



The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting

Thursday, April 14, 2011

3:30 p.m. – Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Approval of Minutes**
 - a. Regular Parks & Recreation Commission Meeting of March 10, 2011
5. **Appearance by Citizens on Items Unrelated to Today's Agenda**
6. **Reports**
 - a. Update from Island Recreation Association
 - b. Update from Beaufort County Parks & Leisure Services/Public Works
 - c. Pathway Safety Needs Identification Efforts – Darrin Shoemaker
 - d. Bike Safety – Frank Babel
7. **Unfinished Business**
 - a. Proposed FY 12 Capital Improvements Program – Scott Liggett
8. **New Business**
9. **Park Updates**
10. **Park Commissioner Comments**
11. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**The Town of Hilton Head Island
Parks & Recreation Commission
Thursday, March 10, 2011
3:30 p.m.**

Members Present: Daniel Gafgen, Jack Hamrick, John McCann, Robert Moore, P. Jeffrey North, Timothy Singleton, Marc Stuckart

Members Absent: none

Town Staff: Scott Liggett, Anne Cyran, Julian Walls, Brian Hulbert

Town Council: Bill Ferguson

Other: Frank Soule, *Island Recreation Association*

I. Call to Order

Chairman McCann called the meeting to order at 3:30 p.m.

II. Pledge of Allegiance to the Flag

III. Freedom of Information Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

IV. Approval of Minutes

The minutes of February 10, 2011 were approved as presented.

V. Appearance by Citizens

Mr. Frank Babel, Squeaky Wheels Cycling Advocacy Group, stated that the pathways are in good shape. Mr. Babel reported on the following topics:

- The amount of repair and refurbishment work that is required to maintain Town pathways is under-funded. Hilton Head Island needs to provide sufficient budget monies to maintain a safe pathways system.
- The proposed Wexford Circle/Fresh Market Shoppes pathway should be extended to Arrow Road alongside BUS 278.
- What is the status of a pathway into Honey Horn? It is not on the CIP sheets.
- For safety reasons a new short pathway on the ocean side of Cordillo Parkway between Pope Avenue and DeAllyon is recommended.
- The Pathway's Safety Enhancement Program by Darrin Shoemaker is well-done and much appreciated.

Mr. Liggett's response:

- Most of the Town programs and initiatives would be better served with higher levels of funding, particularly maintenance.
- Town staff is attempting to confirm the limits of the Wexford Circle to Fresh Market Shoppes pathway.

- The Honey Horn pathway is funded this year – FY 11. We are currently engaged in consultant selection for the project. There is a bit of a disconnect between the original cost estimates and the resultant budget that was approved.
- Construction of a second path has not been identified as a need in any of our previously approved studies or plans.

Commissioner Stuckart asked if the rejuvenating / resealing of pathways is an issue now or will be 10 years from now. Mr. Babel replied that maintenance is needed for the future.

Commissioner North asked Mr. Babel what deficiencies he feels there is not enough funding for. Mr. Babel replied that tree roots are breaking up the pathways. Commissioner North suggested that if there are certain areas of pathways that are in dire need, to bring those locations to the Commissioners' attention rather than throw money at pathways in general.

Chairman McCann stated that when Mr. Babel has a presentation this lengthy, it needs to be an agenda item. Chairman McCann requested that the Pathway's Safety Enhancement Program by Darrin Shoemaker be provided to the Commissioners for the April Parks & Recreation Meeting.

Mr. Mike Learned, stated that he recently relocated to Hilton Head Island and would like to request that outdoor racquetball courts be built on the Island. Mr. Learned mentioned the following benefits of an outdoor court:

- Easily constructed
- Low maintenance
- A professional racquetball organization has said they would hold tournaments here as well as clinics. This would bring in revenue for many businesses.
- The outdoor court can also be utilized by other racquet sports as well.

All the Commissioners and Mr. Soule provided positive feedback to this request. Chairman McCann suggested that Mr. Learned also contact Beaufort County with this request for outdoor racquetball courts. Chairman McCann asked Mr. Learned to come back to the Commission with cost estimates of what is involved with constructing outdoor racquetball courts.

VI. Reports

- **Update from Island Recreation Association.** Mr. Frank Soule reported that the SHARE program had a great season between socials and regular activities. Youth soccer has over 600 players. Lacrosse has over 50 players. The dome over the pool is coming down within two weeks. Wingfest is Saturday, March 19, and it is one of their best events.

Commissioner Singleton asked Mr. Soule about how to get more minority children involved in activities. Mr. Soule replied that it might take talking with students at lunchtime, focusing on younger children, and encouraging the parents to be involved.

- **Update from Beaufort County Parks & Leisure Services.** No report

VII. Unfinished Business - None

VIII. New Business

- **Island Recreation Association Proposed Budget** - Mr. Frank Soule presented the proposed Island Recreation Association budget. The first request is for the general fund support of \$623,109 which is a 1% increase in funding. The second request is for the funding of the Island Recreation Association's CIP budget for the amount of \$170,000. After review of the proposed Island Recreation Association budget, Mr. Gafgen made a motion to recommend approval of the Island Recreation Association budget and forward to Town Council. Mr. North seconded. The motion passed unanimously.
- **Proposed Capital Improvement Program (CIP) FY 2012-2021.** Mr. Scott Liggett asked the Commissioners to review this document and provide their input at the April Parks & Recreation Commission Meeting. Mr. Liggett asked the Commissioners to think about the following questions while reviewing the proposed CIP document:
 1. What is not on the list that needs to be added?
 2. What is on the list that needs to be removed?
 3. What input or guidance they have for specific projects that Town Council should consider as part of our future "Parks Upgrades?"

Commissioner Singleton stated that the areas along Pineland Station, The Oaks, and Sandalwood are a hazard and asked why this area is not a priority. Mr. Liggett replied that the Gardner Drive pathway has received approval, and funding and the design is proceeding. The CIP projects are listed in priority order. Town staff addresses health, safety and welfare issues first. Mr. Liggett stated that he will include the "old" prioritization methodology in the Parks & Recreation Commission April packet.

IX. Updates

Mr. Julian Walls, Facilities Manager, reported on plans to relocate the Bristol Sports Arena hockey rink to the existing skate board park. The skate board park has a newer rink and is in better shape than the existing hockey rink. This flip flop will save money and is expected to be completed by the end of June. Lighting will be added to skateboard park. At the Crossings Park, two open areas between the existing ball fields were established in order to provide a better viewing corridor where younger kids play and parents can watch them. Major repairs were made to the fencing around the ball fields. New flooring has been installed in the press box area. HVAC units have been replaced and another one added to the existing office area. Water sources have been upgraded making it easier to water down infields between games. Concession areas have received electrical upgrades. Installed electricity to various pitching mounds allows pitching machines to be adjusted.

Mr. Walls stated that he continues to have monthly meetings and quarterly inspections with Mr. Mark Roseneau of Beaufort County. Mr. Walls stated that communication with Beaufort County Parks & Leisure Services is greatly improved.

X. Park Commissioner Comments - none

XI. Adjournment

There being no further business, the meeting adjourned at 4:55 p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
John McCann, Chairman

DRAFT

Town of Hilton Head Island
Pathway Safety Needs
Identification Efforts

by Darrin A. Shoemaker, P.E.
Traffic and Transportation Engineer

VEHICLE/BICYCLE COLLISIONS REPORTED ON HILTON HEAD ISLAND

Date	Time	Location	# injured	# fatalities	
79.	10/18/2010	1353	Pope Avenue @ Cordillo Parkway	0	0
78.	10/15/2010	1215	Pope Avenue @ Office Way	0	0
77.	10/5/2010	1236	Wm. Hilton Pkwy. @ 651 WHP	1	0
76.	9/26/2010	1117	Wm. Hilton Pkwy. @ Dillon Rd.	0	0
75.	9/14/2010	0827	Pope Avenue @ Cordillo Pkwy.	0	0
1.	8/25/2010	1130	Wm. Hilton Pkwy. @ Dillon Rd.	0	0
2.	8/10/2010	1903	Spanish Wells Rd. @ Muddy Ck. Rd.	unk.	0
3.	7/25/2010	1449	Mathews Drive @ Shrimp Ln.	unk.	0
4.	7/28/2010	1125	Wm. Hilton Pkwy. at 643 WHP	unk.	0
5.	7/17/2010	0933	Wm. Hilton Pkwy. @ Northridge Dr.	unk.	0
6.	7/14/2010	1550	Wm. Hilton Pkwy. @ N. Orleans Rd.	unk.	0
7.	7/9/2010	1141	Wm. Hilton Pkwy. @ Folly Field Rd.	unk.	0
8.	6/27/2010	0946	Wm. Hilton Pkwy. @ H.H. Resort	unk.	0
9.	6/22/2010	1611	Pope Avenue @ Exec. Pk. Rd. (s)	unk.	0
10.	6/14/2010	1437	Wm. Hilton Pkwy. @ Northridge Dr.	unk.	0
11.	5/29/2010	0304	Wm. Hilton Pkwy. @ Northridge Dr.	2	1
12.	5/28/2010	1738	Palmetto Bay Rd. near Smokehouse	0	0
13.	5/28/2010	1000	Wm. Hilton Pkwy. @ Burkes Beach Rd.	1	0
14.	4/29/2010	1142	Palmetto Bay Rd. @ Bow Circle	unk.	0
15.	4/16/2010	0615	N. Orleans Rd. @ Heritage Academy	1	0
16.	4/10/2010	1348	Wm. Hilton Pkwy. @ N. Orleans Rd.	unk.	0
17.	4/6/2010	1004	Cordillo Pkwy. near Treetops	unk.	0
18.	2/9/2010	1704	Wm. Hilton Pkwy. @ Arrow Rd.	unk.	0
19.	1/17/2010	1208	Wm. Hilton Pkwy. @ Folly Field Rd.	1	0
20.	11/27/2009	1252	Greenwood Dr. near Office Pk. Rd.	0	0
21.	11/8/2009	1503	Pope Avenue @ Cordillo Pkwy.	1	0
22.	10/26/2009	1920	Wm. Hilton Pkwy. @ Gum Tree Rd.	0	1
23.	10/19/2009	0939	Wm. Hilton Pkwy. @ Burkes Beach Rd.	0	0
24.	10/15/2009	2335	Wm. Hilton Pkwy. @ Christopher Dr.	1	0
25.	10/6/2009	1156	Pope Avenue @ Cordillo Pkwy.	1	0
26.	10/2/2009	1150	Wm. Hilton Pkwy. @ Northridge Dr.	0	0
27.	9/20/2009	1917	S. Forest Bch. Dr. near Coligny Circle	0	0
28.	9/16/2009	0900	Arrow Road near Target Rd.	0	0
29.	9/14/2009	0857	Wm. Hilton Pkwy. @ Arrow Rd.	1	0
30.	9/9/2009	0901	Pope Avenue @ Cordillo Pkwy.	0	0
31.	8/9/2009	1445	Pope Avenue @ New Orleans Rd.	1	0
32.	8/3/2009	1943	42 Offshore Dr. –Palmetto Dunes Pltn.	2	0
33.	7/21/2009	2039	Wm. Hilton Pkwy. @ Pirates Island Golf	1	0
34.	7/15/2009	2200	Wm. Hilton Pkwy. near Mathews Dr. (n)	1	0
35.	7/7/2009	0928	Wm. Hilton Pkwy. @ 651 WHP	1	0
36.	6/26/2009	1020	Wm. Hilton Pkwy. @ N. Orleans Rd.	0	0
37.	6/5/2009	0706	Wm. Hilton Pkwy. @ Museum St.	0	0
38.	5/29/2009	1450	Squire Pope Road @ Hudson Rd.	1	0

39.	5/27/2009	1808	Wild Horse Road near Wm. Hilton Pkwy.	0	0
40.	4/10/2009	1247	Pope Avenue @ Cordillo Pkwy	1	0
41.	4/3/2009	1800	Wm. Hilton Pkwy. @ Northridge Dr.	0	0
42.	3/11/2009	0901	Wm. Hilton Pkwy. @ Yacht Cove Dr.	0	0
43.	2/15/2009	1027	Wm. Hilton Pkwy. @ Folly Field Rd.	0	0
44.	11/17/2008	0856	Pope Avenue @ Cordillo Pkwy	0	0
45.	8/16/2008	1159	Wm. Hilton Pkwy. @ N. Orleans Rd.	0	0
46.	8/6/2008	1859	Pope Avenue @ Office Park Road	0	0
47.	8/2/2008	1215	Pope Avenue @ Lagoon Road	0	0
48.	7/31/2008	0915	Wm. Hilton Pkwy. @ Bradley Bch. Rd.	0	0
49.	7/14/2008	1342	Mathews Dr. (s) @ Wm. Hilton Pkwy.	0	0
50.	6/15/2008	1410	Grasslawn Ave. near Wimbledon Ct.	0	0
51.	6/15/2008	1330	Wm. Hilton Pkwy. @ Northridge Dr.	0	0
52.	6/14/2008	1344	Wm. Hilton Pkwy. @ Dillon Rd.	1	0
53.	6/8/2008	1254	Wm. Hilton Pkwy. @ Automobile Place	0	0
54.	6/2/2008	0640	Wm. Hilton Pkwy. @ Spanish Wells Rd.	0	1
55.	5/30/2008	1004	Wm. Hilton Pkwy. @ Beach City Rd.	0	0
56.	5/12/2008	1224	Wm. Hilton Pkwy. @ Arrow Rd.	1	0
57.	4/20/2008	2110	Gum Tree Road near Wild Horse Rd.	0	1
58.	4/18/2008	1252	Queens Folly Rd. @ Hotel Circle	0	0
59.	3/31/2008	1500	Wm. Hilton Pkwy. @ Folly Field Rd.	0	0
60.	3/26/2008	1250	Wm. Hilton Pkwy. @ N. Orleans Rd.	0	0
61.	3/25/2008	1805	Pope Avenue @ Heritage Plaza S/C	0	0
62.	2/1/2008	0849	Wm. Hilton Pkwy. @ Union Cemetery	1	0
63.	11/30/2007	1928	Mathews @ Marshland	0	0
64.	11/19/2007	1236	Wm. Hilton Pkwy. @ Dillon Rd.	1	0
65.	11/16/2007	1055	Pope Avenue @ Office Park Rd.	0	0
66.	10/27/2007	1530	Wm. Hilton Pkwy. @ Arrow Rd.	0	0
67.	10/13/2007	1236	Palmetto Pkwy. @ Wm. Hilton Pkwy.	0	0
68.	10/5/2007	1202	Wm. Hilton Pkwy. @ Museum St.	1	0
69.	8/9/2007	1711	Wm. Hilton Pkwy. @ Burkes Beach Rd.	0	0
70.	7/30/2007	0956	Wm. Hilton Pkwy. @ Folly Field Rd.	0	0
71.	7/30/2007	1802	Wm. Hilton Pkwy. @ Yacht Cove Dr.	0	0
72.	7/27/2007	1615	Pope Avenue @ 71 Pope Ave. d/w	0	0
73.	7/8/2007	1749	Wm. Hilton Pkwy. @ Yacht Cove Dr.	0	0
74.	7/9/2007	1844	Wm. Hilton Pkwy. @ Northridge Dr.	1	0

Locations w/ most vehicle/bicycle collisions:

Pope Avenue @ Cordillo Parkway	8
Wm. Hilton Pkwy. @ Northridge Drive	7
Wm. Hilton Pkwy. @ Folly Field Road	6
Wm. Hilton Pkwy. @ N. Orleans Road	5
Wm. Hilton Pkwy. @ Arrow Road	4
Pope Avenue @ New Orleans/Office Pk.	4
Wm. Hilton Pkwy. @ Dillon Road	4
Wm. Hilton Pkwy. @ Burkes Beach Rd.	3
Wm. Hilton Pkwy. @ Yacht Cove Dr./Circle K . . .	3

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr. Total
# of years in study ->	3	3	3	3	3	3	4	4	3.5	3	3	3	
2010	1	1	0	4	3	3	5	2	2	3	0	0	24
2009	0	1	1	2	2	2	3	2	4	5	2	0	24
2008	0	1	3	2	2	5	2	3	0	0	1	0	19
2007							5	1	0	3	3	0	12
	1	3	4	8	7	10	15	8	6	11	6	0	
Avg. # for this month ->	0.33	1.00	1.33	2.67	2.33	3.33	3.75	2.00	1.71	3.67	2.00	0.00	

POPE AVENUE @ CORDILLO PARKWAY

- The DO NOT ENTER sign in the intersection's northeast quadrant is mounted on the typical "Shipyard" support, which is made of crossed 2'x 6's and tends to obstruct sight distance. Put this on a standard U-channel sign post to improve visibility to pathway users for westbound motorists turning right out of Shipyard

Contact Sally Warren of Shipyard POA at once to see if they'd be willing to change the sign support or allow the Town to completely replace the sign.

- A bicycle warning pavement marking should be considered in the right turn lane on westbound Shipyard Drive in advance of the stop line.

We cannot locate a bicycle "logo" marking in the MUTCD that is used as a warning device for crossing cyclists, and feel that gaining SCDOT to approve its use as an "experimental" non-standard marking is unlikely. We will not use this marking.

- The stop line placement for the westbound right turn lane on Shipyard Drive is set too far in advance of the crosswalk. Both the stop line and the loop detector should be relocated to a point 4' in advance of the crosswalk paralleling Pope Avenue

We will implement this revision in conjunction with the next reinstallation of the detector loops serving westbound Shipyard Drive, which should occur in the near future considering their poor condition.

- Install a pair of pedestrian buttons at right angles to each other on each corner of the intersection. Replace existing pedestrian button signs with separate supplementary signs for each button that clearly indicate which button is for crossing which street.

This will be implemented as a signal revision project in 2011.

- Install landscaping on the right shoulder of the eastbound Cordillo Parkway approach to Pope Avenue to discourage bicyclists from proceeding away from Pope Avenue down this shoulder on the wrong side of the road against traffic.

We can't completely block the shoulder with landscaping due to SCDOT minimum offset requirements between the edge of pavement and adjacent landscaping. We will attempt to partially block off the shoulder with landscaping, however.

- Install special “WATCH FOR TURNING VEHICLES” warning signs on the southbound Pope Avenue pathway approaching Cordillo Parkway on the eastern side of the intersection.

This will be done.

POPE AVENUE & NEW ORLEANS ROAD/OFFICE PARK ROAD

- Install bicycle logo warning pavement marking on New Orleans Road right turn lane approach to Pope Avenue in advance of stop line.

Again, do not feel that this can be implemented with SCDOT approval and am not sure that I personally feel comfortable doing it when it's not in the MUTCD. I fear getting dragged into court over its “meaning” the next time that someone is struck. Perhaps they may use this marking in other areas. I'll ask some folks at SCDOT if they are aware of its use anywhere and if they'd consider it. I'll ignore comments made in the field about this marking for the remainder of this document.

- Put dual ped buttons and supplementary signs specific to each street on each corner.

This will be done as a signal project in 2011.

- The “BIKE ROUTE →” sign in the northeastern quadrant of the intersection is set too far back from the edge of Pope Avenue and is in need of replacement.

We'll get this done ASAP

- We need a “no bicycles” sign across Office Way at the Pope Avenue pathway terminus.

We'll order a sign that says “← BIKE ROUTE” and install it beneath the pathway STOP sign here.

- Cut back the height of the shrubs in the Pope Avenue median nose south of the intersection to improve sight distance

We'll have them cut back to a height of 2' for a 10' distance offset from the edge of the pathway crossing.

- Put the bicycle lane marking back in the northbound approach of Pope Avenue between the through lane and the right-turn lane.

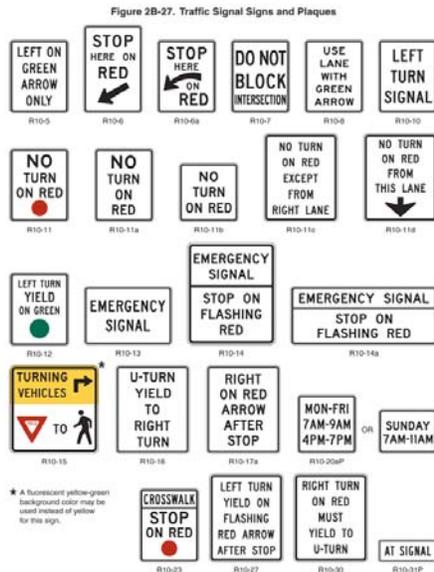
There is ample room to do this. We'll get this done within the next few months. No bicycle lane markings will be provided, but a mini-skip line to provide a 5' wide de facto safety area will be marked.

- Additional concrete is needed at grade to improve access to the pedestrian pushbutton in the Compass Rose Park quadrant. A junction box for the traffic signal would need to be lowered for this purpose.

We'll pursue this as a near-future signal project.

- Replace the "ONLY →" sign on the northbound mast-arm with a sign warning motorists to yield to pedestrians.

We'll get this done at the next opportunity. The sign will look like the one below with the yellow background up top and the white background below.



- There is a gap in the landscaping in the median of Pope Avenue at Office Way that accommodates unsafe midblock crossings.

We'll take a look at it and see if additional landscaping can be placed.

WILLIAM HILTON PARKWAY @ ARROW ROAD

- Place dual pedestrian pushbuttons mounted at right angles to each other on each corner along with supplementary signs clearly indicating which button goes with which road to be crossed.

We'll undertake this as a signal project in 2011.

- Cut back Palmetto fronds encroaching over sidewalk adjacent to on-island William Hilton Parkway lanes between the Kangaroo Driveway and the intersection.

We'll get this done.

- The pedestrian button on the old Rock's/Remy's corner isn't working.

We'll schedule a repair at once.

- Replace the bicycle warning sign on the northbound approach of Arrow Road

We'll replace this sign.

- Remove the small green square logo signs from beneath the pathway STOP sign in the office building corner of the intersection and replace it with a 12" warning sign that reads "WATCH FOR TURNING VEHICLES."

This will be done.

- There is a grate in front of the Laundromat next to Callahan's in the new New Orleans Road pathway that is oriented the wrong way.

We'll rectify this.

WILLIAM HILTON PARKWAY @ NEW ORLEANS ROAD

- Remove the small green square logo signs from beneath the pathway STOP sign in the Blockbuster Video corner of the intersection and replace it with a 12" warning sign that reads "WATCH FOR TURNING VEHICLES."

We'll have this done.

- Relocate advance bicycle warning sign serving New Orleans Road to a point opposite the stop line, replace it with one that incorporates a fluorescent yellow-green background, and include a supplementary downward diagonal pointing arrow.

This will be done.

- Install an R15-8 MUTCD sign (← LOOK →) sign beneath the above warning sign.

The MUTCD says that this sign is to be used only at railway crossings. Will ignore any comments suggesting this sign's installation further on in this document.

- Have the lane-use arrows on New Orleans Road approaching William Hilton Parkway refurbished.

This is Beaufort County's responsibility. We'll contact them to ask about this and do it ourselves if we can't get action on it.

WILLIAM HILTON PARKWAY @ YACHT COVE DRIVE/CIRCLE K

- Remark crosswalk markings on both Circle K driveways.

We'll see if we can identify an upcoming pavement marking work opportunity to get this done.

- Relocate the pathway STOP sign serving the on-island direction at the first driveway from the left side of the pathway to the right side of the pathway.

We'll get this done.

- Relocate the pathway STOP sign serving the on-island pathway direction at the second driveway to replace a missing one in the off-island pathway direction at the first driveway. This way, there is a STOP sign in both pathway directions in advance of the first driveway only.

This will be done.

WILLIAM HILTON PARKWAY @ BURKES BEACH ROAD

- Replace advance bicycle warning sign on Burkes Beach Road approaching William Hilton Parkway.

This will be done.

- Replace the 24" STOP sign serving Burkes Beach Road with a 30" one.

We'll ask Beaufort County to do this in their capacity of maintaining Burkes Beach Road.

- Relocate the pathway STOP sign serving the on-island direction from the left side of the pathway approach to the right side.

We'll get this done.

WILLIAM HILTON PARKWAY @ FOLLY FIELD ROAD

- Replace missing pathway STOP sign in the on-island direction and add a "WATCH FOR TURNING VEHICLES" black-on-yellow diamond warning sign beneath it.

This will be done.

- Pull overgrown shoulders back on on-island pathway approach to Folly Field Road.

This will be done.

- Install a fluorescent yellow-green background bicycle warning sign with supplementary downward diagonal arrow at the stop line serving Folly Field Road.

This will be done.

WILLIAM HILTON PARKWAY @ DILLON ROAD

- The stop line in the off-island right turn lane of William Hilton Parkway is missing.

I'll see if I can't get SCDOT to put this back in when pavement marking work resumes on the recently resurfaced areas.

- Place a "WATCH FOR TURNING VEHICLES" warning sign beneath the pathway stop sign in the on-island direction.

This will be done.

- Refurbish STOP marking on on-island pathway approach to Dillon Road.

Will be alert to an upcoming opportunity to add this in to some pavement marking work like with the crosswalks at Circle K.

- Replace the advance bicycle warning sign on Dillon Road with a fluorescent yellow-green background sign installed near the stop line and supplement it with a downward diagonal arrow.

We'll get this done.

WILLIAM HILTON PARKWAY @ NORTHRIDGE DRIVE

- The on-island pathway STOP sign is on the left side of the pathway approach and can easily be relocated to the right side.

This will be done.

- Replace the advance bicycle warning sign on Northridge Drive with a fluorescent yellow-green background sign.

This will be done.

RULES FOR SAFE BICYCLING

on Hilton Head Island

1. When riding on a roadway or within a street, always ride WITH traffic on the right side of the road, riding as close as possible to the right edge of the road or street. Use hand signals in advance of turns. Pedestrians on foot should always walk against traffic so that oncoming traffic is approaching on their right.



2. Obey all traffic signs, signals, and other devices that control motor vehicle traffic. Obey pedestrian signals when present to control crossing movements at traffic signals. If a button for pedestrians to call the crossing signal is present on your corner, press it only if you are crossing the “main” street. You do not need to press it to cross “side” streets.



3. Pedestrian signals on Hilton Head Island display a “walk” signal in the form of a walking man followed by a flashing red upraised hand that is accompanied by a countdown timer. Green traffic signals overhead will change to yellow and the crosswalk should be clear of bicycle and foot traffic when the countdown timer reaches zero.



4. Separated pathways and sidewalks may carry two-way pedestrian and bicycle traffic. Obey pathway signs. When approaching a pedestrian or slower-moving bicyclist from behind them, ring a bell or simply speak a courteous “approaching from behind on your left.”



5. When bicycling on separated pathways, be alert to trees or other objects that limit advance sight distance and reduce speed when advance sight distance is limited.



6. Use extra caution when riding AGAINST traffic on a separated pathway. Motorists turning right out of side streets and driveways may be looking to their left for oncoming vehicular traffic, and may not see you approaching from the right.



7. Cross roads or streets at marked crossings and remain within the marked crossing as much as possible.



MEMORANDUM

TO: Parks and Recreation Commission

FROM: Scott Liggett, Director of Public Projects and Facilities / Chief Engineer

DATE: April 5, 2011

RE: **Proposed FY 12 Capital Improvements Program**

Recommendation: That the Parks and Recreation Commission endorse and accept the attached “Fiscal Year 2012 – Proposed Priority Projects”, and the proposed “Capital Improvement Program (CIP) Fiscal Years 2012-2021”; and further, that it recommend to Town Council that those Fiscal Year 2012 Proposed Priority Projects be incorporated in the 2012 Consolidated Municipal Budget.

Summary: In accordance with the Town’s standard practice, the Parks and Recreation Commission reviews the Proposed CIP for recommendation to Town Council. The CIP encompasses pathways, drainage improvements, roadway improvements, park development, new and existing facilities improvements and beach maintenance. Parks and Recreation Commission Chairman McCann has directed that the proposed CIP be an agenda item where it is to be reviewed and discussed at the Commission’s April 14, 2011 meeting. The proposed CIP is therefore enclosed for your review, comment and approval. Also included for the consideration of the Commission is a prioritized listing of proposed park upgrades, the first year of which is reflected in the above referenced FY 12 CIP. Lastly, as per the request of the Commission, I have included an exhibit which currently serves as a guide for the prioritization of our capital projects.

Background: The CIP is funded in the Town’s next fiscal year Consolidated Municipal Budget and forecast for the nine subsequent and following years (2012 – 2021), and Town Council will conduct a series of budget workshops in May of this year to discuss, in detail, the recommended projects. The Parks and Recreation Commission’s action on the CIP will be provided to Council and be considered in its deliberations.

Director of Public Projects & Facilities, Scott Liggett will be available at our 14 April meeting to brief and answer questions.

Fiscal Year 2012 – Proposed Priority Projects

A. Pathways

- Pathway Rehabilitation
- US 278 – B (William Hilton Parkway) Gardner Drive to Mathews Drive
- US 278 – B (William Hilton Parkway) Wexford Circle to Fresh Market Shops
- Leg O’Mutton Road
- Pembroke Drive
- Gardner Drive

B. Drainage Improvements

- Stormwater Pump Station Maintenance
 - General Pump Maintenance
 - Buildings, grounds and utilities maintenance
- Drainage System Rehabilitation, Maintenance, Monitoring, Credits, Education and NPDES Compliance
 - Sea Pines
 - Shipyard
 - Hilton Head Plantation
 - Port Royal
 - Indigo Run
 - Palmetto Hall
 - Wexford
 - Palmetto Dunes
- System Upgrades, New Projects and Professional Services
 - Hilton Head Plantation - Control Structures, Dredging and Culverts
 - Port Royal - Canal Dredging
 - Shipyard - Dredging and Culverts
 - Palmetto Hall - Weir and Inlets
 - Bay Pines / Point Comfort Outfall
 - Wexford Pump Station Generator Permanent Mount
- Arrow Road Area

C. Roadway Improvements

- Mainland Transportation Improvement (previous obligation by Town Council)
- Mathews Drive / Marshland Road Roundabout
- Mathews Drive / Chaplin Area Connectivity
- US 278 Gateway Improvements at Windmill Harbour
- Pedestrian Crosswalks / Refuges
 - William Hilton Parkway @ Chamber Drive
 - William Hilton Parkway @ Yacht Cove Drive
 - William Hilton Parkway @ Regency Drive
 - William Hilton Parkway @ Central Avenue
- Traffic Signal Mast Arms
 - William Hilton Parkway @ Mall Boulevard
 - William Hilton Parkway @ Queens Folly / King Neptune
- Fire Rescue Emergency Access Points
 - Spanish Wells @ Muddy Creek Road
- Private (Dirt) Roads Acquisition
- Directional / Neighborhood Signage (new post-mounted street signs)
- Intersection / Pathway Lighting
- Stoney Secondary Road – south

D. Park Development

- Town Parks Upgrades
 - Island Recreation Association Annual Park and Equipment Upgrades
 - Crossings Park, Rowley Field Complex - batting cage and warm-up area enhancements including structure, potential outfield fence modifications
 - Chaplin Park – additional tennis court
 - Islanders Beach Park - playground equipment
 - Shelter Cove Veteran’s Memorial – paver replacement and upgrade, bulletin board kiosk
 - Burkes Beach – drinking fountain and shower tower combination near access
 - Public Art Program – foundations for purchased items
- Island Recreation Center Enhancements
- Rock’s / Remy’s Tract Park
- Chaplin Linear Park with Boardwalk
- Rowing and Sailing Center
- Yacht Cove Community Park

E. Existing Facilities & Infrastructure

- Rehabilitation and Renovation of Fixed Capital Assets
- Clean-up, safety and demolition on Town Property -

- Unsafe structures ordinance demolition
- Apparatus and Vehicle Replacement
- Fire Station #6 (Palmetto Dunes) Replacement
- Facilities Surveillance Cameras
- Town Hall Office Space Reconfigurations

F. New Facilities

- Sewer Service Projects
 - Barker Field Area
 - SCDOT Parcel on Spanish Wells Road (pump station site?)
 - Fish Haul Park
- Dispatch Center Equipment Upgrade
- Fire / Medical Systems and Equipment Replacement
- Public Safety Systems Equipment Upgrade
- Mobile Computing AVL Upgrade
- F&R Computer Systems - CAD Updates
- Coligny Area Improvements - Phase II
 - Design of area-wide Park, Drainage and Roadway improvements
 - Pope Avenue @ Cordillo Parkway Intersection Improvements (Coordinate with Coligny Area Improvements - Phase II)
- Dunnagan's Alley / Arrow Road Initiative Area Improvements
 - Intersection Improvements at Arrow Road / Target Road
 - Pathway Relocation
 - On-street Parking
 - Landscaping

G. Beach Maintenance

- Beach Management and Monitoring
- Beach Parks Access Rehabilitation
- Dune Refurbishment / Maintenance

CAPITAL IMPROVEMENTS PROGRAM
 FY 2012 FUNDING SUMMARY
 (Proposed_post workshop_post committee)

FY 12 - Post Workshop		ACCEL	In Bid or Obligated	SLIDE or CNAP?	NEW	CHANGE				
		THOUSANDS OF DOLLARS								
	FY	IMPACT	PRIOR YEAR	2011 FISCAL	BEACH	SWU	HOSP	TIF	OTHER	
	2012	FEES	FUNDING	YEAR TAXES	FEE	FEE	TAX		FUNDS	
A PATHWAYS		Impact Fees, TIF & Taxes								
		Traffic								
1	PATHWAY REHABILITATION	180		Recurring	55		125			
2	US 278-B - Gardner Drive to Mathews Drive	300		80				300		
3	US 278-B - Wexford Circle to Fresh Market Shoppes	20	10				10			
4	LEG O' MUTTON ROAD	55	27				28			
5	PEMBROKE DRIVE	55	27				28			
6	GARDNER DRIVE	50	25				25			
	TOTAL PATHWAYS	660	89	80	55	0	216	300	0	
B DRAINAGE IMPROVEMENTS		SWU Bond								
1	STORMWATER PUMP STATION MAINTENANCE	140		Recurring		140				
2	DRAINAGE SYSTEM REHABILITATION, MAINTENANCE, MONITORING, CREDITS, EDUCATION & NPDES II COMPLIANCE	1,163		Recurring		1,163				
3	SYSTEM UPGRADES / NEW PROJECTS / PROFESSIONAL SERVICES	1,103		Recurring					1,103	SWU Bond
4	ARROW ROAD AREA	200							200	SWU Bond
	TOTAL DRAINAGE IMPROVEMENTS	2,606	0			1,303			1,303	
C ROADWAY IMPROVEMENTS		Traffic								
1	MAINLAND TRANSPORTATION IMPROVEMENTS	600		500 IGA obligation			600			
2	MATHEWS DRIVE / MARSHLAND ROAD ROUNDABOUT	1,150		40				1,150		
3	MATHEWS DRIVE / CHAPLIN AREA CONNECTIVITY (TIF)	500		110				500		
4	US 278 GATEWAY IMPROVEMENTS AT WINDMILL HARBOUR	300		200			300			
5	LEAMINGTON/FRESH MARKET SHOPPES/US 278 (Hosp Tax or Bond?)	FY11		230						
6	PEDESTRIAN CROSSWALKS & REFUGES (TIF funded in District)	220		Recurring	40		180			
7	TRAFFIC SIGNAL MAST ARMS (TIF Funded in District)	250		Recurring			250			
8	F&R EMERGENCY ACCESS POINTS	110		Recurring			110			
9	PRIVATE (DIRT) ROADS ACQUISITION	25		Recurring	25					
10	DIRECTIONAL / NEIGHBORHOOD SIGNAGE	100		Recurring			100			
11	INTERSECTION / CROSSWALK / PATHWAY LIGHTING (TIF Funded in District)	TBD								
12	STONE SECONDARY ROAD (SOUTH)	40	40	50						
	TOTAL ROADWAY IMPROVEMENTS	3,295	40	630	65	0	1,540	1,650	0	

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2012- 2021
CIP FY 12
(post workshop_post committee)

FY- 12 Post Workshop		ACCEL	In Bid or Obligated	SLIDE or CNAP?	New	Change	
PROJECT		FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017-2021
A PATHWAYS							
1	PATHWAY REHABILITATION	180	185	195	200	210	1050
2	US 278-B (Gardner Drive to Mathews Drive) (TIF)						
	a. design	obligated					
	b. r/w acquisition	obligated					
	c. legal	obligated					
	d. construction	300					
3	US 278-B (Wexford Circle to Fresh Market Shoppes) (up to 1/2 Traffic Impact Fees, Hosp Tax)						
	a. design	IN-HOUSE					
	b. r/w acquisition	TBD					
	c. legal	20					
	d. construction		660				
4	LEG O' MUTTON (Segment installed from Marshland Rd to Victoria Square) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design	50					
	b. legal	5					
	c. construction		560				
5	PEMBROKE DRIVE (Bundle with Gardner) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design	50					
	b. legal	5					
	c. construction			480			
6	GARDNER DRIVE (Bundle with Pembroke) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design	30					
	b. r/w acquisition	TBD					
	c. legal	20					
	d. construction			330			
7	US 278 (Stoney Area from the ends of existing sidewalks to Jenkins Island) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design			30			
	b. r/w acquisition			TBD			
	c. legal			10			
	d. construction				300		
8	JONESVILLE ROAD (1/2 Traffic Impact Fees and Property Tax)						
	a. design				80		
	b. legal				20		
	c. construction					760	
9	US 278-B (Fresh Market Shoppes to Shelter Cove / Chaplin) (up to 1/2 Traffic Impact Fees, Hosp Tax)						
	a. design				130		
	b. r/w acquisition				TBD		
	c. legal				30		
	d. construction					1320	
10	US 278-B (Gardner Drive to Jarvis Park / Honey Horn) (up to 1/2 Traffic Impact Fees, Hosp Tax)						
	a. design				100		
	b. r/w acquisition				TBD		
	c. legal				20		
	d. construction					930	
11	US 278 (GUM TREE ROAD TO SQUIRE POPE ROAD) (Sidewalk installed with Cross Island Parkway) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design					55	
	b. legal					10	
	c. construction						550
12	SINGLETON BEACH ROAD (Segment installed from US 278 to Chaplin Community Park) (1/2 Traffic Impact Fees and Hosp Tax/Beach Fee?)						
	a. design					30	
	b. r/w acquisition					TBD	
	c. legal					10	
	d. construction						300
13	US 278 (Squire Pope Road to near Welcome Center) (Sidewalks exist on both sides of US 278 east of the Welcome Center) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design					60	
	b. legal					20	
	c. environmental					30	
	d. construction						600
14	US 278 (JENKINS ISLAND TO BRIDGE) (1/2 Traffic Impact Fees and Hosp Tax)						
	a. design						40
	b. legal						20
	c. environmental						30
	d. construction						400

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2012- 2021
CIP FY 12
(post workshop_post committee)

PROJECT	FY	FY	FY	FY	FY	FY
	2012	2013	2014	2015	2016	2017- 2021
15 US 278-B (Shelter Cove / Chaplin to Mathews North) (up to 1/2 Traffic Impact Fees, Hosp Tax)						
a. design						120
b. r/w acquisition						
c. legal						30
d. construction						1170
16 US 278-B (Jarvis Park / Honey Horn to Graves Bridge) (up to 1/2 Traffic Impact Fees, Hosp Tax)						
a. design						170
b. r/w acquisition						
c. legal						50
d. construction						1690
	660	1,405	1,045	880	3,435	2,990
B DRAINAGE IMPROVEMENTS						
1 STORMWATER PUMP STATION MAINTENANCE (SWU Fee)						
a. General Pump Maintenance	100	100	100	100	100	400
b. Buildings, grounds and utilities maintenance	40	44	45	46	47	198
2 DRAINAGE SYSTEM REHABILITATION, MAINTENANCE, MONITORING, CREDITS, EDUCATION AND NPDES II COMPLIANCE (SWU Fee)	753	790	771	661	645	3,330
a. Sea Pines	50	50	50	50	50	300
b. Shipyard	50	75	75	75	75	300
c. Hilton Head Plantation	75	75	75	75	75	300
d. Port Royal	75	75	75	75	75	300
e. Indigo Run	50	50	50	50	50	300
f. Palmetto Hall	50	50	50	50	50	300
g. Wexford	60	50	50	50	50	300
h. Palmetto Dunes	TBD	75	75	75	75	300
3 SYSTEM UPGRADES / NEW PROJECTS / PROFESSIONAL SERVICES (SWU Bond)	335	295	606	606	303	303
a. Hilton Head Plantation - Control Structures, Dredging and Culverts	200	200	100			
b. Port Royal - Canal Dredging	100	100	100			
c. Shipyard - Dredging and Culverts	150	75	75			
d. Palmetto Hall - Weir and Inlets	85					
e. Bay Pines / Point Comfort Outfall	200					
f. Wexford Pump Station Generator Permanent Mount	33					
4 ARROW ROAD AREA (SWU Bond)						
a. concept, survey and design	100					
b. r/w acquisition	30					
c. legal	20					
d. environmental	50					
e. construction		500				
TOTAL DRAINAGE IMPROVEMENTS	2,606	2,604	2,297	1,913	1,595	6,631
C ROADWAY IMPROVEMENTS						
1 MAINLAND TRANSPORTATION IMPROVEMENT PROJECTS (Hosp Tax: Not to exceed \$2.5 million for Council approved projects)	600					
2 MATHEWS DRIVE/MARSHLAND ROAD ROUNDABOUT (TIF)						
a. concept, survey and design	obligated					
b. r/w acquisition	TBD					
c. legal	20					
d. environmental	30					
e. project management	100					
f. construction	1,000					
3 MATHEWS DRIVE / CHAPLIN AREA CONNECTIVITY (Inter-Parcel Connectivity on East side of Mathews Drive South) (TIF)						
a. concept, survey and design	obligated					
b. r/w acquisition	TBD					
c. legal	obligated					
d. environmental	obligated					
e. construction	500					
4 US 278 GATEWAY IMPROVEMENTS AT WINDMILL HARBOUR						
a. concept, survey and design	obligated					
b. r/w acquisition	25					
c. legal	25					
d. environmental	250	250				
e. project management		150				
f. construction			2000			
5 LEAMINGTON/FRESH MARKET SHOPPES/US 278 B (Hosp Tax or Bond?)						
a. concept, survey and design	obligated					
b. r/w acquisition	TBD					
c. legal	obligated					
d. environmental	obligated					
e. project management	obligated					
f. construction		1,125				

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2012- 2021
CIP FY 12
(post workshop_post committee)

PROJECT	FY	FY	FY	FY	FY	FY
	2012	2013	2014	2015	2016	2017- 2021
6 PEDESTRIAN CROSSWALKS & REFUGES						
a. US 278 & Central Ave. (Tie to WHP Resurf./Festival Center Median Closure) (Property Tax)	40					
b. US 278 & Chamber Drive (Tie to WHP Resurfacing)	60					
c. US 278 & Yacht Cove Drive (Tie to WHP Resurfacing)	60					
d. US 278 & Regency Drive (Tie to WHP Resurfacing)	60					
7 TRAFFIC SIGNAL MAST ARMS (TIF Funded in District)						
a. Mall Blvd / US 278 Replacement	100					
b. Palmetto Dunes / US 278 Replacement	150					
c. Leamington/Fresh Market Shoppes/US 278 (Hosp Tax Bond) (Tie to Intersection Improvement)		125				
d. Pembroke Drive / US 278 Replacement		100				
e. Gum Tree Road / US 278 Replacement			150			
f. Spanish Wells / US 278 Replacement (TIF)			150			
8 F&R EMERGENCY ACCESS POINTS (Hospitality Tax)						
a. Spanish Wells at Muddy Creek Road	100					
b. Palmetto Dunes at Swing About		100				
c. TBD			100			
i. Gate Controllers	10	10				50
9 PRIVATE (DIRT) ROADS ACQUISITION	25	TBD	TBD	TBD	TBD	TBD
10 DIRECTIONAL / NEIGHBORHOOD SIGNAGE including street signs	100	100	50	50	50	TBD
11 INTERSECTION / CROSSWALK / PATHWAY LIGHTING (TIF Funded in District)	TBD	TBD	TBD	TBD	TBD	TBD
12 STONEY SECONDARY ROAD (SOUTH) (Spanish Wells spur to Kirby Lane)						
a. concept, survey and design	obligated					
b. r/w acquisition	TBD					
c. legal	30					
d. environmental	10					
e. driveway improvements at Adrianna Lane	obligated					
e. construction		600				
13 ROADWAY SAFETY IMPROVEMENTS						
a. US 278 Median Turn Lane at Yacht Cove Drive (Traffic Impact Fees)		50				
b. US 278 / Jenkins Rd Right Turn Lane (Traffic Impact Fees)		50				
14 SUMMIT DRIVE REALIGNMENT AND REFURBISHMENT (Hosp Tax \$165k and County/FAA Contribution \$165k) \$50k obligated in FY09 - survey/design		400				
15 LEMOYNE ROAD RECONSTRUCTION AND EXTENSION (Traffic Impact Fees)						
a. design		50				
b. legal		25				
c. construction			800			
16 FIFTH STREET EXTENSION construction complete by Jan 1, 2015 per Indenture Deed (TIF)						
a. concept, survey and design		200				
b. legal		50				
c. environmental		50				
d. project management			120			
e. construction			1,200			
TOTAL ROADWAY IMPROVEMENTS	3,295	3,435	4,570	50	50	50

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2012- 2021
CIP FY 12
(post workshop_post committee)

PROJECT	FY	FY	FY	FY	FY	FY
	2012	2013	2014	2015	2016	2017- 2021
D PARK DEVELOPMENT						
1 PARKS UPGRADES	33	200	200	200	200	1,000
a. Island Recreation Association Park and Equipment Upgrades / Replacements	173	TBD	TBD	TBD	TBD	TBD
b. Crossings Park - Rowley Field Complex Upgrades	75					
c. Chaplin Park - additional tennis court	40					
d. Islanders Beach Park - playground equipment	15					
e. Shelter Cove Veteran's Memorial – paver replacement and upgrade, bulletin board kiosk	30					
f. Burkes Beach – drinking fountain and shower tower combination near access	7					
g. Public Art Program - foundations for purchased items	15					
2 RECREATION CENTER ENHANCEMENTS						
a. Feasibility Study / Preparation of a Business Plan	obligated					
b. Masterplan	obligated					
c. design	200					
c. construction		TBD	TBD			
3 ROCK'S/REMY'S TRACT PARK (TIF)						
a. Survey, analysis (coordinate with Dunnagan's Initiative Area work)	obligated					
b. Design (in-house)	in-house					
c. construction	20					
4 CHAPLIN LINEAR PARK with BOARDWALK (Connects to Shelter Cove Park Phase II) (TIF)						
a. design	200					
b. construction			1,500			
5 ROWING & SAILING CENTER (TIF)						
a. design	150					
b. construction			1,500			
6 YACHT COVE COMMUNITY PARK (Parks Impact Fees)						
a. design (in-house)	50					
b. construction				1,000		
7 COLLIER BEACH PARK (Beach Fee?)		400				
8 CHAPLIN COMMUNITY PARK BOARDWALK to COLLIER BEACH PARK (Beach Fee?)		400				
9 FORD SHELL RING PARK (Hosp. Tax, Parks Impact Fees?)						
a. design		25				
b. construction				500		
TOTAL PARK DEVELOPMENT	1,008	1,025	3,200	1,700	200	1,000
E EXISTING FACILITIES & INFRASTRUCTURE						
1 REHABILITATION & RENOVATION of EXISTING CAPITAL ASSETS (FY Taxes)	251	251	251	251	251	1,255
2 CLEAN UP, SAFETY & DEMOLITION ON TOWN PROPERTY & UNSAFE STRUCTURES ORDINANCE DEMOLITION (Lease Account & FY Taxes)	291	291	291	291	291	1,455
3 APPARATUS & VEHICLES REPLACEMENT/REFURBISHMENT (FY Taxes, Hosp Tax, Beach Fee & PECI Franchise Fee)						
a. F&R Apparatus & Vehicles (Hosp Tax)	295	300	113	1,092	203	7,601
b. Town Vehicles (Ad Valorem Taxes)	60	114	143	152	126	321
c. Island Rec Assn Utility Vehicle (FY Taxes)			26			TBD
4 FIRE STATION # 6 REPLACEMENT (Palmetto Dunes) (Hospitality Tax)						
a. design	obligated					
b. construction	2,750					
5 FIRE STATION # 2 REPLACEMENT (Sea Pines) (Hospitality Tax)						
a. design	obligated					
b. construction		2,500				
6 FACILITIES SURVEILLANCE CAMERAS (Hospitality Tax)	100					
7 TOWN HALL OFFICE SPACE RECONFIGURATION (Hospitality Tax)	150					
TOTAL EXISTING FACILITIES & INFRASTRUCTURE	3,897	3,456	824	1,786	871	10,632

CAPITAL IMPROVEMENTS PROGRAM
FISCAL YEARS 2012- 2021
CIP FY 12
(post workshop_post committee)

PROJECT	FY	FY	FY	FY	FY	FY
	2012	2013	2014	2015	2016	2017- 2021
F NEW FACILITIES & INFRASTRUCTURE						
1 SEWER SERVICES PROJECTS (Some Timing: TBD) (TIF Funding in District, SWU Fee ?)						
a. Old Schoolhouse - William Hilton Parkway (TIF)	obligated					
b. Chaplin South (TIF)	obligated					
c. Ford Shell Ring (TIF)	obligated					
d. Marshland Rd (Broad Creek headwaters) (Pump Station on Town Property?) (TIF)	obligated					
e. Barker Field Area Project including Mitchellville Beach Park Connection	600					
f. SCDOT Parcel on Spanish Wells Rd	600					
g. Fish Haul Park - Beach City Rd	31					
h. Jarvis Creek Park (SWU Fee?)		33				
i. Islanders Beach Park (Beach Fee ?)		33				
j. Aranda Tract (coordinate with park project) (TIF)			35			
k. Indigo Run Hotel Site (coordinate with Park project)				100		
l. Jenkins Island (coordinate with Park project)					100	
2 DISPATCH CENTER EQUIPMENT UPGRADE (Hospitality Tax)	5	5	20	5	5	77
3 Fire/ Medical Systems and Equipment Replacement						
a. Mobile Repeater	20					
b. Monitoring Equipment	20					
c. AED Biphasic		25				
d. AED Administrative Vehicles Addition - 14 units		45				
e. SCBA Compressor Replacement			40			
f. SCBA Replacement			365			400
g. Life Pack 12 Replacement				360		
h. Turn Out Gear / PPE						300
i. Thermal Infrared Camera Replacement						250
j. Rescue Tools Replacement						80
4 PUBLIC SAFETY SYSTEMS EQUIPMENT UPGRADE	50	135	135	50	90	380
5 MOBILE COMPUTING AVL UPGRADE	20	90				120
6 F&R COMPUTER SYSTEMS (Hospitality Tax) - CAD Updates	75		25		28	65
7 COLIGNY / POPE AVE INITIATIVE AREA IMPROVEMENTS with COMMUNITY PARK						
a. design	250					
b. land acquisition	TBD					
c. Nassau Street Extension		500				
d. Lagoon Road Improvements	145		825			
e. Intersection Improvements - Pope Ave. / Cordillo Pkwy	100					
f. Crosswalks / Refuges - Pope Ave. / Woodhaven, Cordillo, Lagoon		150				
c. construction			2,670			
8 DUNNAGAN'S ALLEY / ARROW RD INITIATIVE AREA IMPROVEMENTS (TIF)						
a. study & design	obligated					
b. land acquisition	TBD					
c. Intersection improvements at Arrow Road and Target Road	500					
d. pathway relocation	250					
e. on street parking	200					
f. landscaping	100					
9 PUBLIC SAFETY WAN/VPN				215		
10 LAW ENFORCEMENT CENTER (Hospitality Tax & County Funding?) (Pending Council's Decision)						
a. design						500
b. construction						5,000
TOTAL NEW FACILITIES & INFRASTRUCTURE	2,966	1,016	4,115	730	223	7,172
G BEACH MAINTENANCE						
1 BEACH MANAGEMENT & MONITORING (Beach Fee)	345	500	500	500	500	2,500
2 BEACH PARKS / ACCESS REHABILITATION (Beach Fee)	75	75	75	75	75	375
3 DUNES REFURBISHMENT MAINTENANCE (Beach Fee)	25	25	25	25	25	125
4 BEACH RENOURISHMENT (Beach Fee)					17,000	
TOTAL BEACH MAINTENANCE	445	600	600	600	17,600	3,000
A PATHWAYS	660	1,405	1,045	880	3,435	2,990
B DRAINAGE IMPROVEMENTS	2,606	2,604	2,297	1,913	1,595	6,631
C ROADWAY IMPROVEMENTS	3,295	3,435	4,570	50	50	50
D PARK DEVELOPMENT	1,008	1,025	3,200	1,700	200	1,000
E EXISTING FACILITIES & INFRASTRUCTURE	3,897	3,456	824	1,786	871	10,632
F NEW FACILITIES & INFRASTRUCTURE	2,966	1,016	4,115	730	223	7,172
G BEACH MAINTENANCE	445	600	600	600	17,600	3,000
TOTALS (THOUSAND OF DOLLARS)	14,877	13,541	16,651	7,659	23,974	31,475

0800 March 24, 2011

Proposed Priority Projects - Park Upgrades

High Priority (next 1-3 years)

Islanders Beach Park

- Playground equipment

Chaplin Park

- Additional Tennis Courts (3)
- 4-5 small picnic shelters around existing fields

Crossings Park

- Batting cage and warm-up area enhancements including structure, potential outfield fence modifications

Veterans Park

- Paver Replacement / Upgrade
- Bulletin Board Kiosk with Veteran Memorials / Names

Burkes Beach

- Drinking fountain/shower tower combination near the beach access

Compass Rose Park

- Restrooms

Jarvis Creek Park

- Picnic shelter/grill additions 1 on front side by the big oak on the entry drive 1 on the back side of the Lake bench already there.

Driessen Beach Park

- Shower relocation or boardwalk expansion

Medium Priority (next 4-6 years)

Chaplin Park

- Small concessions stand near the circle in the middle of the park
- Outdoor racquetball court

Green Shell Park

- Modify existing basketball set-up for full court play

Driessen Beach Park

- Second smaller picnic Pavilion at the grill area by the playground

Veterans Park

- Benches around the walk / pergola with bench swings

Burkes Beach

- Wide mobi-mat at the vehicular beach access

Low Priority (6 or more years)

Compass Rose

- Nature trail around the lagoon to connect to Pope Ave. pathway with nature features, story boards

Jarvis Creek Park

- Second playground area near the pavilion
- 2-3 smaller picnic shelters throughout the park

Veterans Park

- Create a memorial garden on the green. Each section to reflect the nature of the conflict, and provide tribute to the soldiers who fought and died and an opportunity for visitor reflection.

Burkes Beach

- Additional parking spaces

Chaplin Park

- Office and tennis storage added to existing restroom building at Tennis courts
- Additional full basketball court

Crossings Park

- 1-2 picnic shelters near the meadow
- Restroom near the soccer field and meadow area

Barker Field Extension

- 2 small picnic shelters near the restrooms

TOWN OF HILTON HEAD ISLAND

CIP PROJECT RANKING CRITERIA

PROJECT RANKING PROTOCOL			
Criterion	Maximum Points	Weight	Maximum Score
Public Health and Safety	5	6	30
Economic	5	6	30
Legal / Public	5	4	20
Environmental	5	2	10
Relativity	5	2	10
Total Maximum Score			100

PUBLIC HEALTH AND SAFETY	
Points	Description
5	Project is needed to alleviate an existing, critical, public health and/or safety concern.
4	N/A
3	Project is needed to alleviate a potential, critical, public health and/or safety concern.
2	N/A
1	Project may improve public health and/or safety, but there is not an identifiable concern to be addressed.
0	Project has no benefits to public health and safety.

¹Public health and safety refers to things such as dangerous road features, pathway needs, road or structure flooding, pollution, etc. The health or safety concern shall be identified, referenced and quantified if possible, in the ranking

ECONOMIC DRIVERS AND DEVELOPMENT	
Points	Description
5	Expediting the project will save the Town money in capital and operating expenses; it has a strong economic development component, and project is part of an initiative area (for re-development).
4	Expediting the project may save the Town money in capital and operating expenses; it has a strong economic development component, but is not part of an initiative area (for re-development).
3	and funding is available, but there are no economic incentives or development potential to expedite the project.
2	and but there is no funding available and there are no economic incentives to expedite the project.
1	and there are no economic incentives to expedite the project, but there is funding available.
0	There are no economic drivers, funding is not readily available, and the project will add significantly to future operating costs.

¹ Ranking shall reference potential for economic development as well as Town funding incentives, such as TIF funding window, amendable contract in place, partnering with other agency or project, etc. Economic Development refers to incentives for re-development, tourism-related enhancements, improved access, regional storm water mgmt, etc. A simple Benefit/Cost [B/C] analysis shall be provided on all projects unless one cannot be made.

TOWN OF HILTON HEAD ISLAND

CIP PROJECT RANKING CRITERIA

LEGAL MANDATES / PUBLIC OBLIGATIONS	
Points	Description
5	Project is necessitated by law, regulation, intergovernmental agreement, or government mandate, and lies on Town land, R/W or easement.
4	Project is necessitated by law, regulation, intergovernmental agreement, or government mandate, and does not lie on Town land, R/W or easement.
3	Project is part of a project partnering agreement or to be conducted in conjunction with other jurisdiction(s) or entity; sharing either cost, contractor, or land.
2	The project is recommended by a town sanctioned committee or body
1	Project has strong public support, but has not been approved or adopted by government body
0	There are no external mandates, agreements, or obligations driving this project

¹ Ranking shall reference the law, regulation, mandate, agreement, plan, etc. warranting the point assignment.

ENVIRONMENTAL ENHANCEMENTS / IMPACTS	
Points	Description
5	Project will mitigate an existing environmental problem and may improve environmental quality (air, water, and/or habitat), protect the natural environment and/or reduce energy consumption.
4	Project does not address an existing problem, but may provide environmental enhancements and/or reduce energy consumption.
3	Project has no apparent adverse impacts on the environment or energy consumption
2	Project may adversely impact the environment, but also may reduce energy consumption, and mitigation should not be a problem.
1	Project may adversely impact the environment, but mitigation will not be problematic
0	Project may adversely impact the environment and energy consumption, and mitigation opportunities are not readily available

¹ Ranking shall reference the environmental concerns (existing and project related), environmental benefits or damages of the project, mitigation requirements and opportunities, and permitting difficulties.

RELATIVITY TO OTHER PROJECTS / AVAILABILITY	
Points	Description
5	Project must be completed before or in conjunction with implementation of another, high-priority project.
4	Project may be constructed in conjunction with implementation of another, high-priority project.
3	Project may be constructed by same contractor as another project which is relatively nearby, in time and space (reserve the right to amend contract)
2	Project may take advantage of another project for staging area and or mitigation.
1	Project has no bearing on any other projects.
0	Constructing the project may have adverse impacts on related systems (road/path/drainage) if built before other, related project(s).

¹ Ranking shall provide details of the impacts and relationships with other projects.