



# **The Town of Hilton Head Island Personnel Committee Meeting**

**Monday, November 7, 2011  
11:30am in Conference Rm. #1**

## **AGENDA**

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**As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting**

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.
- 3. Approval of Minutes**
  - a. Approval of October 18, 2011 minutes
- 4. New Business**
  - a. Review of applications
  - b. 11:30 - Interview applicant for Planning Commission
  - c. 11:45 - Interview applicant for Planning Commission
  - d. 12:00 - Interview applicant for Planning Commission
- 5. Adjournment**

**Note: All or a portion of the meeting may be held in Executive Session.**

**Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this meeting.**

**TOWN OF HILTON HEAD ISLAND  
PERSONNEL COMMITTEE REGULAR MEETING**

**Date:** October 18, 2011 **Time:** 2:30 p.m.

**Members Present:** Wm. Lee Edwards, *Chairman*; Kim Likins, Bill Ferguson

**Members Absent:** Cori Brock

**Town Staff Present:** Gregory D. DeLoach, Esq., *Assistant Town Manager*;

**Media Present:** None

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**1. Call to Order**

Chairman Edwards called the meeting to order at 2:30 p.m.

**2. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

Motion to approve minutes of the September 20, 2011 meeting was made by Ms. Likins and seconded by Mr. Ferguson. Motion approved by a vote of 3-0.

**4. New Business**

**Executive Session**

Ms. Likins moved to adjourn to Executive Session for the purpose of interviewing candidates for upcoming vacancies on Boards and Commissions. Mr. Ferguson seconded the motion. Motion was approved by a vote of 3-0.

**5. Adjournment**

At 3:55 p.m. the Committee returned to Open Session. Ms. Likins motioned to adjourn. Mr. Ferguson seconded the motions. Motion was approved by a vote of 3-0

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Approved  
Wm. Lee Edwards, Chairman

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Submitted by  
Cori Brock, Town Clerk