

THE TOWN OF HILTON HEAD ISLAND
SPECIALTOWN COUNCIL MEETING

Date: Tuesday, June 14, 2016

Time: 3:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Bill Harkins, *Mayor Pro Tem*; David Ames, Marc Grant, Tom Lennox, Kim Likins, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; Brian Hulbert, *Staff Attorney*; Susan Simmons, *Director of Finance*; Nancy Gasen, *Director of Human Resources*; Tom Fultz, *Director of Administrative Services*; Ed Boring, *Deputy Fire Chief – Support Services*; Mike Mayers, *Deputy Fire Chief – Operations*; Jeff Buckalew, *Town Engineer*; John Troyer, *Deputy Finance Director*; Erica Madhere, *Finance Administrator*; Julian Walls, *Facilities Manager*; Jill Foster, *Deputy Director of Community Development*; Derrick Coaxum, *Assistant Facilities Manager*; Melissa Cope, *Systems Analyst*; Cindaia Ervin, *Finance Assistant*; Vicki Pfannenschmidt *Executive Assistant*

Present from Media: Teresa Moss, *Island Packet*

1) CALL TO ORDER

Mayor Bennett called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Unfinished Business

a. Revised First Reading of Proposed Ordinance 2016-09

Revised First Reading of Proposed Ordinance 2016-09 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2017; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

8) New Business

None

11) Executive Session

Mr. Riley stated he needed an Executive Session for Land Acquisition: Discussion of negotiations incident to the proposed sale, lease or purchase of property: (1) related to a parcel in the Coligny Area and (2) related to a parcel in the Northridge Area; Legal Matters: Receipt of Status Update related to legal matters handled by Alford & Thoreson; Contractual Matters: Discussion of negotiations incident to proposed contractual arrangements for attorney review of HHI-Bluffton Chamber ATAX expenditures related to the existing Town/Chamber of Commerce contract and Personnel Matters: Discussion of employment/potential search process related to town manager.

At 3:04 p.m. Mr. Harkins moved to enter into Executive Session for the reasons stated by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 7-0.

12) Possible actions by Town Council concerning matters discussed in Executive Session

Mayor Bennett called the meeting back to order at 4:38 p.m. stating that no action was taken during Executive Session and stated there was one item to address as a result of Executive Session.

- a. Consideration of an engagement letter with attorney Burnet R. Maybank, III of the law firm of Nexson/Pruet for the review of accommodations tax expenditures by the Chamber of Commerce from the promotional fund and preparation of a legal opinion, as required by paragraph 2.8 of the contract between the Town and the Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

14) Adjournment

Mayor Bennett adjourned the meeting at 4:39 p.m.

Vicki L. Pfannenschmidt
Executive Assistant/Town Clerk

Approved: 06/21/2016

David Bennett, Mayor