



Town of Hilton Head Island
Parks & Recreation Commission
Regular Meeting
Thursday, December 9, 2021 – 3:30 p.m.
MINUTES

Present from the Commission: Ray Kisiah, *Chairman*; Jack Daly, *Vice-Chairman*; Thomas Dowling; William Zurilla; Christina Kristian; Mike Manesiotis

Absent from the Commission: Jerry Okarma, *Excused*

Present from Town Council: Tom Lennox; David Ames; Glenn Stanford; Tamara Becker

Present from Town Staff: Jennifer Ray, *Capital Program Manager*; Taylor Ladd, *Project Planner*; Erik Ladd, *Project Manager*; Karen Knox, *Senior Administrative Assistant*

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Roll Call – All Commissioners were present except for Commissioner Okarma who was excused.

5. Approval of Minutes

- November 18, 2021

Commissioner Dowling moved to approve. Commissioner Zurilla seconded. The Minutes of November 18, 2021 were unanimously approved.

6. Appearance by Citizens - None

7. Reports - None

8. Unfinished Business – None

9. New Business

a. FY2023 CIP Discussion – Jennifer Ray

Jennifer Ray reported it is the role of the Planning Commission to prepare the annual list of Priority Projects for consideration of Town Council before they adopt a Capital Budget. It is the role of the Parks & Recreation Commission to make recommendations for the establishment of an effective Parks & Recreation system for citizens and residents of our Town. Therefore, staff is seeking input from the Parks & Recreation Commission to forward to the Planning Commission-CIP Committee for consideration as the FY23 Capital Budget is prepared. Ms. Ray reviewed FY22 Capital Improvements Plan and gave a brief update on all the projects. Ms. Ray noted that the recently adopted Strategic Action Plan includes some recommendations for Parks & Recreation. Ms. Ray reviewed the FY23 Capital Improvement Plan (CIP) Process with the Commission. Upon conclusion of Ms. Ray's presentation, she answered questions from the Commission.

b. Parks & Recreation Commission 2022 Work Plan – Taylor Ladd

Taylor Ladd reviewed the proposed 2022 Parks & Recreation Commission Work Plan and noted the Commission would need to vote to approve it. Ms. Ladd noted that the Plan is subject to change based on any pressing business that may come to light.

Commissioner Kristian moved to approve the Parks & Recreation Commission 2022 Work Plan as presented. Commissioner Dowling seconded. The 2022 Work Plan was unanimously approved.

10. Park Updates – None

11. Park Commissioner Comments

Vice-Chairman Daly made comments regarding the Parks & Recreation Master Plan and deficiencies in parks and facilities.

12. Adjournment

Commissioner Kristian moved to adjourn. Commissioner Zurilla seconded. The meeting was adjourned at 4:15 p.m.

Submitted by: Karen D. Knox, Secretary

Approved: January 13, 2022

The recording of this meeting can be found on the Town's website at
www.hiltonheadislandsc.gov