



Town of Hilton Head Island
**ACCOMODATIONS TAX ADVISORY
COMMITTEE MEMBER
TRAINING WORKSHOP**

1 Town Center Court, Hilton Head Island, SC
Benjamin M. Racusin Council Chambers

Thursday, August 17, 2023, 2:00 PM

The meeting can be viewed on the [Town's YouTube Channel](#).

- 1. Call to Order**
- 2. FOIA Compliance:** Public notification of this workshop has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
- 3. Overview of Accommodations Tax Advisory Committee Role, Responsibilities, and Statutory Requirements – Ashley Kellahan, Field Services Representative, Municipal Association of South Carolina**
- 4. Update Regarding SC Bill 284 | A Bill to Amend the SC Code of Laws by Amending Section 6-1-530, Relating to Use of Revenue from Local Accommodations Tax, so as to Provide that the Development of Workforce Housing is one of the Purposes for which Local Accommodations Taxes may be Used – Ashley Kellahan, Field Services Representative, Municipal Association of South Carolina**
- 5. Review of Historic Accommodations Tax Collections and Expenditures – John Troyer, Director of Finance**
 - a. Review of Prior Accommodations Tax Advisory Committee Recommendations
 - b. Review of Prior Destination Marketing Organization (DMO) Funding
- 6. Review of Accommodations Tax Advisory Committee Meeting Schedule for Fiscal Year 2023 – 2024 – John Troyer, Director of Finance**
- 7. Review of Accommodations Tax Advisory Committee Bylaws and Rules of Procedure – Curtis Coltrane, Town Attorney**
 - a. Review of Election of Officers Requirement (6-4-25(d)(4))
- 8. Review of South Carolina Freedom of Information Act Requirements – Curtis Coltrane, Town Attorney**
 - a. Meeting Quorum
 - b. Communication Amongst Committee Members and the Public
 - c. Public Records

d. Executive Session

9. Committee Discussion

10. Adjournment

Municipal Association of South Carolina (MASC) Civility Pledge:

“I pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of my city or town.”