

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, April 19, 2016

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor* Bill Harkins, *Mayor Pro Tem*; Lee Edwards, Marc Grant, Kim Likins, John McCann, *Council Members*

Absent from Town Council: Tom Lennox, *Council Member*

Present from Town Staff: Steve Riley, Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Mike Mayers, *Deputy Fire Chief-Operations*; Brian Hulbert, *Staff Attorney*; Susan Simmons, *Director of Finance*; Tom Fultz, *Director of Administrative Services*; John Troyer, *Deputy Finance Director*; Bob Klein, *Building Official*; Melissa Cope, *Systems Analyst*; Erica Madhere, *Finance Administrator*; Cindaia Ervin; *Finance Assistant*; Vicki Pfannenschmidt *Executive Assistant*;

Present from Media: Wade Livingston, Island Packet

1) CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Building Safety Month

Bob Klein, Town of Hilton Head Island Building Official, was present to accept the proclamation.

6) Approval of Minutes

a. Town Council Meeting, April 5, 2016

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 5-0-1. (Mr. Grant abstained as he was not present at the meeting.)

7) Report of the Town Manager

a. Operation R & R Presentation

Mr. John Cully, Board Member and Dr. Grant Evans, Founder of Operation R& R were present to present Town Council with a flag given to them by a soldier that was chosen to participate in Operation R & R. They noted the program began with an idea by the Evans' to provide the use of their rental property for a week to military families after their return from deployment and many property owners, businesses and restaurants participate by donating also. They stated that over 1,700 military families to Hilton Head Island by the end of 2015. They explained they wanted to present the flag to the Town because the citizens and property owners, along with the businesses and

restaurants of Hilton Head Island are what make the program work. Mayor Bennett accepted the flag on behalf of Council.

b. USCB Quarterly Update

Mr. Riley referenced the updates in the packet and stated staff would gladly answer any questions Town Council members had regarding USCB. Dr. Salazar introduced Dr. Robert Carey of Clemson University. Dr. Carey reviewed the Report on the State of the State and Regional Economy in detail.

c. Town Manager's Items of Interest

Heather Rath, on behalf of Coligny Plaza updated Council regarding the parking at Coligny during the RBC Heritage, noting its success and stated they looked forward to working with Council in the future.

Mr. Riley reported on some items of interest listed below.

(1) Town News

(2) Noteworthy Events

8) Reports from Members of Council

a. General Reports from Council

Mrs. Likins stated that recently there was a medical emergency at the Boys and Girls Club and there was a call for assistance to Hilton Head Island Fire Rescue. She expressed her appreciation for the professionalism of the staff stating she was very impressed with their work and proud of the department. Mr. Grant echoed Mrs. Likins sentiments noting Fire Rescue assisted him recently with expedience and professionalism. He also expressed his appreciation.

Mr. Grant stated there would be a job fair held at Hilton Head Island High School on April 30 from 9:00 a.m. – 12:00 noon and asked everyone to encourage teens to attend.

Mayor Bennett distributed a listing of the individual Heritage Cultural Districts for the municipalities in Beaufort County. He stated the next step will be themes which are Native American, European Exploration, Antebellum, Gullah Geechee, Civil War and Reconstruction, Daufuskie Island and the Modern Era Post World War II. He said they will be organizing tours of the different sites for Committee members to get a better feel for what is offered at each site.

b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman

Mr. Harkins reported that Senator Davis will be at the upcoming meeting with a focus on a complete legislative update.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins stated the Committee met earlier in the week to review upcoming vacancies on various committees/commissions and boards along with applications received to date and will be conducting interviews in the near future.

d. Report of the Public Planning Committee – Tom Lennox, Chairman

No report.

- e. Report of the Public Facilities Committee – Lee Edwards, Chairman

No report.

- f. Report of the Public Safety Committee - Marc Grant, Chairman

No report.

- g. Report of the Finance and Administrative Committee - John McCann, Chairman

Mr. McCann reported the Committee met earlier in the day and reviewed some of the affiliated agencies budget requests and would be meeting next week to review the remainder. He said the Committee intends to make recommendations to Council regarding the budgets in the near future. He added the Committee has collected the information regarding budgets for Town Council initiatives and a recommendation will be coming forward to Council regarding such.

- h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison

No report.

9) Unfinished Business

a. Second Reading of Proposed Ordinance 2016-06

Second Reading of Proposed Ordinance 2016-06 to amend Chapter 3 (Municipal Council) of Title 2 (General Government and Administration) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Section 2-3-60 Compensation and Expenses; and provide for severability and an effective date.

Mr. Harkins moved to approve. Mrs. McCann seconded. The motion was approved by a vote of 6-0.

b. Second Reading of Proposed Ordinance 2016-07

Second Reading of Proposed Ordinance 2016-07 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2016; to provide for the expenditures of certain funds; to allocate the sources of revenue for the said funds; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

- c. Possible amendments to the list of projects submitted by the Town for consideration by the Beaufort County Capital Projects Sales Tax Commission

Mr. Edwards expressed concern regarding the Arts, Entertainment and Cultural Campus request of \$9.5 million. He stated that after reflection he felt the request was premature since the Committee was just created to determine the feasibility of such a venue. Mr. Edwards said he was fine with the other requests listed. Mr. Harkins moved to modify Hilton Head Island's proposed request for funding of projects to the Capital Projects Sales Tax Commission as outlined in the April 19 memo from the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 5-1. (Mr. Edwards was opposed.)

11) New Business

a. Consideration of a Recommendation – HHICAN

Consideration of a Recommendation of the Arts & Cultural Strategic Planning Committee (ACSPC) recommends that Town Council create a Hilton Head Island Cultural & Arts Network (HHICAN) using the same model as the recently created Hilton Head Island Economic Development Corporation.

Mrs. Likins moved to approve. Mr. McCann seconded for the purpose of discussion. Mr. McCann requested the item be postponed until the next Town Council meeting so Mr. Lennox can participate as he had something to add to the conversation. Mr. McCann then moved to defer the item to the next meeting of Council. Mr. Edwards seconded. Mr. Harkins noted that Mr. Lennox was present earlier and due to an emergency had to leave. He said Mr. Lennox was prepared to give substantive comment regarding the item and stated out of respect to the emergency situation, he would be inclined to deferring the item to the next meeting. Mrs. Likins, the maker of the motion, was in agreement to deferring the item. The motion to defer was approved by a vote of 5-1. (Mayor Bennett was opposed.)

b. Consideration of a Recommendation – Out-of-Cycle ATAC grants

Consideration of a Recommendation of the Accommodations Tax Advisory Committee regarding Out-of-Cycle ATAX grants.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

c. Consideration of a Recommendation – Arts Center

Consideration of a Recommendation that Town Council authorize the Town Manager, in cooperation with the Arts Center of Coastal Carolina (Center), to undertake the necessary procurement of a facilities condition report of the Center.

Mr. Harkins moved to approve. Mr. McCann seconded. Mrs. Likins asked for clarification that the lighting system is included in the assessment. Mr. Riley confirmed it would be included. Mr. Harkins referenced a facility assessment done in the past and asked that it be shared with whomever is doing the work. Mr. Riley stated that all evaluations completed on the Arts Center will be shared with the consultant. Mr. Edwards suggested existing assessments be studied and utilized instead of incurring additional costs. Mr. Riley stated they will be shared with the consultant and they can look at the age of the studies and verify or update them. The motion was approved by a vote of 6-0.

d. Consideration of a Recommendation – BCSO Performance Review

Consideration of a Recommendation of the Finance and Administrative Committee that Town Council approve the issuance of a Request for Proposals for a performance review of the contract with the Beaufort County Sheriff's Office for police services.

Mr. Harkins moved to approve. Mr. McCann seconded. Mr. Harkins noted the focus of the effort will be review of the efficacy of the BCSO in light of the existing contract. Mr. Fultz explained the process for the RFP. Mr. Grant expressed concern about perception as the Town trying to run the BCSO. The motion was approved by a vote of 6-0.

e. Consideration of Recommendation – HHIEDC

Consideration of a Recommendation from the Hilton Head Island Economic Development Corporation to conduct a site analysis of Town-owned tract on Summit Drive for potential use as a commerce.

Mr. Harkins moved to approve. Mr. McCann seconded. Mr. Kirkman explained the request and the possibility of added costs to the analysis. After discussion, Mayor Bennett suggested capping the analysis at \$60,000. Mr. Harkins, the maker of the motion was in agreement. Mr. McCann withdrew his second. Mrs. Likins seconded the amended motion. The amended motion was approved by a vote of 5-1. (Mr. McCann was opposed.)

f. Consideration of a Recommendation – Lockout Units

Consideration of a Recommendation of the Public Safety Committee to Retain the Law Firm of Robinson McFadden as Outside Legal Counsel for the Purpose of Providing a Legal Opinion Related to the Issues Surrounding the use of Lock-out Units in the Town.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

12) Appearance by Citizens

Skip Hoagland addressed Council regarding the Hilton Head Island-Bluffton Chamber of Commerce and the Town of Hilton Head Island.

14) Adjournment

Mr. Harkins moved to adjourn. Mr. McCann seconded. The motion was approved by a vote of 6-0 and the meeting was adjourned at 5:23 p.m.

Vicki L. Pfannenschmidt
Executive Assistant/Town Clerk

Approved: 05/03/2016

David Bennett, Mayor