

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, November 17, 2015

**Time:** 4:00 P.M.

**Present from Town Council:** David Bennett, *Mayor* Bill Harkins, *Mayor Pro Tem*; Marc Grant, Tom Lennox, Kim Likins, John McCann, Lee Edwards, *Council Members*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Ed Boring, *Deputy Fire Chief – Support Services*; Tom Dunn, *Emergency Management Coordinator*; Brian Hulbert, *Staff Attorney*; John Valvo, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

**Present from Media:** Zack Murdock, *Island Packet*

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**1) CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**a. Arbor Day**

Sally Krebs, Sustainable Practices Coordinator, was present to accept the proclamation.

**6) Approval of Minutes**

**a. Town Council Meeting, November 3, 2015**

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the November 3, 2015 regular Town Council meeting were unanimously approved by a vote of 7-0.

**7) Report of the Town Manager**

**a. Presentation of Storm Ready Community Designation – Ron Morales, Warning Coordination Meteorologist**

Mr. Morales defined the designation process noting the efforts of Mr. Dunn and staff in accomplishing the task. He presented the certificate of designation to Mayor Bennett and Tom Dunn.

**b. Town Manager's Items of Interest**

Mr. Riley reported on some items of interest under the subjects below.

(1) Town News

(2) Noteworthy Events

## 8) Reports from Members of Council

### a. General Reports from Council

Mr. Harkins read a statement applauding the efforts and dedication of Betsy Jukofsky in maintaining the Xeriscape Garden and coordinating efforts towards such. He requested Council consider renaming the Garden in her honor. Mayor Bennett moved to rename the Xeriscape Garden to the Betsy Jukofsky Xeriscape Garden. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0. Mrs. Jukofsky's son, Mike, addressed Council expressing appreciation on Mrs. Jukofsky's behalf.

Mr. Lennox reported that he and Greg DeLoach attended a tour of Sun City Hilton Head. He noted the acreage, amenities of the community as well as the contribution the residents make to Hilton Head Island's economy.

Mr. Edwards reported he attended a luncheon and tour of the Port Royal Sound Foundation Maritime Center. He encouraged all to visit the facility noting the contribution it makes to the Lowcountry.

Mr. McCann complimented Mayor Bennett and Mr. Riley on the well-run Town Council Workshop held November 5 through November 7.

### b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman

Mr. Harkins stated he and Mr. Stu Rodman, Chairperson of the Beaufort County Governmental Committee will meet at a future date to discuss direction and coordination of efforts.

### c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins stated the Arts & Cultural Strategic Planning Committee continue to meet weekly and are formalizing their report of recommendations for Council. She added that the Personnel component of the Committee recently cancelled a meeting and it was rescheduled for November 23.

### d. Report of the Public Planning Committee – Tom Lennox, Chairman

No report.

### e. Report of the Public Facilities Committee – Lee Edwards, Chairman

No report.

### f. Report of the Public Safety Committee - Marc Grant, Chairman

No report.

### g. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann advised Council the Committee continues to meet on maintenance costs for the Town and they are making great progress. He noted this is a large percent of the operating budget.

### h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison

Mr. Lennox reported the Committee met on November 4 to review the 2020 traffic projections and mitigation alternatives. He detailed recommendations put forth from Todd Salvagin of SRS Engineering. He stated the next meeting is scheduled for December 9 at which time they will continue discussion concerning the recommendations and review submitted RFQ's.

**9) Appearance by Citizens**

Kemm Smith, Executive Director of the Miniature Golf Association of America; Walt Laun, Director Emeritus of the Miniature Golf Association of America; Mary Barrett, Ed Berry and Lori Berry address Council regarding Legendary Golf.

Nancy Mitchell addressed Council regarding Habitat loss. Mira Scott addressed Council regarding pesticides used in clear-cutting. She invited Council to an Art Alive Festival being held on Saturday, November 21 at her Art Gallery at Cypress Square from 12 noon to 5:00 p.m.

**10) Unfinished Business**

**a. Second Reading of Proposed Ordinance 2015-24**

Second Reading of Proposed Ordinance 2015-24 of the Town of Hilton Head, South Carolina, authorizing the execution of a deed for the conveyance of 1.288 acres of real property known as the "Proposed Fifth Street Extension" to Marriott Ownership Resorts, Inc., pursuant to the authority of S.C. Code Ann. § 5-7-40 (supp. 2011), and § 2-7-20, *Code of The Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

**11) New Business**

**a. First Reading of Proposed Ordinance 2015-22**

First Reading of Proposed Ordinance 2015-22 to amend the Municipal Code of the Town of Hilton Head Island by creating Chapter 1 of Title 14, establishing regulations and requirements relating to Storm Water Management in the Town of Hilton Head Island; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

**b. Consideration of granting an exception to allow a helicopter to land at a location other than the Hilton Head Island Airport, pursuant to Sec. 7-5-20(4) of the Municipal Code**

Mr. Harkins moved to approve. Mr. McCann seconded. Heather Rath explained the process and all details for the helicopter landing with Santa Claus near Coligny Plaza. Mrs. Likins noted it is a great way to honor John Curry who actually started the tradition 30 years ago. Mr. Lennox asked for confirmation that this was a Coligny Plaza sponsored event and all expenses would be incurred by Coligny Plaza. Ms. Rath confirmed such.

The motion was unanimously approved by a vote of 7-0.

**c. Consideration of Public Facilities Committee Recommendation regarding Public Dedication of Main Street**

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

**d. Consideration of a Request from the Island Beautification Association to rename the Xeriscape Garden to the Betsy Jukofsky Xeriscape Garden**

Please reference Item 8 above for the motion and approval.

**e. Consideration of Adoption of a Contract for Professional Services with the Hilton Head Island-Bluffton Chamber of Commerce**

Mr. Harkins moved to approve. Mr. McCann seconded. Mayor Bennett invited representatives of the Chamber to conduct a presentation. Mr. David Tigges approached the dais and spoke on behalf of the Chamber. He explained and submitted the following documents requesting they be part of the record: Scott and Company Independent Auditor's Report; J. W. Hunt and Company, LLP Independent Auditor's Report; Haddox Reid Eubank and Betts System Review Report of J. W. Hunt & Company, LLP; Haddox Reid Eubank and Betts, LLC System Review Report of Scott and Company LLC; CFE Code of Professional Standards (Adopted by the Board of Regents, September 10, 2014); CFE Code of Professional Standards Interpretation and Guidance; DMAP - Destination Marketing Accreditation Program; and a court Case from the State of South Carolina, County of Horry – Case No. 88-CP-26-1851 – Sun City Publishing Co., Inc. versus The board of Directors of the Myrtle Beach Area Chamber of Commerce. Bill Miles spoke on behalf of the Chamber and encouraged Council to approve the contract.

Mr. Harkins spoke in support of the contract detailing specifics and noting the Finance and Administrative Committee reviewed and recommended approval.

Skip Hoagland, Peter Buonaiuto, Gerard Mahieu, Jack Alderman, Bill Dugle, David Borghesi, John Shkor (submitted his letter and requested it be part of the record), unidentified resident, David Ames, Larry Meyers, Cynthia Bensch, Marty Gleason, John Joseph, Carlton Dallas, Tom Gardo, Rick Caporale all spoke regarding the contract and some provided suggested changes to the contract and some asked Council to delay approval until further review/changes were made.

Steve Birdwell, Jean Beck, Carolyn Vanagel, Andy Twisdale, Matt Green, Justin Rice, Rob Welch, Chris McCorkendale, Jay Wiendl, Jane Upshaw, Tim Friesen, Walt Nester, Greg Kelly, Ray Warco, Cary Corbitt, Warren Woodard and Mark O'Neill spoke in favor of the contract and encouraged Council to vote for approval.

All documents submitted by individuals as part of the permanent record will be attached to the approved, signed minutes.

Mrs. Likins thanked members of the Finance & Administrative Committee and read a prepared statement in support of the contract.

Mr. Edwards stated he wanted to make sure the contract was the right one and suggested going back to executive session to fine tune the contract. He stated he felt it was a good contract that could be better.

Mr. Grant spoke in favor of the Chamber and stated he just had a question for the Town attorney before he could support the contract.

Mr. Lennox reviewed the process of the Finance and Administrative Committee and stated they originally had no intent of documenting the business arrangement with just the Chamber. He noted the process was to clearly define expectations of those receiving ATAX funds. He spoke in support of the contract and recommended approval.

Mr. McCann complimented the hard work of the Committee members spoke in favor of moving forward with the contract.

Mayor Bennett noted his respect for the employees of the Chamber and the members of the Chamber Board. He stated he believed the contract is a good step forward but could be improved. Mayor Bennett said he could not support a contract that doesn't spell out the fee being paid for a service or an RFP or RFQ process inviting others to bid. He supported Mr. Edwards' suggestion to take more time to get it right.

Mr. Harkins was asked if he would like to amend his original motion. He said he wanted to keep the motion as stated. The motion was approved by a vote of 4-3. (Bennett, Edwards and Grant were opposed).

## **12) Executive Session**

Mayor Bennett stated the need for an Executive Session for discussion of negotiations incident to the proposed sale, lease or purchase of property related to parcels on Palmetto Bay Road.

At 7:27 p.m. Mr. Edwards moved to go into Executive Session for the reasons stated by the Mayor. McCann seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Bennett called the meeting back to order at 7:48 p.m. and stated there was no action taken during executive session and stated there was no business to take up as a result of Executive Session.

## **14) Adjournment**

Mayor Bennett adjourned the meeting at 7:49 p.m.

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Vicki L. Pfannenschmidt  
Executive Assistant/Town Clerk

Approved: 12/01/2015

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David Bennett, Mayor