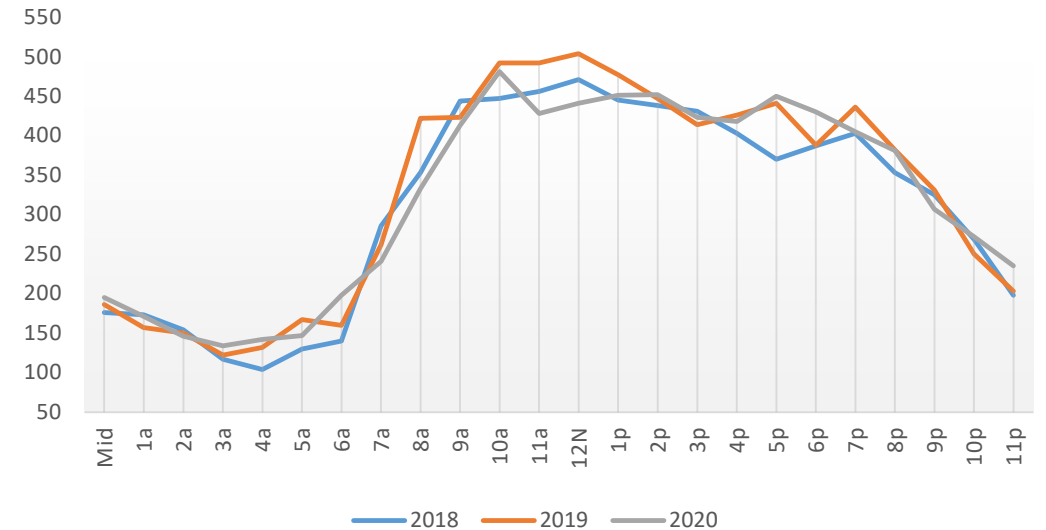
Hilton Head Island Fire Rescue

2020 Annual Report

Calls for Service 2018 - 2020 by Day of Week



Calls for Service by Hour of Day 2018 - 2020

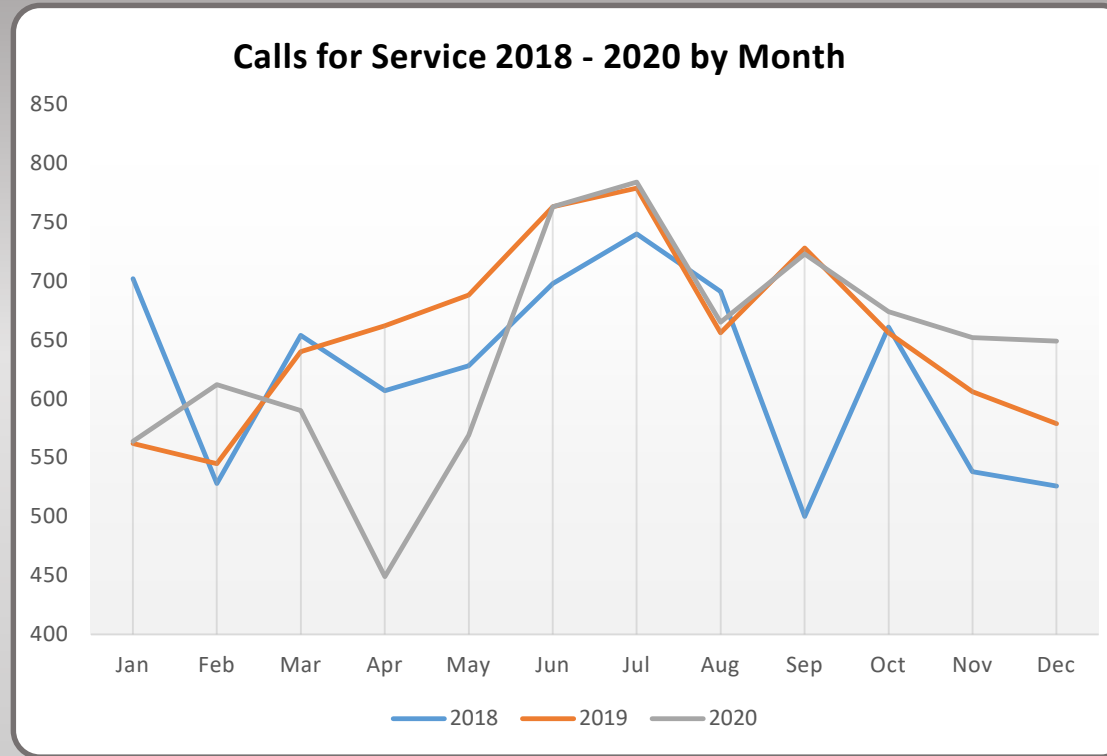


Community Services & Public Safety Committee
 Fire Rescue 2020 Annual Report
 March 22nd, 2021



Hilton Head Island Fire Rescue

2020 Annual Report



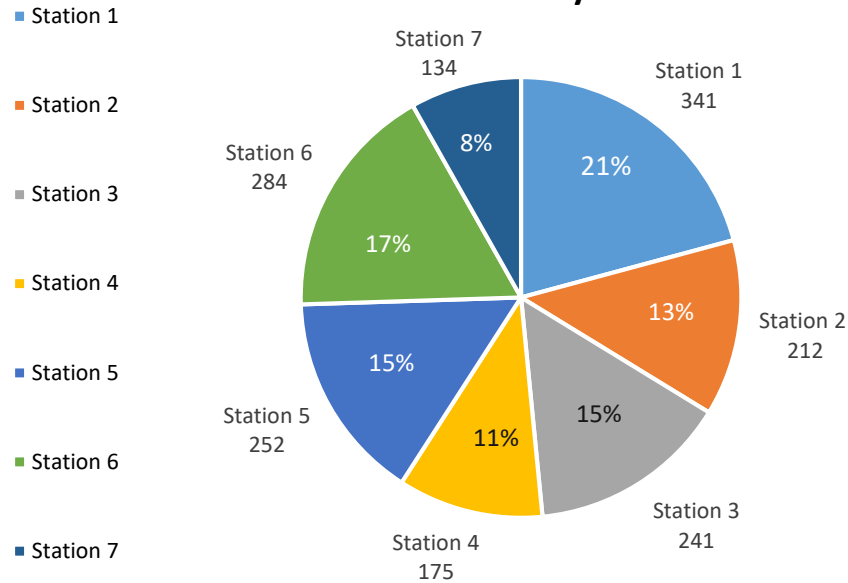
Community Services & Public Safety Committee
Fire Rescue 2020 Annual Report
March 22nd, 2021



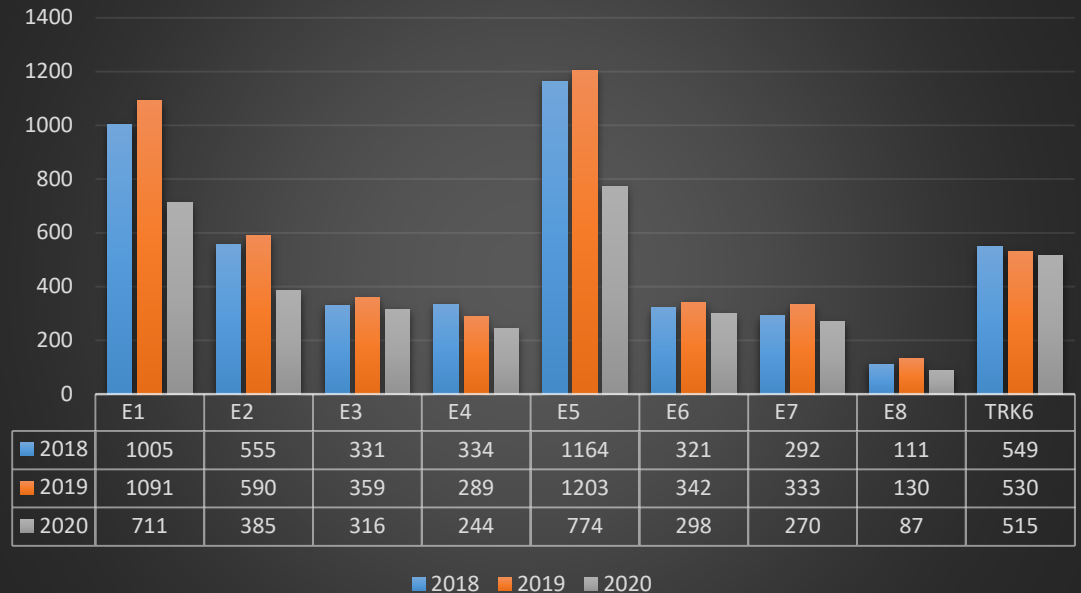
Hilton Head Island Fire Rescue

2020 Annual Report

2020 Fire Incidents by Station Zone

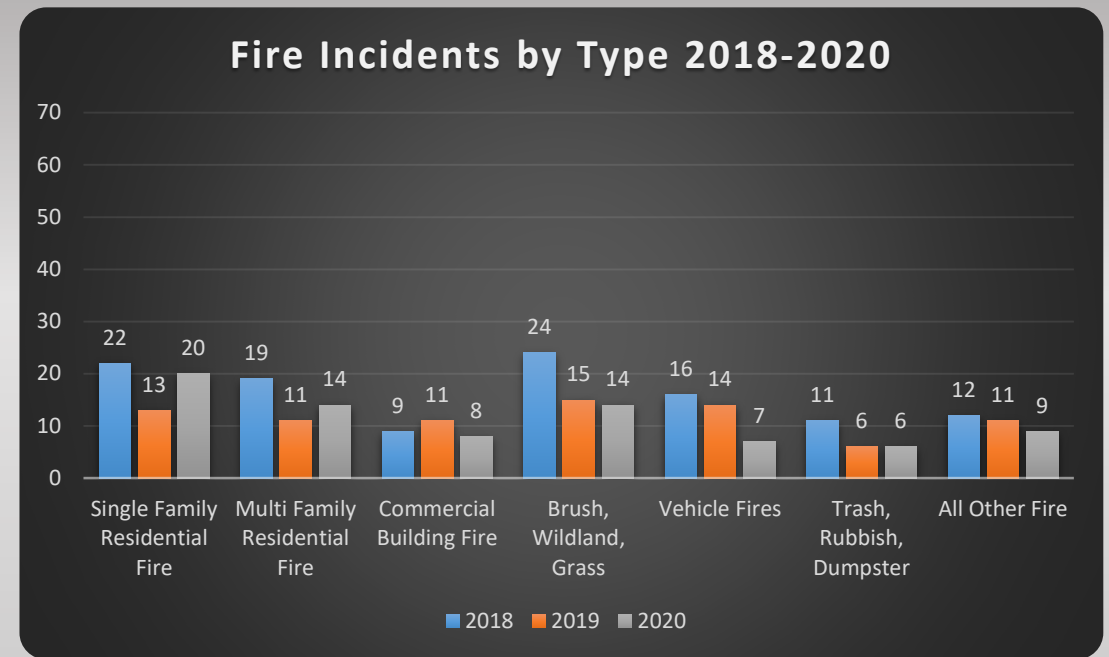
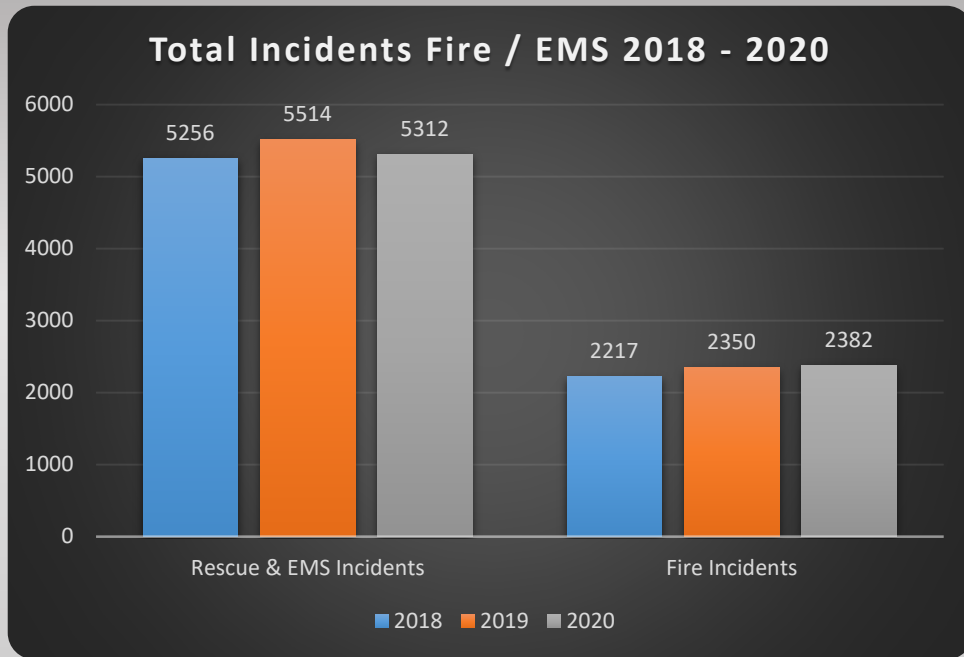


Response by Fire Apparatus 2018 - 2020



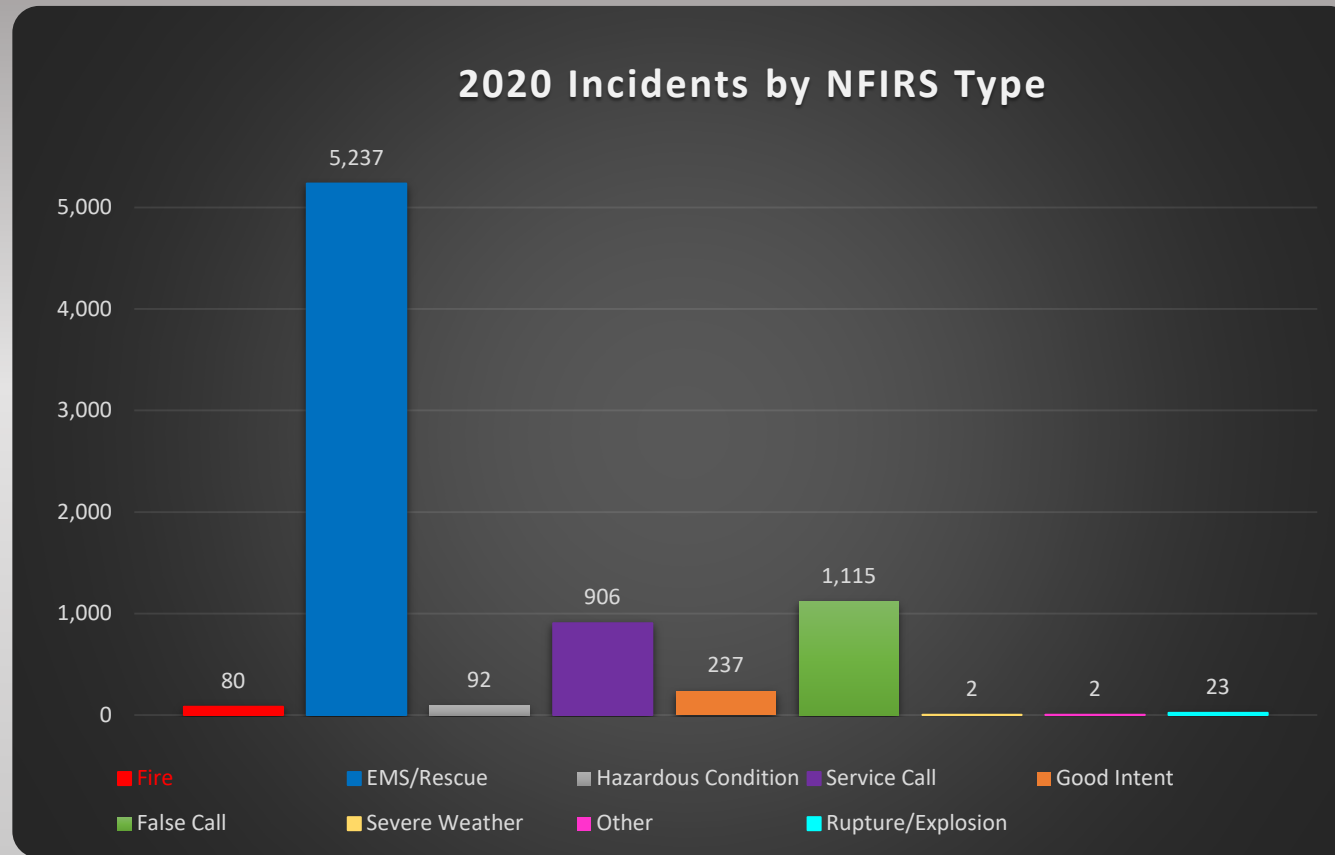
Hilton Head Island Fire Rescue

2020 Annual Report



Hilton Head Island Fire Rescue

2020 Annual Report



Community Services & Public Safety Committee
Fire Rescue 2020 Annual Report
March 22nd, 2021



Hilton Head Island Fire Rescue

2020 Annual Report Fire Loss - Jan. – June

Date	Property	Property Value	Property Loss	Total Property Saved	Contents Value	Content Loss	Total Contents Saved	Total Loss	Total Saved
01/08/2020	Single Family Home Unintentional Undetermined 65 Monticello Dr.	\$255,200.00	\$127,600.00	\$127,600.00	\$127,600.00	\$63,800.00	\$63,800.00	\$191,400.00	\$191,400.00
01/21/2020	Four Unit Multi Family Residential Unintentional Undetermined 10 Dune House Ln	\$1,366,000.00	\$683,000.00	\$683,000.00	\$550,000.00	\$550,000.00	\$0.00	\$1,233,000.00	\$683,000.00
05/08/2020	Single Family Home Unintentional/Grill Fire 37 Mcintosh Rd	\$397,600.00	\$100,000.00	\$297,600.00	\$198,800.00	\$50,000.00	\$148,800.00	\$150,000.00	\$446,400.00
05/22/2020	Single Family Home Unintentional/Cooking Fire 43 Clifford Miller Dr.	\$60,000.00	\$20,000.00	\$40,000.00	\$50,000.00	\$15,000.00	\$35,000.00	\$35,000.00	\$75,000.00
06/09/2020	Commercial Landromat Equipment Failure/Possible Electrical 17 New Orleans Rd	\$485,500.00	\$50,000.00	\$435,500.00	\$400,000.00	\$140,000.00	\$260,000.00	\$190,000.00	\$695,500.00



Community Services & Public Safety Committee
 Fire Rescue 2020 Annual Report
 March 22nd, 2021



Hilton Head Island Fire Rescue

2020 Annual Report Fire Loss – June- Dec.

07/04/2020	Single Family Home Unintentional/Possible exterior lighting 12 Nautilus Rd	\$102,000.00	\$102,000.00	\$0.00	\$100,000.00	\$100,000.00	\$0.00	\$202,000.00	\$0.00
07/07/2020	Commercial warehouse - Sea Pines Maintenance Unintentional/Possible Electrical 67 Lighthouse Rd	\$1,248,900.00	\$260,000.00	\$988,900.00	\$500,000.00	\$195,000.00	\$305,000.00	\$455,000.00	\$1,293,900.00
07/08/2020	Single Family Home Unintentional/Items left on top of the stove. 1 Dune Ln	\$256,400.00	\$25,000.00	\$231,400.00	\$102,560.00	\$7,500.00	\$95,060.00	\$32,500.00	\$326,460.00
08/02/2020	Single Family Home Equipment Failure/Possible Battery Charger 55 Shell Ring Rd	\$536,900.00	\$26,800.00	\$510,100.00	\$214,760.00	\$25,000.00	\$189,760.00	\$51,800.00	\$699,860.00
09/10/2020	Single Family Home Equipment Failure/Possible Battery Charger 30 Tansyleaf Dr	\$237,900.00	\$100,000.00	\$137,900.00	\$170,000.00	\$95,000.00	\$75,000.00	\$195,000.00	\$212,900.00
11/04/2020	Single Family Home Unintentional/Smoking 7 Pineland Rd	\$447,800.00	\$30,000.00	\$417,800.00	\$125,000.00	\$40,000.00	\$85,000.00	\$70,000.00	\$502,800.00
11/09/2020	Single Family Home Unintentional/Grill Fire 5 Bradley Cir	\$528,400.00	\$160,000.00	\$368,400.00	\$265,000.00	\$80,000.00	\$185,000.00	\$240,000.00	\$553,400.00
		\$67,629,733.00	\$1,780,808.00	\$65,848,925.00	\$22,640,871.00	\$1,404,429.00	\$21,236,442.00	\$3,185,237.00	\$87,085,367.00



Community Services & Public Safety Committee
 Fire Rescue 2020 Annual Report
 March 22nd, 2021



Hilton Head Island Fire Rescue

2020 Annual Report - CFAI Reporting – Fire Incidents

Benchmark Time: Gap Analysis:

Alarm Handling
1:20

Alarm Handling
> :09 Sec

Turnout Time
2:30

Turnout Time
> 1:08

Travel Time
5:00

Travel Time
>:54 sec

Total Response Time
8:50

Total Response Time
>:23 sec

* Updating / SOC

Fire Incidents - 90th Percentile Times - Baseline Performance			2017-2021	2021	2020	2019	2018	2017
Alarm Handling	PSAP -Dispatch 1 st dispatch unit	Urban	01:17		1:29	1:13	01:09	01:14
Turnout Time	Turnout Time 1st Unit	Urban	02:49		3:08	2:44	02:45	02:38
Travel Time	Travel Time (Enroute>Arriving) Distribution	Urban	05:42		5:54	5:32	05:41	05:48
Total Response Time	Total Response PSAP>Arriving Distribution	Urban	08:46		9:13	8:38	08:42	08:43
			N = 5072		N=1248	N=1432	N = 1755	N = 1708



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Hilton Head Island Fire Rescue

2020 Annual Report - CFAI Reporting - EMS

Benchmark Time: Gap Analysis:

Alarm Handling
1:20

Alarm Handling
> :40 Sec

Turnout Time
2:00

Turnout Time
> :37

Travel Time
5:00

Travel Time
> :45 sec

Total Response Time
8:05

Total Response Time
> :50 sec

* Updating / SOC

* Changed Response – COVID-19

(All) EMS – 90th Percentile Times - Baseline Performance			2017-2021	2021	2020	2019	2018	2017
Alarm Handling	PSAP- Dispatch	Urban	01:25		2:00	01:09	01:08	01:13
Turnout Time	Turnout Time 1st Unit	Urban	02:23		2:37	2:20	02:14	02:18
Travel Time	Travel Time 1st Unit Distribution	Urban	05:26		5:45	05:20	05:21	05:19
Total Response Time	Total Response Time 1st Unit on Scene Distribution	Urban	08:18		9:00	07:59	07:52	07:56
			N=21,997		N=5,525	N 5,580	N=5,394	N=5,498



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Hilton Head Island Fire Rescue

2020 Annual Report

Open Burning Numbers

Number of Permits Registered on Approved Dates	Number of Compliance Checks by Fire Rescue Personnel	Total Number of Warnings Issued	Total Number of Citations Issued	Current Number of Active Permits
365	366	16	2	488



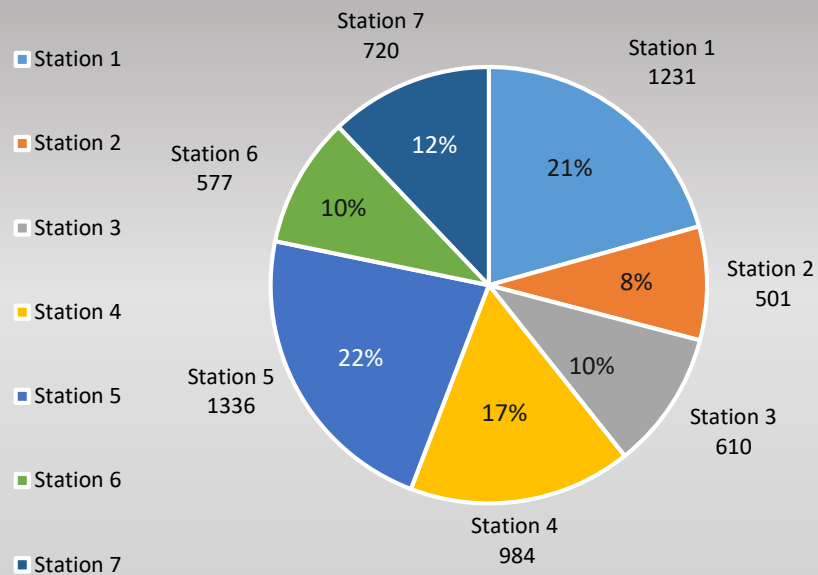
Community Services & Public Safety Committee
 Fire Rescue 2020 Annual Report
 March 22nd, 2021



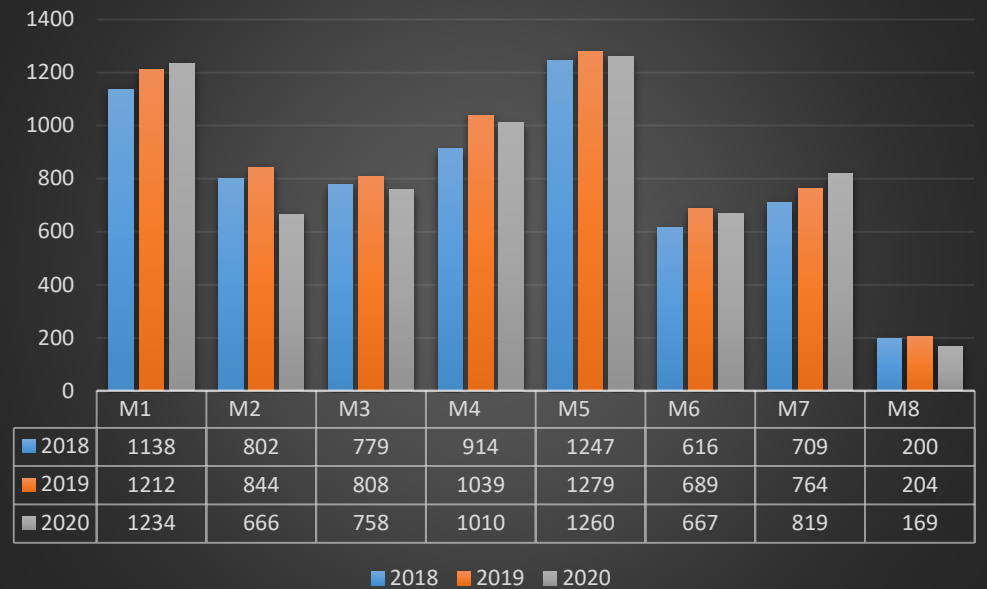
Hilton Head Island Fire Rescue

2020 Annual Report

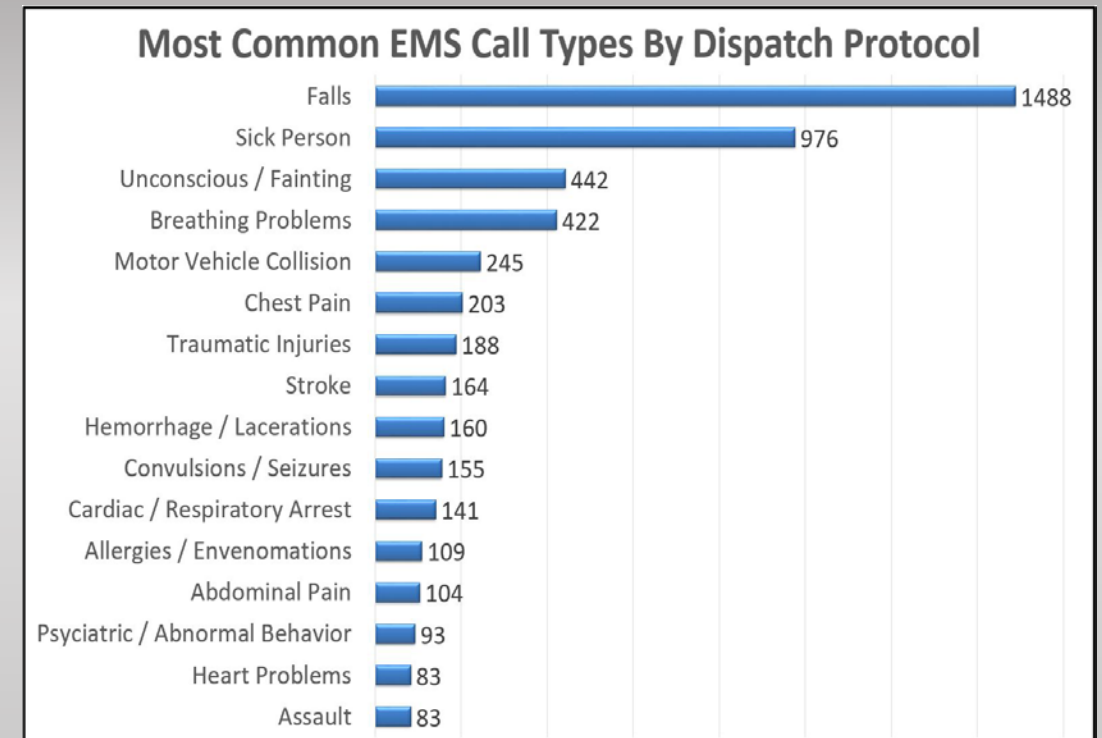
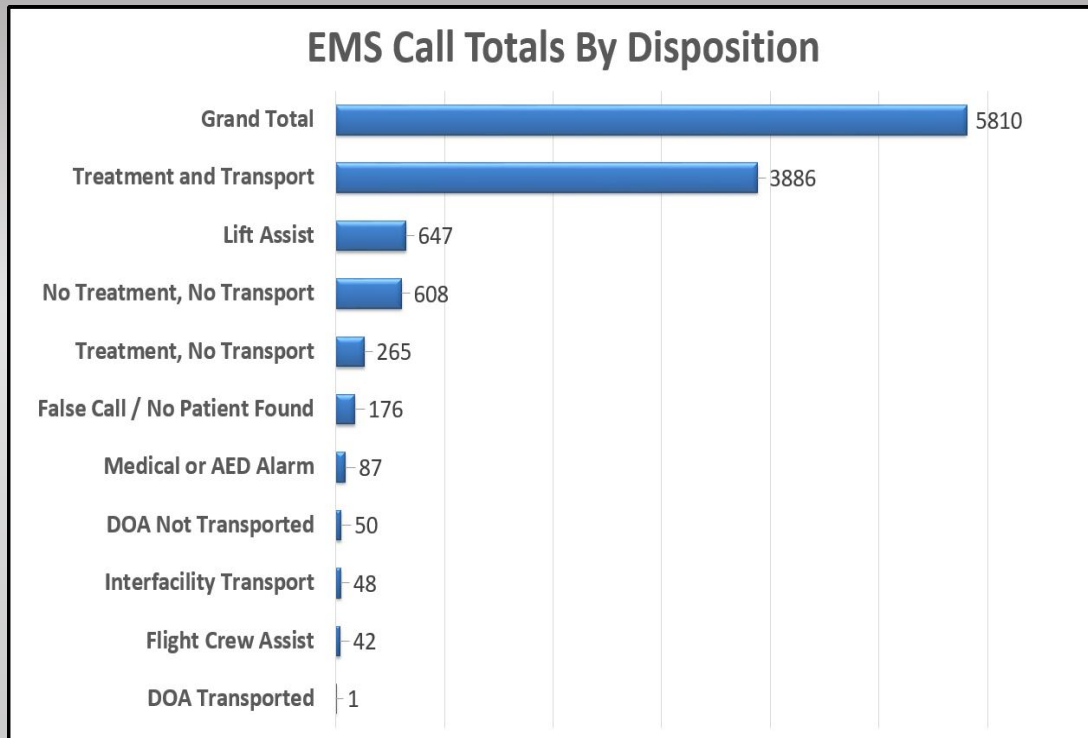
2020 Medical Incidents by Station Zone



Response by EMS Apparatus 2018 - 2020



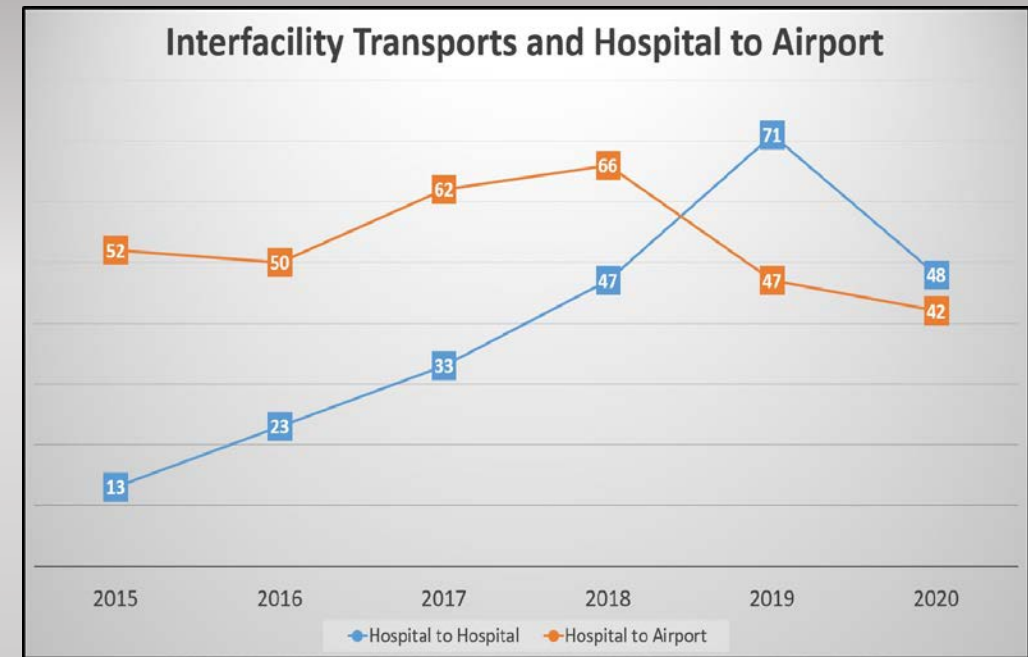
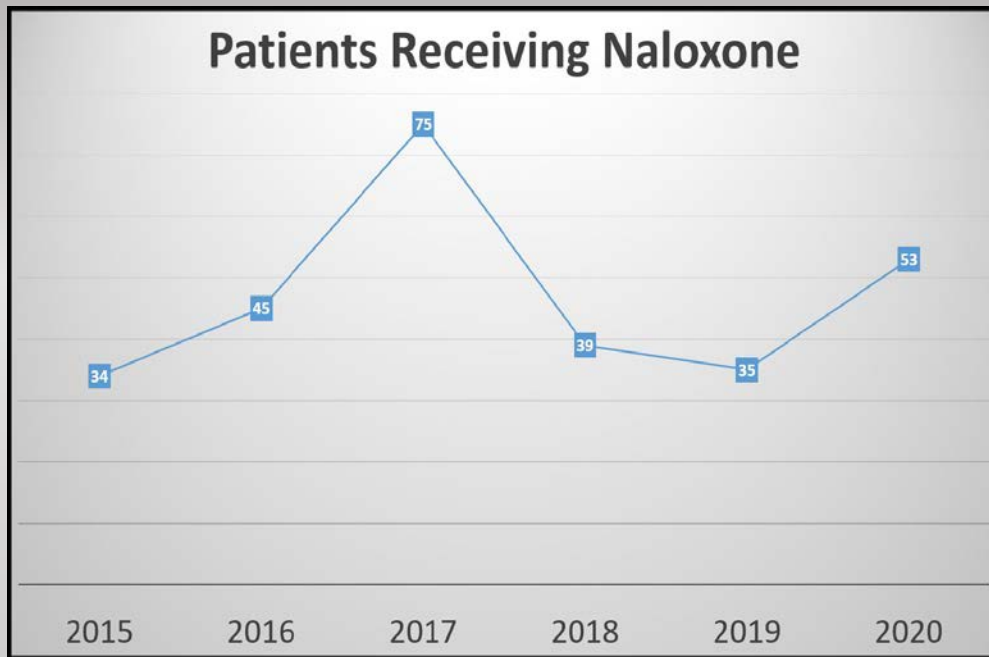
Hilton Head Island Fire Rescue 2020 Annual Report- EMS



Hilton Head Island Fire Rescue

2020 Annual Report

EMS



Hilton Head Island Fire Rescue

Calendar Year 2020 Staffing

New Hires:

- 10 New Firefighters
- E911 Communications Manager and 1- E911 Comms. Dispatcher
- Deputy Fire Marshal
- New Mechanic hired Jan 8, 2021

Members Exiting the Department:

- 2 - Retirements
- 8 - Resignations – 6 Relocated out of the area

6 – Line Positions Currently Vacant



Hilton Head Island Fire Rescue

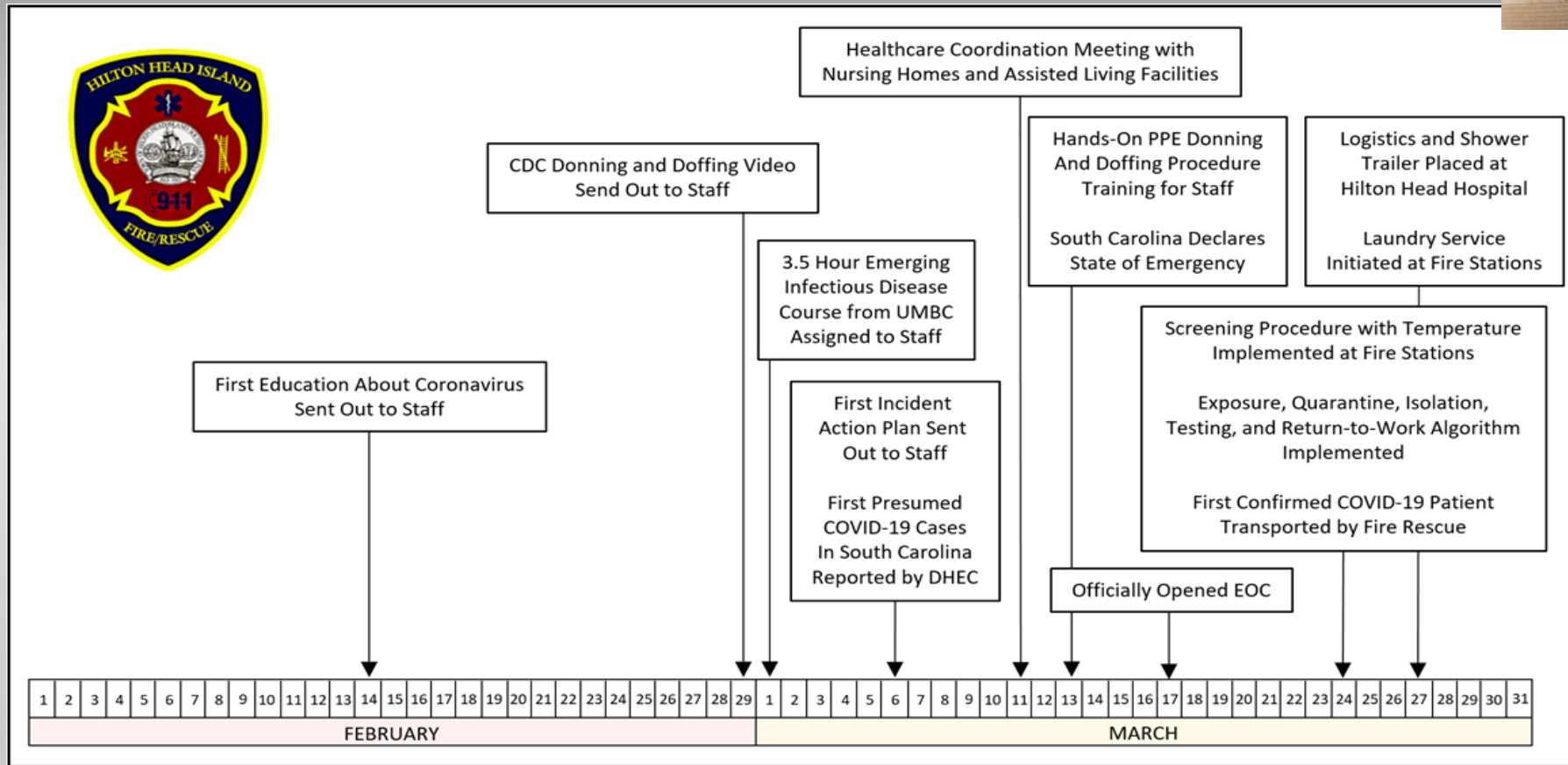
2020 Calendar Year Accomplishments

Planning & Response to the COVID- 19 Pandemic

- ✓ Fire Rescue's PPE/Decon procedures have been highly effective at preventing EMTs and paramedics from becoming infected
- ✓ E911 Communications Center call in-take procedures
- ✓ The Town contracted with Doctor of Nursing Practice
- ✓ Aggressive COVID testing to protect employees, co-workers, and families ---GREAT TOWN Support.



Hilton Head Island Fire Rescue 2020 Annual Report *Accomplishments*



Community Services & Public Safety Committee
Fire Rescue 2020 Annual Report
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Hilton Head Island Fire Rescue 2020 Annual Report *Accomplishments*

- ✓ Held a Supervisors Leadership Retreat - Feb. 2020
- ✓ Moved into Temp. Fire Station # 2 – Feb. 2020
- ✓ Implemented Video Laryngoscopes - Spring 2020
- ✓ Led Coordination on the Large Scale Testing with HH Hospital
 - ✓ Supporting Community Testing on HHH June - August



Hilton Head Island Fire Rescue

2020 Annual Report

Accomplishments

- ✓ Continued to work on Goals outlined in the Strategic Plan
- ✓ E911 Comms. Center and the EOC Updated/Remodel
- ✓ Implemented Food Truck Inspections Program
- ✓ Two Fire Hydrants Installed as part of the HH PSD Agreement



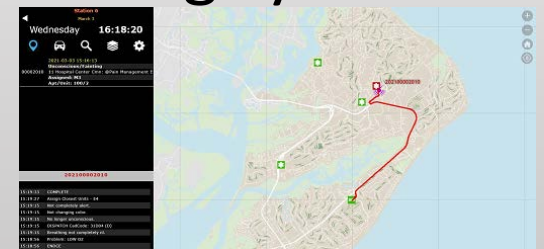
Hilton Head Island Fire Rescue 2020 Annual Report *Accomplishments*

- ✓ Santa & Sirens and Christmas Light Display- Carried On!!



Hilton Head Island Fire Rescue 2020 Annual Report *Accomplishments*

- ✓ Achieved the *HurricaneStrong* designation from the Federal Alliance for Safe Houses. Emergency Management / Community Development Initiative
- ✓ Fleet Maintenance Vehicle Storage building completed
- ✓ Implemented CADStation – Incident identification and routing system for the Fire Stations
- ✓ Implemented Rapid SOS in the E911 Comms Center



Hilton Head Island Fire Rescue

2021 Fire Rescue Initiatives – In Progress

- Fire Station # 2 is nearing completion -- May of 2021
- Update of the Community Risk Assessment and Standard of Cover Document is nearing completion
- Continue the updating the Fire Rescue Policy & Procedures Manual and EMS Protocols
- CFAI Reaccreditation – Development of our Self Assessment Manual



Hilton Head Island Fire Rescue

Thanks to Town Council for their Support!!



Community Services & Public Safety Committee
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