



The Town of Hilton Head Island Regular Public Safety Committee Meeting

Monday, March 7, 2011

10:00 a.m. – Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Minutes**
 - a. Regular Public Safety Committee Meeting of February 7, 2011
- 4. Unfinished Business**
 - a. None
- 5. New Business**
 - a. Neighborhood Meeting Report – South Forest Beach/North Forest Beach
 - b. Pathway Safety Enhancement Efforts
- 6. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this meeting.

TOWN OF HILTON HEAD ISLAND
PUBLIC SAFETY COMMITTEE REGULAR MEETING

Date: February 7, 2011

Time: 10:00 a.m.

Members Present: Bill Harkins, Chairman; Kim Likins

Members Absent: None

Town Staff Present: Gregory D. DeLoach, Esq., *Assistant Town Manager*; Rick Arnold, *Codes Enforcement Officer*; Tom Fultz, *Director of Administrative Services*; Kimberly Kominski, *Administrative Assistant*

Others Present: Sheriff P.J. Tanner, *BCSO*; Captain Toby McSwain, *BCSO*, Lt. Glenn Zanelotti, *BCSO*; George Breed, *Chief of Security, Sea Pines Plantation*; Jesse Iverson, *Chairman, Greater Island Council Public Safety Committee*

1. Call to Order

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes

- a. Regular Public Safety Committee Meeting of January 3, 2011

Ms. Likins moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 2-0.

4. Unfinished Business

- a. None

5. New Business

- a. 4th Quarter 2010 Crime Statistics – **Lieutenant Glenn Zanelotti, BCS**

Lieutenant Zanelotti reviewed the 2010 fourth quarter crime statistics report and explained that statistics change based on the population on the Island and to keep in mind that the fourth quarter includes both Thanksgiving and Christmas.

Sheriff Tanner spoke to the Committee regarding the needs of the Sheriff's Office. He stated that cameras are valuable as a crime deterrent and also assist in prosecution. He explained that in analyzing the statistics, it should be noted that 85% of crimes are committed by 10% of the population; career criminals are the issue. He also stated that the Town contracts with a

Municipal Judge in Beaufort to conduct bond hearings and the Town may be better served by having their own Municipal Judge hold bond hearings. The Sheriff pointed out that the Greater Island Public Safety Committee is very familiar with public safety issues as they pertain to the Island and are a good resource that this committee should tap into. He also stated that there has been interest in holding a 26-mile marathon on the Island, which will provide revenue and exposure for the Island, but also require increased traffic control and law enforcement presence.

Greg DeLoach explained that the contract with the City of Beaufort for conducting bond hearings for the Town is an alternative to having the Town Judge travel to Beaufort twice a day and the contract costs approximately \$60,000-65,000 per year. Mr. DeLoach explained that alternatives to the current approach are being explored.

Ms. Likins stated that Captain Toby McSwain is working with her on setting up a community meeting with the residents of the North Forest Beach Area as she has been contacted by many residents expressing concern with crime on the Island.

Mr. Harkins asked where the Town stands on an ordinance regulating towing companies. Mr. DeLoach explained that a comprehensive ordinance makes the most sense and the Town is waiting to review the County's proposed ordinance. Sheriff Tanner explained that he has seen the County's draft ordinance and feels that regulation through the business license procedure is the most practical solution. The Sheriff added further his strong support for the Town of Hilton Head to have in place a well designed towing ordinance which could possibly be an adoption of the County's effort on this matter.

b. Ms. Likins stated that she has been contacted regarding access to bike paths from the Yacht Cove area and that it is difficult and dangerous. Mr. DeLoach stated that in connection with Town Council's efforts to receive designation as a bicycle friendly community, the Traffic Engineer has recently provided a report on the Town's bicycle paths, which he will review. Mr. Harkins requested a progress report at the next meeting.

c. Ms. Likins asked Captain McSwain if the Sheriff's Office is doing anything specific to prevent crime during evening hours on school campuses. Captain McSwain stated that most schools contract for law enforcement when there are sporting events in the evening and routine patrols are conducted otherwise.

Adjournment

At 11:07 a.m. Ms. Likins moved to adjourn the meeting. Mr. Harkins seconded. The motion was approved by a vote of 2-0.

Respectfully submitted:

Kimberly Kominski,
Administrative Assistant

Approved by:

Bill Harkins, Chairman

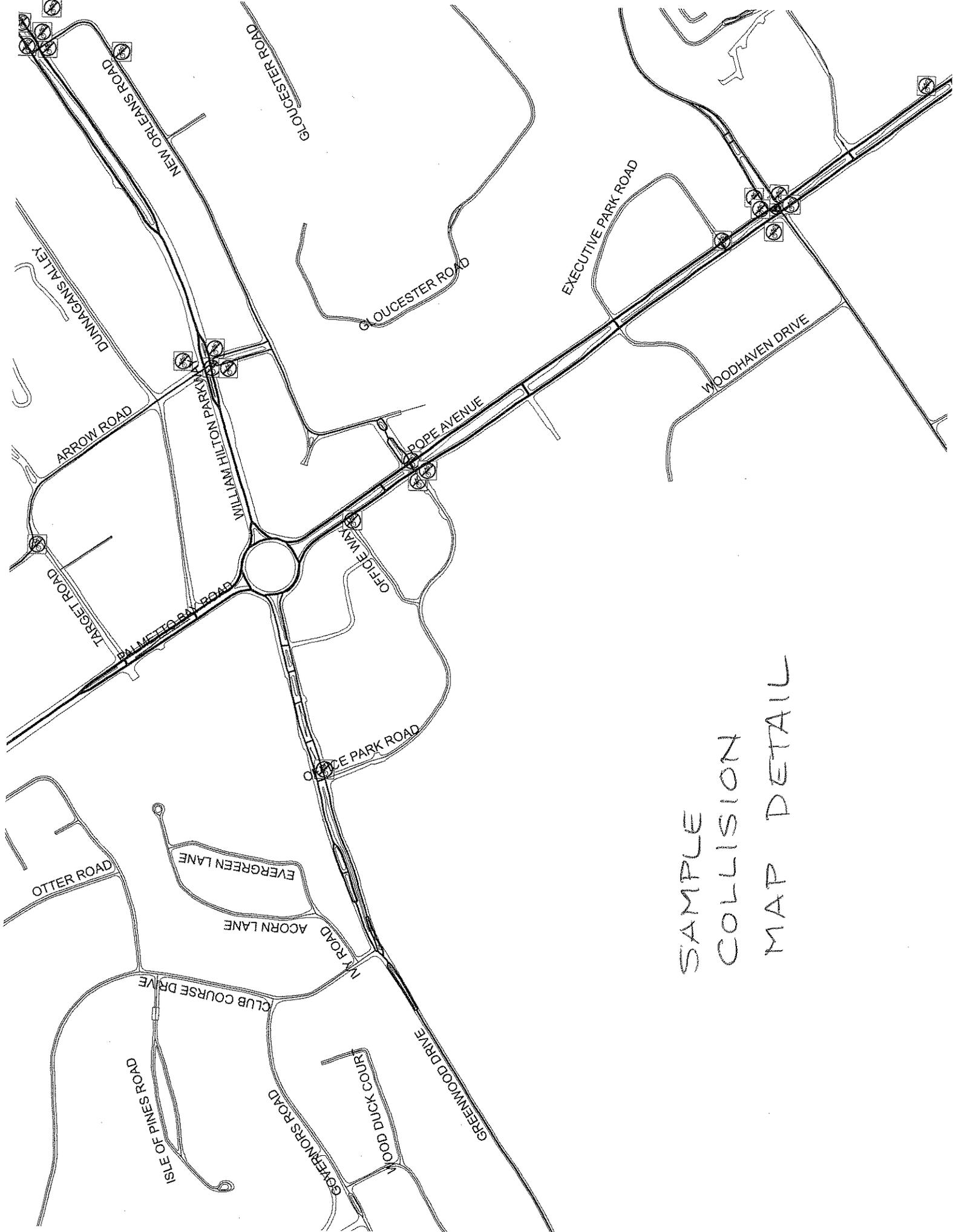
VEHICLE/BICYCLE COLLISIONS REPORTED ON HILTON HEAD ISLAND

Date	Time	Location	# injured	# fatalities	
79.	10/18/2010	1353	Pope Avenue @ Cordillo Parkway	0	0
78.	10/15/2010	1215	Pope Avenue @ Office Way	0	0
77.	10/5/2010	1236	Wm. Hilton Pkwy. @ 651 WHP	1	0
76.	9/26/2010	1117	Wm. Hilton Pkwy. @ Dillon Rd.	0	0
75.	9/14/2010	0827	Pope Avenue @ Cordillo Pkwy.	0	0
1.	8/25/2010	1130	Wm. Hilton Pkwy. @ Dillon Rd.	0	0
2.	8/10/2010	1903	Spanish Wells Rd. @ Muddy Ck. Rd.	unk.	0
3.	7/25/2010	1449	Mathews Drive @ Shrimp Ln.	unk.	0
4.	7/28/2010	1125	Wm. Hilton Pkwy. at 643 WHP	unk.	0
5.	7/17/2010	0933	Wm. Hilton Pkwy. @ Northridge Dr.	unk.	0
6.	7/14/2010	1550	Wm. Hilton Pkwy. @ N. Orleans Rd.	unk.	0
7.	7/9/2010	1141	Wm. Hilton Pkwy. @ Folly Field Rd.	unk.	0
8.	6/27/2010	0946	Wm. Hilton Pkwy. @ H.H. Resort	unk.	0
9.	6/22/2010	1611	Pope Avenue @ Exec. Pk. Rd. (s)	unk.	0
10.	6/14/2010	1437	Wm. Hilton Pkwy. @ Northridge Dr.	unk.	0
11.	5/29/2010	0304	Wm. Hilton Pkwy. @ Northridge Dr.	2	1
12.	5/28/2010	1738	Palmetto Bay Rd. near Smokehouse	0	0
13.	5/28/2010	1000	Wm. Hilton Pkwy. @ Burkes Beach Rd.	1	0
14.	4/29/2010	1142	Palmetto Bay Rd. @ Bow Circle	unk.	0
15.	4/16/2010	0615	N. Orleans Rd. @ Heritage Academy	1	0
16.	4/10/2010	1348	Wm. Hilton Pkwy. @ N. Orleans Rd.	unk.	0
17.	4/6/2010	1004	Cordillo Pkwy. near Treetops	unk.	0
18.	2/9/2010	1704	Wm. Hilton Pkwy. @ Arrow Rd.	unk.	0
19.	1/17/2010	1208	Wm. Hilton Pkwy. @ Folly Field Rd.	1	0
20.	11/27/2009	1252	Greenwood Dr. near Office Pk. Rd.	0	0
21.	11/8/2009	1503	Pope Avenue @ Cordillo Pkwy.	1	0
22.	10/26/2009	1920	Wm. Hilton Pkwy. @ Gum Tree Rd.	0	1
23.	10/19/2009	0939	Wm. Hilton Pkwy. @ Burkes Beach Rd.	0	0
24.	10/15/2009	2335	Wm. Hilton Pkwy. @ Christopher Dr.	1	0
25.	10/6/2009	1156	Pope Avenue @ Cordillo Pkwy.	1	0
26.	10/2/2009	1150	Wm. Hilton Pkwy. @ Northridge Dr.	0	0
27.	9/20/2009	1917	S. Forest Bch. Dr. near Coligny Circle	0	0
28.	9/16/2009	0900	Arrow Road near Target Rd.	0	0
29.	9/14/2009	0857	Wm. Hilton Pkwy. @ Arrow Rd.	1	0
30.	9/9/2009	0901	Pope Avenue @ Cordillo Pkwy.	0	0
31.	8/9/2009	1445	Pope Avenue @ New Orleans Rd.	1	0
32.	8/3/2009	1943	42 Offshore Dr. -Palmetto Dunes Pltn.	2	0
33.	7/21/2009	2039	Wm. Hilton Pkwy. @ Pirates Island Golf	1	0
34.	7/15/2009	2200	Wm. Hilton Pkwy. near Mathews Dr. (n)	1	0
35.	7/7/2009	0928	Wm. Hilton Pkwy. @ 651 WHP	1	0
36.	6/26/2009	1020	Wm. Hilton Pkwy. @ N. Orleans Rd.	0	0
37.	6/5/2009	0706	Wm. Hilton Pkwy. @ Museum St.	0	0
38.	5/29/2009	1450	Squire Pope Road @ Hudson Rd.	1	0

39.	5/27/2009	1808	Wild Horse Road near Wm. Hilton Pkwy.	0	0
40.	4/10/2009	1247	Pope Avenue @ Cordillo Pkwy	1	0
41.	4/3/2009	1800	Wm. Hilton Pkwy. @ Northridge Dr.	0	0
42.	3/11/2009	0901	Wm. Hilton Pkwy. @ Yacht Cove Dr.	0	0
43.	2/15/2009	1027	Wm. Hilton Pkwy. @ Folly Field Rd.	0	0
44.	11/17/2008	0856	Pope Avenue @ Cordillo Pkwy	0	0
45.	8/16/2008	1159	Wm. Hilton Pkwy. @ N. Orleans Rd.	0	0
46.	8/6/2008	1859	Pope Avenue @ Office Park Road	0	0
47.	8/2/2008	1215	Pope Avenue @ Lagoon Road	0	0
48.	7/31/2008	0915	Wm. Hilton Pkwy. @ Bradley Bch. Rd.	0	0
49.	7/14/2008	1342	Mathews Dr. (s) @ Wm. Hilton Pkwy.	0	0
50.	6/15/2008	1410	Grasslawn Ave. near Wimbleton Ct.	0	0
51.	6/15/2008	1330	Wm. Hilton Pkwy. @ Northridge Dr.	0	0
52.	6/14/2008	1344	Wm. Hilton Pkwy. @ Dillon Rd.	1	0
53.	6/8/2008	1254	Wm. Hilton Pkwy. @ Automobile Place	0	0
54.	6/2/2008	0640	Wm. Hilton Pkwy. @ Spanish Wells Rd.	0	1
55.	5/30/2008	1004	Wm. Hilton Pkwy. @ Beach City Rd.	0	0
56.	5/12/2008	1224	Wm. Hilton Pkwy. @ Arrow Rd.	1	0
57.	4/20/2008	2110	Gum Tree Road near Wild Horse Rd.	0	1
58.	4/18/2008	1252	Queens Folly Rd. @ Hotel Circle	0	0
59.	3/31/2008	1500	Wm. Hilton Pkwy. @ Folly Field Rd.	0	0
60.	3/26/2008	1250	Wm. Hilton Pkwy. @ N. Orleans Rd.	0	0
61.	3/25/2008	1805	Pope Avenue @ Heritage Plaza S/C	0	0
62.	2/1/2008	0849	Wm. Hilton Pkwy. @ Union Cemetery	1	0
63.	11/30/2007	1928	Mathews @ Marshland	0	0
64.	11/19/2007	1236	Wm. Hilton Pkwy. @ Dillon Rd.	1	0
65.	11/16/2007	1055	Pope Avenue @ Office Park Rd.	0	0
66.	10/27/2007	1530	Wm. Hilton Pkwy. @ Arrow Rd.	0	0
67.	10/13/2007	1236	Palmetto Pkwy. @ Wm. Hilton Pkwy.	0	0
68.	10/5/2007	1202	Wm. Hilton Pkwy. @ Museum St.	1	0
69.	8/9/2007	1711	Wm. Hilton Pkwy. @ Burkes Beach Rd.	0	0
70.	7/30/2007	0956	Wm. Hilton Pkwy. @ Folly Field Rd.	0	0
71.	7/30/2007	1802	Wm. Hilton Pkwy. @ Yacht Cove Dr.	0	0
72.	7/27/2007	1615	Pope Avenue @ 71 Pope Ave. d/w	0	0
73.	7/8/2007	1749	Wm. Hilton Pkwy. @ Yacht Cove Dr.	0	0
74.	7/9/2007	1844	Wm. Hilton Pkwy. @ Northridge Dr.	1	0

Locations w/ most vehicle/bicycle collisions:

Pope Avenue @ Cordillo Parkway	8
Wm. Hilton Pkwy. @ Northridge Drive	7
Wm. Hilton Pkwy. @ Folly Field Road	6
Wm. Hilton Pkwy. @ N. Orleans Road	5
Wm. Hilton Pkwy. @ Arrow Road	4
Pope Avenue @ New Orleans/Office Pk.	4
Wm. Hilton Pkwy. @ Dillon Road	4
Wm. Hilton Pkwy. @ Burkes Beach Rd.	3
Wm. Hilton Pkwy. @ Yacht Cove Dr./Circle K . . .	3



SAMPLE
COLLISION
MAP DETAIL

NEW ORLEANS ROAD

GLoucester ROAD

DUNAGANS ALLEY

GLoucester ROAD

EXECUTIVE PARK ROAD

ARROW ROAD

WILLIAM HILTON PARKWAY

ROPE AVENUE

WOODHAVEN DRIVE

TARGET ROAD

PALM BEACH ROAD

OFFICE MAX

OFFICE PARK ROAD

OTTER ROAD

EVERGREEN LANE

ACORN LANE

INK ROAD

CLUB COURSE DRIVE

GREENWOOD DRIVE

ISLE OF PINES ROAD

GOVERNORS ROAD

WOOD DUCK COURT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yr. Total	
# of years in study ->		3	3	3	3	3	3	4	4	3.5	3	3	3	
2010		1	1	0	4	3	3	5	2	2	3	0	0	24
2009		0	1	1	2	2	2	3	2	4	5	2	0	24
2008		0	1	3	2	2	5	2	3	0	0	1	0	19
2007								5	1	0	3	3	0	12
		1	3	4	8	7	10	15	8	6	11	6	0	
Avg. # for this month ->	0.33	1.00	1.33	2.67	2.33	3.33	3.75	2.00	1.71	3.67	2.00	0.00		

POPE AVENUE @ CORDILLO PARKWAY

- The DO NOT ENTER sign in the intersection's northeast quadrant is mounted on the typical "Shipyards" support, which is made of crossed 2'x 6's and tends to obstruct sight distance. Put this on a standard U-channel sign post to improve visibility to pathway users for westbound motorists turning right out of Shipyards

Contact Sally Warren of Shipyards POA at once to see if they'd be willing to change the sign support or allow the Town to completely replace the sign.

- A bicycle warning pavement marking should be considered in the right turn lane on westbound Shipyards Drive in advance of the stop line.

We cannot locate a bicycle "logo" marking in the MUTCD that is used as a warning device for crossing cyclists, and feel that gaining SCDOT to approve its use as an "experimental" non-standard marking is unlikely. We will not use this marking.

- The stop line placement for the westbound right turn lane on Shipyards Drive is set too far in advance of the crosswalk. Both the stop line and the loop detector should be relocated to a point 4' in advance of the crosswalk paralleling Pope Avenue

We will implement this revision in conjunction with the next reinstallation of the detector loops serving westbound Shipyards Drive, which should occur in the near future considering their poor condition.

- Install a pair of pedestrian buttons at right angles to each other on each corner of the intersection. Replace existing pedestrian button signs with separate supplementary signs for each button that clearly indicate which button is for crossing which street.

This will be implemented as a signal revision project in 2011.

- Install landscaping on the right shoulder of the eastbound Cordillo Parkway approach to Pope Avenue to discourage bicyclists from proceeding away from Pope Avenue down this shoulder on the wrong side of the road against traffic.

We can't completely block the shoulder with landscaping due to SCDOT minimum offset requirements between the edge of pavement and adjacent landscaping. We will attempt to partially block off the shoulder with landscaping, however.

- Install special “WATCH FOR TURNING VEHICLES” warning signs on the southbound Pope Avenue pathway approaching Cordillo Parkway on the eastern side of the intersection.

This will be done.

POPE AVENUE & NEW ORLEANS ROAD/OFFICE PARK ROAD

- Install bicycle logo warning pavement marking on New Orleans Road right turn lane approach to Pope Avenue in advance of stop line.

Again, do not feel that this can be implemented with SCDOT approval and am not sure that I personally feel comfortable doing it when it's not in the MUTCD. I fear getting dragged into court over its “meaning” the next time that someone is struck. Perhaps they may use this marking in other areas. I'll ask some folks at SCDOT if they are aware of its use anywhere and if they'd consider it. I'll ignore comments made in the field about this marking for the remainder of this document.

- Put dual ped buttons and supplementary signs specific to each street on each corner.

This will be done as a signal project in 2011.

- The “BIKE ROUTE →” sign in the northeastern quadrant of the intersection is set too far back from the edge of Pope Avenue and is in need of replacement.

We'll get this done ASAP

- We need a “no bicycles” sign across Office Way at the Pope Avenue pathway terminus.

We'll order a sign that says “← BIKE ROUTE” and install it beneath the pathway STOP sign here.

- Cut back the height of the shrubs in the Pope Avenue median nose south of the intersection to improve sight distance

We'll have them cut back to a height of 2' for a 10' distance offset from the edge of the pathway crossing.

- Put the bicycle lane marking back in the northbound approach of Pope Avenue between the through lane and the right-turn lane.

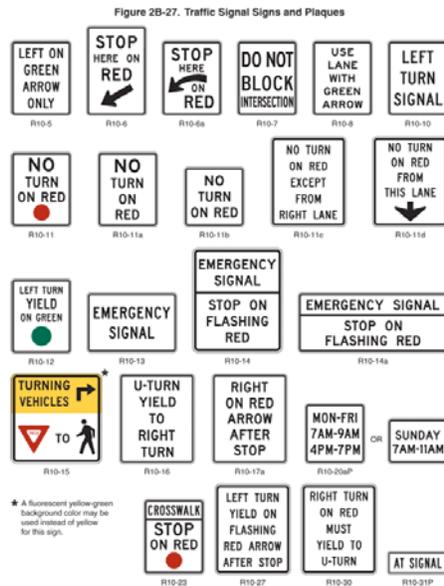
There is ample room to do this. We'll get this done within the next few months. No bicycle lane markings will be provided, but a mini-skip line to provide a 5' wide de facto safety area will be marked.

- Additional concrete is needed at grade to improve access to the pedestrian pushbutton in the Compass Rose Park quadrant. A junction box for the traffic signal would need to be lowered for this purpose.

We'll pursue this as a near-future signal project.

- Replace the "ONLY →" sign on the northbound mast-arm with a sign warning motorists to yield to pedestrians.

We'll get this done at the next opportunity. The sign will look like the one below with the yellow background up top and the white background below.



- There is a gap in the landscaping in the median of Pope Avenue at Office Way that accommodates unsafe midblock crossings.

We'll take a look at it and see if additional landscaping can be placed.

WILLIAM HILTON PARKWAY @ ARROW ROAD

- Place dual pedestrian pushbuttons mounted at right angles to each other on each corner along with supplementary signs clearly indicating which button goes with which road to be crossed.

We'll undertake this as a signal project in 2011.

- Cut back Palmetto fronds encroaching over sidewalk adjacent to on-island William Hilton Parkway lanes between the Kangaroo Driveway and the intersection.

We'll get this done.

- The pedestrian button on the old Rock's/Remy's corner isn't working.

We'll schedule a repair at once.

- Replace the bicycle warning sign on the northbound approach of Arrow Road

We'll replace this sign.

- Remove the small green square logo signs from beneath the pathway STOP sign in the office building corner of the intersection and replace it with a 12" warning sign that reads "WATCH FOR TURNING VEHICLES."

This will be done.

- There is a grate in front of the Laundromat next to Callahan's in the new New Orleans Road pathway that is oriented the wrong way.

We'll rectify this.

WILLIAM HILTON PARKWAY @ NEW ORLEANS ROAD

- Remove the small green square logo signs from beneath the pathway STOP sign in the Blockbuster Video corner of the intersection and replace it with a 12" warning sign that reads "WATCH FOR TURNING VEHICLES."

We'll have this done.

- Relocate advance bicycle warning sign serving New Orleans Road to a point opposite the stop line, replace it with one that incorporates a fluorescent yellow-green background, and include a supplementary downward diagonal pointing arrow.

This will be done.

- Install an R15-8 MUTCD sign (← LOOK →) sign beneath the above warning sign.

The MUTCD says that this sign is to be used only at railway crossings. Will ignore any comments suggesting this sign's installation further on in this document.

- Have the lane-use arrows on New Orleans Road approaching William Hilton Parkway refurbished.

This is Beaufort County's responsibility. We'll contact them to ask about this and do it ourselves if we can't get action on it.

WILLIAM HILTON PARKWAY @ YACHT COVE DRIVE/CIRCLE K

- Remark crosswalk markings on both Circle K driveways.

We'll see if we can identify an upcoming pavement marking work opportunity to get this done.

- Relocate the pathway STOP sign serving the on-island direction at the first driveway from the left side of the pathway to the right side of the pathway.

We'll get this done.

- Relocate the pathway STOP sign serving the on-island pathway direction at the second driveway to replace a missing one in the off-island pathway direction at the first driveway. This way, there is a STOP sign in both pathway directions in advance of the first driveway only.

This will be done.

WILLIAM HILTON PARKWAY @ BURKES BEACH ROAD

- Replace advance bicycle warning sign on Burkes Beach Road approaching William Hilton Parkway.

This will be done.

- Replace the 24" STOP sign serving Burkes Beach Road with a 30" one.

We'll ask Beaufort County to do this in their capacity of maintaining Burkes Beach Road.

- Relocate the pathway STOP sign serving the on-island direction from the left side of the pathway approach to the right side.

We'll get this done.

WILLIAM HILTON PARKWAY @ FOLLY FIELD ROAD

- Replace missing pathway STOP sign in the on-island direction and add a "WATCH FOR TURNING VEHICLES" black-on-yellow diamond warning sign beneath it.

This will be done.

- Pull overgrown shoulders back on on-island pathway approach to Folly Field Road.

This will be done.

- Install a fluorescent yellow-green background bicycle warning sign with supplementary downward diagonal arrow at the stop line serving Folly Field Road.

This will be done.

WILLIAM HILTON PARKWAY @ DILLON ROAD

- The stop line in the off-island right turn lane of William Hilton Parkway is missing.

I'll see if I can't get SCDOT to put this back in when pavement marking work resumes on the recently resurfaced areas.

- Place a "WATCH FOR TURNING VEHICLES" warning sign beneath the pathway stop sign in the on-island direction.

This will be done.

- Refurbish STOP marking on on-island pathway approach to Dillon Road.

Will be alert to an upcoming opportunity to add this in to some pavement marking work like with the crosswalks at Circle K.

- Replace the advance bicycle warning sign on Dillon Road with a fluorescent yellow-green background sign installed near the stop line and supplement it with a downward diagonal arrow.

We'll get this done.

WILLIAM HILTON PARKWAY @ NORTHRIDGE DRIVE

- The on-island pathway STOP sign is on the left side of the pathway approach and can easily be relocated to the right side.

This will be done.

- Replace the advance bicycle warning sign on Northridge Drive with a fluorescent yellow-green background sign.

This will be done.

RULES FOR SAFE BICYCLING

on Hilton Head Island

1. When riding on a roadway or within a street, always ride WITH traffic on the right side of the road, riding as close as possible to the right edge of the road or street. Use hand signals in advance of turns. Pedestrians on foot should always walk against traffic so that oncoming traffic is approaching on their right.



2. Obey all traffic signs, signals, and other devices that control motor vehicle traffic. Obey pedestrian signals when present to control crossing movements at traffic signals. If a button for pedestrians to call the crossing signal is present on your corner, press it only if you are crossing the “main” street. You do not need to press it to cross “side” streets.



3. Pedestrian signals on Hilton Head Island display a “walk” signal in the form of a walking man followed by a flashing red upraised hand that is accompanied by a countdown timer. Green traffic signals overhead will change to yellow and the crosswalk should be clear of bicycle and foot traffic when the countdown timer reaches zero.



4. Separated pathways and sidewalks may carry two-way pedestrian and bicycle traffic. Obey pathway signs. When approaching a pedestrian or slower-moving bicyclist from behind them, ring a bell or simply speak a courteous “approaching from behind on your left.”



5. When bicycling on separated pathways, be alert to trees or other objects that limit advance sight distance and reduce speed when advance sight distance is limited.



6. Use extra caution when riding AGAINST traffic on a separated pathway. Motorists turning right out of side streets and driveways may be looking to their left for oncoming vehicular traffic, and may not see you approaching from the right.



7. Cross roads or streets at marked crossings and remain within the marked crossing as much as possible.

