



Town of Hilton Head Island
Planning Commission
Wednesday, June 19, 2019 at 3:00 p.m.
Benjamin M. Racusin Council Chambers

MEETING MINUTES

Present from the Commission: Chairman Alex Brown, Vice Chairman Peter Kristian, Judd Carstens, Leslie McGowan, Caroline McVitty, Alan Perry, Michael Scanlon, Lavon Stevens, Todd Theodore

Absent from the Commission: None

Present from Town Council: David Ames, Tamara Becker, Glenn Stanford

Present from Town Staff: Shawn Colin, Director of Community Development; Carolyn Grant, Communications Director; Taylor Ladd, Senior Planner; Jayme Lopko, Senior Planner; Jennifer Ray, Deputy Director of Community Development; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chairman Brown called the meeting to order at 3:00 p.m.

2. Pledge of Allegiance

3. FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

4. Roll Call – See as noted above.

5. Presentation of the Town's Crystal Awards to outgoing Chairman Alexander Brown, Jr. and Commission Judd Carstens – Shawn Colin, Director of Community Development, presented the awards. Mr. Colin expressed appreciation to Mr. Brown and Mr. Carstens for their service to the community on behalf of the Town. The Commissioners and members of the public expressed their appreciation to Mr. Brown and Mr. Carstens.

6. Approval of Agenda

The Commission approved the agenda by general consent.

7. Approval of Minutes – Meeting of June 5, 2019

Vice Chairman Kristian moved to approve the minutes of the June 5, 2019 meeting as submitted. Commissioner Stevens seconded. The motion passed unanimously.

8. Appearance by Citizens on Items Unrelated to Today's Agenda – None

9. Unfinished Business – None

10. New Business – None

11. Commission Business – None

12. Chairman's Report

Chairman Brown presented remarks about his tenure on the Commission. He expressed gratitude to individual members of the Town Staff and the Commission.

13. Committee Report

Commissioner Carstens presented remarks about his tenure on the Commission and added that he will continue to stay engaged in the community as the Chairman of the Our Plan Development Team and through the rewrite of the Comprehensive Plan. He thanked the Town Staff and the Commissioners.

14. Staff Report

a. Update on Our Plan

Ms. Ladd presented a brief history leading up to the *Our Plan* process. *Our Plan* is the rewrite of the Town's Comprehensive Plan to cover the years 2020-2040. Ms. Ladd indicated *Our Plan* links the efforts of the *Our Future* project to the new Comprehensive Plan for Hilton Head Island. The community engagement for writing the Comprehensive Plan consists of the Our Plan Development Team and eight other work groups based on the core values that came out of the *Our Future* project. The work groups are scheduled to provide updates to the Our Plan Development Team at the Team's July 15 and August 5 meetings.

Chairman Brown asked for public comments and none were received. The Commission thanked Ms. Ladd for the update.

b. Update on Affordable Housing

Ms. Ray presented a brief history on the item. At a joint meeting of the Commission and Public Planning Committee (PPC) on April 10, Lisa Sturtevant, consultant, presented her draft Workforce Housing Strategic Plan for the Town of Hilton Head Island. A comprehensive plan was presented with the acknowledgment that the Town may not be able to implement the entire plan at once. Staff has been reviewing the plan and drafting a response to prioritize the recommendations. Staff will introduce the response at a special meeting of PPC on June 28 at 1:00 p.m. Staff will provide the Commission with that agenda once available. A follow up special PPC meeting will be scheduled in July with the intention of PPC making a recommendation to Town Council with what they might pursue.

Chairman Brown asked for public comments and none were received. The Commission thanked Ms. Ray for the update.

15. Adjournment

The meeting was adjourned at 3:30 p.m.

Submitted by: Teresa Haley, Secretary

Approved: August 7, 2019