



**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Tuesday, December 1, 2009

4:00 P.M.

AGENDA

**AS A COURTESY TO OTHERS PLEASE TURN OFF ALL CELL PHONES AND PAGERS
DURING THE TOWN COUNCIL MEETING**

- 1) CALL TO ORDER**
- 2) PLEDGE TO THE FLAG**
- 3) INVOCATION**
- 4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) PROCLAMATIONS AND COMMENDATIONS**
 - a. Arbor Day**
- 6) APPROVAL OF MINUTES**
 - a. Regular Town Council Meeting of November 17, 2009**
- 7) REPORT OF THE TOWN MANAGER**
 - a. Town Manager’s Items of Interest**
 - b. Update on Underground Power Line Burial – Dan Wood, Palmetto Electric; Marc Torin, Special Projects Inspector**
 - c. FY2010 Financial Statements through October 2009**
 - d. FY2009 CAFR and Audit Presentation – Tom McNeish, Shareholder, Elliott Davis LLC**
- 8) REPORTS FROM MEMBERS OF COUNCIL**
 - a. General Reports from Council**
 - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**
 - c. Report of the Personnel Committee – Drew Laughlin, Chairman**
 - d. Report of the Planning and Development Standards Committee – Bill Ferguson, Chairman**
 - e. Report of the Public Facilities Committee – John Safay, Chairman**
 - f. Report of the Public Safety Committee – Bill Harkins, Chairman**
- 9) APPEARANCE BY CITIZENS**

10) UNFINISHED BUSINESS

- a. Second Reading of Proposed Ordinance No. 2009-40 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance, Chapter 6, to revise Section 409. This amendment includes changes that provide for amendments to: Tree Replacement Fund; and providing for severability and an effective date.**

11) NEW BUSINESS

- a. First Reading of Proposed Ordinance No. 2009-38 to amend Chapter 5 of Title 9 of the Municipal Code of the Town of Hilton Head Island, to add Section 9-5-211, Post-Disaster Debris Collection; and providing for severability and an effective date.**
- b. First Reading of Proposed Ordinance No. 2009-42 to amend Chapter 1 of Title 9 of the Municipal Code of the Town of Hilton Head Island, to amend Section 9-1-115, Abatement of Nuisance; and providing for severability and an effective date.**

12) EXECUTIVE SESSION

- a. Land Acquisition**

13) ADJOURNMENT

Items of Interest

December 1, 2009

I. TOWN NEWS

- a) On Nov. 12th, twenty-four Town employees participated in an interactive webinar titled “Take the Ethics Challenge” offered by the International City Managers Association (ICMA). This webinar promoted an ethical culture as a key leadership responsibility and advocated transparency, honor, integrity, commitment and stewardship as standards for excellence in democratic local governance. The facilitator Martha Perego, ICMA’s Director of Ethics, led employees through several scenarios to demonstrate how to make ethical decisions in everyday interactions with our customers.

(Contact: Bonnie Evans, Sr. Human Resources Administrator – phone 341-4624)

- b) Town employees participated in the Chamber’s second annual Career Cluster EXPO – *Passport to Your Future* held at Hilton Head High School on Nov. 18th. Career clusters are groups of similar occupations and industries developed by the U.S. Department of Education as a way to organize career planning for high school students. Primary EXPO objectives are to familiarize students with the exciting range of careers available in today’s world of work, expose them to career possibilities, and communicate the knowledge and skills they will need to succeed in their chosen career. During the EXPO, 69 students from Bluffton and Hilton Head High Schools visited the Town’s display and obtained information about careers in local government.

(Contact: Bonnie Evans, Sr. Human Resources Administrator – phone 341-4624)

- c) John Gill attended an Advanced Arson for Investigative Techniques seminar at the Federal Law Enforcement Training Center (FLETC). The class was sponsored by the International Association of Arson Investigators (IAAI) and the Bureau of Alcohol, Tobacco and Firearms (ATF). The five day course covered a broad range of topics such as Financial Investigation, Practical Exercises, Fire Litigation issues, Expert Evidence and Case Management Techniques.

(Contact: Joheida Fister, Fire Marshal – phone 682-5140)

- d) Battalion Chief Michael Mayers has completed the National Fire Academy (NFA) Executive Fire Officer Program (EFOP). Chief Mayer’s accomplishment completes a four-year effort of courses (8 weeks) at the NFA and 24 months of subsequent research projects for all of the classes taken. The EFOP is designed to provide senior fire officers with an understanding of proactive leadership, transformation of fire service organizations to reflect the diversity of America’s communities, and the value of research and its application to lifelong learning.

(Contact: Lavarn E. Lucas, Fire Chief – phone 682-5153)

- e) The Community Development Department held two public education sessions at Town Hall to provide information and answer questions concerning approved amendments to the Land Management Ordinance which covered the Shoreline Protection Amendments, 2009 General Amendments, Disaster Recovery Amendments and the OCIL (Office/Commercial/Industrial Light) Zoning District.

(Contact: Nicole Dixon, Planner – phone 341-4686)

- f) Community Development Senior Planner Jayme Lopko attended the annual Barnwell Family luncheon where she was presented with a plaque in appreciation for her professionalism and hard work on the creation of the PD-2 Overlay District for the Barnwell Properties at the intersection of Squire Pope and Gum Tree Roads.

(Contact: Heather Colin, Development Review Administrator – phone 341-4607)

- g) Over the last several months, staff has been working on a complete redesign of the Town’s website. On Monday, November 16, we launched the new site.

(Contact: Tom Fultz, Director of Administrative Services – phone 341-4791)

II. NOTEWORTHY EVENTS

- a) Some of the upcoming meetings at Town Hall:
- Planning Commission – December 2, 9:00 a.m.
 - Accommodations Tax Advisory Committee – December 3, 9 a.m.
(Applicant Hearings)
 - Public Safety Committee – December 7, 10:00 a.m.
 - Design Review Board – December 8, 1:15 p.m.
 - Accommodations Tax Advisory Committee – December 9, 9 a.m.
(Review and Recommendations)
 - Parks & Recreation Commission – December 10, 3:30 p.m.
 - Planning & Development Standards Committee – December 14, 4:00 p.m.
 - Intergovernmental Relations Committee – December 15, 2:00 p.m.
 - Town Council – December 15, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Towns’ website at www.hiltonheadislandsc.gov for meeting agendas)

2009 Hilton Head Island Events

Sat., Dec. 19, 2009	9:00 am - 10:00 am	HHI Jingle Bell Run		HH Medical Center Campus
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