

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, January 7, 2014

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Kim Likins, Marc Grant, John McCann, *Council Members*

Absent from Town Council: Lee Edwards, *Council Member*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Jill Foster, *Deputy Director of Community Development*; Julian Walls, *Facilities Manager*; Brian Hulbert, *Staff Attorney*; Jennifer Ray, *Urban Designer*; Jayme Lopko, *Senior Planner*; Jeff Buckalew, *Town Engineer*; Nancy Gasen, *Human Resources Director*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Workshop – November 21-November 23, 2013

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 21-23, 2013 Town Council Workshop were approved by a vote of 6-0.

b. Town Council Special Meeting – December 10, 2013

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the December 10, 2013 Town Council Special meeting were approved by a vote of 6-0.

c. Town Council Workshop– December 11, 2013

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the December 11, 2013 Town Council Workshop were approved by a vote of 6-0.

d. Town Council Meeting – December 17, 2013

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the December 17, 2013 Town Council regular meeting were approved by a vote of 6-0.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

8) Reports from Members of Council

a. General Reports from Council

Mr. Harkins reported that the Salty Fare property had gone under contract and will be developed as an assisted living facility. He stated developers will be working with Hilton Head Plantation, The Cypress and Town Staff.

Mayor Laughlin stated he had met with representatives from the Planning Commission regarding their recommendations for the Targets for Action regarding broadband. He said they will be working with ConnectSC to do an assessment and evaluation at no cost to the Town.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No report.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No Report.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No Report.

f. Report of the Public Safety Committee – Marc Grant, Chairman

Mr. Grant said they met on January 6 and the Committee recommended that Council, at its January 21st meeting, support a modified Option 4. Specifically, that: (1) Staff's 2-pronged public education effort continue; (2) that the Town provide yard debris drop-off sites on Town-owned property, for one week in the spring (beginning 2014) and one in the fall and that the Town pay for yard debris removal costs from Town-owned property; (3) that staff evaluate the drop-off program after the fall service; and (4) that Town staff facilitate an effort whereby residents and community organizations(s) take the lead to identify those unable to transport yard debris and organize a community-based volunteer program to pick-up yard debris and transport to Town drop-off sites.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee would be meeting on Thursday, January 9th to continue their review of the drafts.

9) Appearance by Citizens

None.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2013-23

Second Reading of Proposed Ordinance 2013-23 of the Town Of Hilton Head Island, South Carolina, to amend Title 10 of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 5 (Franchises), specifically Section 10-5-90; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

b. Second Reading of Proposed Ordinance 2013-25

Second Reading of Proposed Ordinance 2013-25 of the Town Of Hilton Head, South Carolina, to amend Title 9 (Health and Sanitation) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 6 (Collection of Solid Waste and Recycling); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

c. Second Reading of Proposed Ordinance 2013-28

Second Reading of Proposed Ordinance 2013-28 of the Town of Hilton Head Island, South Carolina, to amend Title 10 of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 5 (Franchises), specifically deleting section 10-5-90; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

11) New Business

a. First Reading of Proposed Ordinance 2013-26

First Reading of Proposed Ordinance 2013-26 to amend Title 16, the Land Management Ordinance, of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-4-102, the Official Zoning Map, the Hilton Head Plantation Master Plan, specifically rezoning 1.33 acres identified as Parcel 19 on Beaufort County Tax Map 7b to add Medical And Behavioral Health Services as a permitted use on the property and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. Mr. Walt Nestor, Esquire spoke on behalf of the applicant. The motion was approved by a vote of 6-0.

b. Consideration of a Recommendation – Chaplin Linear Park Schematic Master Plan

Consideration of a Recommendation that Town Council approve the Schematic Master Plan for the proposed Chaplin Linear Park to be used to further develop detailed plans for permitting and construction.

Mr. Harkins moved to approve. Mrs. Likins seconded. Mr. McCann stated that he was in support of the project but not the timing. He suggested postponing it until other projects are completed. Frank Babel spoke in support of the plan. The motion was approved by a vote of 5-1 (Mr. McCann was opposed)

c. Consideration of a Recommendation

Consideration of a Recommendation that Town Council approve the attached policy for the dedication and acceptance of private road rights of way to the Town for perpetual maintenance.

Mrs. Likins moved to approve. Mr. McCann seconded. Mr. Richard Jackson spoke in support of the policy. The motion was approved by a vote of 6-0.

d. First Reading of Proposed Ordinance 2014-02

First Reading of Proposed Ordinance 2014-02 to amend the budget for the Town Of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2014; to provide for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

Mr. Riley stated as a result of first reading the Town will go forward with the process of awarding the bid.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition; including a possible sale of town-owned land; and legal matters pertaining to potential litigation.

At 4:47 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 5:40 p.m. and stated there was no business as a result of the Executive Session.

13) Adjournment

Mr. Williams moved to adjourn. Mr. Harkins seconded. The motion was approved by a vote of 6-0. The meeting was adjourned at 5:41 p.m.

Vicki Pfannenschmidt,
Executive Assistant/Town Clerk

Approved: 1/21/2014

Drew A. Laughlin, Mayor