

THE TOWN OF HILTON HEAD ISLAND
TOWN COUNCIL WORKSHOP

Date: Tuesday, May 10, 2016

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Marc Grant, Tom Lennox, Kim Likins, John McCann, *Council Members*

Absent from Town Council: Bill Harkins, *Mayor Pro Tem*; Lee Edwards, *Council Member*

Present from Town Staff: Steve Riley, *Greg DeLoach, Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; Susan Simmons, *Director of Finance*; Nancy Gasen, *Director of Human Resources*; Tom Fultz, *Director of Administrative Services*; John Troyer, *Deputy Finance Director*; Shawn Colin, *Deputy Director of Community Development*; Jill Foster, *Deputy Director of Community Development*; Teri Lewis, *LMO Official*; Jennifer Ray, *Urban Designer*; Julian Walls, *Facilities Manager*; Derrick Coaxum, *Assistant Facilities Manager*; Jeff Buckalew, *Town Engineer*; Ed Boring, *Deputy Fire Chief – Support Services*; Mike Mayers, *Deputy Fire Chief – Operations*; Melissa Cope, *Systems Analyst*; Bryan McIlwee, *Assistant Town Engineer/ Storm Water Manager*; Erica Madhere, *Finance Administrator*; Cindaia Ervin, *Finance Assistant*; Vicki Pfannenschmidt *Executive Assistant*;

Present from Media: Rebecca Lurye, *Island Packet*

1) Call to Order

Mayor Bennett called the workshop to order at 4:01p.m.

2) Pledge to the Flag

3) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

4) Review of Budgets of Affiliated Agencies

Mayor Bennett stated he would go through the list and if any Council member chose to have a representative of the agency conduct a presentation or had any questions for the representative they would do so and if not they would move on down the list.

a. Solicitor’s Office – Drug Court and Career Criminal Program
Shawn Thornton reviewed the request and answered questions.

b. Beaufort County Sheriff’s Office
Suzanne Cook and Lt. Col. Allen Horton reviewed the budget request and answered questions. After lengthy discussion, Council was in agreement to consider placing approximately \$289,000 of the request for additional officers in reserve pending the completion of the performance audit.

c. USCB Event Management and Hospitality Training Program
Keri Oliveti reviewed the budget request and answered questions. Mrs. Likins suggested that future budget requests include details concerning retention of trainees.

d. Hilton Head Island Economic Development Corporation
Don Kirkman, Mary Ann Bastnagel and Carlton Dallas reviewed the budget request and answered questions. After discussion, Mayor Bennett requested that the HHIEDC conduct a review of their proposed budget to work on reducing it to the amount requested last year and bring it back to the next budget workshop for review and consideration.

e. Shore Beach Services, Inc.
No presentation requested.

f. Coastal Discovery Museum
Rex Garniewicz reviewed the budget requests and answered questions. Discussion focused on the request for \$100,000 to cover the salary and benefits for a Mitchelville Preservation Project Executive Director. Mrs. Likins expressed concern regarding the ability to attract a qualified person for the position with the amount requested. After lengthy discussion, Mr. Garniewicz confirmed that the Coastal Discovery Museum would cover the difference if they would have to add to the figure to attract a qualified individual.

g. Island Recreation Association
Frank Soule reviewed the budget requests and answered questions.

h. Palmetto Breeze (LRTA)
No presentation requested.

i. Community Foundation of the Lowcountry Public Art Exhibition
No presentation requested.

Mayor Bennett stated that Council had received a request from First Tee of the Lowcountry asking to be considered for \$50,000 in funding for the upcoming year.

Mrs. Likins informed the Mayor she was going to recuse herself due to a potential conflict of interest pertaining to the matter and she left the dais. The required Potential Conflict of Interest form will be attached to the approved, signed minutes.

Mayor Bennett asked the remaining Council members at the dais if they had an opportunity to review the request from First Tee of the Lowcountry and all confirmed they had. Mr. Grant spoke in support of the request. Mr. Gerald Walker, representative for the First Tee of the Lowcountry spoke on behalf of the organization detailing the need for the funding.

5) **Review of General Operating Budget**

Mrs. Likins returned to the dais at this time.

Susan Simmons presented a power point regarding the above and answered questions from Council.

6) Review of Debt Service

Susan Simmons presented a power point regarding the above and answered questions from Council.

7) Review of Capital Projects Fund (CPF) and Storm Water Utility Fund (SWU)

Susan Simmons presented a power point regarding the above and answered questions from Council. Scott Liggett added information pertaining to the CPF and SWU. Jennifer Ray answered questions pertaining to the USCB project.

8) Adjournment

The workshop was adjourned at 8:20 p.m.

Vicki L. Pfannenschmidt
Executive Assistant/Town Clerk

Approved: 06/07/2016

David Bennett, Mayor