

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, May 3, 2016

**Time:** 4:00 P.M.

**Present from Town Council:** David Bennett, *Mayor* Bill Harkins, *Mayor Pro Tem*; Lee Edwards, Marc Grant, Tom Lennox, Kim Likins, John McCann, *Council Members*

**Present from Town Staff:** Steve Riley, Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; Susan Simmons, *Director of Finance*; Tom Fultz, *Director of Administrative Services*; John Troyer, *Deputy Finance Director*; Shawn Colin, *Deputy Director of Community Development*; Teri Lewis, *LMO Official*; Marcy Benson, *Senior Grants Administrator*; Melissa Cope, *Systems Analyst*; Cindaia Ervin, *Finance Assistant*; Vicki Pfannenschmidt *Executive Assistant*;

**Present from Media:** Rebecca Lurye, Island Packet

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**1) CALL TO ORDER**

Mayor Bennett called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**a. Bike Month**

Marcy Benson was present to accept the proclamation.

**b. Public Service Recognition Week**

Town employees Derrick Coaxum, Assistant Facilities Manager; Libby Crosby, Revenue Specialist; John Gill, Fire Captain; and Ray Raffaele, Fire Apparatus Operator were present to accept the proclamation.

**c. Mayor's Honored Islander Awards**

- a. Bill & Phyllis Neville
- b. Ryan Wilkie
- c. Reverend Ben Williams

Mayor Bennett made remarks concerning each of the Honored Islanders and their contributions to Hilton Head Island and the surrounding communities. All recipients were present to accept their awards.

**6) Approval of Minutes**

**a. Town Council Meeting, April 19, 2016**

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the April 19, 2016 regular Town Council meeting were approved by a vote of 6-0-1. Mr. Lennox abstained as he was not present at the meeting.

## 7) **Report of the Town Manager**

### a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest listed below.

- (1) Town News
- (2) Noteworthy Events

## 8) **Reports from Members of Council**

### a. General Reports from Council

Mrs. Likins informed Council that she would be working with staff to speak with the PR firm out of Charleston to help with marketing regarding the Venue Committee and distribution of accurate information regarding the activities and scope of work of the Committee.

Mr. Lennox explained that due to a family emergency he was unable to attend the last Town Council meeting. He congratulated the Heritage Classic Foundation, Sea Pines CSA and leadership for hosting a most successful RBC Heritage PGA Golf Tournament. Mr. Lennox also congratulated RBC and Boeing and expressed appreciation for their sponsorships.

Mr. McCann requested that the Circle to Circle Committee conduct a presentation to Council on June 7 regarding their financial needs for the upcoming year to assist with preparing the budget for the next fiscal year. Mayor Bennett requested that Mr. Riley meet with Mr. Gant to obtain the information and bring it forward during the budget cycle.

Mr. Grant thanked Don Kirkman of the Economic Development Corporation, the Hilton Head Island-Bluffton Chamber of Commerce and Hilton Head Island High School for sponsoring the recent job fair.

Mr. Grant stated he attended the Penn Center Gala recently and congratulated all honorees from Beaufort County.

Mr. Harkins reported there is continued discussion with the Don Ryan Center for Innovation and the HHIEDC as to what opportunities would be available in terms of working together. He suggested Mayor Bennett and Mayor Sulka bring Council up to speed and work with them on overall potential direction.

Mr. Lennox requested that the Public Planning Committee recommendation regarding the Vision Project be placed on the May 17 Town Council meeting agenda. Mayor Bennett stated it would be added to the agenda.

Mayor Bennett referenced his request regarding the court ruling on the Hilton Head Island-Bluffton Chamber of Commerce FOIA lawsuit and compliance of such. He reported the Town Attorney's opinion is that the matter is stayed by virtue of the plaintiff's lawyer's acknowledgement that the ruling is indeed stayed. He said he had been wrestling with a comment by a citizen at a meeting in November as to whether or not the Town violated the procurement code in selecting the DMO and entering into a contract. Mayor Bennett stated that after reviewing an analysis from Staff Attorney Brian Hulbert he would like to seek an opinion from outside Counsel as to whether or not the Town has violated the procurement code. Mr. Riley suggested that Council have Town Attorney Gregg Alford weigh in and brief Council at the next executive

session before obtaining outside Counsel. After discussion, all members of Council concurred in obtaining Mr. Alford's opinion. Mayor Bennett stated he would like the opinion prior to him setting the agenda for the next Town Council meeting and stated that if there are any additional questions from any member of Council they will seek an outside opinion.

**b. Report of the Intergovernmental Relations Committee – Bill Harkins, Chairman**

No report.

**c. Report of the Community Services Committee – Kim Likins, Chairman**

Mrs. Likins reported the Venue Committee met last week and the next meeting is scheduled for May 4 at 4:00 p.m. She encouraged citizen participation.

**d. Report of the Public Planning Committee – Tom Lennox, Chairman**

Mr. Lennox stated meetings took place on April 19 and April 27 and reviewed items discussed during the meetings. He stated the next meeting would take place May 5 at 2:00 p.m.

**e. Report of the Public Facilities Committee – Lee Edwards, Chairman**

No report.

**f. Report of the Public Safety Committee - Marc Grant, Chairman**

Mr. Grant reported the Committee met on May 2 to review the 1<sup>st</sup> Quarter Crime Statistics. He reviewed the traffic accident numbers and stated the BCSO is looking at ways to curtail such. Mr. Grant also reported the BCSO will be working with the North Forest Beach area regarding communications and safety in the area. Mayor Bennett asked the status on compiling the documents for outside Council regarding the lockout units. Mr. DeLoach explained there would be a meeting regarding such with the outside Council and Brian Hulbert was working on scheduling. Mayor Bennett requested to be included.

**g. Report of the Finance and Administrative Committee - John McCann, Chairman**

Mr. McCann said the Committee met earlier in the day. He stated the Committee recommends that the Town increase the budget by \$22,500 annually for televising Committee meetings and that would be coming forward to Town Council. He added that the Committee recommended that a number of affiliated agencies be accepted by Council as presented to the Committee. After discussion, it was concurred by all of Council that the affiliated agencies budgets be presented at the May 10 Town Council Workshop and that representatives of the agencies be present to answer and questions from Council.

**h. Report of the Circle to Circle Committee - Tom Lennox, Town Council Liaison**

Mr. Lennox reported the Committee met on April 27 to review conclusions on public beaches, proposed shuttle system and parking. Discussion took place regarding potential road connection from Office Park Road to Cordillo Parkway along with other items regarding the Coligny area and access to Sea Pines properties via and Office Park entrance. He said the next meeting was scheduled for May 4 at 8:30 a.m.

## 9) Unfinished Business

### a. Consideration of a Recommendation – HHICAN

Consideration of a Recommendation of the Arts & Cultural Strategic Planning Committee (ACSPC) recommends that Town Council create a Hilton Head Island Cultural & Arts Network (HHICAN) using the same model as the recently created Hilton Head Island Economic Development Corporation.

Mr. Harkins moved for discussion. Mr. McCann seconded. Mrs. Likins requested that the item be taken off the agenda and move it to a Special Finance and Administrative Committee meeting where the Committee can have discussion on the structural set-up of the HHICAN and bring a recommendation to Council. Mr. McCann stated that to speed the process the Committee would hold the Special Meeting on May 10 at 3:00 to facilitate the process. Mr. Grant asked that the meeting take place at 3:15 p.m. All Council members were in agreement.

### b. Consideration of a USCB/John Salazar /Clemson Analysis

Consideration of a USCB/Clemson proposed analysis/studies on 1) Residential Demand Assessment for the Hilton Head Island Arts and Cultural Activities and 2) Valuing Arts and Cultural Activities in Hilton Head Island.

Mr. Harkins moved to remove the item from the agenda and postpone consideration until the Arts & Cultural Strategic Planning Committee ultimately define the product and the direction they are going. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

## 10) New Business

### a. First Reading of Proposed Ordinance 2016-09

First Reading of Proposed Ordinance 2016-09 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2017; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded.

Mr. Riley presented a power point with an overview of the proposed budget.

The motion was unanimously approved by a vote of 7-0.

### b. Consideration of Town Council Budget Initiatives for FY16-17

Consideration of Town Council Budget Initiatives for FY16-17 as submitted by chairpersons of Council Committees with amounts to be included in the fiscal year 2016-2017 budget.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

**c. First Reading of Proposed Ordinance 2016-10**

First Reading of Proposed Ordinance 2016-10 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance (LMO) , Chapters 2, 3, 4, 5, 6 and 10 and Appendices A and D to revise various sections. These amendments, commonly referred to as *2016 LMO Amendments – First Set* as noticed in the Island Packet on February 14, 2016, include changes that provide for general amendments to a variety of sections in the LMO, and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded.

Teri Lewis answered questions on specific changes from Council.

Tai Scott spoke in opposition of some of the changes.

The motion was unanimously approved by a vote of 7-0.

**d. Consideration of a Resolution – 2016 Analysis of Impediments to Fair Housing Choice**

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to approve the 2016 Analysis of Impediments to Fair Housing Choice.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

**11) Appearance by Citizens**

Skip Hoagland addressed Council regarding the Hilton Head Island-Bluffton Chamber of Commerce, the Town and South Carolina procurement.

Lisa Silvan addressed Council regarding the potential traffic issue with the change in the middle school start time.

Tom Hatfield addressed Council regarding the proposed Arts & Cultural Campus.

**12) Executive Session**

Mr. Riley stated he needed an Executive Session for the following: Land Acquisition: Discussion of negotiations incident to the acquisition of easements from several parcels necessary for the implementation of the improvements associated with the Coligny District Redevelopment Conceptual Plan and Personnel Matters: Appointments to Boards and Commissions: (1)potential appointment to the Parks and Recreation Commission.

At 5:35 p.m. Mr. Harkins moved to enter into executive session for the items as set forth by the Town Manager. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

**13) Possible actions by Town Council concerning matters discussed in Executive Session.**

Mayor Bennett called the meeting back to order at 5:50 p.m. stating that no action was taken during executive session and asked if there was any business as a result of executive session.

**a. Consideration of Appointment to the Parks and Recreation Commission**

Mrs. Likins moved to appoint Jerry Okarma to a 3-year term as a member of the Parks and Recreation Commission to begin immediately and end June 30, 2019, filling the expiring term of Andrew Schumacher. Mr. Edwards seconded. The motion was unanimously approved by a vote of 7-0.

**14) Adjournment**

Mayor Bennett adjourned the meeting at 5:51 p.m.

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Vicki L. Pfannenschmidt  
Executive Assistant/Town Clerk

Approved: May 17, 2016

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David Bennett, Mayor