



The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting

Thursday, July 14, 2011

3:30 p.m. – Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
4. **Swearing in Ceremony for New and Reappointed Commissioners**
 - a. New Parks & Recreation Commissioners: Heather Rath and Peter Keber
 - b. Reappointed Commissioner: Daniel Gafgen
5. **Election of Chairperson and Vice Chairperson**
6. **Approval of Minutes**
 - a. Regular Parks & Recreation Commission Meeting of June 9, 2011
7. **Appearance by Citizens on Items Unrelated to Today's Agenda**
8. **Reports**
 - a. Update from Island Recreation Association
9. **Unfinished Business**
10. **New Business**
 - a. **Bike Safety and Updates** – Mr. Frank Babel
11. **Park Updates**
 - a. **2011 Mid-year Grant Summary** – Ms. Marcy Benson
12. **Park Commissioner Comments**
13. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**The Town of Hilton Head Island
Parks & Recreation Commission
Thursday, June 9, 2011
3:30 p.m.**

Members Present: Daniel Gafgen, Jack Hamrick, John McCann, Robert Moore, Marc Stuckart

Members Absent: P. Jeffrey North, Timothy Singleton

Town Staff: Scott Liggett, Anne Cyran

Other: Frank Soule, *Island Recreation Association*

I. Call to Order

Chairman McCann called the meeting to order at 3:30 p.m.

II. Pledge of Allegiance to the Flag

III. Freedom of Information Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

IV. Approval of Minutes

The minutes of April 14, 2011 were approved as presented.

V. Appearance by Citizens - none

VI. Reports

Update from Island Recreation Association. Mr. Frank Soule reported on the following:

- Registration for summer camp continues to do well; the numbers are consistent with last year.
- The Island Recreation Center has a strong working relationship with the high school coaches.
- Swim lessons are going very well; the Island Recreation Center is working with the Bluffton Swim Coach.
- Summer Jams will begin June 21 at Shelter Cove Community Park.
- There are approximately five Water Fun Nights planned throughout the summer at Shelter Cove Community Park.
- Seafood Fest was a successful event.

Mr. Soule stated that he is working with Mr. Brian Hulbert, Staff Attorney, regarding the evaluation of the Island Recreation Association contract. Mr. Soule stated that the spring tennis program that PTR put together went extremely well. It was far superior to programs put on in the past with other vendors.

Mr. Soule reported that he will be attending the Town Council budget meeting this evening to answer some questions regarding the CIP budget for the Island Recreation Center - specifically on the proposed solar hot water system. The estimate is that this system (as proposed) will produce a payback in four years. Town Council also has questions on the salt filtration system for the pool when it is remodeled. The estimated savings with this system could pay for itself in 5 to 6 years.

Chairman McCann complimented Mr. Soule on the remarkable things he has done with the Island Recreation Association and the community of Hilton Head Island.

VII. Unfinished Business - none

VIII. New Business - none

IX. Updates

Mr. Scott Liggett presented a letter of appreciation and award from the Mayor to Mr. McCann and also for Mr. North in recognition of their dedication and service. Mr. Liggett thanked Mr. McCann and Mr. North for making Hilton Head Island a better place and increasing the quality of life. Mr. Liggett stated that it has been a pleasure to work with them.

Mr. Liggett gave a brief CIP Update: the Parks and Recreation component and the pathway component endorsed by this Commission have remained in tact. Key aspects: Island Recreation Expansion, Rowing and Sailing Center and Yacht Cove Park. Park Upgrades: Bristol Sports Arena, Jarvis Creek Park and Crossings Parks - all funding appears available.

X. Park Commissioner Comments – Chairman McCann thanked the Commissioners and Town staff for the wonderful working relationship.

XI. Adjournment

There being no further business, the meeting adjourned at 3:45 p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
John McCann, Chairman



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Parks and Recreation Commission
FROM: Marcy Benson, *Senior Grants Administrator*
DATE: July 5, 2011
SUBJECT: 2011 Mid-year Grant Summary

Attached please find the annual mid-year summary of grant and award activity for the 2011 calendar year

Mid-Year Grant Update (Calendar Year)

July 2011

Grants Awarded in 2011 Calendar Year

| Funding Source | Project | Amount Awarded | Notification Date |
|---------------------------|--|--------------------------------------|--------------------------|
| ATAX | Municipal Town Operations – Tourism Support (2012 Forward Funding Request) | \$883,300 (requested \$1,141,515) | 03/15/11 |
| SC Budget & Control Board | HHPSD project/DO system for aeration | \$160,000 | 06/08/2011 |
| Total | | \$1,043,300 | |

Grants Reimbursed in 2011 Calendar Year

| Funding Source | Project | Amount Awarded | Date Reimbursed |
|--|------------------------|-----------------------|------------------------|
| Dept. of Homeland Security Assistance to Firefighters Grants | Replace Air Compressor | \$25,087 | 01/10/11 |
| Total | | \$25,087 | |

Grants Applied For in 2011 Calendar Year (Pending Award Notification)

| Funding Source | Project | Amount Applied For | Date Application submitted |
|---|---|---------------------------|-----------------------------------|
| SCPRT/PARD | Islander's Beach Park & Jarvis Creek Park Upgrades | \$9,896.40 | 01/21/11 |
| Dept. of Homeland Security (Assistance to Firefighters Grant) | Stove Top Fire Stop Extinguishers | \$3,000 | 02/02/11 |
| SCPRT/Recreational Trails Program | US 278 Multi-Use Pathway from Fresh Market Shopped to Wexford | \$100,000 | 03/22/11 |
| SCPRT/Recreational Trails Program | Leg O Mutton Road Multi-Use Pathway | \$100,000 | 03/22/11 |
| DHS/FEMA Port Security Grant Program | 2012 Firehawk 26-MCD-2P Boat & Trailer | \$292,045 | 06/20/11 |
| Total | | \$504,941.40 | |

Grant Applications Denied in 2011 Calendar Year

| Funding Source | Project | Amount Applied For | Notification Date |
|---|---|---------------------------|--------------------------|
| Dept. of Homeland Security Assistance to Firefighters Grants (2010 Application) | Purchase Multi-gas detectors, washer extractors and fitness equipment | \$76,140 | 05/24/11 |
| Total | | \$76,140 | |