

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, June 19, 2012

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; Lee Edwards, Bill Ferguson, Bill Harkins, Kim Likins, *Council Members*.

Absent from Town Council: George Williams, *Council Member*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Lavarn Lucas, *Fire Chief*; Susan Simmons, *Director of Finance*; Brian Hulbert, *Staff Attorney*; Julian Walls, *Facilities Manager*; Jill Foster, *Deputy Director of Community Development*; Teri Lewis, *LMO Official*; Anne Cyran, *Senior Planner*; Jayme Lopko, *Senior Planner*; Shawn Colin, *Comprehensive Planning Manager*; Nicole Dixon, *Senior Planner*; Shea Farrar, *Senior Planner*; Marcy Benson, *Senior Grants Administrator*; Jeff Buckalew, *Town Engineer*; Darrin Shoemaker, *Traffic and Transportation Engineer*; Vicki Pfannenschmidt, *Executive Assistant*; numerous members of Hilton Head Island Fire and Rescue

Present from Media: Tom Barton

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:04 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

- a. U. S. Naval Reserve Petty Officer 2nd Class/Firefighter Joseph Bostick
Petty Officer 2nd Class/Firefighter Joseph Bostick accepted the Commendation.

6) Approval of Minutes

- a. Town Council Workshop– May 31, 2012

Mr. Heitzke moved to approve. Mr. Harkins seconded. The minutes of the May 31, 2012 Town Council Workshop were approved by a vote of 6-0.

- b. Town Council Meeting – June 5, 2012

Mr. Heitzke moved to approve. Mrs. Likins seconded. The minutes of the June 5, 2012 Town Council meeting were approved by a vote of 6-0.

c. Town Council Budget Workshop – June 5, 2012

Mr. Heitzke moved to approve. Mr. Harkins seconded. The minutes of the June 5, 2012 Town Council Budget Workshop were approved by a vote of 6-0.

7) **Report of the Town Manager**

a. *RBC Heritage Golf Tournament Presented by Boeing* Update – Simon Fraser

Mr. Fraser thanked Town Council, citizens and taxpayers for their continued support of the Tournament. He stated it was a very successful event due to the support provided and the Sponsors and Board of Directors were very pleased with the results. Mr. Riley explained the Hilton Head Island commercials that were scheduled to air during the event were not shown. He explained officials from both CBS and the PGA Tour followed up on the problem and worked out a resolution. Mr. Riley said the commercials are now scheduled to run during the Travelers Championship Tournament the weekend of June 21-24, 2012 and the AT&T Championship the weekend of October 26-28, 2012. In addition, they will run 24 free extra spots during *Inside the PGA* Tour airings. Mr. Fraser noted that the mistake was internal to CBS and not a result of anything the PGA or our local group did. He said he felt CBS was very generous with the solution for the mistake.

b. Town Managers Items of Interest

Mr. Riley reported on some Items of Interest.

c. Hazard Mitigation Plan Annual Progress Report – Marcy Benson, Senior Grants Administrator

Marcy Benson presented the progress report to Town Council.

8) **Reports from Members of Council**

a. General Reports from Council

None.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No report

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards reported the Committee will be making recommendations for appointments to boards and commission during today's Executive Session.

d. Report of the Planning & Development Standards Committee – Bill Ferguson, Chairman

Mr. Ferguson reported that the Committee reviewed one application for a zoning amendment on Mathews Drive and it was included in today's agenda as Item 11.h.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No report.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

No report. Mr. Edwards inquired about the previous recommendation from Public Safety Committee concerning the speed limit change on the Cross Island Parkway concerning installing indicators if cars left the travel lane. Mr. Riley stated he would have staff investigate.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee had spent the past two days working with the Consultant and a new draft preliminary document will be forthcoming.

h. Report of the Economic Development Committee – Bill Harkins, Town Council Liaison

Mr. Harkins said the Committee is continuing to meet on a weekly basis. He stated they have met with representatives of the Chamber of Commerce and the Lowcountry Economic Alliance. Mr. Harkins said they are going to review the best practices of economic corporations located in the Southeastern States at the next meeting. He reported the Committee is moving forward and they plan to have a report prepared by the deadline.

9) Appearance by Citizens

Mr. Art Loeben, Dr. Timothy Gross and Mr. Bob Richardson addressed Town Council regarding airport issues relating to Palmetto Hall.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2012-13

Second Reading of Proposed Ordinance No. 2012-13 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2013; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 6-0.

11) New Business

a. First Reading of Proposed Ordinance 2012-08

First Reading of Proposed Ordinance 2012-08 to amend Title 16, the Land Management Ordinance, of the *Municipal Code of the Town Of Hilton Head Island, South Carolina*, by amending Section 16-4-102, the Official Zoning Map, specifically amending Tax Map 12, Parcels 19 and 347A and Tax Map 15 Parcel 2 to Planned Development Mixed Use District with specific use and density standards under the Palmetto Dunes Resort Master Plan (PD-1); and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mrs. Likins seconded. Shea Farrar explained the process and proposed changes. The motion was approved by a vote of 6-0.

b. First Reading of Proposed Ordinance 2012-17

First Reading of Proposed Ordinance 2012-17 to amend Title 16 of the *Municipal Code of the Town of Hilton Head Island, South Carolina*, the Land Management Ordinance, Chapter 3, Article XVII and Chapter 4, Article XIII. these amendments, commonly referred to as the *LMO Telecommunications Amendments*, as noticed in the Island Packet on April 8, 2012, include changes that provide for an addition to Chapter 3, Article XVII, Planned Unit Development (PUD) review and revisions to Chapter 4, Article XIII, Specific Use Standards; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Harkins seconded. Mayor Laughlin acknowledged the efforts of the Telecommunications Task Force. Mr. Jim Collett noted the importance of the changes to the Town. Mr. Chester Williams spoke in support of improving cell phone service and suggested removing a section from the LMO to further fix the problem. Paige Fiddler cited an example of poor service in the Port Royal Planned Unit Development. Mr. Jack Mitchell, Regional Director of Coastal South Carolina for AT&T spoke in support of changes. The motion was approved by a vote of 6-0.

c. Consideration of a Recommendation – South Island Public Service District

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island to endorse the easement and land purchase requests made by the South Island Public Service District for their new well site.

Mr. Heitzke moved to approve. Mrs. Likins seconded. Mr. Edwards noted a concern from some of his constituents concerning noise or odors from the pump site. Mr. Brad O’Keefe of the SIPSD reassured Council there would be no odor or loud noise from the site. The motion was approved by a vote of 6-0.

d. Consideration of a Recommendation – Private Roads Rights of Way

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island, South Carolina authorize Town staff to pursue the acquisition of road rights of way on two private roads – Wiley Road and Outlaw Road, with the understanding that condemnation may be utilized if necessary.

Mr. Heitzke moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

e. Consideration of a Resolution – Dedication of Town Roads to Beaufort County

Consideration of a Resolution that the Town Council of the Town of Hilton Head Island, South Carolina authorizing the Town Manager to petition Beaufort County, South Carolina to accept the dedication of certain Town owned roads.

Mr. Heitzke moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 6-0.

f. Consideration of a Resolution – Power Alley

Consideration of a Resolution that the Town Council for the Town of Hilton Head Island, South Carolina, authorizing the acceptance by the Town of Hilton Head Island, South Carolina from the South Carolina Department of Transportation of ownership and maintenance responsibilities for the road right of way known as Power Alley.

Mr. Heitzke moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 6-0.

g. Consideration of a Resolution – Sequestration

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island calling for action at the federal level to avoid sequestration and automatic U.S. Department of Defense spending cuts that would harm national defense and could result in negative economic conditions for Beaufort County and its citizens.

Mr. Heitzke moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 6-0.

h. First Reading of Proposed Ordinance 2012-18

First Reading of Proposed Ordinance 2012-18 to amend Title 16, "The Land Management Ordinance," of the *Municipal Code of the Town of Hilton Head Island, South Carolina*, by amending Section 16-4-102, the Official Zoning Map with respect to those certain parcels identified as Parcels 154, 11I and 162 on Beaufort County Tax Map 8, from IL (Light Industrial) to the CC (Commercial Center) Zoning District; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Harkins seconded. Mr. Chester Williams spoke on behalf of his client noting he believed the properties were more attuned to being commercial. After discussion the motion was approved by a vote of 6-0.

12) 5:00 P.M. - PUBLIC HEARING – PROPOSED CHANGES TO THE POPULATION, HOUSING AND COMMUNITY FACILITIES ELEMENTS OF THE COMPREHENSIVE PLAN

Mayor Laughlin announced the Public Hearing at 5:00 p.m. There being no speakers, Mayor Laughlin closed the Public Hearing.

i. First Reading of Proposed Ordinance 2012-16

First Reading of Proposed Ordinance 2012-16 to provide for the adoption of updates to the Population, Housing, And Community Facilities elements of "The Town of Hilton Head Island Comprehensive Plan"; and to provide for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

13) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition, including requests to acquire town-owned land; contractual matters pertaining to the cell tower lease at Station 7; contractual matters pertaining to a dual representation issue by Alford, Wilkins & Coltrane; legal matters pertaining to a zoning enforcement matter; and personnel matters pertaining to appointments to boards and commissions.

At 5:04 p.m. Mr. Heitzke moved to go into Executive Session for the reasons given by the Town Manager. Mrs. Likins seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 6:18 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Edwards moved to appoint and reappoint the following members to Boards and Commissions:

Accommodations Tax Advisory Committee

- Appoint Mike Alsko as a Lodging representative to serve a 3-year term 7/1/2012-6/30/2015
- Appoint Stewart Brown as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015

Beaufort County Housing Authority

- Recommend Terri Bennett to serve a 4-year term 7/1/2012-9/30/2016

Board of Zoning Appeals

- Appoint Irvin Campbell as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015

Economic Alliance Committee

- Appoint Jerry Cutrer to serve a 3-year term beginning July 1, 2012

Parks and Recreation Commission

- Appoint Janet Noonan to serve a 3-year term 7/1/2012-6/30/2015
- Appoint Terri Bennett to serve a 3-year term 7/1/2012-6/30/2015

Planning Commission

- Appoint Brian Witmer as a Landscape Architect representative to serve a 3-year term 7/1/2012-6/30/2015

Accommodations Tax Advisory Committee

- Reappoint Bret Martin as a Hospitality representative to serve a 3-year term 7/1/2012-6/30/2015

Board of Zoning Appeals

- Reappoint Stephen Murphy as an Attorney representative to serve a 3-year term 7/1/2012-6/30/2015
- Reappoint Michael Lawrence as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015

Design Review Board

- Reappoint Jake Gartner as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015
- Reappoint Scott Sodemann as an Architect representative to serve a 3-year term 7/1/2012-6/30/2015
- Reappoint Galen Smith as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015

Planning Commission

- Reappoint Brian Hughes as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015
- Reappoint Barry Taylor as an At-Large representative to serve a 3-year term 7/1/2012-6/30/2015;

and that Accommodation Tax Committee Member Trish Heichel’s Lodging designation be changed to an At-Large designation. Mr. Ferguson seconded. The motion was approved by a vote of 6-0.

14) Adjournment

Mr. Heitzke moved to adjourn. Mrs. Likins seconded. The meeting was adjourned at 6:20 p.m.

Vicki Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor