

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, October 20, 2015

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor* Bill Harkins, *Mayor Pro Tem*; Marc Grant, Tom Lennox, Kim Likins, John McCann, Lee Edwards, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; Teri Lewis, *LMO Official*; John Valvo, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

Present from Media: Zack Murdock, *Island Packet*

1) CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Meeting, October 6, 2015

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the October 6, 2015 Town Council regular meeting were approved by a vote of 6-0-1. Mayor Bennett abstained as he was not present at the meeting.

7) Report of the Town Manager

a. Volunteers in Medicine Presentation

Katie Barrett, Director of Development conducted the presentation and invited Council to come to the facility for a tour. Mr. Riley explained that the Town was an early supporter of VIM having donated the land for the initial facility.

b. Land Acquisition Update

Mr. Riley reviewed the information and stated he was available to answer any questions.

c. Quarterly Update on USCB

Mr. Riley reviewed the staff and University reports included in the packet. Mr. Edwards asked about the timeline. Mr. Riley stated it is hoped construction will begin in 2017 and an opening of the facility in the Fall of 2018.

Mr. Harkins stated ongoing communications regarding the progress of the USCB project would be an asset. Mr. Riley explained Dr. Charlie Calvert will be the consultant for the project for USCB and will be available to conduct presentations to groups and organizations.

a. Town Manager's Items of Interest

Mr. Riley reported on the items listed below.

- (1) Town News
- (2) Noteworthy Events

8) Reports from Members of Council

a. General Reports from Council

Mr. McCann reported the Accommodations Tax Committee application process has been improved and the vice-chairman of the Committee sent him an email stating the Hilton Head Island-Bluffton Chamber of Commerce application was a significant improvement over the previous year and the Chamber's response was very professional to the request.

Mr. Harkins shared there is a growing level of interest in Hilton Head Plantation to be considered for future beach renourishment. He stated a request will be coming forward for Committee review. Mayor Bennett stated he would get back with Mr. Harkins on the subject. Mr. McCann noted that Hilton Head Plantation has a large tax base and consideration should be given as it is a worthwhile request.

Mr. McCann said he received an email from John Geisler stating he was recently at the Rowing and Sailing Center at Squire Pope Community Park and noticed there was not plaque or information board noting the importance and history of the area. Mr. Geisler suggested a marker or plaque should be placed noting the importance of the area. Mr. Grant stated discussion has taken place regarding an effort and he would like to meet with the POA for suggestions. Mayor Bennett asked that Mr. Grant meet with the representatives before the next Council meeting.

Mr. Harkins stated that Sunspire Health is having a ribbon cutting on October 28. He explained the facility will bring 40 full time professionals to the Island and it will be an asset to the Town.

b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman

No report.

c. Report of the Community Services Committee – Kim Likins, Chairman

No report.

d. Report of the Public Planning Committee – Tom Lennox, Chairman

Mr. Lennox stated the Committee met on October 8 to start the process of reviewing the Vision and Master Plan. He said as a baseline for the process they reviewed the Comprehensive Plan, Mayors Task Force for the Future Vision 2025 and the Vision 2030 and found that there were vision statements, strategies, tactics and action items in all. He said the Committee was charged with taking up one of three alternatives which were: 1) take the data supplied and reformatting it and coming forward with a new vision statement; 2) start a new process with an outside consultant; 3) combination of 1 and 2. He reported it was the consensus of the Committee that it did not make sense to walk away from a mountain of data. He reported the recommendation from the Committee will be to continue the process and report back to Town Council.

e. Report of the Public Facilities Committee – Lee Edwards, Chairman

No report.

f. Report of the Public Safety Committee - Marc Grant, Chairman

No report.

g. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann reported the Committee met earlier in the day to review Public Communication Services RFQ's and recommendations will come forward to Council on November 3.

h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison

Mr. Lennox said the Committee is scheduled to meet October 21 at 8:30 a.m. to review the RFQ's for Urban Planning Services.

9) Appearance by Citizens

Mr. Skip Hoagland addressed Council regarding requiring audits of the Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Jay Wiendl of the Sonesta Resort addressed Council regarding the proposed contract with the Town and the Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Tim Freisen of the Westin Resort addressed Council regarding accommodations tax funds.

Mr. Mark O'Neil addressed Council regarding the Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Bill Miles of the Hilton Head Island-Bluffton Chamber of Commerce addressed Council regarding Hilton Head Island awards.

Mr. Warren Woodard of the Omni Resort addressed Council regarding the Hilton Head Island-Bluffton Chamber of Commerce proposed contract.

10) Unfinished Business

None.

11) New Business

a. First Reading of Proposed Ordinance 2015-23

First reading of Proposed Ordinance 2015-23 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance (LMO), Chapters 2, 3, 4, 5, 6 and 10 and Appendices a and d to revise various sections. These amendments, commonly referred to as *2015 LMO Amendments* as noticed in the Island Packet on September 6, 2015, include changes that provide for general amendments to a variety of sections in the LMO, and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

b. 2016 Island-wide Beach Renourishment Contract Award Recommendation

Scott Liggett reviewed the options and answered questions. Mr. Harkins moved to accept the staff recommendation to accept the "Option A" bid submitted by Weeks Marine Incorporated. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

c. Town Attorney Potential Contract Renewal

Mr. McCann moved that Gregg Alford's appointment as Town Attorney be extended through December 20, 2016 under the existing terms and conditions. He further moved that the Town Manager be directed to bring forward an ordinance amending Section 2-11-40 (a) of the Municipal Code so that the Council may approve the Town Attorney for up to a three year period at a time. Mr. Harkins seconded. The motion was unanimously approved by a vote of 7-0.

d. Consideration of Finance and Administrative Committee Recommendation – Annual Town Council Workshop Agenda

Mr. McCann moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 7-0.

12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters related to proposed contractual arrangement with the Hilton Head Island-Bluffton Chamber of Commerce and Visitor and Convention Bureau with discussions incident to the proposed contract.

At 5:06 p.m. Mr. Harkins moved to go into executive session for reasons as stated by the Town Manager. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Bennett called the meeting back to order at 6:38 p.m. and stated there was nothing to take up as a result of Executive Session.

13) Possible actions by Town Council concerning matters discussed in executive session

None.

14) Adjournment

Mr. Harkins moved to adjourn. Mrs. Likins seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 6:39 p.m.

Vicki L. Pfannenschmidt
Executive Assistant/Town Clerk

Approved: 11/03/2015

David Bennett, Mayor