



Town of Hilton Head Island
FINANCE & ADMINISTRATIVE COMMITTEE
SPECIAL MEETING
Monday, October 10, 2022, 2:00 PM
CONFERENCE ROOM #3
AGENDA

The Finance & Administrative Committee meeting will be held in-person at Town Hall in Conference Room Three and will be broadcast on the [Beaufort County Channel](#).

1. **Call to Order**
2. **FOIA Compliance** Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Roll Call**
4. **Appearance by Citizens** Citizens who wish to address the Committee may do so by contacting the Town Clerk at 843.341.4701 no later than 12:00 p.m. the day of the meeting. Citizens may also submit comments on the agenda item via the eComment portal at [Finance & Administrative Committee Information](#).
5. **New Business**
 - a. [Consideration of Proposed Ordinance 2022-18 to Amend the Town of Hilton Head Island Budget for Fiscal Year Ending June 30, 2023; to Provide for the Budgeted Appropriations of the Prior Year Budget Roll Forwards, Certain Other Appropriations and Commitments, the Expenditures of Certain Funds, and to Allocate these Funds](#)
6. **Adjournment**

Please note, a quorum of Town Council may result if four (4) or more of their members attend this meeting.



TOWN OF HILTON HEAD ISLAND

Finance & Administrative Committee

TO: Finance and Administrative Committee
FROM: John Troyer, CPA, Director of Finance
VIA: Marc Orlando, ICMA-CM, Town Manager
CC:
DATE: September 12, 2022
SUBJECT: Proposed Ordinance No. 2022-18

RECOMMENDATION:

Staff recommends the Finance & Administrative Committee approve the Proposed Ordinance No. 2022-18 which amends Fiscal Year 2023 budgets for the General, Capital Project, and Stormwater Utility Funds.

BACKGROUND:

This budget ordinance amends these funds by rolling forward budgeted funds from the prior year that were not spent by the end of the fiscal year, as well as adjusting current year budgeted funds. A roll-forward item is a budget for a program, technology or project that for various reasons was not started or completed at June 30, 2022. Roll-forward items were kept to a minimum and are explained in detail in the memos attached to this Proposed Ordinance.

SUMMARY:

In the General Fund, Staff requests \$435,123 to be rolled to Fiscal Year 2023 to complete the Island-wide Conditions and Trends Assessment, Fire Rescue equipment purchases, Technology & Innovation computer equipment and software purchases, and Facilities Management John Deere Gator Purchase, replacement of garage doors and fuel tank at two fire stations, and funds for the South Island Landscape addendum. These projects and purchases were planned for FY22 but were delayed due to several factors such as difficulties in finding available materials, increased scope of project, and supply chain issues. Any other General Fund budget remaining unused as of June 30, 2022, and not specified in this proposed ordinance will not roll forward to Fiscal Year 2023 and will revert to the fund balance. Staff also requests to transfer funds between departments due to organizational restructuring and the deployment of the class and compensation study enhancements. The interdepartmental transfers do not change the overall General Fund total budget.

In the approved FY23 Capital Project Fund budget, there were several projects with planned FY22 carry forward funding to allow for these projects to continue into FY23. The amounts to carry forward to FY23 were estimated in March 2022, based on what was anticipated to be completed by June 30, 2022. Once the year ended and all FY22 expenses were posted, staff analyzed the budgeted carry forward estimates compared to the amounts available to carry forward. In some cases more funding was needed than expected, other projects completed more than expected in FY22 therefore less funding was needed to carry forward, and in other projects the estimated carry forward was the same as the actual carry forward. The total variance between budgeted carry forwards and actual carry forwards is \$369,980. This increase in carry forwards is offset by a decrease in new FY23 funding due to the cost of the new Short-Term Rental software contract being lower than what was budgeted. Staff also analyzed the budgeted revenues, available revenue sources from the actual carry forward budgets, and the available fund balances. Revenue budgets were adjusted according to this analysis, and now include utilizing the remaining bond proceeds from two previous bonds. The total FY23 Capital Project Fund budget does not change from the budgeted amount of \$45,671,933.

In the Stormwater Fund, staff requests to carry forward funding to complete four job orders that were planned to be completed in FY22 but were not able to be completed for various reasons such as delays in site accessibility, and extensions in construction schedules. These projects were included in the Capital Projects Fund in FY22 but will be transferred to the Stormwater Fund in FY23 as they are maintenance projects in nature.

ATTACHMENTS:

1. Proposed Ordinance 2022-18
2. Departmental carry forward requests detail
3. Capital Project Fund revised budget detail

AN ORDINANCE OF THE TOWN OF HILTON HEAD ISLAND

ORDINANCE NO.

PROPOSED ORDINANCE NO. 2022-18

AN ORDINANCE TO AMEND THE BUDGET FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, FOR THE FISCAL YEAR ENDING JUNE 30, 2023; TO PROVIDE FOR THE BUDGETED APPROPRIATIONS OF PRIOR YEAR BUDGET ROLL-FORWARDS AND CERTAIN OTHER APPROPRIATIONS AND COMMITMENTS AND THE EXPENDITURES OF CERTAIN FUNDS; TO ALLOCATE THE SOURCES OF REVENUE FOR THE SAID FUNDS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Section 5-7-260 of the Code of Laws of South Carolina requires that a municipal council act by ordinance to adopt a budget and levy taxes, pursuant to public notice; and

WHEREAS, the Town Council did adopt the budget on June 7, 2022, and

WHEREAS, pursuant to the budget amendment policy as stated in the Town's annual budget document, the Town Council is desirous of amending the budget so as to provide for the budgeted appropriations of prior year budget roll-forwards and certain other appropriations and commitments from the Fund Balance and other revenue sources.

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA; AND IT IS ORDAINED BY THE AUTHORITY OF THE SAID TOWN COUNCIL:

Section 1 Amendment. The adopted 2023 fiscal year budget is amended to make the following changes as additions to the funds from prior years and to the projected revenue and expenditure accounts as detailed in Attachment A.

Section 2 Severability. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3 Effective Date. This Ordinance shall be effective upon its enactment by the Town Council of the Town of Hilton Head Island.

ORDINANCE NO.

PROPOSED ORDINANCE NO. 2022-18

**PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF
HILTON HEAD ISLAND ON THIS ___ DAY OF _____, 2022.**

John McCann, Mayor

ATTEST:

Krista Wiedmeyer
Town Clerk

First Reading: _____
Second Reading: _____

APPROVED AS TO FORM:

Curtis Coltrane, Town Attorney

Introduced by Council Member:

ORDINANCE NO.

PROPOSED ORDINANCE NO. 2022-18

ATTACHMENT A

General Fund Budget Amendment

General Fund Revenues:

Funds from Prior Years	435,123
Total General Fund Revenue Increase	435,123

General Fund Expenditures:

Inter-Departmental Transfers

Town Manager Personnel	(90,032)	Senior Grants Administrator
Finance Personnel	90,032	Moved to Finance Department
	-	
Legal & Administration Personnel	(592,750)	Director of Public Safety & Code Enforcement
Public Safety Personnel	592,750	Moved to Public Safety Department
	-	
Townwide - Class & Comp Additional cost	124,004	Additional cost to deploy Class & Comp enhancements
Departmental Personnel Adjustments	(124,004)	Offset by Various Departmental vacant positions
	-	

Carry Forward Funds for Ongoing FY22 Contracts and Commitments

Community Development Operating	139,130	Island Wide Conditions and Trends Assessment
Fire Rescue Operating	52,800	Personal Protective Equipment Purchase
	9,034	Fire Hose Purchase
	61,834	
Technology & Innovation Operating	9,000	Precision Laptops (GIS) Purchase
	2,057	Dell Curved Monitor USBC (3) Purchase
	2,763	Dell NASPO Computer Equipment Purchase
	5,187	Dell Bundle Purchase
	18,151	Software House International Servers Purchase
	11,740	Mobile Communications Two-Way Radio Purchase
	4,080	Dell Asset Recovery Services Purchase
	52,978	
Facilities Management Operating	12,172	John Deere Gator Purchase
	55,800	Garage Door Replacement - Fire Station #3
	16,820	Fuel Tank Replacement - Fire Station #1
	96,389	South Island Landscape Contract Addendum
	181,181	
Total General Fund Expenditure Increase	435,123	

ATTACHMENT A, CONTINUED

Capital Projects Fund Budget Amendment

Capital Project Fund Revenues:

	FY23 Adopted Budget	FY23 Revised Budget	Variance
Traffic & Park Impact Fees	1,150,000	1,150,000	-
Sunday Liquor Permit Fee	400,000	400,000	-
HTAX Supported Lease	7,742,473	7,742,473	-
GO Bond Proceeds (Prior Years)	-	1,110,308	1,110,308
Hospitality Bond Proceeds (Prior Years)	-	61,441	61,441
Capital	635,761	635,761	-
Sale of Property & Equipment	800,000	794,925	(5,075)
Grants	3,530,000	2,641,145	(888,855)
Transfers In:			
Beach Preservation Fees	2,850,000	3,150,000	300,000
Hospitality Fees	6,985,472	6,278,576	(706,896)
Tax Increment Financing	4,187,235	3,947,992	(239,243)
State Accommodations Tax	3,109,000	3,109,000	-
Road Usage Fee	3,508,555	3,497,606	(10,949)
Electric Franchise Fee	8,743,319	9,492,568	749,249
Short Term Rental Permit Fee	1,200,118	830,138	(369,980)
Stormwater Utility Fee	830,000	830,000	-
Totals	\$ 45,671,933	\$ 45,671,933	\$ -

Capital Project Fund Expenditures:

	Budgeted Carry Forward	Revised Carry Forward	Budgeted New FY23 Money	Revised New FY23 Money	FY23 Adopted Budget	FY23 Revised Budget	Variance
Beach Management	800,000	1,100,000	2,050,000	2,050,000	2,850,000	3,150,000	300,000
Pathway Management	364,852	564,852	4,359,148	4,359,148	4,724,000	4,924,000	200,000
Roadway Management	3,698,138	3,687,189	4,455,704	4,455,704	8,153,842	8,142,893	(10,949)
Park Management	7,220,235	6,979,478	6,575,000	6,575,000	13,795,235	13,554,478	(240,757)
Facilities & Equipment Management	1,324,500	1,705,934	4,978,150	4,608,170	6,302,650	6,314,104	11,454
Fleet Management	7,742,473	7,512,338	424,472	424,472	8,166,945	7,936,810	(230,135)
Land Acquisition	290,000	284,925	10,000	10,000	300,000	294,925	(5,075)
Housing	879,261	854,723	500,000	500,000	1,379,261	1,354,723	(24,538)
Totals	\$ 22,319,459	\$ 22,689,439	\$ 23,352,474	\$ 22,982,494	\$ 45,671,933	\$ 45,671,933	\$ -

ATTACHMENT A, CONTINUED

Stormwater Fund Budget Amendment

Stormwater Fund Revenues:

Funds from Prior Years	103,818
Total Stormwater Fund Revenue Increase	<u>103,818</u>

Stormwater Fund Expenditures:

Carry Forward Funds for Ongoing FY22 Contracts and Commitments

Ruddy Turnstone Pipe Cleaning & Rehabilitation	16,813
Mizzenmast/Lighthouse Pipe Replacement	31,260
Moonshell Road Drainage Improvements	32,033
Shelter Cove Pathway Erosion Control & Outfall Pipe Reset	23,712
Total Stormwater Fund Expenditure Increase	<u>103,818</u>

The effects of this budget amendment for fiscal year 2023 are presented below.

	General Fund		Cap Proj Fund		Debt Service		Total Governmental Funds	
	Expenditures	Revenues & Transfers In	Expenditures, Transfers Out & Other Uses	Revenues & Transfers In & Other Sources	Expenditures, Transfers Out & Other Uses	Revenues & Transfers In	Expenditures, Transfers Out & Other Uses	Revenues & Transfers In & Other Sources
Original Balance	\$ 48,621,804	\$(48,621,804)	\$ 45,671,933	\$(45,671,933)	\$ 19,374,081	\$(19,374,081)	\$113,667,818	\$(113,667,818)
Amendment	435,123	(435,123)	-	-	-	-	435,123	(435,123)
Revised Budget	\$ 49,056,927	\$(49,056,927)	\$ 45,671,933	\$(45,671,933)	\$ 19,374,081	\$(19,374,081)	\$114,102,941	\$(114,102,941)


Enterprise Fund
Stormwater Fund

	Expenditures & Transfers Out	Revenues & Transfers In
Original Balance	\$ 5,833,296	\$(5,833,296)
Amendment	103,818	(103,818)
Revised Balance	\$ 5,937,114	\$(5,937,114)



TOWN OF HILTON HEAD ISLAND

Community Development Memo

TO: Marc Orlando, ICMA~CM, *Town Manager*
FROM: Shawn Colin, AICP, *Assistant Town Manager – Community Development* 
VIA: John Troyer, *Finance Director*
DATE: June 22, 2022
SUBJECT: Job Order No. 3 – Island Wide Conditions and Trends

Recommendation: To carry forward the encumbered Comprehensive Planning Consulting (11585520-53350) budget in the amount of \$139,129.50 to FY 2023.

Summary: Carrying forward the encumbered amount requested will support the contract that has been executed for the Island Wide Conditions and Trends assessment per the Town Council priority in the Strategic Plan.

Background: A contract has been executed on the Island Wide Conditions and Trends assessment to effectively implement this Town Council priority per the Strategic Plan. This request is to carry forward the encumbered amount to cover the remaining balance based on the contract price that was executed in FY 2022.

From: [Troyer John](#)
To: [Tadlock Brad](#)
Cc: [Fister Joheida](#); [Madhere Erica](#)
Subject: RE: PPE Purchase Rollover
Date: Wednesday, June 29, 2022 1:55:55 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Brad – ok we have it – we will add it to what we ask for carryover.

Thanks,

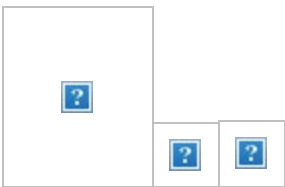
John

From: Tadlock Brad <BradT@hiltonheadislandsc.gov>
Sent: Wednesday, June 29, 2022 9:47 AM
To: Troyer John <johntr@hiltonheadislandsc.gov>
Cc: Fister Joheida <JoheidaF@hiltonheadislandsc.gov>
Subject: FW: PPE Purchase Rollover

John,

We are making you aware of this issue and would like to ensure the funds from the current year's budget if possible. Next year will already be tight and to start \$50,00 in the hole will put us at a disadvantage.

Thank You,



Brad Tadlock

Fire Chief

Office: (843) 682-5153

Mobile: (843) 247-3743

Website: hiltonheadislandsc.gov

Address: Hilton Head Island Fire Rescue
40 Summit Drive
Hilton Head Island, SC 29926



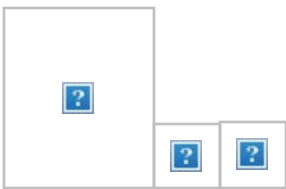
From: Cooler David <DavidC@hiltonheadislandsc.gov>
Sent: Tuesday, June 28, 2022 10:35 AM
To: Fister Joheida <JoheidaF@hiltonheadislandsc.gov>
Cc: Tadlock Brad <BradT@hiltonheadislandsc.gov>

Subject: PPE Purchase Rollover

The **8** sets of PPE we ordered in March will not be delivered to us by the end of the month. We have been told (see attachment) that the PPE is shipping to us this week but will not be here before the end of the budget year.

The PPE will cost \$21,914.27 of the \$52,800.00 allotted on PO #22020346.

I am requesting that these funds be rolled over until July 17th in order to use the funds allocated in this current budget for this purchase. If the PPE hasn't arrived by July 17th, then payment will need to come out of the next year's budget funds. Please see if this request can be approved.



David A. Cooler - EFO

Supply & Support Specialist

Office: (843) 682-5157

Mobile: (843) 247-3745

Website: hiltonheadislandsc.gov

Address: Hilton Head Island Fire Rescue
40 Summit Drive
Hilton Head Island, SC 29926



From: [Troyer John](#)
To: [Madhere Erica](#)
Subject: FW: REVIEW/FYI - Wally's Fire Info on Hose Order
Date: Wednesday, June 29, 2022 1:56:30 PM
Attachments: [WALLY'S SALES ORDER #28766 ON 03-11-22.pdf](#)
[image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
Importance: High

Erica –

One of the Fire Rescue carry overs.

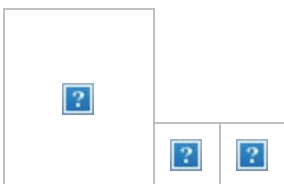
Thanks,

John

From: Blankenship Chris <ChrisB@hiltonheadislandsc.gov>
Sent: Tuesday, June 21, 2022 1:20 PM
To: Troyer John <johntr@hiltonheadislandsc.gov>
Cc: Tadlock Brad <BradT@hiltonheadislandsc.gov>
Subject: FW: REVIEW/FYI - Wally's Fire Info on Hose Order
Importance: High

John, we have been unable to get this order delivered as there is a supply shortage that is causing the delay. Please see the below emails from the vendor and Captain Jenkins. This was bought out of operating account 12020520-53416. There is a PO cut but obviously payment would not be processed until the items received. This is a necessary equipment purchase for fire hose as we are running very low. If there is a way to assure that \$9,000 is available in mid to late July to cover this purchase without affecting the upcoming budget it would be greatly appreciated. I will follow up with you when we receive it.

Thank you,



Chris Blankenship

DEPUTY FIRE CHIEF - OPERATIONS

Office: (843) 682-5155
Mobile: (843) 505-2555
Website: hiltonheadislandsc.gov
Address: Hilton Head Island Fire Rescue
40 Summit Drive
Hilton Head Island, SC 29926



From: Jenkins Lee <LeeJ@hiltonheadislandsc.gov>
Sent: Tuesday, June 21, 2022 8:14 AM
To: Tison Keith <keitht@hiltonheadislandsc.gov>
Cc: Blankenship Chris <ChrisB@hiltonheadislandsc.gov>
Subject: REVIEW/FYI - Wally's Fire Info on Hose Order
Importance: High

Good morning. On last evening, Mr. Wally called me. He informed me that he along with the Vice President of Firequip have tried diligently to provide all parts of our order. He informed me that the fire hose is available, but the manufacture does not, nor have they had a supply of aluminum couplings for some time now. I asked Mr. Wally to provide a statement about our order not being fulfilled. The statement is below. He informed me that if it will help us, I can request a letter from Mr. Joines. I told Mr. Wally that we'd follow up with him before the end of this week. Please let me know how we should proceed.

Thanks.



Lee Jenkins

Fire Captain/Paramedic

Office: (843) 342-4590

Website: hiltonheadislandsc.gov

Address: Hilton Head Island Fire Rescue
40 Summit Drive
Hilton Head Island, SC 29926



From: wally@wallysfire.com <wally@wallysfire.com>
Sent: Monday, June 20, 2022 5:59 PM
To: Jenkins Lee <LeeJ@hiltonheadislandsc.gov>
Cc: 'Angie Elliott' <angie@wallysfire.com>; 'Boone Elliott' <boone@wallysfire.com>; 'Jeff Black' <jeff@wallysfire.com>; 'Sheila Smith' <sheila@wallysfire.com>; 'Wally Elliott' <wally@wallysfire.com>
Subject: Wally's Fire Info on Hose Order
Importance: High

THIS MESSAGE ORIGINATED OUTSIDE YOUR ORGANIZATION

Capt. Jenkins,

I am attaching your Sales Order #28766 for your PO #20220659 for Fire Hose.

The first (2) line items which have Item numbers that begin with “ST” have shipped and are in your possession.

Line items 3 thru 8 which all have Item numbers that begin with “FQ” will not be available until mid-July. The manufacturer has the hose built but they are waiting on the aluminum couplings and the brass expansion rings to complete the hose. I have been in touch with my Rep and we have gone all the way to the VP of the company pleading for any possible way to get your order completed. They hate this as bad as I do and unfortunately could only offer me an official letter of apology and reasons for the failure to complete the order by June 30th.

Let me know if you have any other thoughts or any special request that we might be able to assist with.

Thanks for your patience,

Wally Elliott

President

Wally's Fire & Safety Equipment, Inc.
PO Box 1023 (Mail)
1317 South Hwy. 41 (Shipping)
Mullins, SC 29574

(M) 843-430-0601

(T) 888-784-2224

(F) 843-464-1001

www.WallysFire.com

<https://www.facebook.com/wallysfire>

www.ElliottLabradors.com

<https://www.facebook.com/elliottlabradors>

America would be a better place at sundown if we all started with a devotion at sunup. WE



TOWN OF HILTON HEAD ISLAND

TO: Marc Orlando, Town Manager
FROM: Jacob Deuel, Interim Technology & Innovation Director
COPY: Angie Stone, Assistant Town Manager
John Troyer, Finance Director

DATE: July 22, 2022
SUBJECT: FY22/FY23 Budget Reconciliation

Summary: The purchase orders listed below have funds encumbered, but will not be completed in FY 22. It is recommended that the committed funds for these purchase orders be allowed to “roll” in the budget to FY23.

- Council Chambers Upgrade - \$42,021 PO 20220264 - Advanced Video Group
- Conference Room AV Upgrade - \$59,847 PO 20220702 - Sharp Business Products
- Remote Readiness Initiative Laptop Purchase - \$156,898 - PO 20220998 - Dell
- Two Way Radios for Fire Rescue - \$11,739 - PO 202209380 Mobile Communications America
- Computer Bundle - \$5,187 - PO 20221051 - Dell
- Curved Monitors - \$2,056 - PO 20220963 - Dell
- Precision Laptops for GIS - \$9,000 - PO 20220789 - Dell
- Asset Recovery Services - \$4,080 - PO 20220186 - Dell
- Crossings Park Security Project - \$77,407 - PO 20220464 - GTS Solutions
- Servers – \$18,151 - PO 20220983 – Software House International

All of the projects in the list of purchase orders have been delayed significantly due to the existing supply chain issues. These projects are expected to move forward to completion and the invoices will be paid as soon as we receive all of the equipment. It is anticipated that all of these purchase orders will be completed by quarter two of FY23.

From: [Rhoades Pam](#)
To: [Madhere Erica](#); [Boring Heidi](#)
Subject: PO Rollovers
Date: Wednesday, July 27, 2022 8:49:06 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.jpg](#)

I'd like to request 2 rollovers:

PO 20220903 ~~ John Deere ~~ \$12,172.12 (see info below)

Chris responded to Rich with "There was a PO assigned for 22 but I did not request a rollover. I am starting today to find something comparable, with availability. We will be looking into Kawasaki, Yamaha, etc"

PO 20220899 ~~ Contract Bldg ~~ \$55,800.00

Per Mike V ... the contractor needs Alarm, Fire, & Security to adjust the sprinkler heads and then the work will be complete and we will receive the invoice.

Please advise.

Thanks,
Pam



Pamela S. Rhoades

FACILITIES BUSINESS COORDINATOR

Office: (843) 342-4584

Website: hiltonheadislandsc.gov

Address: Town of Hilton Head Island
1 Town Center Court,
Hilton Head Island, SC 29928



From: Groth, Rich <richg@hiltonheadislandsc.gov>
Sent: Wednesday, July 27, 2022 8:12 AM
To: McVey Chris <Chrism@hiltonheadislandsc.gov>
Cc: Rhoades Pam <pamr@hiltonheadislandsc.gov>; Boring Heidi <heidib@hiltonheadislandsc.gov>
Subject: RE: John Deere Gator

First question.....did you request the PO balance to roll over into 2023?

Regarding finding another brand/vehicle, what do you have in mind and will the delivery adte be any better. This is happening all over. I can't find anywhere to order normal fleet vehicles yet either.



Richard Groth

PROCUREMENT OFFICER

Office: (843) 341-4711

Mobile: (843) 384-3231

Website: hiltonheadislandsc.gov

Address: Town of Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928



From: McVey Chris <Chrism@hiltonheadislandsc.gov>
Sent: Tuesday, July 26, 2022 4:47 PM
To: Groth, Rich <richg@hiltonheadislandsc.gov>
Subject: John Deere Gator

Rich ,

There is an issue with getting the Gator. This was supposed to be for FY 2022. I've attached the email from the dealer with an explanation.

What should we do in this case ? We probably need to look at a different brand. Please advise.

image.jpeg

From: [Boring Heidi](#)
To: [Madhere Erica](#)
Subject: FW: open pos
Date: Thursday, July 28, 2022 1:56:22 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

FYI



Heidi Boring
FINANCE ADMINISTRATOR
Office: (843) 341-4644
Website: hiltonheadislandsc.gov
Address: Town of Hilton Head Island
1 Town Center Court
Hilton Head Island, SC 29928

From: Rhoades Pam <pamr@hiltonheadislandsc.gov>
Sent: Thursday, July 28, 2022 1:55 PM
To: Boring Heidi <heidib@hiltonheadislandsc.gov>
Subject: RE: open pos

So I have 4 to rollover.

20210899 Garage Doors
20220903 John Deere Gator
20221013 Diesel Tank
20220332 Addendum Landscaping

From: Boring Heidi <heidib@hiltonheadislandsc.gov>
Sent: Thursday, July 28, 2022 1:42 PM
To: Rhoades Pam <pamr@hiltonheadislandsc.gov>
Subject: RE: open pos

Yes. It is 2021



Heidi Boring
FINANCE ADMINISTRATOR
Office: (843) 341-4644
Website: hiltonheadislandsc.gov
Address: Town of Hilton Head Island

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
BEACH MANAGEMENT									
B1	Beach Management & Monitoring	\$ 802,609	\$ 200,000	\$ 200,000	\$ -	\$ 100,000	\$ 300,000	\$ 300,000	Ongoing activities as to manage the beach including SLR/Resiliency, endangered species monitoring, Beach Program Economic Sustainability Analysis, etc.
B2	Beach Renourishment	\$ 1,570,914	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ 600,000	Activities related to the next Renourishment Project, including Pine Island beach including data acquisition, survey, geotechnical / sand -borrow site, wildlife / biological, modeling, design, permitting, bidding, etc. Construction of Renourishment Project anticipated in FY25
	Beach Park Improvements								
B3	Driessen Beach Park Boardwalk Replacement	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 600,000	Replacement of +/- 1100 LF of existing boardwalk at Driessen Beach Park
B4	Folly Field Beach Park Boardwalk Replacement	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	Replacement of +/- 400 LF of existing boardwalk at Folly Field Beach Park
B5	Islanders Beach Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	Improvements at existing Beach Park including parking for beach passholders, pathways, and playground amenity area improvements. Design (Final) & Permitting planned for FY23; Construction anticipated in FY24
B6	Coligny Beach Park/Parking Area	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	Improvements to signage, landscape, walkways, and pavement
	Beach Park Maintenance & Improvements	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	Maintenance and general improvements to 6 beach parks such as paving, landscaping, lighting, and site furnishings, etc.; Moved capital projects from Facilities Management Operating Budget
	<i>Total Beach Park Improvements</i>	\$ 100,000	\$ -	\$ 300,000	\$ 300,000	\$ 1,350,000	\$ 1,350,000	\$ 1,650,000	
B7	Harbour Town Dredge	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	Agreement with South Island Dredging Association to assist with funding for dredging of Harbour Town Yacht Basin and Braddock Cove Creek; Funding approved in FY19, 20, and 21 budgets
	TOTAL BEACH MANAGEMENT	\$ 2,473,523	\$ 800,000	\$ 1,100,000	\$ 300,000	\$ 2,050,000	\$ 2,850,000	\$ 3,150,000	
PATHWAY MANAGEMENT									
	Pathway Maintenance & Improvements	\$ 350,000	\$ -	\$ 142,670	\$ 142,670	\$ 665,000	\$ 665,000	\$ 807,670	Maintenance and Improvements to existing pathways including Repair, Rejuvenation, and Striping plus Safety and Enhancements aimed at improving consistency and uniformity of all pathway signs, landings, crosswalks, pavement markings, ADA compliance, etc. May include Preliminary Planning, Design (Conceptual & Final), Permitting, and/or Construction depending on specific project; \$315,000 transferred from Facilities Management Operating Budget
	New Pathway Segments								

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
Pa1	Shelter Cove Lane	\$ 225,000	\$ 168,000	\$ 172,841	\$ 4,841	\$ 132,000	\$ 300,000	\$ 304,841	Construction of +/- 900 LF pathway from William Hilton Parkway to Shelter Cove Park
Pa2	Woodhaven Lane/Road	\$ 225,000	\$ 182,952	\$ 182,264	\$ (688)	\$ 167,048	\$ 350,000	\$ 349,312	Construction of +/- 1300 LF of pathway
Pa3	William Hilton Parkway EB	\$ 100,000	\$ 13,900	\$ 67,077	\$ 53,177	\$ 1,270,100	\$ 1,284,000	\$ 1,337,177	Easement Acquisition & Construction of +/- 6,000 LF of pathway from Shelter Cove Lane (at BCSO) to Mathews Drive at Folly Field Road
Pa4	Jonesville Road	\$ -	\$ -	\$ -	\$ -	\$ 2,125,000	\$ 2,125,000	\$ 2,125,000	Preliminary Planning including feasibility assessment planned for early FY23 for +/- 1.2 miles of pathway along Jonesville Road; Design (Conceptual & Final), Permitting, & Construction anticipated in FY23 pending results of feasibility assessment
	<i>Total New Pathway Segments</i>	\$ 550,000	\$ 364,852	\$ 422,182	\$ 57,330	\$ 3,694,148	\$ 4,059,000	\$ 4,116,330	
	TOTAL PATHWAY MANAGEMENT	\$ 3,237,459	\$ 364,852	\$ 564,852	\$ 200,000	\$ 4,359,148	\$ 4,724,000	\$ 4,924,000	
ROADWAY MANAGEMENT									
	Dirt Road Acquisition and Paving Program								Program to accept dedications of private, unpaved roads to become public rights of way and then pave the roads and install storm drainage infrastructure.
R1	Mitchelville Lane	\$ 750,000	\$ 678,583	\$ 678,583	\$ -	\$ -	\$ 678,583	\$ 678,583	Construction of +/- 1300 LF paved road planned for FY23 pending 100% ROW Acquisition.
R2	Pine Field Road	\$ 400,000	\$ 385,000	\$ 385,000	\$ -	\$ 165,000	\$ 550,000	\$ 550,000	Design (Conceptual & Final), Permitting, & Construction of +/- 750 LF paved road planned for FY23, pending 100% ROW Acquisition.
R3	Horse Sugar Lane & Alice Perry Drive	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	Preliminary Planning & Design (Conceptual & Final) of +/- 925 LF paved road planned for FY23; Permitting & Construction anticipated in FY24, pending 100% ROW Acquisition.
R4	Freddie's Way	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	Preliminary Planning, Design (Conceptual & Final), Permitting, & Construction of +/-500 LF paved road planned for FY23, pending 100% ROW Acquisition.
R5	Alfred Lane	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	Preliminary Planning & Design (Conceptual & Final) of +/- 900 LF paved road planned for FY23; Permitting & Construction anticipated in FY24, pending 100% ROW Acquisition.
	<i>Total Dirt Road Acquisition and Paving Program</i>	\$ 2,279,491	\$ 1,063,583	\$ 1,063,583	\$ -	\$ 865,000	\$ 1,928,583	\$ 1,928,583	

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
	William Hilton Parkway Enhancements								Improvements to William Hilton Parkway from Sea Pines Circle to Spanish Wells Road (SCDOT Gateway project) targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing etc. Design (Conceptual & Final), Permitting, & Construction for identified projects is anticipated to begin in FY23 and continue in FY24.
R6	Crosswalk Uniformity	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 200,000	Improve consistency and uniformity of pathway signs, pavement markings, lighting, landscaping, and related traffic signs, etc.
R7	Crosswalk Lighting	\$ 304,918	\$ 295,000	\$ 295,000	\$ -	\$ -	\$ 295,000	\$ 295,000	Provide lighting of crosswalks to enhance pedestrian safety
R8	Turn Lane Extensions / Curb and Gutter	\$ 150,000	\$ 135,000	\$ 135,000	\$ -	\$ -	\$ 135,000	\$ 135,000	Add curb and gutter and extend turn lanes as necessary to prevent rutting and driving into the medians at William Hilton Parkway intersections with Wilborn Rd, Pembroke Dr, and Mathews Drive
R9	Pedestrian and Vehicular Enhancements	\$ 1,300,000	\$ 1,153,000	\$ 1,142,051	\$ (10,949)	\$ -	\$ 1,153,000	\$ 1,142,051	Improvements to William Hilton Parkway from Sea Pines Circle to Spanish Wells Road (SCDOT Gateway project) targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing etc.
R10	William Hilton Parkway Gateway Corridor	\$ 167,980	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	Additional planning on recommendations not included in SCDOT project
R11	Adaptive Traffic Signal Management - all signalized intersections on William Hilton Parkway	\$ -	\$ -	\$ -	\$ -	\$ 2,065,224	\$ 2,065,224	\$ 2,065,224	Design & Installation for 26 signals including Spanish Wells and Squire Pope
R12	Dillon Road at William Hilton Parkway - Right Turn Lane	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	Right Turn lane from Dillon Road onto William Hilton Parkway; Preliminary Planning & Design (Conceptual & Final) planned for FY23 with Construction anticipated in FY24
	<i>Total William Hilton Parkway Enhancements</i>	\$ 2,122,898	\$ 1,783,000	\$ 1,772,051	\$ (10,949)	\$ 2,515,224	\$ 4,298,224	\$ 4,287,275	
	Pope Avenue, Palmetto Bay Road, & Arrow Road Streetscape Enhancements								
R13	Streetscape Enhancements	\$ 500,000	\$ 443,000	\$ 443,000	\$ -	\$ -	\$ 443,000	\$ 443,000	Improvements targeting safety, beautification and consistency to include landscaping, signage, pavement markings, curbing, multi-modal facilities, etc.; Design (Conceptual & Final), Permitting, & Construction for identified projects is anticipated to begin in FY23 and carry forward to FY24.
R14	Adaptive Traffic Signal Management - all signalized intersections on Palmetto Bay Road & Pope Avenue	\$ -	\$ -	\$ -	\$ -	\$ 543,480	\$ 543,480	\$ 543,480	Design & Installation for 5 signals
	<i>Total Pope Avenue, Palmetto Bay Road, & Arrow Road Streetscape Enhancements</i>	\$ 500,000	\$ 443,000	\$ 443,000	\$ -	\$ 543,480	\$ 986,480	\$ 986,480	

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
R15	Main Street Enhancements	\$ 100,000	\$ 75,000	\$ 75,000	\$ -	\$ 150,000	\$ 225,000	\$ 225,000	Improvements to Main Street from Whooping Crane to Wilborn Road including side streets (Museum Street, Central Avenue, and Merchant Street), a new roundabout at Wilborn Road, and North Main Street from Whooping Crane to Hospital Center Boulevard including roadway, pathways, streetscape, and drainage improvements; Design (Conceptual & Final) & Permitting planned for FY23 with Construction anticipated in FY24.
R16	Squire Pope Road Crosswalks	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	Preliminary Planning, Design-Conceptual, Design-Final, Permitting, & Construction of 3 crosswalks to access Town parks (Greens Shell Park, Rowing & Sailing Center at Squire Pope Community Park, Fords Shell Ring)
	Roadway Maintenance & Improvements	\$ 333,555	\$ 333,555	\$ 333,555	\$ -	\$ 232,000	\$ 565,555	\$ 565,555	Maintenance of and Improvements to existing roadways including general maintenance such as repair of potholes, curbing, and shoulders; pavement markings; permanent traffic signs; surveying, testing, and analysis; etc.
	TOTAL ROADWAY MANAGEMENT	\$ 5,503,924	\$ 3,698,138	\$ 3,687,189	\$ (10,949)	\$ 4,455,704	\$ 8,153,842	\$ 8,142,893	
PARK MANAGEMENT									
	Parks and Recreation								
PR1	Mid-Island Tract Park	\$ 1,700,000	\$ 1,200,830	\$ 1,200,830	\$ -	\$ 4,000,000	\$ 5,200,830	\$ 5,200,830	Design-Final, Permitting, & Phase 1 Construction for new Community Park planned to start in FY23 and continue in FY24 and beyond
PR2	Chaplin Community Park Renovation	\$ 1,996,238	\$ 1,910,925	\$ 1,910,925	\$ -	\$ -	\$ 1,910,925	\$ 1,910,925	Design-Final & Permitting for existing Community Park renovation planned for FY23; Phase 1 Construction anticipated in FY24
PR3	Crossings Park Renovation	\$ 1,996,238	\$ 1,829,586	\$ 1,829,586	\$ -	\$ -	\$ 1,829,586	\$ 1,829,586	Design-Final for existing Community Park renovation planned for FY23; Permitting & Phase 1 Construction anticipated in FY25
PR4	Shelter Cove Community Park Expansion	\$ 500,000	\$ 440,000	\$ 440,000	\$ -	\$ 500,000	\$ 940,000	\$ 940,000	Expansion of existing Community Park; Design-Final & Permitting planned for FY23; Construction anticipated to start immediately following receipt of permits, likely FY24
PR5	Chaplin Linear Park with Treehouse	\$ 500,000	\$ 378,238	\$ 378,238	\$ -	\$ 100,000	\$ 478,238	\$ 478,238	Design-Final & Permitting for phase 1 of Linear Park including trail head up-fit, pedestrian bridge at Broad Creek inlet, tree house, and marsh-side trail connection to Singleton Beach Road; Phase 1 Construction anticipated in FY24
PR6	Patterson Family Property Park	\$ 700,000	\$ 685,656	\$ 685,656	\$ -	\$ 700,000	\$ 1,385,656	\$ 1,385,656	Design-Final, Permitting & Construction for new Mini Park; FY22 CDBG Project included in Parks & Recreation Maser Plan
PR7	Taylor Family Property Park	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	Preliminary Planning, Design-Conceptual, & Design-Final for new Mini Park on +/- 4.9 acre Town-owned parcel at 252 Wild Horse Road; FY23 CDBG Project included in Parks & Recreation Master Plan; Permitting & Construction anticipated in FY24

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
PR8	Barker Field	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	Preliminary Planning & Design (Conceptual & Final) for existing County Sports Park
	<i>Total Parks and Recreation</i>	\$7,392,476	\$ 6,445,235	\$ 6,445,235	\$ -	\$ 5,925,000	\$ 12,370,235	\$ 12,370,235	
PR9	Island Recreation Association - Capital Projects	\$ 399,000	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	Island Recreation Center seeks funds to improve the buildings, pool and grounds, as well as manage events
PR10	Public Art Program	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	Funding to accommodate installation of public art pieces donated to or curated by the Town.
PR11	General Park Enhancements	\$ 1,046,130	\$ 775,000	\$ 534,243	\$ (240,757)	\$ 225,000	\$ 1,000,000	\$ 759,243	Includes various identified facility and service improvements at existing parks such as additional bike racks, picnic tables, sun shades, fencing, etc.; includes Jarvis Creek Park improvements, re-roof Greens Shell
	TOTAL PARK MANAGEMENT	\$ 8,939,606	\$ 7,220,235	\$ 6,979,478	\$ (240,757)	\$ 6,575,000	\$ 13,795,235	\$ 13,554,478	
FACILITIES AND EQUIPMENT MANAGEMENT									
FE1	Town Hall Security & Facility Enhancements	\$ 782,000	\$ 602,000	\$ 881,556	\$ 279,556	\$ 200,000	\$ 802,000	\$ 1,081,556	Installation of upgrades to security, landscaping, and lighting as well needed structural repairs
FE2	Town Facilities Assessment	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	Assessment of site, parking, structures, and systems at Town Hall, Fire Rescue Headquarters/EOC/Dispatch
FE3	Sprinkler Head replacement	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ 180,000	\$ 180,000	Town Hall, Fire Rescue HQ, & Shelter Cove
	<i>Total Town Hall Security & Facility Enhancements</i>	\$ 782,000	\$ 602,000	\$ 881,556	\$ 279,556	\$ 480,000	\$ 1,082,000	\$ 1,361,556	
FE4	Shelter Cove/BCSO Office	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 300,000	\$ 450,000	\$ 450,000	Permitting & Construction of interior renovations
FE5	Electric Vehicle Charging Stations at Town Facilities	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	Installation of Electric Vehicle Charging Stations at (2) Town Hall, (1) Facilities Maintenance, and (1) Fire Rescue HQ
FE6	Parking Master Plan Implementation	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	Physical improvements at existing beach parks including Coligny Beach Park and Islanders Beach Park; may include the addition of gates, video cameras, signage, etc.
FE7	Coastal Discovery Museum - Capital Projects	\$ 49,300	\$ -	\$ -	\$ -	\$ 198,250	\$ 198,250	\$ 198,250	Coastal Discovery Museum seeks funds to improve and maintain the buildings and grounds - including boardwalk
FE8	Historic Mitchelville Freedom Park - Capital Projects								At the request of Ahmad Ward, Executive Director, Historic Mitchelville Freedom Park seeks funds to improve property in accordance with approved master plan
	Primary Parking Lot	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	Preliminary Planning, Design (Conceptual & Final), & Permitting in anticipation of FY24 construction
	Loop Road to Visitor's Center	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	Preliminary Planning, Design (Conceptual & Final), & Permitting in anticipation of FY24 construction
	<i>Total Historic Mitchelville Freedom Park - Capital Projects</i>	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	
	IT Equipment and Software								

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
FE9	Town Hall Equipment and Software	\$ 479,900	\$ -	\$ -	\$ -	\$ 1,060,920	\$ 1,430,900	\$ 1,060,920	
FE10, FE11	Public Safety Systems Equipment and Software	\$ 216,000	\$ -	\$ -	\$ -	\$ 413,000	\$ 413,000	\$ 413,000	
	FY22 Laptops - Open Purchase Order - Roll to FY23	\$ -	\$ -	\$ 24,471	\$ 24,471			\$ 24,471	
	<i>Total IT Equipment and Software</i>	\$ 695,900	\$ -	\$ 24,471	\$ 24,471	\$ 1,473,920	\$ 1,843,900	\$ 1,498,391	
	Security Cameras								
FE13	Shelter Cove Community Park	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	Upgrade (26) existing security cameras at Shelter Cove Community Park
FE14	Shelter Cove Connectivity & Chaplin Linear Park Trailhead	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000	(43) New security cameras and Wi-Fi at Shelter Cove Connectivity including parking lot at trailhead
FE15	Fire Stations	\$ -	\$ -	\$ -	\$ -	\$ 56,000	\$ -	\$ 56,000	Security camera installation at seven (7) fire stations; (3) cameras per station
	Ambulance	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	Add cameras to the cab of the current medic fleet; Risk Management / Safety Initiative
	FY22 Cameras - Open Purchase Order - Roll to FY23	\$ -	\$ -	\$ 77,407	\$ 77,407		\$ -	\$ 77,407	
	<i>Total Security Cameras</i>	\$ 150,000	\$ -	\$ 77,407	\$ 77,407	\$ 536,000	\$ 536,000	\$ 613,407	
FE16	Fire/Medical Systems, Equipment Replacement	\$ 78,000	\$ -	\$ -	\$ -	\$ 460,000	\$ 460,000	\$ 460,000	Vehicle Lift Replacements, Stair Chair Replacement, Rescue Tool Replacement, Fire Hose Replacement
FE17	Automobile Place / Modern Classic Motors Site Enhancements	\$ 472,500	\$ 472,500	\$ 472,500	\$ -	\$ -	\$ 472,500	\$ 472,500	Demolish and remove dilapidated pavements and appurtenances from prior development in preparation for redevelopment
FE18	Fire Hydrant Expansion	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	Installation of (2) Fire Hydrants through matching program with HHPSD.
FE19	Arts Campus Feasibility Study	\$ 200,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 25,000	Feasibility study of existing site including expansion options; Residual funds transferred to Island-wide Master Plan
	Stormwater Projects								
FE21	Wexford Debris System Design	\$ 600,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ 75,000	Design of pump station to consider multiple factors including function and aesthetics in preparation for FY24 construction
FE22	Gum Tree Road Improvements	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	Survey, Design, & Construction of improvements to address various deficiencies along Gum Tree Road between Katie Miller Drive and Georgianna Drive, including regrading of ditches, installation of new inlets, new pipe and repairs along the outfall system

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
FE23	Jarvis Creek Outfall	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	Survey, design, permitting, and installation of flap gates on the outfall end of two 84-inch diameter concrete pipes that discharge stormwater from the Jarvis Creek Pump Station outfall system; necessary to improve operation and effectiveness of the pump station during extreme events by mitigating the impacts of tidal storm surge on the system.
FE24	25 Moonshell Road	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	Survey, Design, & Installation of 500 linear feet of 24-inch pipe and two inlet structures to improve efficiency and reduce long-term maintenance costs along the existing Folly Field ditch between Moonshell Road and the Island Club
FE25	Cordillo Court Improvements	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	Design and installation of improvements to address drainage issues on and adjacent to Town-owned property including inlets, pipe and minor grading
	FY22 SWU Projects - Open Purchase Orders - Roll to FY23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Carry forward 4 POs for uncompleted maintenance projects - move to SWU Fund in FY23
	<i>Total Stormwater Projects</i>	\$ 2,089,000	\$ 75,000	\$ 75,000	\$ -	\$ 755,000	\$ 830,000	\$ 830,000	
	Demolition of Kingfisher and Fairfield Square	\$ 155,180	\$ -			\$ -	\$ -	\$ -	
	TOTAL FACILITIES AND EQUIPMENT MANAGEMENT	\$ 4,871,880	\$ 1,324,500	\$ 1,705,934	\$ 381,434	\$ 4,608,170	\$ 6,302,650	\$ 6,314,104	
FLEET									
F11	Town Vehicle Replacement								
	Staff Vehicle Replacement	\$ 155,000	\$ -	\$ -		\$ 117,000	\$ 117,000	\$ 117,000	Replacement of 3 staff vehicles over 10 years old including vehicle outfitting
	New Staff Vehicles	\$ -	\$ -	\$ -		\$ 181,472	\$ 181,472	\$ 181,472	5 new staff vehicles including vehicle outfitting
	FY22 Vehicle - Open Purchase Order - Roll to FY23		\$ -	\$ 28,918	\$ 28,918			\$ 28,918	
	<i>Total Town Vehicle Replacement</i>	\$ 155,000	\$ -	\$ 28,918	\$ 28,918	\$ 298,472	\$ 298,472	\$ 327,390	
F12	FR Apparatus & Vehicle Replacement								
	Engine/Pumper Replacement/Quint Company Replacement (2)	\$ 6,479,868	\$ 7,742,473	\$ 7,483,420	\$ (259,053)	\$ -	\$ 7,742,473	\$ 7,483,420	
	Staff Vehicle Replacement	\$ 140,000	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	Replace two staff vehicles that have reached their 120,000 mile / 12 year mark.
	Support Vehicle Replacement - Forklift	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	Replace forklift. Equipment is past its useful lifecycle, maintenance issues are more frequent, and parts are difficult to acquire as the original manufacturer is out of business.
	Firefighting Foam for Trucks	\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ 16,000	Firefighting foam for trucks

TOWN OF HILTON HEAD ISLAND - CAPITAL IMPROVEMENTS PROGRAM FY23

MAP KEY	PROJECTS	FY22 ADOPTED/ AMENDED BUDGET	FY22 BUDGETED CARRY FORWARD	FY22 ACTUAL CARRY FORWARD	FY22 ACTUAL CARRY FORWARD VARIANCE	FY23 BUDGET (NEW MONEY)	FY23 TOTAL ADOPTED BUDGET	FY23 TOTAL REVISED BUDGET	FY23 PROJECT SCOPE
	Total FR Apparatus & Vehicle Replacement	\$ 6,765,868	\$ 7,742,473	\$ 7,483,420	\$ (259,053)	\$ 126,000	\$ 7,868,473	\$ 7,609,420	
	TOTAL FLEET	\$ 6,920,868	\$ 7,742,473	\$ 7,512,338	\$ (230,135)	\$ 424,472	\$ 8,166,945	\$ 7,936,810	
LAND ACQUISITION									
	Land Acquisition	\$ 324,068	\$ 290,000	\$ 284,925	\$ (5,075)	\$ 10,000	\$ 300,000	\$ 294,925	Land acquisition and soft costs including ROW, Survey, Appraisals, Legal Fees, etc.
	TOTAL LAND ACQUISITION	\$ 324,068	\$ 290,000	\$ 284,925	\$ (5,075)	\$ 10,000	\$ 300,000	\$ 294,925	
HOUSING									
H1	North Pointe Housing Partnership	\$ 500,000	\$ 455,000	\$ 430,462	\$ (24,538)	\$ 500,000	\$ 955,000	\$ 930,462	Support for road, water, sewer, and/or utility infrastructure necessary to facilitate the creation of workforce housing through a public-private partnership.
	Other Housing	\$ 424,261	\$ 424,261	\$ 424,261	\$ -	\$ -	\$ 424,261	\$ 424,261	Setting aside funds from the legal settlement which were in the General Fund toward housing. Funds to be used for impact fees and down payment assistance to help the Town further participate in addressing the workforce housing issue
	TOTAL HOUSING	\$ 924,261	\$ 879,261	\$ 854,723	\$ (24,538)	\$ 500,000	\$ 1,379,261	\$ 1,354,723	
	TOTAL FY23 CIP	\$ 33,195,589	\$ 22,319,459	\$ 22,689,439	\$ 369,980	\$ 22,982,494	\$ 45,671,933	\$ 45,671,933	