



**THE TOWN OF HILTON HEAD ISLAND  
REGULAR TOWN COUNCIL MEETING**

**Tuesday, October 20, 2009**

**4:00 P.M.**

**AGENDA**

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**AS A COURTESY TO OTHERS PLEASE TURN OFF ALL CELL PHONES AND PAGERS  
DURING THE TOWN COUNCIL MEETING**

- 1) CALL TO ORDER**
- 2) PLEDGE TO THE FLAG**
- 3) INVOCATION**
- 4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) PROCLAMATIONS AND COMMENDATIONS**
  - a. Aging in Place Week**
- 6) APPROVAL OF MINUTES**
  - a. Regular Town Council Meeting of October 6, 2009**
- 7) REPORT OF THE TOWN MANAGER**
  - a. Town Manager’s Items of Interest**
  - b. October 2009 Policy Agenda, Management Targets and CIP Updates**
  - c. Proposed 2010 Town Council Meeting Dates**
- 8) REPORTS FROM MEMBERS OF COUNCIL**
  - a. General Reports from Council**
  - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**
  - c. Report of the Personnel Committee – Drew Laughlin, Chairman**
  - d. Report of the Planning and Development Standards Committee – Bill Ferguson, Chairman**
  - e. Report of the Public Facilities Committee – John Safay, Chairman**
  - f. Report of the Public Safety Committee – Bill Harkins, Chairman**
- 9) APPEARANCE BY CITIZENS**
- 10) UNFINISHED BUSINESS**

a. None

**11) NEW BUSINESS**

- a. **First Reading of Proposed Ordinance No. 2009-37 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, The Land Management Ordinance, Chapter 4, to revise various articles and sections. These amendments, commonly referred to as OCIL (Office/Light Commercial/Light Industrial) Zoning District LMO Amendments include changes that provide for amendments to: Designation of Districts, Use Table, Industrial Use Categories, Contractor's Materials, Contractor's Office, Kennel, Boarding/Pet Store/Veterinary Hospital, Light Industrial, Density Standards Table, Maximum Structure Height; and providing for severability and an effective date.**
- b. **Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, selecting the Art League of Hilton Head as the organization that may sublease the Community Service Space at the Mall at Shelter Cove.**

**12) EXECUTIVE SESSION**

- a. **Land Acquisition**

**13) ADJOURNMENT**

# Items of Interest

## October 20, 2009

### I. TOWN NEWS

- a) The eastbound lanes of the Cross Island Parkway (US278) are one of three roadway projects in Beaufort County that the SCDOT has under contract for microsurfacing. Microsurfacing is a polymer modified cold mix paving system that provides texture corrections to roadways without typical resurfacing milling procedures. Construction is scheduled to begin the week of October 26 for approximately one to two weeks and the work will be performed at night. The other two projects are a 2.38 mile section of US21 and a 1.18 mile section of SC802.

**(Contact: Jennifer Hastings, Assistant Town Engineer – phone 341-4779)**

- b) The Town has entered into a contract with Cleland Site Prep to serve as the Town's on-call storm water maintenance contractor. This unit-cost contract allows staff to quickly address storm water maintenance projects at competitively bid prices. In the past, the Town relied on Beaufort County Public Works or individual project bids to address project needs. The term of this agreement is for one year with option to renew for four additional years. Cleland will soon be working on projects planned within the Planned Unit Developments.

**(Contact: Cary Gaffney, Storm Water Administrator – phone 341-4773)**

- c) On September 28, the Risk & Safety Services Manager for the Municipal Association of South Carolina (MASC) completed the Town's 2008 Safety and Loss Control Guidelines Review. The review determines the Town's compliance with required guidelines in 29 categories related to management of our Workers' Compensation Program. In order to qualify for a 5% reduction in premium costs, an organization must have a guideline compliance rate of 80% or higher. For the second year in a row, the Town scored 100%. Only 14 of the Association's 101 members scored 100% this year.

**(Contact: Bonnie Evans, Senior HR Administrator – phone 341-4624)**

- d) Nancy Gasen, Director of Human Resources, has recently completed the 3-year program to recertify as a "Certified Benefits Professional" and a "Certified Compensation Professional." The recertification process validates knowledge of benefits, compensation and total rewards through ongoing education, training and professional development.

**(Contact: Greg DeLoach, Assistant Town Manager – phone 341-4643)**

## II. NOTEWORTHY EVENTS

a) Some of the upcoming meetings at Town Hall:

- Board of Zoning Appeals – October 26, 2:30 p.m.
- Design Review Board – October 27, 1:15 p.m.
- Planning & Development Standards Committee – October 28, 4:00 p.m.
- Public Safety Committee – November 2, 10:00 a.m.
- Public Facilities Committee – November 3, 2:00 p.m.
- Town Council – November 3, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Towns' website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov) for meeting agendas)

## 2009 Hilton Head Island Events

<b>Fri., Oct. 23, 2009</b>	4:30 pm – 7:00 pm	Palmetto Dunes Pumpkin Patch	Shelter Cove Community Park
<b>Fri., Oct. 30, 2009</b>	7:00 pm - 9:00 pm	HHI Concours d'Elegance & Motoring Festival	Honey Horn
<b>Sat., Oct. 31, 2009</b>	9:00 am - 4:00 pm	HHI Concours d'Elegance & Motoring Festival	Honey Horn
<b>Sun., Nov. 1, 2009</b>	9:00 am - 4:00 pm	HHI Concours d'Elegance & Motoring Festival	Honey Horn