



**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Tuesday, April 6, 2010

4:00 P.M.

AGENDA

**AS A COURTESY TO OTHERS PLEASE TURN OFF ALL CELL PHONES AND PAGERS
DURING THE TOWN COUNCIL MEETING**

- 1) CALL TO ORDER**
- 2) PLEDGE TO THE FLAG**
- 3) INVOCATION**
- 4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) PROCLAMATIONS AND COMMENDATIONS**
 - a. Child Abuse Prevention Month**
 - b. National Telecommunicators Week**
- 6) APPROVAL OF MINUTES**
 - a. Regular Town Council Meeting of March 16, 2010**
- 7) REPORT OF THE TOWN MANAGER**
 - a. Town Manager’s Items of Interest**
- 8) REPORTS FROM MEMBERS OF COUNCIL**
 - a. General Reports from Council**
 - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**
 - c. Report of the Personnel Committee – Drew Laughlin, Chairman**
 - d. Report of the Planning and Development Standards Committee – Bill Ferguson, Chairman**
 - e. Report of the Public Facilities Committee – John Safay, Chairman**
 - f. Report of the Public Safety Committee – Bill Harkins, Chairman**
- 9) APPEARANCE BY CITIZENS**

10) UNFINISHED BUSINESS

- a. Second Reading of Proposed Ordinance No. 2010-02 to amend Title 16, “The Land Management Ordinance,” of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-4-102, the official zoning map and the Sea Pines Master Plan with respect to those certain parcels totaling 6.25 acres, known as Sea Pines Center, identified as parcels 1191 and 174B on Beaufort County Tax Map #17, within the Sea Pines Master Plan under the PD-1 planned development mixed use district, to add liquor store as a permitted use; and providing for severability and an effective date.**

11) NEW BUSINESS

- a. Consideration of a recommendation that the Town Council for the Town of Hilton Head Island authorize the Mayor to execute and deliver a gift agreement with the Community Foundation of the Lowcountry for the acquisition of the Charles E. Fraser statue.**
- b. First Reading of Proposed Ordinance No. 2010-06 to amend Title 17 General Regulations of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 12 (Special Events), Section 17-12-128 authority to waive; and providing for severability and an effective date.**
- c. First Reading of Proposed Ordinance No. 2010-07 to amend Title 15 Building and Building Codes of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Chapter 5 (Fees and Permits), Section 15-5-211 (C) Waiver of Fees; and providing for severability and an effective date.**
- d. First Reading of Proposed Ordinance No. 2010-09 to amend Chapter 1 (General Provisions) of Title 3 (Elections) of the Municipal Code of the Town of Hilton Head Island, South Carolina by amending Section 3-1-70 (a) Manner of Filing; and providing for severability and an effective date.**

12) EXECUTIVE SESSION

- a. Land Acquisition**
- b. Contractual Matter: Municipal Court Judge**

13) ADJOURNMENT

Items of Interest

April 6, 2010

I. TOWN NEWS

- a) Each year the Town undergoes a Workers' Compensation Payroll Audit conducted by the SC Municipal Association as part of its risk management program. The purpose of the audit is to insure that all employees are categorized under the proper WC risk code, that we have required certificates of insurance coverage from contractors, and that our payroll data/contributions are correct.

Due to the efforts of our employees in obtaining required WC insurance certificates from contractors and in providing complete and accurate information for audit review, the Town received a credit of \$23,103 for 2009; a \$9,000 increase over the credit received for 2008. Special recognition goes to team leader, Bonnie Evans, staff involved in obtaining required WC insurance certificate and employees responsible for audit documentation; especially, Nancy Gill, Victoria Shanahan, Kathy Lucas, Eileen Buckalew and Betsy Mosteller.

(Contact: Nancy Gasen, Human Resources Director– phone 341-4621)

- b) Chris Caird, GIS Analyst II, was recently recertified as a Geographic Information System Professional (GISP) by the Geographic Certification Institute. This certification requires that an applicant meet minimum standards for professional practice, educational achievement and ethical conduct. Chris successfully met these standards and will have his certification extended for five years.

(Contact: Rich Hamilton, GIS Administrator – phone 341-4794)

- c) Battalion Chief David Cooler recently attended the Center for Public Safety Excellence (CPSE) Accreditation Managers Conference. The conference covered effective resource deployment, strategic planning, changes to the accreditation model, writing self assessment documents, establishing baseline and benchmark objectives, and emergency scene situational awareness.

(Contact: Lavarn Lucas, Fire Chief, – phone 682-5153)

- d) Marcy Benson and Heather Colin volunteered to participate in the Hilton Head Island St. Patrick's Day parade held on Sunday, March 14. They walked with the Town Council float and carried a Census 2010 awareness banner as well as handing out 600 Census 2010 promotional items imprinted with the Town and Census logos. The promotional items were purchased through a grant the Town received from the Census Bureau for Census promotion activities.

(Contact: Randy Nicholson, Comprehensive Planning Manager – phone 341-4687)

- e) The Town established a Wi-Fi hot spot for public use at Coligny Beach Park as of March 12, 2010.

(Contact: Tom Fultz, Director of Administrative Services – phone 341-4791)

- f) On March 2, 2010, Marc Torin was nominated and sworn in as President of the IAEI (International Association of Electrical Inspectors) South Carolina Chapter. Prior to achieving his current status, Marc was nominated and sworn in on the Board of Directors for IAEI Southern Section representing twelve states.

(Contact: Bob Klein, Building Official – phone 341-4664)

II. NOTEWORTHY EVENTS

- a) Some of the upcoming meetings at Town Hall:
- Planning Commission – April 7, 9:00 a.m.
 - Parks & Recreation Commission – April 8, 3:30 p.m.
 - ATAX Committee – April 9, 9:00 a.m.
 - Mayor’s Task Force for the Future of the Island – April 12, 3:30 p.m.
 - Design Review Board – April 13, 1:15 p.m.
 - Intergovernmental Relations Committee – April 20, 2:00 p.m.
 - Town Council – April 20, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Towns’ website at www.hiltonheadislandsc.gov for meeting agendas)

2010 Hilton Head Island Events

Date	Time	Event	Location
Mon., Apr. 12, 2010	7:00 am - 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown
Tue., Apr. 13, 2010	7:00 am – 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown
Wed., Apr. 14, 2010	7:00 am – 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown
Thu., Apr. 15, 2010	7:00 am – 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown
Fri., Apr. 16, 2010	7:00 am – 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown
Sat., Apr. 17, 2010	7:00 am – 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown
Sun., Apr. 18, 2010	7:00 am – 7:00 pm	Verizon Heritage PGA Golf Tournament	Harbourtown