



Town of Hilton Head Island  
**Parks & Recreation Commission**  
**Workshop**  
**Tuesday, August 24, 2021 – 10:00 a.m.**  
**MINUTES**

**Present from the Commission:** Ray Kisiah, *Chairman*; Jack Daly, *Vice Chairman*; Tom Dowling; Christina Kristian; Jerry Okarma; William Zurilla

**Present from Town Council:** John McCann, Mayor; Tamara Becker; Glen Stanford; David Ames

**Present from Town Staff:** Jennifer Ray, *Capital Program Manager*; Taylor Ladd, *Project Planner*; Eric Ladd, *Project Manager*; Rene Phillips, *Website Developer*; Karen D. Knox, *Senior Administrative Assistant*

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**1. Call to Order**

Chairman Kisiah called the meeting to order at 10:04 a.m.

**2. Pledge of Allegiance to the Flag**

**3. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**4. Roll Call** - All members were present.

**5. Chaplin Community Park and Crossings Park Project Overview and Discussion**

Taylor Ladd, Project Planner for the Town's Capital Projects Division and Lead for the Chaplin Community Park and Crossings Park Redevelopment Project started the meeting off by saying these are two projects have served our community very well for many years and now it is our time to invest and refresh them and expand their offerings to meet the needs of today and tomorrow's best in class parks system for the Island. Joining us for today's Workshop from their office, our Consultant Design Team led by Wood and Partners with Design Workshop.

Mrs. Kyle Theodore, Principal of Wood and Partners, reviewed the team who would be working on the projects and proceeded to review the project milestones and tentative schedule with the Commission.

## **Crossings Park**

Mr. Kurt Culbertson, CEO of Design Workshop, reviewed the proposed program (from community engagement) and asked the Commission for their comments.

The Commissioners commented on the following items: consider synthetic turf on the ball fields; change at least one of the ball fields to be college size so USCB can play; consider the addition of three additional ball fields; address the pitch/drainage at the roller hockey arena; keep a multi-use field in addition to the new ball fields; consider Crossings and Chaplin as blank slates, determine what fits best where, and redevelop the park to meet the needs.

## **Chaplin Park**

Mr. Culbertson reviewed the proposed program (from community engagement) and asked the Commission for their comments.

The Commissioners commented on the following items: look at finding another FEMA approved debris management site; keep existing basketball courts and consider one more; add a splash pad; focus more on pickleball than tennis; add a boardwalk to Broad Creek; consider a fishing pier along Chaplin Linear Park; consider a boardwalk along the ocean side of Chaplin Park.

In closing, Mrs. Theodore advised the Commissioners the next steps would be to finalize site analysis; test carrying capacity of each park; coordinate with Mid-Island Tract team; prepare preliminary concept Master Plans; and present preliminary Concept Master Plans in November.

## **6. Appearance by Citizens**

Public comments concerning this agenda item could be submitted electronically via the Town's Virtual Town Hall Portal. Citizens could comment on agenda items by phone during the meeting by signing up with the Board Secretary. The public comment closed at 4:30 p.m. on August 23, 2021. There was one comment from a citizen and no requests from citizens to participate by phone.

## **7. Adjournment**

The meeting adjourned at 11:02 a.m.

Submitted by: Karen D. Knox, Secretary

Approved: November 18, 2021