



Town of Hilton Head Island
Community Development Department
 One Town Center Court
 Hilton Head Island, SC 29928
 Phone: 843-341-4757 Fax: 843-842-8908
www.hiltonheadislandsc.gov

FOR OFFICIAL USE ONLY	
Date Received:	_____
Accepted by:	_____
Date Provided:	_____

REQUEST FOR ESTIMATE OF FEES

Requester Name: _____ Email: _____
 Phone: _____
 Contractor Name: _____ Email: _____
 Phone: _____ Business License #: _____
 Project Name: _____ Project Address: _____
 Parcel Number [PIN]: R _____
 Commercial Permit Type (Check One): New Commercial Building Shell Tenant Upfit Addition
 Remodel
 Total Bldg Gross Square Footage¹: _____ Heated Sq ft: _____ Unheated Sq ft: _____
 Sq ft of addition: _____
 Requestor's Estimate Total Value of Construction^{2,3}: _____

International Code Council (ICC) Construction and Occupancy Type(s)^{2,3}	
ICC Construction Type: <input type="checkbox"/> IA <input type="checkbox"/> IB <input type="checkbox"/> IIA <input type="checkbox"/> IIB <input type="checkbox"/> IIIA <input type="checkbox"/> IIIB <input type="checkbox"/> IV <input type="checkbox"/> VA <input type="checkbox"/> VB	
ICC Occupancy Type (Check All That Apply and Indicate Applicable Gross Square Footage for Each Selection):	
<input type="checkbox"/> A-1 Assembly, theaters, with stage	<input type="checkbox"/> I-1 Institutional, supervised environment
<input type="checkbox"/> A-1 Assembly, theaters, without stage	<input type="checkbox"/> I-2 Institutional, hospitals
<input type="checkbox"/> A-2 Assembly, nightclubs	<input type="checkbox"/> I-2 Institutional, nursing homes
<input type="checkbox"/> A-2 Assembly, restaurants, bars, banquet halls	<input type="checkbox"/> I-3 Institutional, restrained
<input type="checkbox"/> A-3 Assembly, churches	<input type="checkbox"/> I-4 Institutional, day care facilities
<input type="checkbox"/> A-3 Assembly, general, community halls, libraries, museums	<input type="checkbox"/> M Mercantile
<input type="checkbox"/> A-4 Assembly, arenas	<input type="checkbox"/> R-1 Residential, hotels
<input type="checkbox"/> B Business	<input type="checkbox"/> R-2 Residential, multiple family (3 or more Units)
<input type="checkbox"/> E Educational	<input type="checkbox"/> R-3 Residential, one- and two-family
<input type="checkbox"/> F-1 Factory and industrial, moderate hazard	<input type="checkbox"/> R-4 Residential, care/assisted living facilities
<input type="checkbox"/> F-2 Factory and industrial, low hazard	<input type="checkbox"/> S-1 Storage, moderate hazard
<input type="checkbox"/> H-1 High Hazard, explosives	<input type="checkbox"/> S-2 Storage, low hazard
<input type="checkbox"/> H234 High Hazard	<input type="checkbox"/> U Utility, miscellaneous
<input type="checkbox"/> H-5 HPM	

Beaufort County Impact Fee Land Use Type(s) ^{4,5} (Check All That Apply and Indicate Applicable Gross Square Footage or Number of Units for Each Selection)				
Residential			Retail/Commercial/Services	
<input type="checkbox"/> Single-Family		Dwelling(s)	<input type="checkbox"/> Golf Course	Holes
<input type="checkbox"/> Apartment (Multi-Family)			<input type="checkbox"/> Community Gym/ Rec Center	Gross Sq. Feet
Studio Units		Dwelling(s)	<input type="checkbox"/> Multiplex Movie Theater	Screens
1 Bedroom Units		Dwelling(s)	<input type="checkbox"/> Health/ Fitness Club, Bowling Alley	Gross Sq. Feet or Lanes
2 Bedroom Units		Dwelling(s)	<input type="checkbox"/> Shopping Center/ General Retail	Gross Sq. Feet
3 ≥ Bedroom Units		Dwelling(s)	<input type="checkbox"/> New Car Sales	Gross Sq. Feet
<input type="checkbox"/> Condominiums/ Townhouse		Dwelling(s)	<input type="checkbox"/> Convenience Market (no gas pumps)	Gross Sq. Feet
<input type="checkbox"/> Senior Adult Housing		Dwelling(s)	<input type="checkbox"/> Convenience Market w/ Gasoline Pumps	Vehicle Fueling Positions
<input type="checkbox"/> Assisted Living/ Continuing Care Retirement Community		Beds	<input type="checkbox"/> Home Improvement/ Paint/ Garden Store	Gross Sq. Feet
Lodging			<input type="checkbox"/> Pharmacy/Drugstore	Gross Sq. Feet
<input type="checkbox"/> Hotel/Motel		Rooms	<input type="checkbox"/> Furniture Store	Gross Sq. Feet
Institutional/Medical			<input type="checkbox"/> Bank	Gross Sq. Feet
<input type="checkbox"/> College		Students	<input type="checkbox"/> Quality Restaurant	Gross Sq. Feet
<input type="checkbox"/> Church/Synagogue		Gross Sq. Feet	<input type="checkbox"/> High-Turnover Restaurant	Gross Sq. Feet
<input type="checkbox"/> Day Care		Gross Sq. Feet	<input type="checkbox"/> Fast Food Restaurant	Gross Sq. Feet
<input type="checkbox"/> Hospital		Gross Sq. Feet	<input type="checkbox"/> Quick Lubrication Vehicle Shop	Service Bays
<input type="checkbox"/> Nursing Home		Beds	<input type="checkbox"/> Automobile Care Center	Service Bays
<input type="checkbox"/> Clinic		Gross Sq. Feet	<input type="checkbox"/> Self-Service Car Wash	Service Bays
Industrial				
<input type="checkbox"/> General Light Industrial		Gross Sq. Feet	Office	
<input type="checkbox"/> General Heavy Industrial/ Manufacturing		Gross Sq. Feet	<input type="checkbox"/> General Office Building	Gross Sq. Feet
<input type="checkbox"/> Warehousing		Gross Sq. Feet	<input type="checkbox"/> Medical/ Dental Office Building	Gross Sq. Feet
<input type="checkbox"/> Mini-Warehouse		Gross Sq. Feet	<input type="checkbox"/> Government Office Complex	Gross Sq. Feet

NOTES:

1. Gross Square Footage (GSF) is calculated from the outside of the exterior walls and is inclusive of all space within minus areas that are open to below.
2. The Value of Construction utilized to calculate the Building Permit Application Fee and Building Permit Plans Check Fee for the estimate is based upon the higher of the following A) Applicant submitted cost of construction; or B) Cost of construction based upon the current International Code Council's Building Valuation Data for the applicable type of construction and use group.
3. In the event the actual value of construction costs at the completion of the construction project are less than those utilized to calculate the Town of Hilton Head Island Building Permit and Plan Check fees, the applicant may submit copies of all contracts and change orders for all contractors and subcontractors to the Building Code Official. In the event the Building Code Official concurs with the reduced value of construction, the applicant may receive a refund for the difference between the Building Permit and Plan Check Fee based on the initial value and paid at time of application and the adjusted Building Permit and Plan Check Fee based upon the final value per the contracts and change orders submitted.
4. Beaufort County and the Town of Hilton Head Island use gross square footage or number of units for the calculation of Impact Fees.
5. Please note that additional Impact Fees may be due upon Building Permit Application for future individual tenant upfits if the change of use is considered higher impact such as a change from general office to quality restaurant, fast food restaurant, medical office, etc.