

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, April 21, 2015

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Bill Harkins, *Mayor Pro Tem*, Lee Edwards, Marc Grant, Tom Lennox, Kim Likins, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; Nancy Gasen, *Director of Human Resources*; Susan Simmons, *Director of Finance*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*; Bob Klein, *Building Official*; Jeff Buckalew, *Town Engineer*; Darrin Shoemaker, *Traffic & Transportation Engineer*; Shea Farrar, *Senior Planner*; Marcy Benson, *Senior Grants Administrator*; Rene Phillips, *Website Coordinator*; Vicki Pfannenschmidt, *Executive Assistant/Town Clerk*

Present from Media: Zach Murdock, Island Packet

1) CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Week of the Young Child Proclamation

Cecile Bibaud was present to accept the proclamation.

b. Millie Timmerman – Resolution of Commendation and Appreciation

Millie Timmerman was present to accept the resolution.

c. Mayor's Honored Islander Awards

- Kaye Black
- Emily Starry
- David Erdman

All recipients were present to accept their awards.

6) Approval of Minutes

a. Town Council Meeting, April 7, 2015

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the April 7, 2015 regular Town Council meeting were approved by a vote of 7-0.

b. Town Council Budget Workshop, April 13, 2015

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the April 13, 2015 Town Council Budget Workshop were approved by a vote of 7-0.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on items of interest listed below.

- (1) Town News
- (2) Noteworthy Events

8) Reports from Members of Council

a. General Reports from Council

Mr. Grant reported he met with representatives of the Hilton Head Island - Bluffton Chamber of Commerce and had the opportunity to review their financials and was comfortable with the record keeping and documentation. He encouraged all members of Council to do the same.

Mr. Grant stated there would be a Ward 1 meeting on Saturday, April 25, 2015 at 9:30 a.m. at the Palmetto Electric meeting room on Mathews Drive. He encouraged all to attend.

Mr. McCann encouraged Council to be prepared to give staff direction on the roads and sewer issues concerning the upcoming budget.

b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman

Mr. Harkins reported the Committee met on April 20 and Senator Davis presented an update on items of interest.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins reported the Committee has been meeting twice a month and the resolutions on the agenda concerning Arts and Culture are a result of the meetings. She added they are also conducting interviews for Boards and Commissions.

d. Report of the Public Planning Committee – Tom Lennox, Chairman

No report. Mr. Lennox added the next Committee meeting would be held on May 7 at 3:00 p.m.

e. Report of the Public Facilities Committee - Lee Edwards, Chairman

No report.

f. Report of the Public Safety Committee - Marc Grant, Chairman

No report.

g. Report of the Finance and Administrative Committee - John McCann, Chairman

a. Consideration of Recommendations - State ATAX Grant Processes

Mr. McCann reviewed the Committee recommendations. Mr. Harkins moved to approve. Mrs. Likins seconded. After discussion, it was the consensus of Council to table the motion and revisit the recommendations at the May 5 Town Council meeting.

h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison

Mr. Lennox reported the Committee met on April 15 to discuss and structure a Public Communications Plan. He said the highlights of the plan would be a short summary to be posted on the Town webpage, a public notice and communications plan to include posting of meeting dates for the website, an email blast to citizens who frequently visit the website inquiring about issues and press releases. He stated they have tentatively scheduled five meetings to include at St. Luke's Church on May 12, and Town Hall Council Chambers, May 13; at the CSA Community Room on May 19 and Palmetto Electric Community Room, May 21; and Hilton Head Plantation on May 26 at the Plantation House. Times are to be determined. He added they are working on scheduling additional meetings and working with POA's on getting information to citizens.

He added that the meetings are public and participation and comment are welcomed by the Chairman. He said speaking as an individual, some of the comment has been negative, critical, and in a very few cases, insulting. He encouraged all that participate to do so in a positive manner. Mayor Bennett echoed Mr. Lennox's statements and thanked all Committee members for their efforts.

9) Appearance by Citizens

Mr. Steve Marbut of the Hilton Head Baseball Association addressed Town Council regarding the conditions of the fields at Crossings Park.

Bondie Brown of the 12 Jewels of Life addressed Town Council regarding the non-profit organization and the usage of the Old School Park.

Michael J. Stefonick, Kate Keep and Mary Barrett addressed Town Council regarding opposition to the USCB Campus.

Mr. Jim Collett addressed Town Council informing them the cell phone tower in Hilton Head Plantation is now operational.

10) Unfinished Business

Mrs. Likins informed the Mayor she was going to recuse herself before Item 10.a. was addressed and she left the dais. The required Potential Conflict of Interest form will be attached to the approved, signed minutes.

a. Consideration of a Request– First Tee

Capital Campaign and Master Plan Update/ Request by The First Tee of the Lowcountry for \$150,000 and commitment to enter into a lease in the near future.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0. (Mrs. Likins was not at the dais and did not participate in the vote due to her recusal as noted above.)

Mrs. Likins returned to the dais at this time.

11) New Business

a. First Reading of Proposed Ordinance 2015-06

First Reading of Proposed Ordinance 2015-06 to amend Title 2 (General Government and Administration) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Section 2-11-50 updating the Enabling Ordinance for Fire Rescue.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

b. First Reading of Proposed Ordinance 2015-10

First Reading of Proposed Ordinance 2015-10 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2015; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and to provide for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

c. First Reading of Proposed Ordinance 2015-11

First Reading of Proposed Ordinance 2015-11 of the Town of Hilton Head Island, South Carolina, authorizing the granting of an easement encumbering real property owned by the Town of Hilton Head Island, South Carolina, along Gumtree road, pursuant to the authority of S. C. Code Ann. § 5-7-40 (Supp. 2010), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983, As Amended); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

d. First Reading of Proposed Ordinance 2015-12

First Reading of Proposed Ordinance 2015-12 of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the Town Manager of the Town of Hilton Head Island to negotiate and execute, on behalf of the Town, lease modifications and/or lease extensions with existing tenants in property located at 21 Office Park Road, Hilton Head Island, South Carolina, more specifically known as the Kiawah, Carolina and Sapelo Buildings, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

e. Consideration of a Resolution – Fair Housing Month

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to proclaim April 2015 as Fair Housing Month.

Mrs. Likins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

f. Consideration of a Resolution – Hilton Head Island Green Blueprint

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to approve the Town of Hilton Head Island Green Blueprint.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

g. Consideration of a Resolution – Community Development Block Grant (CDBG)

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to approve the Community Development Block Grant (CDBG) Entitlement Program Five-Year Consolidated Plan (2015-2019) and the Annual Action Plan for Program Year 2015.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

h. Consideration of a Resolution – Arts & Culture Mission Statement, Goals and Objectives

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, to adopt a Mission Statement, Goal, and Specific Objectives on the Arts and Culture of the Island.

Mrs. Likins suggested that in the fifth Whereas after the word role the words *if any* be inserted. All members of Council were in agreement. Mrs. Likins moved to approve the amended resolution. Mr. Edwards seconded. The motion was unanimously approved by a vote of 7-0.

i. Consideration of a Resolution - Arts & Culture Strategic Planning Committee

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, creating the Arts and Culture Strategic Planning Committee as a sub-committee of the Community Services Committee; and providing a goal and objectives for the committee.

Mrs. Likins pointed out two changes she would like in the resolution. She asked that the name of the committee be changed to *Arts and Cultural Strategic Planning Committee* and in the sixth Whereas, after the word role the words *if any* be inserted. Mrs. Likins moved to approve the amended resolution. Mr. Edwards seconded. The motion was unanimously approved by a vote of 7-0.

j. Consideration of a Resolution – Hargray

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, announcing the public endorsement and commitment to cooperate with Hargray Communications to bring the Lowcountry Broadband Plan Powered by Hargray to the Town of Hilton Head Island.

Mr. Riley distributed a revised resolution noting the change of the word endorsement to support in the preamble and the fifth Whereas. Mr. Chris McCorkendale, Vice President of Operations and Strategic Sales for Hargray Communications conducted a presentation reviewing the Plan. After discussion, Mr. Harkins moved to approve the amended resolution. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

13) Adjournment

Mayor Bennett adjourned the meeting at 5:50 p.m.

Vicki L. Pfannenschmidt,
Executive Assistant/Town Clerk

Approved: 05/05/2015

David Bennett, Mayor