



**THE TOWN OF HILTON HEAD ISLAND  
REGULAR TOWN COUNCIL MEETING**

**Tuesday, April 20, 2010**

**4:00 P.M.**

**AGENDA**

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**AS A COURTESY TO OTHERS PLEASE TURN OFF ALL CELL PHONES AND PAGERS  
DURING THE TOWN COUNCIL MEETING**

- 1) CALL TO ORDER**
- 2) PLEDGE TO THE FLAG**
- 3) INVOCATION**
- 4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) PROCLAMATIONS AND COMMENDATIONS**
  - a. Sexual Assault Awareness Month**
- 6) APPROVAL OF MINUTES**
  - a. Regular Town Council Meeting of April 6, 2010**
- 7) REPORT OF THE TOWN MANAGER**
  - a. Town Manager’s Items of Interest**
  - b. April 2010 Quarterly Report**
  - c. Budget Workshop dates**
- 8) REPORTS FROM MEMBERS OF COUNCIL**
  - a. General Reports from Council**
  - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**
  - c. Report of the Personnel Committee – Drew Laughlin, Chairman**
  - d. Report of the Planning and Development Standards Committee – Bill Ferguson, Chairman**
  - e. Report of the Public Facilities Committee – John Safay, Chairman**
  - f. Report of the Public Safety Committee – Bill Harkins, Chairman**
- 9) APPEARANCE BY CITIZENS**
- 10) UNFINISHED BUSINESS**

- a. **Second Reading of Proposed Ordinance No. 2010-06 to amend Title 17 General Regulations of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 12 (Special Events), Section 17-12-128 authority to waive; and providing for severability and an effective date.**
- b. **Second Reading of Proposed Ordinance No. 2010-07 to amend Title 15 Building and Building Codes of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 5 (Fees and Permits), Section 15-5-211 (C) Waiver of Fees; and providing for severability and an effective date.**
- c. **Second Reading of Proposed Ordinance No. 2010-09 to amend Chapter 1 (General Provisions) of Title 3 (Elections) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Section 3-1-70 (a) Manner of Filing; and providing for severability and an effective date.**
- d. **Second Reading of Proposed Ordinance No. 2010-10 authorizing the execution of that certain utility easement agreement with Hilton Head Public Service District over property owned by the Town of Hilton Head Island, South Carolina, known as Manatee Way pursuant to the authority of S.C. Code Ann. Sec. 5-7-40 (Supp. 2009), and Sec. 2-7-20, Code of the Town of Hilton Head Island, South Carolina (1983); and providing for severability and an effective date.**

**11) NEW BUSINESS**

- a. **Consideration of a Resolution of the Town Council of the Town of Hilton Head Island proclaiming April 2010 as Fair Housing Month.**
- b. **Consideration of a recommendation that the Town Council of the Town of Hilton Head Island approve the funding request of the Public Art Committee of the Community Foundation of the Lowcountry to develop a Public Art Exhibition at Honey Horn in Fall, 2011.**
- c. **Consideration of a recommendation that Town Council authorize the transfer of funds within the Capital Improvement Program Fiscal Year 2009-2010 Pathway Category Funding and amend the Town's Consolidated Municipal Budget for 2009-2010 in the following manner to augment funding for the construction of the New Orleans Pathway Project.**
- d. **Consideration of a recommendation that the Town Council of the Town of Hilton Head Island direct the Town Manager to direct staff to coordinate with the Beaufort County Engineering Division in developing a joint written response to the United States Fish and Wildlife Service Transportation Study recommendations.**
- e. **First Reading of Proposed Ordinance No. 2010-08 to provide for the adoption of "The Town of Hilton Head Island 2010 Comprehensive Plan;" and providing for severability and an effective date.**

**12) EXECUTIVE SESSION**

- a. **Land Acquisition**

**13) ADJOURNMENT**

# Items of Interest

## April 20, 2010

### I. TOWN NEWS

- a) Scott Liggett has been invited by S. C. Department of Health and Environmental Control (SCDEH) and S. C. Department of Natural Resources (SCDNR) to serve on the newly formed Savannah River Basin Regional Advisory Council. Scott joins other stakeholder members representing a wide variety of regulatory, academic, water conservation and environmental protection user groups and interests. The Council will advise both SCDHEC and SCDNR regarding various programs and initiatives affecting the Savannah River Basin and its use by the citizens of the State of South Carolina. The first meeting of the Council will be held on April 21<sup>st</sup>.

**(Contact: Scott, Director of Public Projects & Facilities/Chief Engineer – phone 341-4776)**

- b) Fire Marshall Joheida Fister and Emergency Management Planner Michelle Harrigan recently attended the National Hurricane Conference. This conference is dedicated to improving hurricane preparedness, response, recovery and mitigation and included educational sessions covering lessons learned from past hurricane strikes, recommended practices, available assistance programs, and new approaches and technology. The conference also served as a national forum for federal, state, and local officials to exchange ideas and recommend new policies to improve emergency management.

An Integrated Emergency Management Course addressing Hurricane Recovery within Beaufort County was recently held at the National Emergency Training Center (NETC) in Emmitsburg, MD. Seventy three staff members from State, County and Local government participated, along with representatives of volunteer organizations, area utilities, the military, and the medical and business community. The purpose of this was to bring together a large portion of the team who would work on hurricane recovery here and have them use their established policies, plans and procedures to work through a number of issues posed by a hurricane strike scenario developed by the NETC staff. Representing the Town of Hilton Head Island were Curtis Coltrane, Charles Cousins, Susan Simmons, Paul Rasch, Steven Markiw, Robert Klein, Jennifer Lyle and Jayme Lopko.

**(Contact: Paul Rasch, Emergency Management Coordinator – phone 682-5156)**

- c) The Census LUCA (Local Update of Census Addresses) appeals staff accepted and reinstated all 2,496 appealed addresses Town Staff submitted in December 2009. The Census Bureau included these reinstated addresses on the 2010 Decennial Census Address list.

**(Contact: Marcy Benson, Senior Grants Administrator, – phone 341-4689)**

- d) Heather Colin, Nicole Dixon, Sarah Hayward and Nancy Heath attended the S.C. American Planning Association's winter/spring conference on March 26, 2010. The session topics included: The New Ruralism: Promoting Sustainability in Small Towns and Rural Communities; Planning for Historic Buildings and Districts; Small Town Branding and Image Building; and True Sustainability in Small Community Comprehensive Planning.

(Contact: Heather Colin, Development Review Administrator – phone 341-4607)

## II. NOTEWORTHY EVENTS

- a) Some of the upcoming meetings at Town Hall:
- Planning Commission – April 21, 3:00 p.m.
  - Mayor's Task Force for the Future of the Island – April 26, 3:30 p.m.
  - Design Review Board – April 27, 1:15 p.m.
  - Planning & Development Standards Committee – April 28, 4:00 p.m.
  - Public Safety Committee – May 3, 10:00 a.m.
  - Public Projects and Facilities Committee – May 4, 2:00 p.m.
  - Town Council – May 4, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Towns' website at [www.hiltonheadislandsc.gov](http://www.hiltonheadislandsc.gov) for meeting agendas)

## 2010 Hilton Head Island Events

Date	Time	Event	Location
<b>Sat., Apr. 24, 2010</b>	10:00 am – 5:00 pm	The Art Market	Honey Horn
	11:00 am – 6:00 pm	HHI Seafood Festival	Shelter Cove Community Park
<b>Sun., Apr. 25, 2010</b>	11:00 am – 4:00 pm	The Art Market	Honey Horn
<b>Fri., Apr. 30, 2010</b>	6:00 pm - 9:00 pm	Banana Open Jr. Challenge	Palmetto Dunes Tennis Center
	7:00 pm – 7:00 am	American Cancer Society Relay for Life	Honey Horn
<b>Sat., May 1, 2010</b>	9:00 am - 5:00 pm	Banana Open Jr. Challenge	Palmetto Dunes Tennis Center
	10:00 am – 1:00 pm	Hilton Head Humane Society Dog Walk	Coligny Beach
<b>Sun., May 2, 2010</b>	9:00 am - 5:00 pm	Banana Open Jr. Challenge	Palmetto Dunes Tennis Center
	6:00 pm - 9:00 pm	Hospice Care of the Lowcountry's 5th Annual Yacht Hop	Harbour Town Yacht Basin