



**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Tuesday, December 15, 2009

4:00 P.M.

AGENDA

**AS A COURTESY TO OTHERS PLEASE TURN OFF ALL CELL PHONES AND PAGERS
DURING THE TOWN COUNCIL MEETING**

- 1) CALL TO ORDER**
- 2) PLEDGE TO THE FLAG**
- 3) INVOCATION**
- 4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) PROCLAMATIONS AND COMMENDATIONS**
- 6) APPROVAL OF MINUTES**
 - a. Regular Town Council Meeting of December 1, 2009**
- 7) REPORT OF THE TOWN MANAGER**
 - a. Town Manager’s Items of Interest**
 - b. 2009 Town Council Targets and Goals – year end update**
- 8) REPORTS FROM MEMBERS OF COUNCIL**
 - a. General Reports from Council**
 - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**
 - c. Report of the Personnel Committee – Drew Laughlin, Chairman**
 - d. Report of the Planning and Development Standards Committee – Bill Ferguson, Chairman**
 - e. Report of the Public Facilities Committee – John Safay, Chairman**
 - f. Report of the Public Safety Committee – Bill Harkins, Chairman**
- 9) APPEARANCE BY CITIZENS**
- 10) UNFINISHED BUSINESS**
 - a. Second Reading of Proposed Ordinance No. 2009-38 to amend Chapter 5 of Title 9 of the Municipal Code of the Town of Hilton Head Island, to add Section 9-5-211, Post-Disaster Debris Collection; and providing for severability and an effective date.**

- b. Second Reading of Proposed Ordinance No. 2009-42 to amend Chapter 1 of Title 9 of the Municipal Code of the Town of Hilton Head Island, to amend Section 9-1-115, Abatement of Nuisance; and providing for severability and an effective date.**

11) NEW BUSINESS

- a. Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, establishing the Town of Hilton Head Island Vision Statement, The Five Year (2015) Goals, 2010 Policy Agenda/Targets for Action, and 2010 Management Agenda.**
- b. First Reading of Proposed Ordinance No. 2009-39 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance, Chapter 4, Section 403. These amendments include changes that provide for amendments to: Airport Overlay District Regulations and the Approach Path; providing for severability and an effective date; and considering invoking pending ordinance doctrine.**

12) EXECUTIVE SESSION

- a. Land Acquisition**

13) ADJOURNMENT

Items of Interest

December 15, 2009

I. TOWN NEWS

- a) The Town recently received the 2010 premium renewal quote for Workers' Compensation coverage provided through the South Carolina Municipal Insurance Trust (SCMIT). The Town's CY2010 premium is 24.1% less than its CY2009 premium, representing an annual cost savings of approximately \$74,000. As part of a program participation credit recently approved by the SCMIT Board of Trustees, the Town will also receive an additional \$58,000 premium credit.

This significant cost reduction reflects a decrease in the Town's Workers' Compensation claims, implementation of a higher plan deductible level in 2009, and the lack of a rate increase in 2010. The Town's increasing focus on workplace safety and efforts by our employees to minimize work-related injuries significantly contributed to these positive results.

(Contact: Bonnie Evans, Sr. Human Resources Administrator – phone 341-4624)

- b) Emergency Management Coordinator Paul Rasch attended an Emergency Management Accreditation Program (EMAP) Technical Committee meeting. This was a two-day work session primarily devoted to review of public comments on the proposed 2010 edition of EMAP's *Emergency Management Standard*. EMAP is the only accrediting body for the Emergency Management Profession, and the 2010 version of the *Standard* will be a significant milestone for the organization as it will be the first revision of the document conducted in accordance with the policies and procedures of the American National Standards Institute (ANSI).

(Contact: Lavarn E. Lucas, Fire Chief – phone 682-5153)

- c) In December 2007, staff began working with the Census Bureau to make sure all Town residential addresses were correct for the 2010 Census. In February 2008 staff submitted over 16,000 addresses that were incorrect or missing in the Census Bureau records. Over the past year the Bureau reviewed the Town's submitted addresses. Last month we receive notice from the Bureau that 5,000 of the 16,000 addresses were not accepted. The Town was, after some discussions, given 45 days to file any appeals of the 5000 rejections.

For each appeal, the Census Bureau required staff to research and provide a paper copy of the tax assessor's records and a certified aerial photo to verify existing structure(s). Marcy Benson, Senior Grants administrator, was project manager for the Census address update. To meet the appeals deadline, and given Marcy's normal work assignments, Marcy chose to work Thanksgiving, the Friday after, and that week end. This extraordinary effort was to insure the Town would meet the appeals deadline and to not take any chances with potential County data computer access; which has been problematic. Marcy had invaluable assistance from Rich Hamilton, who converted the Census address files into a readable format, and Suzanne Brown and Chris Caird who helped gather appeal documentation for 300 addresses each. Staff is officially appealing 2,497 addresses and

can attest to a total of 34,658 residential addresses within the Town. This is an increase of 10,011 residential addresses since the 2000 census. The appeal represents 1,437 pages of documentation on 720 sheets of paper. Marcy and her project team are to be commended for their Herculean effort to do what was needed to insure the Bureau gets our address data and population count correct in 2010.

In other Census news, the Beaufort County Complete Count Committee is drafting outreach letters to local religious, civic and business organizations to inform their memberships about the upcoming 2010 Census. Flyers for distribution, public service announcements and advertisements are being developed. National Census promotion will begin in January

(Contact: Marcy Benson, Senior Grants Administrator – phone 341-4689)

- d) Fire Protection Publications has released a new text titled *Fireground Support Operations* through the International Fire Service Training Association (IFSTA). Fire Chief Lavarn Lucas served as one of several coauthors and on the validation committee for the development of this fire service training manual produced through organizations sponsored by Oklahoma State University. The text discusses the most current ventilation, forcible entry, fire behavior, and size-up strategies for the advanced firefighter.

(Contact: Brad Tadlock, Deputy Chief of Operations – phone 682-5155)

- e) Greg DeLoach and Brian Hulbert made presentations at the annual South Carolina City Attorneys Association meeting in Columbia Friday, December 4th on the town's Disaster-related ordinances recently adopted by council. The meeting was attended by 60 city and town attorneys as well as representatives from the International Municipal Attorneys Association and Municipal Association of South Carolina.

(Contact: Gregory D. DeLoach, Assistant Town Manager – phone 341-4640)

II. NOTEWORTHY EVENTS

- a) Some of the upcoming meetings at Town Hall:
- Planning Commission – December 16, 3:00 p.m.
 - Board of Zoning Appeals – December 21, 2:30 p.m.
 - Public Safety Committee – January 4, 10:00 a.m.
 - Public Facilities Committee – January 5, 2:00 p.m.
 - Town Council – January 5, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Towns' website at www.hiltonheadislandsc.gov for meeting agendas)

2009 Hilton Head Island Events

Sat., Dec. 19, 2009	9:00 am - 10:00 am	HHI Jingle Bell Run	HH Medical Center Campus
---------------------	--------------------	---------------------	--------------------------