



Town of Hilton Head Island  
Finance & Administrative Committee  
Tuesday, October 18, 2022, 10:00 a.m.  
**MEETING MINUTES**

**Present from the Committee:** Alex Brown, Chairman; David Ames, Glenn Stanford, Steve Alfred, *Members*

**Present from Town Council:** Alan Perry, Mayor; Patsy Brison

**Present from Town Staff:** Josh Gruber, *Deputy Town Manager*; John Troyer, *Director of Finance*; Krista Wiedmeyer, *Town Clerk*

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**1. Call to Order**

Chairman Lennox called the meeting to order at 2:00 p.m.

**2. FOIA Compliance**

Ms. Wiedmeyer affirmed compliance with FOIA.

**3. Roll Call**

Attendance was confirmed by way of roll call.

**4. Approval of the Minutes**

- a. Regular Meeting – September 20, 2022

Mr. Harkins moved to approve. Mr. Stanford seconded. The motion carried 4-0

**5. New Business**

- a. Consideration of a Resolution of the Town of Hilton Head Island Approving the Use of the "Good Neighbor" Funds from the American Rescue Plan Act for Beaufort County Toward the Town's Participation in the Regional Housing Trust Fund and as Seed Funding for the Town's New Community Development Corporation in Accordance with Federal Guidelines

John Troyer, Finance Director, reviewed the materials related to the Good Neighbor funds from the American Rescue Plan Act. He answered questions posed to him from the Committee.

Mr. Stanford moved to forward a recommendation to full Town Council to consider the proposed use of funds for the Good Neighbor Funds from the American Rescue Plan Act. Mr. Harkins seconded. With no further discussion, the motion carried 4-0.

- b. Presentation of the Hilton Head Island Visitor and Convention Bureau Annual Audit - Independent Accountant's Report on Applying Agreed-Upon Procedures

Ray Deal with the Hilton Head Island-Bluffton Chamber of Commerce delivered an independent audit report for the DMO to the Committee. He answered questions posed to him from the Committee

**c. Town of Hilton Head Island Financial Update**

Mr. Troyer delivered a presentation to the Committee, reviewing the current financial status of the Town. He answered questions posed to him by the Committee.

**6. Adjournment**

With no further action, the meeting adjourned at 11:06 a.m.

**Approved: January 17, 2023**

The recording of this meeting can be found on the Town's website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov)