



The Town of Hilton Head Island Regular Town Council Meeting

Tuesday, July 5, 2011

4:00 P.M.

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pages During
the Town Council Meeting

- 1) **Call to Order**
- 2) **Pledge to the Flag**
- 3) **Invocation**
- 4) **FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) **Proclamations and Commendations**
Commendation – Josh Barrett
- 6) **Approval of Minutes**
 - a. Town Council Budget Workshop – June 9, 2011
 - b. Town Council Special Meeting – June 14, 2011
 - c. Town Council Special Meeting – June 16, 2011
 - d. Regular Town Council Meeting – June 21, 2011
- 7) **Report of the Town Manager**
 - a. Presentation by Island Beautification Association
 - b. Town Managers Items of Interest
 - c. Update – Palmetto Electric Power Line Burial Project – Mark Torin
 - d. July, 2011 Quarterly Report
 - e. May, 2011 Financial Statements – Susan Simmons
- 8) **Reports from Members of Council**
 - a. General Reports from Council
 - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman
 - c. Report of the Personnel Committee – Lee Edwards, Chairman
 - d. Report of the Planning & Development Standards Committee – Bill Ferguson, Chairman
 - e. Report of the Public Facilities Committee – Kim Likins, Chairman
 - f. Report of the Public Safety Committee – Bill Harkins, Chairman
 - g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

9) Appearance by Citizens

10) Unfinished Business

a. Second Reading of Proposed Ordinance No. 2011-11

Second Reading of Proposed Ordinance No. 2011-11 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance, Chapter 4, to revise Section 16-4-1204 and to add Section 16-4-13xx. This amendment commonly referred to as the *WMU Outdoor Recreation Amendment* as noticed in the Island Packet on March 27, 2011, includes changes that provide for an amendment to LMO Section 16-4-1204, use table and the addition of a new Section, 16-4-13xx, Outdoor Recreation; and providing for severability and an effective date.

11) New Business

a. Consideration of a Recommendation regarding a Right-of-Way Conveyance

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island, South Carolina, approve a right-of-way transfer transaction at Arrow Road / Dunnagan's Alley between the Town of Hilton Head Island and the South Carolina Department of Transportation (SCDOT).

b. Consideration of a Recommendation for a Land Swap

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island, South Carolina, approve a land swap with Henry Dreissen, involving property in the Patterson Estate, off Marshland Road.

c. First Reading of Proposed Ordinance No. 2011-13

First Reading of Proposed Ordinance No. 2011-13 to amend Chapters 10 and 13 of Title 4 (Finance and Taxation), of the Municipal Code of the Town Of Hilton Head Island, South Carolina, by amending Section 4-10-70, Permitted Uses of Local Accommodations Tax Funds; amending Section 4-10-100, Management And Use of Local Accommodations Tax; amending Section 4-13-80, Permitted Uses of Funds; and providing for severability and an effective date.

12) Executive Session

- a. Land Acquisition
- b. Annual Review of the Town Manager

13) Adjournment

COMMENDATION

*A Commendation of the Town of Hilton Head Island
Honoring*

Josh Barrett

WHEREAS, the Town of Hilton Head Island desires to recognize and thank Josh Barrett for his willingness to step in and provide assistance to another human being in cardiac arrest; and

WHEREAS, Josh Barrett observed a man lying down on the Shipyard Beach boardwalk, recognized an emergency situation and asked if he could assist the person performing CPR; and

WHEREAS, Josh Barrett successfully performed CPR and managed the scene until EMS arrived; and

WHEREAS, Josh Barrett recognized an emergency situation, provided heroic actions and life saving care to another human being in need, and took the correct action without a second's hesitation.

NOW, THEREFORE, I Drew Laughlin, Mayor of the Town of Hilton Head Island, South Carolina, on behalf of the Town Council, do hereby commend Josh Barrett for his willingness to become involved to assist another human being in need, his quick thinking, and life saving actions.

IN TESTIMONY WHEREOF, I hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this Fifth Day of July, in the year of our Lord, two thousand and eleven.



Drew Laughlin, Mayor

THE TOWN OF HILTON HEAD ISLAND
TOWN COUNCIL BUDGET WORKSHOP

Date: Thursday, June 9, 2011

Time: 5:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; Bill Ferguson, George Williams, Bill Harkins, Kim Likins, Lee Edwards, *Council Members*.

Present from Town Staff: Stephen G. Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities*; Lavarn Lucas, *Fire Chief*; Nancy Gasen, *Director of Human Resources*; Tom Fultz, *Director of Administrative Services*; Susan Simmons, *Director of Finance*; Steven Markiw, *Deputy Director of Finance*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*; Paul Rasch, *Emergency Management Coordinator*; Jeff Buckalew, *Town Engineer*; Bruce Seeley, *Inspections, Collections and Audit Manager*; Lori Schmidt, *Billing and Cash Receipting Manager*; Natalie Majorkiewicz, *Systems & Reporting Administrator*; Nicole Solaro, *Facilities Business Administrator*; Alice Derian, *Contracts and Services Administrator*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 5:00 p.m.

- 2) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3) Capital Improvements Program (CIP) Review

Scott Liggett explained he would present a power point presentation for reviewing various components of the CIP Program. He stated that regarding the action items for Town Council, there are two primary items that will result in a fully funded Capital Improvements Program. He said the first action deals with the approval of new funding for Fiscal 2012 via adoption of the Consolidated Municipal Budget and the second piece deals with the approval of the year end budget amendment on how the Town will dispose of monies contained in this Fiscal year's budget that is about to end. He said both of these items will result in a fully funded CIP.

Mr. Liggett stated the proposed CIP for the upcoming year included amounts rolled over from Fiscal Year 2011 and the proposed new funds for projects, noting some items could have one or both included in the projections.

Mr. Liggett opened his presentation with the Program Summary. He reviewed each key project. Mr. Harkins asked about the roll over money and if the money was

obligated. Mr. Liggett explained that some roll over money is available and yet not obligated because there is not a contract in place to encumber funds and some of the roll over funds are obligated by contract.

Mr. Liggett reviewed the list of projected Roadway Improvements. Mr. Williams asked about the Mainland Transportation Improvements. Mr. Riley explained these funds were committed to assist with four specific projects on the Mainland. Two of the projects received federal stimulus funds so about a year ago Town Council questioned committing those funds for those projects. Mr. Riley stated he has requested information from the County on the projects and their proposal for reducing or reallocating the funds. He explained the funds continue to be carried because of the vote for commitment by Town Council. He said this issue would need to come back before Town Council. Mr. Riley suggested this be done at the Committee level in the near future.

Mr. Ferguson requested the status on the private roads acquisition program. Mr. Liggett said the program was set up for acquiring the roads and turning them over to Beaufort County for the actual paving. He reported there have been roads acquired but some roads have been difficult to obtain. Steve Riley explained that years ago Beaufort County maintained the dirt roads but discontinued that effort. He said it was decided the Town would act as a facilitator and acquire the roads and turn them over to the County for paving. He explained there is a backlog of roads on the list for the County and Mr. Ferguson is suggesting the Town take over paving some of the roads. Mr. Ferguson agreed.

Mr. Liggett reviewed the projected Park Development items. Mrs. Likins asked if the \$341,000 was separate from the \$12 million Island Recreation Center project. Mr. Liggett said yes it was separate and the \$12 million dollars was for actual construction costs. Mrs. Likins then asked if the \$341,000 would be the amount needed to get the Town to the point of construction. Mr. Liggett explained he cannot predict actual costs for design, permitting and acquiring any lands needed, but the \$341,000 would get them on the way to bidding the project.

Mr. Edwards asked if there was a total amount for soft costs for all projects. Mr. Liggett said he does not have a total for cost by type right now but he could obtain it.

Mr. Edwards asked if there was a call or interest by the public for restrooms at Compass Rose Park. Mrs. Likins recommended the \$77,000 funds committed for Compass Rose Park restroom facilities could be considered for reallocation to Chaplin Park for tennis courts. She explained the need for additional courts and noted that the Island Recreation Association receives the proceeds from the courts to assist in their expenses. All Council members concurred. Mr. Riley referred to a request from Jacque Houck of Public Tennis, Inc. asking the Town to relieve them from any future financial obligations to the Town. After discussion, all Council members were in agreement that Public Tennis, Inc. should be relieved of any further financial obligation to the Town.

Mr. Ferguson suggested some of the funds for the Mainland Transportation Improvements be reallocated to funding repaving dirt roads on Hilton Head Island. Mayor Laughlin said he agrees the funds allocated should be reviewed and adjusted due to the stimulus funds received for the projects involved. Mr. Riley suggested a special meeting be held in the new fiscal year to determine direction, funding and timing.

Mr. Liggett reviewed the Existing Facilities Improvements. Discussion ensued concerning the proposed Fire Station #2 project. Chief Lucas was asked to explain the construction issues with the existing building. He explained after inspection there were many issues that pointed toward replacing the building. Mayor Laughlin suggested pushing the project out a year or so. Mr. Riley spoke concerning the reasons for rebuilding and suggested the project could be postponed and discussed next year.

Mr. Liggett reviewed New Facilities Improvements explaining the largest line item is the Sewer Service Project and it represents the current and standing relationship between Hilton Head Island PSD on the North End and the continuation of working with them to provide sewer service in that area.

Mr. Liggett reviewed the Beach Renourishment projects. He reviewed the proposed funding for the Port Royal Beach project.

Mr. Liggett concluded his presentation.

Mr. Williams referred to the funds allocated for curb repair on Summit Drive and asked if Beaufort County was going to come forward with any matching funds. Mr. Liggett said it does not look good. Mr. Williams asked if something could be done on a smaller scale to repair. Mr. Liggett suggested assessing whether the County intends to partner in the project and if not, look at the operating budget where road money is allocated and utilize those funds to repair.

4) Storm Water Utility Enterprise Fund

Mr. Liggett explained the creation of the Fund. He reviewed the revenues and expenses of the fund and descriptions of proposed projects.

5) Continued Review of other Budget Items

Mr. Riley explained the budget presented to Town Council was predicated on past policy and direction of Town Council and their list of goals and objectives. He said staff has looked at opportunities to trim the budget. He noted that in most communities the CIP is the last thing funded and on Hilton Head Island it is the first. Mr. Riley reviewed the Point of Sale Bill and said the Governor has until June 14 to approve or veto the Bill. He spoke concerning the economic impact of the Heritage. He explained the reserves and reason for them. He invited Susan Simmons to explain the fund balances. Mr. Riley explained the difficulty in conducting comparative data studies. Mr. Riley pointed out that property taxes are only 37% of the Town's budget. He said he has full confidence in the budget estimates given to Town Council.

Mayor Laughlin spoke concerning the level of service given by Town staff. He commented the Community aspires to be the best and Town Council has an extremely ambitious Policy Agenda. He stated he remains committed to doing everything that can be done to improve the Community. He complimented staff on their work and their effort to continue to improve the level of service given to the Community.

Mr. Williams stated that after getting answers to his questions he is much more confident on where the Town is and where it is going. He stated staff has done an excellent job.

Mrs. Likins commented she knows preparation of the budget is a daunting task and the information provided has been extremely helpful.

6) Appointments and Reappointments to Boards and Commissions

Mr. Edwards moved that Town Council accept the following appointments and reappointments to Town Boards and Commissions:

Accommodations Tax Advisory Committee

- Reappoint Frank Soule as an At-Large representative to a 3-year term 7/1/2011-6/30/2014.
- Appoint Robert Stenhammer as Lodging representative. Mr. Stenhammer's appointment becomes effective immediately and runs through 6/30/2013;

Board of Zoning Appeals

- Appoint Glenn Stanford to an At-Large 3-year term 7/1/2011-6/30/2014.

Construction Board of Adjustment & Appeals

- Reappoint Michael R. Lynes to a 4-year term 7/1/2011-6/30/2015;
- Reappoint Jay R. Owen to a 4-year term 7/1/2011-6/30/2015;
- Reappoint Gary M. Schmidt to a 4-year term 7/1/2011-6/30/2015;
- Reappoint Robert N. Tanner to a 4-year term 7/1/2011-6/30/2015.

Design Review Board

- Reappoint Jennifer Moffett to a 3-year term 7/1/2011-6/30/2014;
- Reappoint W. Thomas Parker to a 3-year term 7/1/2011-6/30/2014;
- Reappoint Todd Theodore to a 3-year term 7/1/2011-6/30/2014.

Parks and Recreation Commission

- Reappoint Daniel Gafgen to 3-year term 7/1/2011-6/30/2014;
- Appoint Heather Rath to 3-year term 7/1/2011-6/30/2014.
- Appoint Peter Keber to 3-year term 7/1/2011-6/30/2014.

Planning Commission

- Reappoint Gail Quick to 3-year term 7/1/2011-6/30/2014;
- Reappoint Tom Lennox to 3-year term 7/1/2011-6/30/2014;
- Appoint David Bennett to a 3-year term 7/1/2011-6/30/2014.

Mr. Williams seconded. The motion was approved by a vote of 7-0.

7) Appearance by Citizens

None.

8) Adjournment

Mr. Heitzke moved to adjourn. Mr. Williams seconded. The meeting adjourned at 7:08 p.m.

Vicki Pfannenschmidt, Secretary

Approved:

Drew A. Laughlin, Mayor

THE TOWN OF HILTON HEAD ISLAND
TOWN COUNCIL SPECIAL MEETING

Date: Tuesday, June 14, 2011

Time: 6:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; Bill Ferguson, George Williams, Bill Harkins, Lee Edwards, *Council Members*.

Absent from Town Council: Kim Likins, *Council Member*

Present from Town Staff: Stephen G. Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities*; Lavarn Lucas, *Fire Chief*; Nancy Gasen, *Director of Human Resources*; Tom Fultz, *Director of Administrative Services*; Susan Simmons, *Director of Finance*; Steven Markiw, *Deputy Director of Finance*; Brad Tadlock, *Deputy Fire Chief, Operations*; Ed Boring, *Deputy Fire Chief, Support Services*; Jeff Buckalew, *Town Engineer*; Bruce Seeley, *Inspections, Collections and Audit Manager*; Lori Schmidt, *Billing and Cash Receipting Manager*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 6:00 p.m.

- 2) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3) 6:00 p.m.: PUBLIC HEARING ON THE MUNICIPAL BUDGET FOR FY2011-2012

Mayor Laughlin opened the Public Hearing for comment on the proposed budget for Fiscal Year 2011-2012. Numerous members of the audience spoke concerning the proposed budget. After everyone completed speaking, Mayor Laughlin closed the Public Hearing at 6:30 p.m.

4) Revised First Reading of Proposed Ordinance No. 2011-09

- a. Revised First Reading of Proposed Ordinance No. 2011-09 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2012; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Heitzke moved for approval. Mr. Williams seconded.

Mr. Williams commented that historically there is no audience for the budget public hearing. He stated there have been about six weeks of meetings and four or five workshops and public attendance was very low. Mr. Williams explained that there are items in the budget as a direct result of the recent campaign and he reviewed a few of the items. He stated everyone has worked hard to look at the budget, challenge the staff and keeps costs down and deliver the services expected by the citizens. Mr. Williams said he has confidence in the staff and Town Manager concerning the budget presented.

Mr. Harkins stated all present recognize times are tough but he has been told repeatedly the Town is tired. He said citizens tell Council they need to do more in providing services and improve the Town. Mr. Harkins commented that in review of the budget it is not perfect but it has merit. He requested that if the budget passes on the first reading that Town Council and management will take into consideration that the 1% merit increase, if approved, would truly be a merit increase and it is triggered only if savings equal or greater than that are found in the existing operating budget. Mr. Harkins suggested that the proceeds of the millage increase be assigned to tangible, substantive projects. He said all the projects should be tangible, substantive, add value to the quality of life to the Community, and that they strengthen, enhance and hopefully expand the tax base. He added that he does not believe the Town is overstaffed. He suggested the Town look at itself objectively in the context of a fair comparative municipal base. He said he would like benchmarks that would look at the Town in terms of productivity, financial performance, operating performance, marketing, and quality of service.

Mr. Ferguson stated he cannot find it in his heart to vote for the proposed budget. He explained he was not in favor of a property tax increase, not in favor of upper management pay increases and there is not enough CIP funding for infrastructure improvements. He added that he feels these are three important issues that go by the wayside.

Mr. Edwards stated he feels it is a pretty good budget. He noted that 65% of the millage increase is being applied to operations and he cannot support that. He explained if they would use the majority of the increase for CIP projects that are going to help increase the value of Hilton Head Island that would be great. He said he may be overstepping his bounds by getting in to operations, but this is the one area where Council members can have an influence. He said he is not in favor of an increase and if it goes through as written he will not be able to support it but if the majority of the money would go to CIP he might be able to look at it. Mr. Edwards added he liked the idea of the merit increase being triggered only in the case of cost savings. He added there are a lot of great people on Town staff and it would be wonderful to give them a raise but the onus needs to be placed on department heads and the management to see if they can find the savings to give the 1% merit increase.

Mr. Heitzke said the millage rate has not been raised for a number of years and that may have been a detriment. He explained that the Town has reached this particular time when it will be difficult not to do this small incremental increase. He said the Town has lost good help through the years because salaries did not equal what other communities paid. Mr. Heitzke explained there have been studies done in the past and as a result salaries are now within the range of surrounding communities. He said the budget represents the minimum of what is needed to keep on track with improving the Town rather than see it deteriorate.

Mayor Laughlin stated the Town should be spending tax payer's dollars as efficiently and productively as they possibly can. He added they should constantly be looking for opportunities to save costs. Mayor Laughlin said he does not feel this is the time to abandon the notion that the Town should be aggressively trying to improve. He explained that in the past they have been able to transfer funds into the general fund from other funds. He explained the proposed budget reflects a \$500,000 decrease in transfers into the general fund from Beach Preservation Fees and a \$300,000 decrease into the general fund from local Hospitality taxes. He said the reason for not transferring Beach Preservation Fees is due to the Port Royal Heel Project and the need to add the project into the Beach Renourishment Project at a cost of over \$12 million dollars.

Mayor Laughlin said the proposed increase in millage is approximately two thirds of what the current State Law allows. He said costs have increased in many line items in the budget. Mayor Laughlin said Hilton Head Island is a well run town. He said improving the product of Hilton Head Island is extremely important now and he supports the proposed budget and he will continue to support it as they go forward.

Mr. Riley said the increase is approximately \$725,000. He said there is the issue of the Beach Fee which is used to maintain the parks and the staff that operate them. He said that is a loss that he suggests needs to be replaced in the operating budget. He said if they wanted to take the remainder and put it towards one time CIP costs that is something that can be done but there is still an operational shortfall of approximately \$225,000. He said they can look to delay some less pertinent CIP projects and another way to make it up is look at current and future vacancies. He said whether or not Town Council agrees with a salary increase is a policy matter and he needs direction from Council in that area. He added that the benchmarking request can begin small in certain areas and they can continue to build on certain areas over time.

Mayor Laughlin said that in the current form the budget allows for up to \$181,000 in merit increases. He said it is a fund that would allow the Town Manager to reward good performance on whatever basis he deems is appropriate. He stated that two of the last three years there were no provisions for increases. Mayor Laughlin added that Town employees do not get automatic cost of living increases.

Mr. Harkins summarized that if he votes in favor of the proposed budget today, it is on the condition by what he sees coming back from management on three items which are: 1) a triggering mechanism for the merit increase; 2) the direction of the proceeds from the millage rate increase; and 3) the entry into performance measurement in the areas of financial management, productivity, operating performance, marketing and quality service. The motion was approved by a vote of 5-1. Mr. Ferguson was opposed.

5) Adjournment

Mr. Heitzke moved to adjourn. Mr. Williams seconded. The meeting was adjourned at 7:15 p.m.

Vicki Pfannenschmidt, Secretary

Approved:

Drew A. Laughlin, Mayor

THE TOWN OF HILTON HEAD ISLAND
TOWN COUNCIL SPECIAL MEETING

Date: Thursday, June 16, 2011

Time: 12:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; Bill Ferguson, George Williams, Bill Harkins, Lee Edwards, *Council Members*.

Absent from Town Council: Kim Likins, *Council Member*

Present from Town Staff: Stephen G. Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities*; Lavarn Lucas, *Fire Chief*; Tom Fultz, *Director of Administrative Services*; Susan Simmons, *Director of Finance*; Ed Boring, *Deputy Fire Chief, Support Services*; Paul Rasch, *Emergency Management Coordinator*; Faidra Smith, *Administration Manager/Public Information*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*, Jaime Dailey, *WTOC News*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 12:00 p.m.

- 2) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3) New Business

a. Consideration of a Resolution

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, committing funds for advertising in order to secure the Heritage Golf Tournament from 2012 to 2016.

Mr. Williams moved to approve. Mr. Heitzke seconded. Mr. Riley distributed a revised Resolution to Town Council noting the proposed changes as listed below and denoted in italics:

Throughout the entire resolution change the words *The Heritage Golf Tournament* to "*The Heritage*";

In the first line of the Resolution after "The Heritage" add *AT THE HARBOUR TOWN GOLF LINKS ON HILTON HEAD ISLAND*;

In the 7th WHEREAS after the words "The Heritage" add *at the Harbour Town Golf Links on Hilton Head Island*;

And, in the last paragraph of the resolution after \$3,108,167 add *to be used to buy television advertising time in connection with*.

Mr. Williams moved to amend the motion to add the items listed by the Town Manager. Mr. Heitzke seconded. The amendment was approved by a vote of 5-0-1. Mr. Edwards abstained because he was not present when the amendments were addressed.

Mayor Laughlin invited Simon Fraser to address Council. Mr. Fraser explained it had been twenty four months ago that Verizon announced they would no longer be a title sponsor for "The Heritage." He said it has been a long process obtaining a new sponsor and they are hopefully at the finish line. He stated a new sponsor should be announced at the 1:00 p.m. press conference to be held at the Harbour Town Conference Center. He explained that even after finding a new sponsor, the Heritage Classic Foundation still needed to find approximately 1.2 million dollars. He said the Foundation had found cost savings of over \$600,000 and still needed approximately \$600,000 additional dollars so they approached the Town. Mr. Fraser said they proposed the Town provide the needed money and in turn, would receive eight spots for advertising. He said there would be four spots on CBS and four spots on the Golf Channel. Mr. Fraser added that this would enable them to move forward with "The Heritage" and local charities would continue to benefit from the Tournament. Mr. Fraser also stated the PGA has announced "The Heritage" will take place the week following the Masters for 2012.

Mayor Laughlin asked if the agreement was with The Heritage Classic Foundation, the Tour or the networks. Mr. Fraser said the contract would be a three party agreement with the Town of Hilton Head Island, the PGA Tour and the networks.

Mayor Laughlin asked if there was anything in the contract to stop the Town from working with other governmental entities in the production of the ads. Mr. Fraser said there was not.

Mr. Terry Finger, Town Attorney for Bluffton and a Foundation Board Member, approached the dais and said he has spoken with Mayor Sulka of Bluffton concerning assistance from the Town of Bluffton to contribute funds to the cause. He said she was in favor of assisting and they would have to discuss it at a Council meeting.

The motioned was approved by a vote of 6-0.

4) Adjournment

Mr. Williams moved to adjourn. Mr. Heitzke seconded. The meeting was adjourned at 12:09 p.m.

Vicki Pfannenschmidt, Secretary

Approved:

Drew A. Laughlin, Mayor

THE TOWN OF HILTON HEAD ISLAND

REGULAR TOWN COUNCIL MEETING

Date: Tuesday, June 21, 2011

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor-Pro Tem*; Bill Ferguson; George Williams, Bill Harkins, Kim Likins, Lee Edwards, *Council Members*.

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Scott Liggett, *Director of Public Projects and Facilities*; Tom Fultz, *Director of Administrative Services*; Nancy Gasen, *Director of Human Resources*; Susan Simmons, *Director of Finance*; Steven Markiw, *Deputy Finance Director*; Jill Foster, *Deputy Director of Community Development*; Brian Hulbert, *Staff Attorney*; Brad Tadlock, *Deputy Fire Chief – Operations*; Ed Boring, *Deputy Fire Chief – Support Systems*; Teri Lewis, *LMO Official*; Heather Colin, *Development Review Administrator*; Nicole Dixon, *Senior Planner*; Marcy Benson, *Senior Grants Administrator*; Trudie Johnson, *Floodplain Administrator*; Anne Cyran, *Senior Planner*; Julian Walls, *Facilities Manager*; Paul Rasch, *Emergency Management Coordinator*; Rene Phillips, *Website/Court Systems Administrator*; Lori Schmidt, *Billing and Cash Receipting Manager*; Natalie Majorkiewwicz, *Systems and Reporting Administrator*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Budget Workshop – May 24, 2011

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes from the May 24, 2011 Town Council Budget Workshop were approved by a vote of 7-0.

b. Regular Town Council Meeting – June 7, 2011

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes from the June 7, 2011 Town Council meeting were approved by a vote of 7-0.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Town Manager Steve Riley reported on some items of interest.

b. June, 2011 Policy Agenda, Management Targets and CIP Updates

Steve Riley noted the June updates were included in the agenda package and said he would be happy to answer any questions.

8) Reports from Members of Council

a. General Reports from Council

None.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams said the meeting originally scheduled for today, June 21 was cancelled due to a lack of agenda items. He announced there would be a special meeting held on July 11, 2011 at 9:00 a.m. and the topic will be redistricting.

c. Report of the Personnel Committee – Lee Edwards, Chairman

None.

d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman

Mr. Ferguson said that Item 11.a. under New Business comes with a recommendation for approval from the Planning and Development Standards Committee.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

None.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

None.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins said the Committee was almost finished with the education process. She stated staff efforts were appreciated. She explained the next steps will be to categorize the identified issues and identify individuals with expertise in those areas to assist in moving forward.

9) Appearance by Citizens

Mr. Peter Kristian said he wanted to thank Hilton Head Island Fire and Rescue for the response to the brush fire in Hilton Head Plantation on Tuesday, June 14. He said they did an outstanding job of containing the fire and putting it out in a timely manner. He also commented on the LMO ReWrite Committee and said he has attended meetings and has been welcomed to participate. He complimented the Committee on their work.

10) Unfinished Business

a. Second Reading of Proposed Ordinance No. 2011-09

Second Reading of Proposed Ordinance No. 2011-09 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2012; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Williams seconded. Mr. Riley said the 0.79 proposed millage increase is less than what is allowed by State Law. He explained that staff proposes \$500,000 be used to offset the transfer of Beach Fee monies out of operations to the Port Royal Beach Renourishment Project. Mr. Riley stated the remaining \$225,000 will go into the Capital Improvement Fund and a specific project will be identified in the future. He added that benchmarking in several areas will be worked on and fine tuned over time. Mr. Riley said these small changes do not affect the proposed ordinance and the changes can be adjusted when the other adjustments are done that come out of the year-end audit.

Mr. Harkins complimented Mr. Riley for his responsiveness in such a short period of time in addressing the questions and issues that were raised at the last meeting.

Mr. Edwards stated he thought the franchise fee covered costs for the recycling initiatives. Mr. Riley explained there are revenues projected in the budget from the franchise fee.

Members of the public spoke concerning the proposed budget.

Mr. Ferguson suggested some of the \$225,000 earmarked for the CIP fund should be utilized for the paving of dirt roads.

Mrs. Likins stated she would be supporting the budget. She complimented Mr. Riley and staff for meeting Council's requests in helping Council understand the budget as well continuing to cut away at some of the operational issues. She stated the millage increase shows the willingness of Town Council to invest in the future of the community. She spoke of the need to maintain infrastructure, noting the effort does not come without costs. Mrs. Likins said during the campaign many things were brought up as issues to be addressed. She said she feels Town Council is taking steps forward in doing so with one being the creation of the LMO ReWrite Committee.

Mr. Williams stated he will be in support of the budget. He said that at the Town Council Workshop in December, he requested and everybody supported that Town Council and staff would work diligently and have more meetings on the budget and that has been done. Mr. Williams added his thanks to Town Council and staff and said he felt is a good budget and will be beneficial to the Town as they move forward.

Mr. Edwards asked if the \$500,000 shift from operations to the CIP would be a permanent shift of funds. Mr. Riley said it would.

Mayor Laughlin stated he felt everyone takes their fiduciary responsibilities seriously and for that reason the Town is in a very secure position. He said he understands and appreciates the fact that times are difficult and the economy has not rebounded as quickly as all would have liked, but it is showing signs of moving in the right direction. He urged that, as the leadership of the Town, they make this a moment of courageous governing which will ensure the need for momentum for future progress. Mayor Laughlin stated the Community has just garnered national attention as the Royal Bank of Canada and Boeing have stepped up to sponsor the Heritage Golf Tournament for the next five years. He said the Town, the area and the State have been given a huge boost and this fact, in itself, should encourage them to look forward with confidence and determination. He asked all to keep in mind that the principal cause of the need of the 0.79 millage increase is not going to frills or fat, rather it is largely attributed to new initiatives and the loss of the \$500,000 in Beach Fees from the general fund. He said the investment should be made today for the many tomorrows before the Town. He said he would be voting in favor of the budget.

Mr. Ferguson stated he represents a section of Hilton Head Island that is economically strapped and any increase will be a burden. He said he was elected to share the views of his constituents and vote in that direction. He said he would be voting against the budget. The motion was approved by a vote of 6-1. Mr. Ferguson was opposed.

At 4:30 p.m. Mr. Heitzke asked the Mayor if he could be excused from the Town Council meeting due to a prior commitment he needed to take care of. Mayor Laughlin excused Mr. Heitzke and explained that Mr. Heitzke had postponed his commitment in order to be present for the final reading of the budget.

b. Second Reading of Proposed Ordinance No. 2011-08

Second Reading of Proposed Ordinance No. 2011-08 to revise language and defined terms to be consistent with the National Flood Insurance Program regulations 44 CFR, Parts 59 and 60; clarify the scope and purpose of the Ordinance and correct outdated reference to the International Building Code.

Mr. Williams moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

c. Second Reading of Proposed Ordinance No. 2011-10

Second Reading of Proposed Ordinance No. 2011-10 authorizing the execution of those certain Parking Easement Agreements with Rowe Highsmith, LLC over property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S. C. Code Ann. Sec. 5-7-40 Supp. 2010), and Sec. 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Williams moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

11) New Business

a. First Reading of Proposed Ordinance No. 2011-11

First Reading of Proposed Ordinance No. 2011-11 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance, Chapter 4, to revise Section 16-4-1204 and to add Section 16-4-13xx. This amendment commonly referred to as the *WMU Outdoor Recreation Amendment* as noticed in the Island Packet on March 27, 2011, includes changes that provide for an amendment to LMO Section 16-4-1204, use table and the addition of a new Section, 16-4-13xx, Outdoor Recreation; and providing for severability and an effective date.

Mr. Ferguson moved to approve. Mrs. Likins seconded. Mr. Riley said there were questions about suggested limitations concerning lighting and hours of operation that the Planning Commission had recommended. He explained the Planning and Development Standards Committee had recommended approval without those limitations and that is the recommendation before Town Council. The motion was approved by a vote of 6-0.

b. Consideration of a Resolution

Consideration of a Resolution of the Town Council of the Town Of Hilton Head Island, South Carolina to execute the Grant Agreement with the South Carolina Budget & Control Board Office of Local Government and execute the Sub-Recipient Agreement with Hilton Head Public Service District for the Water & Sewer Energy Efficiency Grant.

Mr. Williams moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 6-0.

c. Appointments to Town Boards and Commissions

Mr. Edwards moved to appoint Trish Heichel to the Accommodations Tax Advisory Committee for a three year term beginning July 1, 2011 through June 30, 2014. Mr. Williams seconded. The motion was approved by a vote of 6-0

12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition; including a request to swap town-owned land; contractual matters pertaining to the Stoney Sewer agreement with Hilton Head Public Service District; contractual matters pertaining to a lease of town-owned land; contractual matters pertaining to a re-locatable easement on town-owned land; and personnel matters pertaining to a review of the Town Manager.

At 4:40 p.m., Mr. Harkins moved to go into Executive Session for the reasons stated by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 6:34 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Ferguson moved that the Mayor and Town Manager be authorized to execute an agreement between the Town and the Hilton Head Public Service District upon presentation of the signed agreement by the Hilton Head Public Service District related to the payment for the design and construction of sewer infrastructure in the Stoney Area of Hilton Head Island. Mr. Williams seconded. The motion was approved by a vote of 6-0.

13) Adjournment

Mr. Williams moved to adjourn. Mrs. Likins seconded. The meeting was adjourned at 6:35 p.m.

Vicki Pfannenschmidt, Secretary

Approved:

Drew A. Laughlin, Mayor



Items of Interest

July 5, 2011

1. Noteworthy Events

a) Some of the upcoming meetings at Town Hall:

- Planning Commission - July 6, 9:00 a.m.
- Accommodations Tax Advisory Committee - July 7, 9:00 a.m.
- LMO Rewrite Committee – July 7, 1:00 p.m.
- Intergovernmental Relations Committee Special Meeting - July 11, 9:00 a.m.
- Design Review Board - July 12, 1:15 p.m.
- LMO Rewrite Committee – July 14, 1:00 p.m.
- Parks and Recreation Commission - July 14, 3:30 p.m.
- Planning Commission - July 20, 3:00 p.m.
- LMO Rewrite Committee – July 21, 1:00 p.m.
- Accommodations Tax Advisory Committee - July 22, 9:30 a.m.
- Board of Zoning Appeals – July 25, 2:30 p.m.
- Design Review Board – July 26, 1:15 p.m.
- Construction Board of Adjustments and Appeals – July 26, 5:30 p.m.
- Planning and Development Standards Committee – July 27, 4:00 p.m.
- LMO Rewrite Committee – July 28, 1:00 p.m.
- Public Safety Committee – August 1, 10:00 a.m.
- Public Projects and Facilities Committee – August 2, 2:00 p.m.
- Town Council – August 2, 4:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Town of Hilton Head Island website at www.hiltonheadislandsc.gov for meeting agendas)

2011 Hilton Head Island Events

<p>Fridays, thru Dec. 9, 2011 8:30am-1:00pm</p>	<p>Farmers Market</p>	<p>Honey Horn</p>
<p>Mondays thru Fridays thru Sept. 2, 2011 6:30pm-7:30pm 8:00pm-9:00pm</p>	<p>Shannon Tanner</p>	<p>Shelter Cove Harbour Stage</p>
<p>Saturday, July 9 7:00am-11:00am</p>	<p>Beach Bum Triathlon #1</p>	<p>Coligny Beach</p>
<p>Tuesdays July 12 - August 9, 2011 5:00pm-10:00pm</p>	<p>HarbourFest 2011</p>	<p>Shelter Cove Harbour</p>
<p>Tuesdays July 12 – August 9, 2011 7:00pm-10:00pm</p>	<p>Summer Jams</p>	<p>Shelter Cover Community Park</p>
<p>Thursday, July 7, 2011 Thursday, July 14, 2011 Thursday, July 21, 2011 4:00pm-7:00pm</p>	<p>Water Fun Day</p>	<p>Shelter Cove Community Park</p>



OVERHEAD TO UNDERGROUND CONVERSIONS PROJECT 06-2011

The following is an Overhead to Underground Power Line Conversion update. The project is approximately 7 plus years into our 15 year project. The funds collected versus funds spent (includes locates, boring, easements, and sub-contractors i.e. Electricians) are right on track for expenses projected versus expenses spent to date.

Overall we have completed numerous projects on the South End as easements collected allowed us to proceed rapidly, and efficiently. We have also completed numerous projects on the North End of Island, such as Highway 278 (William Hilton Parkway) from Windmill Harbour to Pembroke Drive, Matthews Drive, Baygall/Great Barracuda Lane, and Driessen Hill to name a few. We are starting other sections of 278 as we speak, including Festival Center and Automobile Place.

Power Line burial update: (as of 06/01/2011)

MAJOR PROJECTS COMPLETED SINCE INCEPTION

North Forest Beach
Pope Avenue
Sea Pines
Point Comfort/ Sea Olive
Matthews Drive
Folly Field Road
Palmetto Bay Road
Arrow Road
Port Royal Plantation
Namon Road/ Simmons Road

CURRENT PROJECTS 2010-2011

Marshland Road – 65% completed (Namon Road 100% complete)
Marshland Road to Store All – 100% complete incl. Evelina Road
US 278 from Four Seasons to Palmetto Dunes entrance – (To start 12/2011)
Arrow Road – 100% complete
Sea Pines – 100% completed – Last phase from CSA office to Front Gate (completed 6/2011)

Sea Pines – Deer Island 100 % complete
South Forest Beach – 95% complete
Spanish Wells road feeder/ Marsh Bore – Start 07/2011
Festival Center / Automobile Place – 95% complete
Point Comfort road/Sea Olive – 100% complete
Hudson's Restaurant – 100% complete
Driessen Hill- 100% complete
Dunnigan's Alley- Started Jun. 2011
Muddy Creek Road/ Bryant Road – collecting easements (To start 2011)
Ola Sunday Trailer Park – collecting easements
Barnwell Property & Mobile Home Park/ Squire Pope Rd. (To start 8/2011)
Otter Hole Trailer Park – collecting easements (To start 2011)
Holmes Lane project (Gumtree Rd.) – 100% complete
Seascape 100 % complete

UPCOMING/FUTURE PROJECTS 2011-2012

Beach City Road Feeder – (To start 7/2011)
Barnwell Property and Squire Pope Road (To start 8/2011)
Muddy Creek Road/Bryant Road (To start 2011)
Hwy 278 Folly Field to Hilton Head Resort
Hwy 278 Hilton Head Resort to Palmetto Dunes (2012)
Spanish Wells Road Marsh Bore

Marc L. Torin
Special Projects Inspector
Community Development Department
Town of Hilton Head Island
One Town Center Court
Hilton Head Island SC 29928
843-341-4661 (office) 843-247-2856 (cell) 843-341-2087 (fax)
Email: marct@hiltonheadislandsc.gov



If no number in this
column then not finished
DIFFERENCE

SERVICES
ESTIMATED ACTUAL

ref 25

PROJECT	AREA	PROJECTED COST	ACTUAL COST	DIFFERENCE	ESTIMATED	ACTUAL
1	ET,LAGOON, PO	\$1,047,920.00	\$708,443.10	\$339,476.90	8	2
2	TARGET,DUNNIG	\$228,320.00	667,518.84	-\$439,198.84	1	13
3	GREENWOOD DR	\$175,840.00			1	
4	NF BEACH	\$1,649,150.00	2,071,863.97	-\$422,713.97	193	276
5	CIRCLE TO SHPYL	\$634,680.00	1,009.16		4	
6	D ENT TO QUEEN	\$1,742,490.00	52,374.97		5	
7	FOLLY TO SINGL	\$1,414,030.00			16	
8	ETON BCH TO FC	\$1,279,100.00	89,354.45		71	5
9	MATHEWS DR TO D	\$172,980.00	148,432.83	\$24,547.17	0	0
10	MATHEWS DR	\$686,070.00	429,734.91	\$256,335.09	35	12
11	MARSHLAND RD	\$3,281,420.00	2,067,513.53		217	95
12	D RUN TO AUTOM	\$143,000.00	145,995.27	-\$2,995.27	1	
13	DIGO RUN TO GU	\$515,810.00	993,869.04	-\$478,059.04	2	
14	WELLS TO WEL	\$1,064,890.00	490,058.77		59	
15	WELLS GRANT F	\$1,725,100.00	51,061.36		81	3
16	S RD MARSHLAN	\$1,492,710.00	127,538.47		149	8
17	SQUIRE POPE	\$2,301,220.00	121,924.92		173	
18	REE AND WILDH	\$1,733,180.00	40,566.70		138	9
19	FOLLY FIELD	\$672,630.00	761,547.57	-\$88,917.57	76	83
20	CITY DILLON TO C	\$423,130.00	9,646.73		4	1
21	FISH HAUL MITC	\$1,751,390.00	148,804.22		126	3
22	CEMETERY AND	\$639,040.00	12,967.52		30	
23	TO UNIION CEM	\$294,940.00			1	
24	SEA PINES	\$5,974,440.00	4,543,228.43		300	182
25	CLE TO PT COMF	\$1,162,440.00	551,115.85	\$611,324.15	51	28
26	HORN AND OTTE	\$227,550.00	36,538.24		23	
27	PORT ROYAL	\$160,210.00	\$113,754.04	\$46,455.96	19	19
28	JENKINS ISLAND	\$398,420.00	296,307.10	\$102,112.90	0	0
SPECIAL	SEALOFTS 2001-20	\$75,000.00	\$78,821.57		75	73

ref 2

TOTALS		\$33,067,100.00		-\$51,632.52	1859	812
	1784 SRVS X \$1000	\$1,784,000.00				
TOTAL ESTIMATED		\$34,851,100.00	\$14,759,991.56			

SEALOFT	COST
Unit #	
2001	

2002	\$800.00
2003	\$1,000.00
2004	\$1,348.00
2005	\$1,140.00
2006	\$1,100.00
2007	\$1,900.00
2008	\$1,090.00
2009	\$900.00
2010	\$1,590.00
2011	\$1,090.00
2012	\$1,390.00
2013	\$1,090.00
2014	\$1,240.00
2015	\$1,140.00
2016	\$1,090.00
2017	\$1,250.00
2018	\$870.00
2019	\$820.00
2020	
2021	\$820.00
2022	\$1,058.00
2023	\$998.00
2024	\$1,041.00
2025	\$991.00
2026	\$884.00
2027	\$1,140.00
2028	\$1,090.00
2029	\$900.00
2030	\$1,090.00
2031	\$1,100.00
2032	\$700.00
2033	\$985.00
2034	\$1,500.00
2035	\$950.00
2036	\$1,400.00
2037	\$950.00
2038	\$1,100.00
2039	\$1,121.00
2040	\$1,678.00
2041	\$1,230.00
2042	\$1,191.00
2043	\$914.00
2044	\$914.00

2045	\$974.00
2046	\$974.00
2047	\$974.00
2048	\$1,100.00
2049	\$1,349.00
2050	\$1,100.00
2051	\$1,100.00
2052	\$1,100.00
2053	\$1,100.00
2054	\$900.00
2055	\$974.00
2056	\$825.00
2057	\$914.00
2058	\$855.14
2059	\$1,380.93
2060	\$900.00
2061	\$961.00
2062	\$900.00
2063	\$825.00
2064	\$1,091.00
2065	\$1,750.00
2066	\$1,091.00
2067	\$800.00
2068	\$800.00
2069	\$914.00
2070	\$891.00
2071	\$1,000.00
2072	\$1,191.00
2073	\$1,221.00
2074	\$624.50
2075	\$1,649.00
TOTAL	\$78,821.57

Town of Hilton Head Island

**Palmetto Electric Power Line Burial
-STATUS-**

January, 2011



Legend

- Chaplin Area
- Mathews Drive
- Pope/Palmetto Area
- Stoney Area

Burial Status

- 2011
- COMPLETED TO DATE

Project Area*

Project Area Number

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
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- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28

Roads

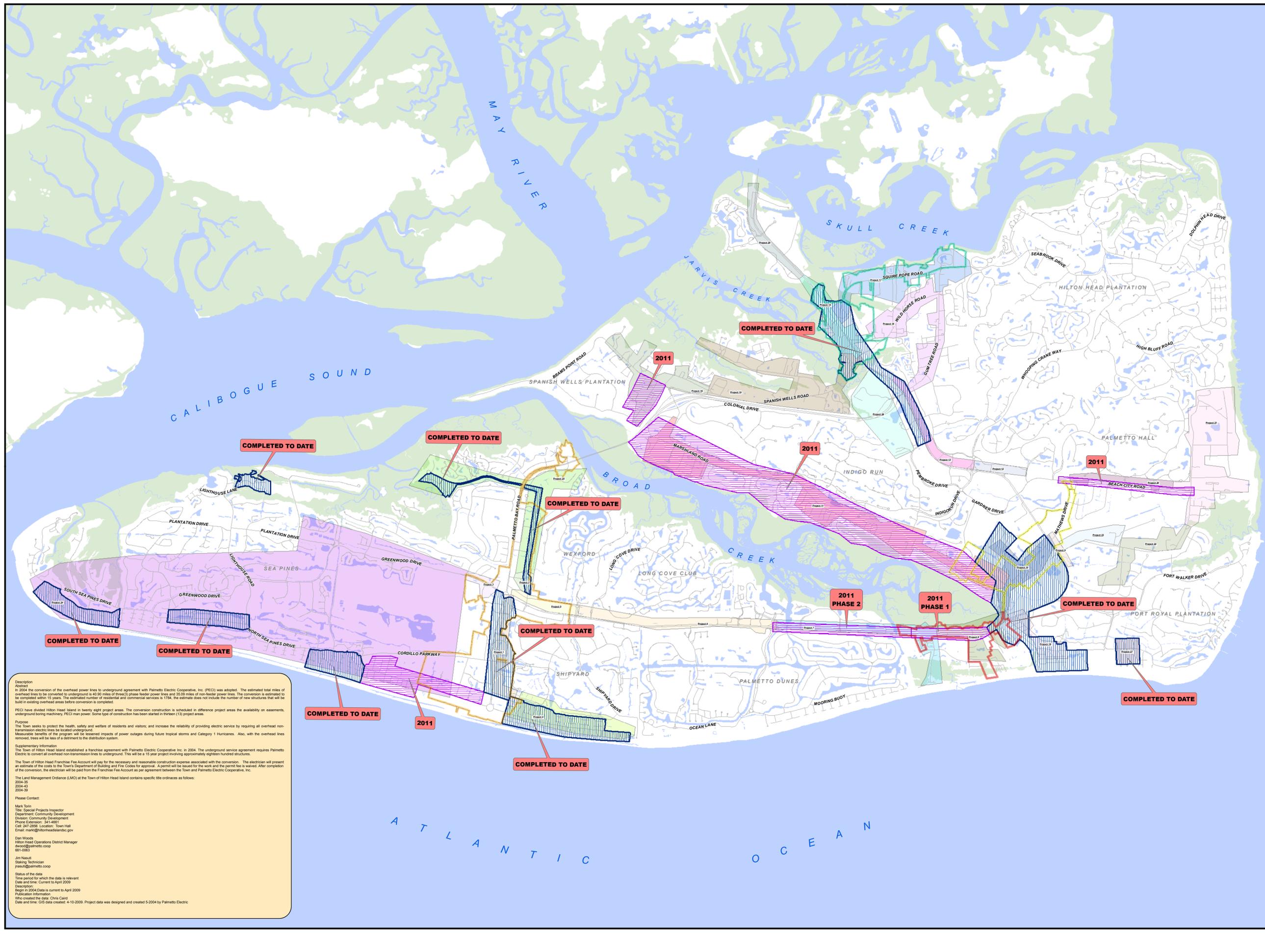
- MAJOR
- MINOR
- NON-ARTERIAL
- OTHER

* Project Area numbers established by Palmetto Electric in 2004. Burial Status - is a more accurate representation of the area of focus.

TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, S.C. 29928
PHONE (843) 341-4600
Date Created: 1-14-2011

Project: chris P:\FY11\Map\BuldingCode\Power Line Burial\Palmetto Electric_STATUS_1_2011 Data.mxd

This information on this map has been compiled from a variety of sources and is intended to be used only as a guide. It is provided without the accuracy or representation as the accuracy or completeness of the data shown. The Town of Hilton Head Island assumes no liability for its accuracy or state of completion or for any losses arising from the use of the map.



Description
Abstract
In 2004 the conversion of the overhead power lines to underground agreement with Palmetto Electric Cooperative, Inc. (PECI) was adopted. The estimated total miles of overhead lines to be converted to underground is 49.00 miles of three (3) phase feeder power lines and 35.00 miles of non-feeder power lines. The conversion is estimated to be completed within 15 years. The estimated number of residential and commercial services is 1754. The estimate does not include the number of new structures that will be built in existing overhead areas before conversion is completed.

PECI have divided Hilton Head Island in twenty eight project areas. The conversion construction is scheduled in difference project areas the availability on easements, underground boring machinery, PEGI man power. Some type of construction has been started in thirteen (13) project areas.

Purpose
The Town seeks to protect the health, safety and welfare of residents and visitors, and increase the reliability of providing electric service by requiring all overhead non-transmission electric lines be located underground. Measurable benefits of the program will be reduced impacts of power outages during future tropical storms and Category 1 Hurricanes. Also, with the overhead lines removed, trees will be less of a detriment to the distribution system.

Supplementary Information
The Town of Hilton Head Island established a franchise agreement with Palmetto Electric Cooperative, Inc. in 2004. The underground service agreement requires Palmetto Electric to convert all overhead non-transmission lines to underground. This will be a 15 year project involving approximately eighteen hundred structures.

The Town of Hilton Head Franchise Fee Account will pay for the necessary and reasonable construction expense associated with the conversion. The electrician will present an estimate of the costs to the Town's Department of Building and Fire Codes for approval. A permit will be issued for the work and the permit fee is waived. After completion of the conversion, the electrician will be paid from the Franchise Fee Account as per agreement between the Town and Palmetto Electric Cooperative, Inc.

The Land Management Ordinance (LMO) at the Town of Hilton Head Island contains specific title ordinances as follows:
2004-25
2004-43
2004-39

Phase Contact:
Mark Tulin
Title: Special Projects Inspector
Department: Community Development
Division: Community Development
Phone Extension: 341-4601
Cell: 217-2056, Location: Town Hall
Email: markt@hiltonheadisland.gov

Dan Woods
Hilton Head Operations District Manager
dewood@palmetto.coop
681-0003

Jim Nasuti
Staking Technician
jnasuti@palmetto.coop

Status of the data
Time period for which the data is relevant
Date and time: Current to April 2009
Description:
Begin in 2004 Data is current to April 2009
Publication information:
Who created the data: Chris Cant
Date and time: GIS data created: 4-10-2009. Project data was designed and created 5-2004 by Palmetto Electric

JULY 2011 QUARTERLY REPORT

TOPIC:	Work Simplification Process—Development & Building Permitting
CONTACT:	Jill Foster, Deputy Director of Community Development
STATUS:	Ongoing
ISSUE:	This involves examining our application procedures for a Development Plan Review & Building Permit for non-residential projects and gathering public input on how to streamline and improve the process.
BACKGROUND:	Dr. Terry Ennis & Dr. Bob Gentzler have volunteered to assist Community Development Staff in a Work Simplification Process for this particular permit. Over 46 members of the public have provided input on how and where to improve our existing process. Staff has worked those suggestions into a new procedure and will be seeking input from the public on its proposed effectiveness. Most suggestions involve procedural changes that can be completed without any code changes and a few will involve LMO or Municipal Code amendments.
OUTLOOK:	Anticipate initiating new procedure in August. Will work with LMO Rewrite Committee to incorporate any LMO amendments during the next year.

Town of Hilton Head Island, SC

FY 2011 Financial Statements
Through May 2011

MEMORANDUM

To: Steve Riley, CM, Town Manager

From: Susan M. Simmons, CPA, Director of Finance

Date: June 27, 2011

RE: **FY 2011 Financial Statements – Through May (11th period)**

General Overview

The economy continues to remain unstable and the impact on Town revenues is mixed. Revenues associated with tourism have increased over the previous fiscal year while real estate related revenues are less than the previous fiscal year.

Real estate related revenues, construction permits, and real estate transfer fees are 6% less than last fiscal year. The Town has experienced some small growth in construction permits although the projects tend to be smaller in scope and cost. Real estate transfer fee revenues were down 18% for the six months ended December 2010 as compared to the prior year. For the last five months, the revenues were up \$30,596 or 5% over the same period last year which is hopefully a sign that sales are improving.

	<u>RETF</u>			<u>Construction Permits</u>			<u>Total</u>		
	Received	\$ Change	% Change	Received	\$ Change	% Change	Received	\$ Change	% Change
FY 2010	1,824,966			823,808			2,648,774		
FY 2011	1,658,823	(166,143)	-9%	842,757	18,949	2%	2,501,580	(147,194)	-6%

Tourism-driven revenues such as local accommodations taxes, beach preservation fees, and hospitality taxes have increased. Revenues from these sources are approximately 9% more than the previous fiscal year.

	<u>Local ATAX/ Beach Preservation Fees</u>			<u>Hospitality Tax</u>			<u>Total</u>		
	Received	\$ Change	% Change	Received	\$ Change	% Change	Received	\$ Change	% Change
FY 2010	3,840,483			3,262,493			7,102,976		
FY 2011	4,262,164	421,681	11%	3,449,144	186,651	6%	7,711,308	608,332	9%

General Fund Summary

Through May, the General Fund received \$24.2 million or 75% of budgeted revenues. The majority of the property tax revenue has been received. It is difficult at this point to determine how close actual property tax revenues received will be to budget. To-date the Town has received approximately 96% of the budgeted property tax revenues. Business license revenues received through May are 4% more than last fiscal year. The majority of the business license revenue will not be received until the end of the fiscal year making it difficult to project whether year-end revenues will be on track with the budget. At May 31, total revenue received in the General Fund is

\$919,056 more than last fiscal year. More revenue has been received from property taxes (↑\$143,682), business licenses fees (↑\$118,099), EMS fees (↑\$107,486), local ATAX (↑\$155,810), as well as the transfer in of hospitality taxes (↑\$500,297), than in the previous fiscal year.

Expenditures to-date are \$27.8 million or 83% of budgeted expenditures compared to 77% last fiscal year. Current fiscal year expenditures are \$1.7 million more than last fiscal year through May. One major reason for the significant variance is a one-time contribution of \$1.0 million for the Heritage Golf Tournament.

General Fund Revenues

The chart below reflects the major revenue variances for the General Fund:

	FY 2010 actual	FY 2011 actual	\$ variance	% variance
business licenses	3,116,937	3,235,036	118,099	4%
franchise fees - cable	718,607	644,009	(74,598)	-10%
state shared funds	673,201	567,988	(105,213)	-16%
ems	1,103,667	1,211,153	107,486	10%
transfer in - hospitality tax	2,029,646	2,529,943	500,297	25%

- Business licenses; revenues from this source to-date are up but due to the timing of receipts it is difficult to project whether the favorable variance will continue through the end of the fiscal year.
- Franchise fee – cable; the unfavorable variance is due to the receipt of a one-time audit payment last fiscal year.
- State shared funds; revenues from this source are down compared to last fiscal year due to a reduction in funds received from the state.
- EMS; the increase in revenue from this source can be attributed to an improvement in the timeliness of reimbursement submissions. Over the past year we have increased the use of electronic billing thereby reducing the turn-around time for reimbursement.
- Transfer in – hospitality tax; the increase in funds from this source is due to more funds being transferred in to-date compared to last year.

Recovery Project

This fiscal year the Town embarked on a comprehensive audit of rental properties within Town limits to ensure that all appropriate taxes and fees are being paid. The results for this fiscal year through March are reflected below.

	F-Y-T-D	
	May	May
recovery - new business license	\$ -	\$ 48,105.74
recovery - commercial properties	-	37,522.27
recovery - atax	3,784.66	15,319.23
	3,784.66	100,947.24

Recovery Project (continued)

The Finance Department received an additional \$100,000 with the challenge that it must receive at least as much as it expended from this appropriation. The department reached its \$100,000 revenue goal in May while it expended very little of the \$100,000 appropriation.

Debt Service Fund

The Debt Service Fund has receipted \$5.7 million in revenues and \$11.9 million in transfers in; paid \$17.8 million in debt service costs; and transferred out \$1.0 million. Expenditures/transfers out exceeded revenues/transfers in by \$1.2 million because the \$1 million real estate transfer fee (RETF) funds that had been pledged as additional security for the 2008 TIF bonds was returned to the RETF fund as the TIF revenues were sufficient to eliminate the additional security pledge.

Capital Projects Fund

The Town's conversion of its accounting system is still ongoing. The 2010 Comprehensive Annual Financial Report was issued in January reflecting the changes. As a reminder, these changes are being made to reflect the Stormwater Utility (SWU) as an Enterprise Fund with corresponding changes to the Capital Projects Fund and Debt Service Fund. In the interim, the information below still presents SWU in the Capital Projects Fund.

The Capital Projects Fund receipted \$8.3 million in revenues and transfers in, and disbursed \$12.1 million for capital projects and transfers to other funds. Bond proceeds from prior year issues provided the additional funding for these expenditures.

Major projects/expenditures and transfers that occurred during the fiscal year are as follows:

- Fire Station #1 replacement \$1,256,583
- Land acquisition \$863,271
- Drainage system rehabilitation \$695,911
- Apparatus and vehicle replacement \$498,415
- Rehab and renovation of fixed assets \$239,516
- Port Royal fill project \$197,639
- Drainage Squire Pope Road \$201,272
- Demolition of structures \$193,010
- Fire medical systems \$119,959
- Hospitality Tax transfer to the General Fund \$2,785,749
- Hospitality Tax transfer to the Debt Service Fund \$760,133
- Stormwater Fee transfer to the Debt Service Fund \$1,048,351

Other Revenues

The chart below reflects the Town's other governmental funds and the revenues received through the end of the fiscal year in comparison to last fiscal year:

	FY 2010 actual	FY 2011 actual	\$ variance	% variance
state atax	2,378,526	2,416,384	37,858	2%
local atax	1,284,096	1,439,906	155,810	12%
real estate transfer fees	1,824,966	1,658,823	(166,143)	-9%
TIF	6,036,398	5,990,341	(46,057)	-1%
beach preservation fees	2,556,387	2,822,258	265,871	10%
electric franchise fee	2,270,158	2,409,084	138,926	6%

- State and local ATAX, and Beach Preservation Fees; revenues from these sources have increased over the previous fiscal year due to an improvement in tourism activity on the island as well as revenues received through the recovery project.
- Real Estate Transfer Fees are down due to a weak housing market.
- TIF (Tax Increment Financing) revenues receipted to-date are 1% less than last fiscal year. Due to the timing of receipts from the County it is difficult to project the variance through the end of the fiscal year.
- Electric Franchise Fees have increased over the previous fiscal year due to an increase in the use of electricity by consumers, especially in the higher demand months of July, August, and January.

Fund Balances

Based on the fiscal activity of the Town through May, the fund balances by fund are as follows:

Fund Balances as of 5/31/2011

	<u>Fund:</u>								
	General Fund	TIF	State ATAX	Real Estate Transfer Fee	Beach Preservation Fees	Debt Service	Capital Projects	Electric Franchise Fee	Total
Fund Balance as of 6/30/2010	15,763,985.00	4,560,317.00	1,304,013.00	1,798,224.00	14,497,979.00	6,974,490.00	20,532,570.00	437,173.00	65,868,751.00
Reserved:									
Debt Service	-	-	-	-	-	5,749,404.00	-	-	5,749,404.00
Land Acquisition	-	-	-	-	-	-	9,512,534.00	-	9,512,534.00
Unreserved:									
Designated									
Disaster Recovery	1,602,423.00	-	-	-	-	-	-	-	1,602,423.00
Beach Renourishment	-	-	-	-	12,000,000.00	-	-	-	12,000,000.00
Undesignated	10,571,459.00	6,551,436.00	829,050.00	954,532.00	1,247,690.00	-	4,579,318.00	494,916.00	25,228,401.00
Fund Balance as of 3/31/2011	12,173,882.00	6,551,436.00	829,050.00	954,532.00	13,247,690.00	5,749,404.00	14,091,852.00	494,916.00	54,092,762.00

Note: fund balances are pending re-statement due to the breakout of the stormwater system into a separate enterprise fund.

Consolidated Statement All Funds

The Town is in the process of re-stating its FY 2010 financial statements to separate the stormwater utility out of the governmental funds into an enterprise fund. Consequently year-to-date expenditure activity and fund balances by fund for the current year will need to be re-stated. The consolidated statement will be provided as soon as this project has been completed.

**Budget versus Actual Report
General Fund**

Town of Hilton Head Island

General Fund

FY 2011 Y-T-D May\ Actual Versus Budget and Prior Y-T-D Actual (11TH PERIOD)

	Y-T-D		Y-T-D		percent of year lapsed		Prior Year	Current Year
	May	FY 2011	May		\$	\$	%	%
	Prior	Budget	May		Variance to	Variance to	of Budget	of Budget
	Year		FY 2011		Prior Year	Current Year	Received/ Expended	Received/ Expended
Revenues and Transfers In:								
Real and Personal Property Taxes	\$ 10,495,048	\$ 11,066,860	\$ 10,638,730	\$ 143,682	\$ (428,130)	95%	96%	
Business Licenses	3,116,937	7,474,000	3,235,036	118,099	(4,238,964)	43%	43%	
Franchise Fees - Cable	718,607	606,000	644,009	(74,598)	38,009	139%	106%	
Franchise Fees - Beach	20,716	21,500	23,200	2,484	1,700	96%	108%	
Permits	823,080	878,810	842,758	19,678	(36,052)	103%	96%	
State Shared Funds	673,201	788,580	567,988	(105,213)	(220,592)	75%	72%	
Donations	120	1,000	225	105	(775)	12%	23%	
Public Safety	155,482	190,000	174,772	19,290	(15,228)	78%	92%	
EMS	1,103,667	1,200,000	1,211,153	107,486	11,153	84%	101%	
Fines and Fees	386,802	416,220	337,575	(49,227)	(78,645)	94%	81%	
Beach Fees	149,578	185,000	175,489	25,911	(9,511)	111%	95%	
Miscellaneous Revenue	229,187	456,700	251,422	22,235	(205,278)	46%	55%	
Transfers In:								
Accommodations Tax - Local	1,284,096	1,952,360	1,439,906	155,810	(512,454)	66%	74%	
Accommodations Tax - State	1,035,176	1,329,400	1,027,869	(7,307)	(301,531)	101%	77%	
Hospitality Tax	2,029,646	3,269,553	2,529,943	500,297	(739,610)	71%	77%	
Beach Preservation Fees	897,870	1,478,080	978,080	80,210	(500,000)	61%	66%	
TIF	-	184,330	-	-	(184,330)	0%	0%	
Stormwater Utility	-	389,730	-	-	(389,730)	0%	0%	
Electric Franchise Fees	59,548	80,630	60,199	651	(20,431)	75%	75%	
Sunday Liquor Permits	-	37,500	-	-	(37,500)	0%	0%	
Investment Income	79,877	90,000	39,340	(40,537)	(50,660)	71%	44%	
Total revenues	23,258,638	32,096,253	24,177,694	919,056	(7,918,559)	74%	75%	
Expenditures:								
General Government								
Town Council								
Personnel	63,103	85,080	65,401	2,298	(19,679)	74%	77%	
Operating	173,827	353,693	290,299	116,472	(63,394)	48%	82%	
	236,930	438,773	355,700	118,770	(83,073)	53%	81%	
Town Manager								
Personnel	640,198	727,240	544,036	(96,162)	(183,204)	91%	75%	
Operating	18,415	24,300	20,199	1,784	(4,101)	58%	83%	
	658,613	751,540	564,235	(94,378)	(187,305)	90%	75%	
Administration								
Finance								
Personnel	1,161,597	1,407,380	1,177,567	15,970	(229,813)	81%	84%	
Operating	85,814	282,184	116,713	30,899	(165,471)	52%	41%	
	1,247,411	1,689,564	1,294,280	46,869	(395,284)	78%	77%	
Administration/Legal								
Personnel	1,913,356	2,227,680	1,901,073	(12,283)	(326,607)	84%	85%	
Operating	708,820	1,033,570	734,184	25,364	(299,386)	69%	71%	
Capital	72,648	113,923	37,222	(35,426)	(76,701)	59%	33%	
	2,694,824	3,375,173	2,672,479	(22,345)	(702,694)	79%	79%	
Community Services								
Community Development								
Personnel	2,265,975	2,578,150	2,115,159	(150,816)	(462,991)	85%	82%	
Operating	91,706	155,680	49,543	(42,163)	(106,137)	82%	32%	
	2,357,681	2,733,830	2,164,702	(192,979)	(569,128)	85%	79%	
Public Projects and Facilities								

Town of Hilton Head Island

General Fund

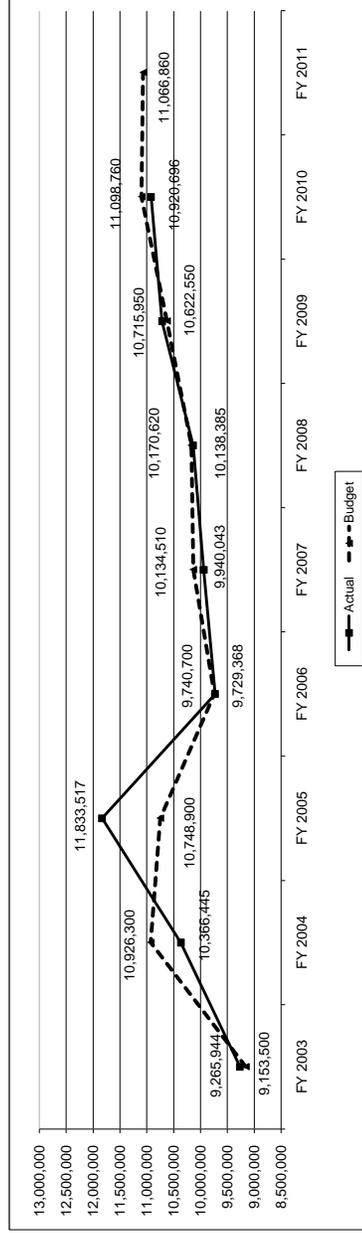
FY 2011 Y-T-D May\ Actual Versus Budget and Prior Y-T-D Actual (11TH PERIOD)

				percent of year lapsed		Prior Year	92%
	Y-T-D May Prior Year	FY 2011 Budget	Y-T-D May FY 2011	\$ Variance to Prior Year	\$ Variance to Current Year Budget	% of Budget Received/ Expended	Current Year % of Budget Received/ Expended
Personnel	1,444,159	1,757,030	1,470,123	25,964	(286,907)	86%	84%
Operating	1,454,520	1,809,590	1,528,153	73,633	(281,437)	79%	84%
Capital	-	-	-	-	-	0%	0%
	2,898,679	3,566,620	2,998,276	99,597	(568,344)	82%	84%
Public Safety							
Sheriff/Other	2,274,492	3,145,200	2,358,330	83,838	(786,870)	74%	75%
Fire & Rescue							
Personnel	10,347,384	12,117,950	10,646,834	299,450	(1,471,116)	85%	88%
Operating	982,482	1,264,020	857,299	(125,183)	(406,721)	72%	68%
Capital	65,622	105,200	60,326	(5,296)	(44,874)	34%	57%
	11,395,488	13,487,170	11,564,459	168,971	(1,922,711)	83%	86%
Townwide	2,278,031	4,311,827	3,795,336	1,517,305	(516,491)	75%	88%
Total expenditures	26,042,149	33,499,697	27,767,797	1,725,648	(5,731,900)	77%	83%
Revenues Over/(Under) Expenditures	\$ (2,783,511)	\$ (1,403,444)	\$ (3,590,103)				

Revenue Analysis General Fund

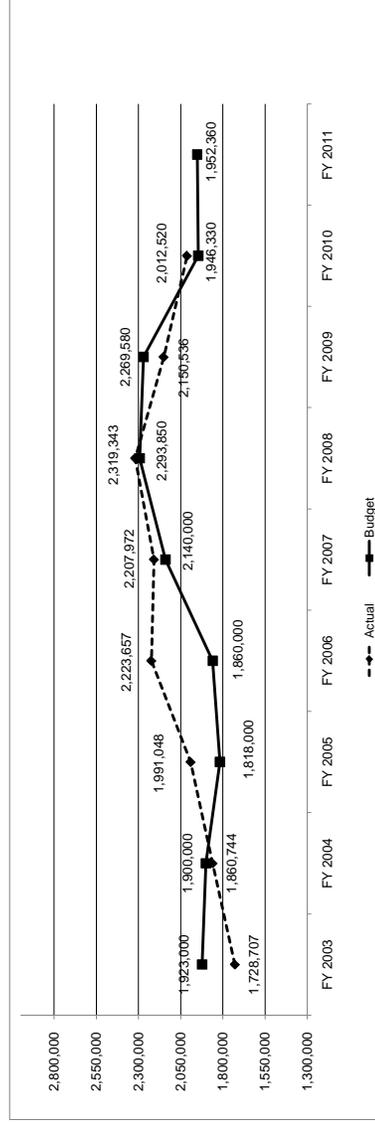
Ad Valorem Tax Revenue - GF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	9,747	-	249,966	259,713	227,590	865,662	3,743,287	4,836,539	3,078,313	304,433	237,536	3,620,282	282,915	106,819	159,676	549,410	9,265,944
	0%	0%	3%	3%	2%	9%	40%	52%	33%	3%	3%	39%	3%	1%	2%	6%	100%
FY 2004	72,177	64,590	120,149	256,916	176,666	900,204	3,851,478	4,928,348	3,265,096	174,232	1,063,057	4,502,385	309,998	117,322	251,476	678,796	10,366,445
	1%	1%	1%	2%	2%	9%	37%	48%	31%	2%	10%	43%	3%	1%	2%	7%	100%
FY 2005	66,032	75,839	109,235	251,106	102,771	1,302,436	4,335,906	5,741,113	4,498,886	573,159	132,103	5,204,148	-	-	637,150	637,150	11,833,517
	1%	1%	1%	2%	1%	11%	37%	49%	38%	5%	1%	44%	0%	0%	5%	5%	100%
FY 2006	44,586	72,444	110,323	227,353	175,473	829,940	3,951,807	4,957,220	3,742,415	61,037	323,124	4,126,576	111,446	60,917	245,856	418,219	9,729,368
	0%	1%	1%	2%	2%	9%	41%	51%	38%	1%	3%	42%	1%	1%	3%	4%	100%
FY 2007	53,735	40,122	104,709	198,566	361,332	836,247	4,212,070	5,409,649	3,511,938	340,058	167,145	4,019,141	(133,783)	99,610	346,860	312,687	9,940,043
	1%	0%	1%	2%	4%	8%	42%	54%	35%	3%	2%	40%	-1%	1%	3%	3%	100%
FY 2008	44,601	47,382	57,528	149,511	426,108	822,879	4,636,838	5,885,825	3,765,955	65,420	119,870	3,951,245	208,719	76,033	(132,948)	151,804	10,138,385
	0%	0%	1%	1%	4%	8%	46%	58%	37%	1%	1%	39%	2%	1%	-1%	1%	100%
FY 2009	36,076	41,534	84,443	162,053	1,922	1,086,678	829,855	1,918,455	3,313,463	4,437,270	338,990	8,089,723	-	202,764	342,955	545,719	10,715,950
	0%	0%	1%	2%	0%	10%	8%	18%	31%	41%	3%	75%	0%	2%	3%	5%	100%
FY 2010	-	-	78,356	78,356	67,292	327,013	1,451,045	1,845,350	4,590,506	3,511,502	326,948	8,428,956	58,593	83,793	425,648	568,034	10,920,696
	0%	0%	1%	1%	1%	3%	13%	17%	42%	32%	3%	77%	1%	1%	4%	5%	100%
FY 2011	-	30,269	38,170	68,439	109,183	255,076	870,761	1,235,020	8,481,389	345,407	243,722	9,070,518	87,177	177,576	-	264,753	10,638,730
	0%	0%	0%	1%	1%	2%	8%	12%	80%	3%	2%	85%	1%	2%	0%	2%	100%



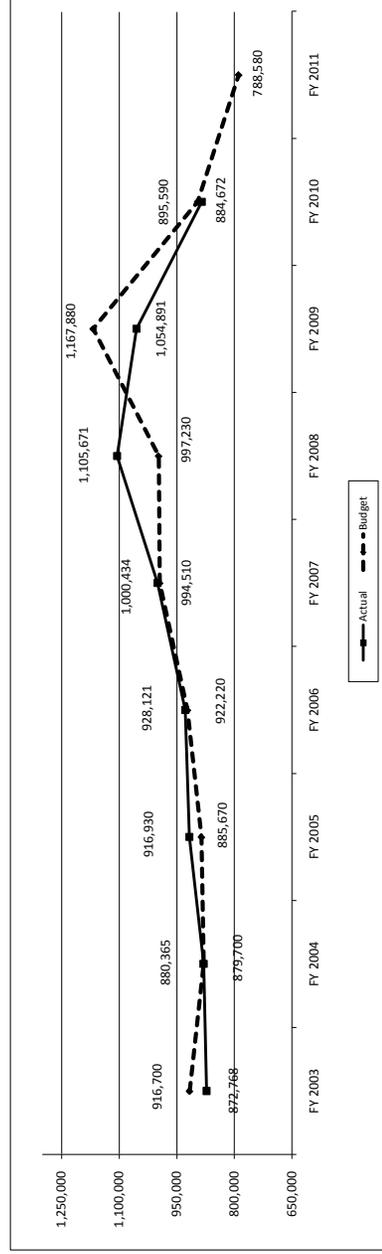
Local ATAX Revenue - GF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	167	698	695,956	694,821	0%	11,228	174,238	185,466	0%	7,104	173,804	180,908	-	13,700	653,812	667,512	1,728,707
	0%	0%	40%	40%	0%	1%	10%	11%	0%	0%	10%	10%	0%	1%	38%	39%	100%
FY 2004	1,463	33	769,233	770,729	(81)	14,645	192,365	206,929	-	2,175	176,691	178,866	-	9,890	694,330	704,220	1,860,744
	0%	0%	41%	41%	0%	1%	10%	11%	0%	0%	9%	10%	0%	1%	37%	38%	100%
FY 2005	36	460	810,422	810,918	-	2,244	234,797	237,041	-	3,247	206,867	210,114	(102)	17,486	715,591	732,975	1,991,048
	0%	0%	41%	41%	0%	0%	12%	12%	0%	0%	10%	11%	0%	1%	36%	37%	100%
FY 2006	8	2,182	896,565	898,755	(12)	3,367	219,970	223,325	26,400	20,701	223,911	271,012	364	8,305	821,896	830,565	2,223,657
	0%	0%	40%	40%	0%	0%	10%	10%	1%	1%	10%	12%	0%	0%	37%	37%	100%
FY 2007	78	5,031	894,802	899,911	(584)	8,967	232,451	240,834	-	2,706	237,296	240,002	(28)	5,137	822,116	827,225	2,207,972
	0%	0%	41%	41%	0%	0%	11%	11%	0%	0%	11%	11%	0%	0%	37%	37%	100%
FY 2008	(253)	3,862	935,461	939,070	(508)	175,464	18,135	193,091	286,211	7,335	(27,991)	265,555	256,107	4,959	660,561	921,627	2,319,343
	0%	0%	40%	40%	0%	8%	1%	8%	12%	0%	-1%	11%	11%	0%	28%	40%	100%
FY 2009	2,956	1,859	46,147	50,962	878,310	20,012	3,223	901,545	249,895	19,554	9,799	279,248	186,573	26,654	705,554	918,781	2,150,536
	0%	0%	2%	2%	41%	1%	0%	42%	12%	1%	0%	13%	9%	1%	33%	43%	100%
FY 2010	38,603	(8,613)	27,306	57,296	819,940	15,273	6,635	841,848	170,250	8,362	8,778	187,390	174,777	22,785	728,424	925,986	2,012,520
	2%	0%	1%	3%	41%	1%	0%	42%	8%	0%	0%	9%	9%	1%	36%	46%	100%
FY 2011	(5,205)	45,837	31,159	71,791	910,512	42,056	17,687	970,255	150,400	27,663	8,136	186,199	176,081	35,580	0%	211,661	1,439,906
	0%	3%	2%	5%	63%	3%	1%	67%	10%	2%	1%	13%	12%	2%	0%	15%	100%



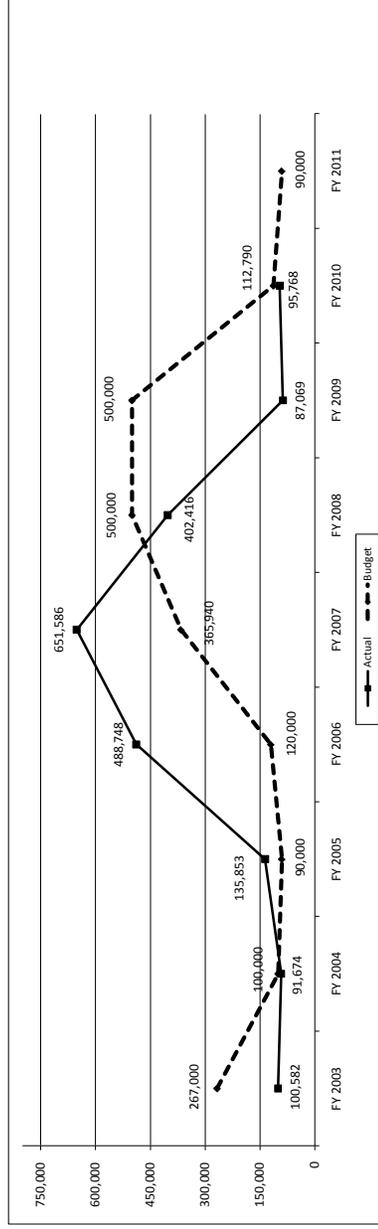
State Shared Revenue - GF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total	
FY 2003	-	0%	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	226,053	872,768
	-	0%	26%	26%	0%	0%	0%	24%	0%	0%	0%	24%	0%	0%	25%	25%	100%	
FY 2004	-	0%	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	219,725	880,365
	-	0%	25%	25%	0%	0%	25%	25%	0%	0%	25%	25%	0%	0%	25%	25%	100%	
FY 2005	-	0%	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	221,243	916,930
	-	0%	24%	24%	0%	0%	24%	24%	0%	0%	24%	24%	0%	0%	27%	27%	100%	
FY 2006	-	0%	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	229,166	928,121
	-	0%	25%	25%	0%	0%	24%	24%	0%	0%	24%	24%	0%	0%	26%	26%	100%	
FY 2007	-	0%	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	245,112	1,000,434
	-	0%	25%	25%	0%	0%	24%	24%	0%	0%	24%	24%	0%	0%	27%	27%	100%	
FY 2008	-	0%	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	271,702	1,105,671
	-	0%	25%	25%	0%	0%	25%	25%	0%	0%	25%	25%	0%	0%	26%	26%	100%	
FY 2009	-	0%	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	278,943	1,054,891
	-	0%	26%	26%	0%	0%	25%	25%	0%	0%	23%	25%	0%	0%	23%	25%	100%	
FY 2010	-	0%	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	211,471	884,672
	-	0%	24%	24%	0%	0%	0%	0%	24%	0%	0%	24%	28%	0%	24%	52%	100%	
FY 2011	-	0%	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	191,494	567,988
	-	0%	34%	34%	0%	0%	0%	0%	34%	0%	0%	34%	33%	0%	0%	33%	100%	



Investment Revenue - GF
Revenues by Month/Fiscal Year

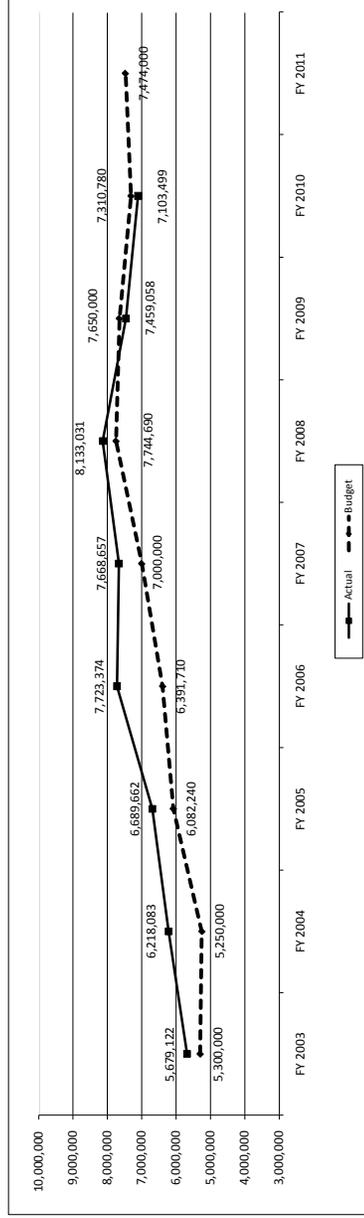
	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	8,868	9,301	7,666	25,835	7,035	7,237	9,574	23,846	11,454	12,659	6,058	30,171	5,746	7,030	7,954	20,730	100,582
	9%	9%	8%	26%	7%	7%	10%	24%	11%	13%	6%	30%	6%	7%	8%	21%	100%
FY 2004	5,674	7,243	6,870	19,787	7,105	10,945	7,995	26,045	10,756	9,768	8,878	29,402	7,795	3,428	5,217	16,440	91,674
	6%	8%	7%	22%	8%	12%	9%	28%	12%	11%	10%	32%	9%	4%	6%	18%	100%
FY 2005	4,936	6,172	4,029	15,137	3,794	5,864	8,644	18,302	9,203	20,241	13,837	43,281	21,105	7,095	30,933	59,133	135,853
	4%	5%	3%	11%	3%	4%	6%	13%	7%	15%	10%	32%	16%	5%	23%	44%	100%
FY 2006	25,527	38,398	34,359	98,284	31,287	25,970	26,701	85,958	34,528	67,282	43,815	145,625	43,596	48,508	69,777	160,881	488,748
	5%	8%	7%	20%	6%	5%	5%	17%	7%	14%	9%	30%	9%	10%	14%	33%	100%
FY 2007	58,678	66,160	53,453	178,291	44,032	46,602	41,281	131,915	52,140	70,096	47,014	169,250	56,804	56,675	58,651	172,130	651,586
	9%	10%	8%	27%	7%	7%	6%	20%	8%	11%	7%	26%	9%	9%	9%	26%	100%
FY 2008	72,475	74,212	49,589	196,276	40,347	25,497	16,133	81,977	25,453	30,885	25,227	81,565	13,869	13,091	15,638	42,598	402,416
	18%	18%	12%	49%	10%	6%	4%	20%	6%	8%	6%	20%	3%	3%	4%	11%	100%
FY 2009	19,747	16,097	13,372	49,216	9,762	4,386	2,372	16,520	59	11,284	3,550	14,893	1,068	4,049	1,323	6,440	87,069
	23%	18%	15%	57%	11%	5%	3%	19%	0%	13%	4%	17%	1%	5%	2%	7%	100%
FY 2010	1,071	11,087	601	12,759	706	49,526	1,466	51,698	2,849	4,509	1,935	9,293	3,334	2,793	15,891	22,018	95,768
	1%	12%	1%	13%	1%	52%	2%	54%	3%	5%	2%	10%	3%	3%	17%	23%	100%
FY 2011	2,273	2,220	1,649	6,142	1,615	1,614	1,070	4,299	1,719	3,403	19,513	24,635	1,995	2,269	0	4,264	39,340
	6%	6%	4%	16%	4%	4%	3%	11%	4%	9%	50%	63%	5%	6%	0%	11%	100%



Notes:
* Includes interest earnings from certificate of deposit maturity

Business License Revenue - GF
Revenues by Month/Fiscal Year

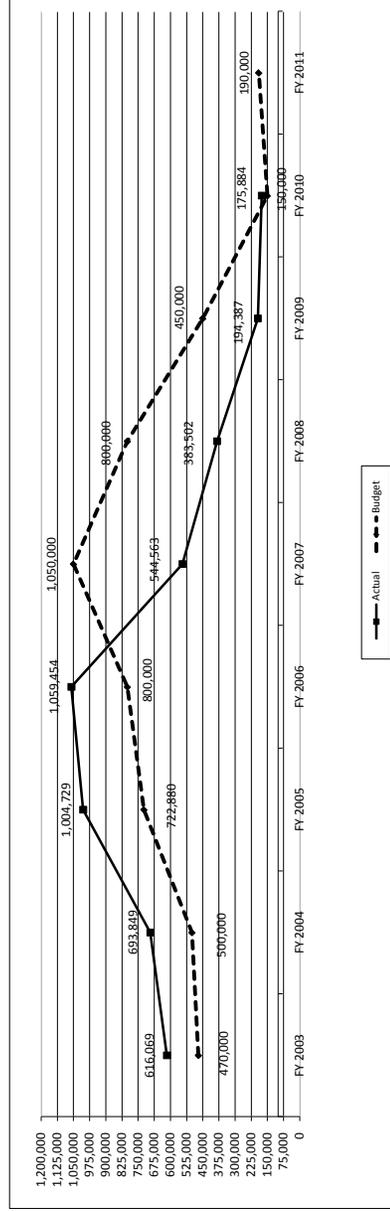
	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	41,104	17,607	128,418	187,129	24,836	28,904	18,893	77,633	27,213	123,662	732,674	883,549	563,108	1,082,759	2,889,944	4,535,811	5,679,122
	1%	0%	2%	3%	0%	1%	0%	1%	0%	2%	13%	16%	10%	19%	51%	80%	100%
FY 2004	17,394	10,462	45,722	73,578	165,462	46,376	32,280	244,118	113,918	453,400	595,797	1,163,115	305,402	1,189,413	3,242,457	4,737,272	6,218,083
	0%	0%	1%	1%	3%	1%	1%	4%	2%	7%	10%	19%	5%	19%	52%	76%	100%
FY 2005	35,505	47,306	112,435	195,246	161,439	17,452	37,196	216,087	16,585	140,685	922,760	1,080,030	1,075,463	399,219	3,723,617	5,198,299	6,689,662
	1%	1%	2%	3%	2%	0%	1%	3%	0%	2%	14%	16%	16%	6%	56%	78%	100%
FY 2006	26,015	44,758	290,369	361,142	149,772	84,131	83,249	317,152	335,551	317,580	699,776	1,352,907	550,722	1,532,945	3,608,506	5,692,173	7,723,374
	0%	1%	4%	5%	2%	1%	1%	4%	4%	4%	9%	18%	7%	20%	47%	74%	100%
FY 2007	33,483	20,463	26,160	80,106	47,892	69,312	106,200	223,404	151,233	322,983	728,618	1,202,834	551,813	1,677,215	3,933,285	6,162,313	7,668,657
	0%	0%	0%	1%	1%	1%	1%	3%	2%	4%	10%	16%	7%	22%	51%	80%	100%
FY 2008	14,876	71,626	14,485	100,987	178,357	18,066	71,291	267,714	185,179	421,376	740,367	1,346,922	476,458	1,346,441	4,594,509	6,417,408	8,133,031
	0%	1%	0%	1%	2%	0%	1%	3%	2%	5%	9%	17%	6%	17%	56%	79%	100%
FY 2009	(3,452)	37,746	34,690	68,984	20,446	11,955	51,445	83,847	338,171	325,311	670,109	1,333,592	600,719	1,244,326	4,127,590	5,972,635	7,459,058
	0%	1%	0%	1%	0%	0%	1%	1%	5%	4%	9%	18%	8%	17%	55%	80%	100%
FY 2010	4,033	46,255	45,979	96,267	38,556	17,736	72,775	129,067	327,317	282,390	666,682	1,276,389	460,723	970,312	4,170,741	5,601,776	7,103,499
	0%	1%	1%	1%	1%	0%	1%	2%	5%	4%	9%	18%	6%	14%	59%	79%	100%
FY 2011	(3,187)	39,465	41,648	77,926	24,742	152,531	28,606	205,879	340,002	269,767	577,906	1,187,675	323,454	1,440,102	1,763,556	1,763,556	3,235,036
	0%	1%	1%	2%	1%	5%	1%	6%	11%	8%	18%	37%	10%	45%	0%	55%	100%



note: May 31st is the deadline for renewing business licenses. Telecommunication, insurance, and brokers collections via MASC will be received near fiscal year end.

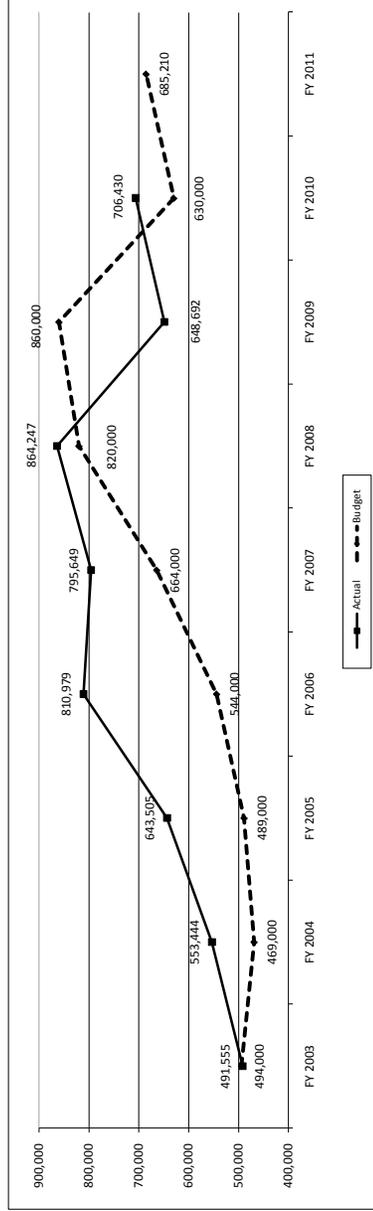
Construction Permits Revenue - GF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	12,108	17,178	21,540	50,826	15,541	50,647	47,865	114,053	29,078	34,934	31,671	95,683	26,195	30,544	298,768	355,507	616,069
	2%	3%	3%	8%	3%	8%	8%	19%	5%	6%	5%	16%	4%	5%	48%	58%	100%
FY 2004	44,637	57,142	44,935	146,714	36,186	31,195	127,432	194,813	63,404	64,344	67,184	194,932	84,321	32,549	40,520	157,390	693,849
	6%	8%	6%	21%	5%	4%	18%	28%	9%	9%	10%	28%	12%	5%	6%	23%	100%
FY 2005	107,356	62,978	59,865	230,199	85,530	71,490	53,050	210,070	66,056	71,951	57,563	195,570	126,711	69,584	172,595	368,890	1,004,729
	11%	6%	6%	23%	9%	7%	5%	21%	7%	7%	6%	19%	13%	7%	17%	37%	100%
FY 2006	88,210	101,775	78,623	268,608	147,989	186,145	56,892	391,026	94,695	74,680	76,089	245,464	52,208	49,986	52,162	154,356	1,059,454
	8%	10%	7%	25%	14%	18%	5%	37%	9%	7%	7%	23%	5%	5%	5%	15%	100%
FY 2007	55,511	74,277	49,736	179,524	30,790	39,626	44,820	115,236	58,133	21,818	49,990	129,941	57,788	29,078	32,996	119,862	544,563
	10%	14%	9%	33%	6%	7%	8%	21%	11%	4%	9%	24%	11%	5%	6%	22%	100%
FY 2008	25,645	34,739	41,181	101,565	32,090	40,974	32,173	105,237	48,812	48,781	25,218	122,811	19,112	18,730	16,047	53,889	383,502
	7%	9%	11%	26%	8%	11%	8%	27%	13%	13%	7%	32%	5%	5%	4%	14%	100%
FY 2009	9,938	41,505	11,199	62,642	9,023	(2,614)	25,014	31,423	13,509	8,117	9,422	31,048	9,306	39,456	20,512	69,274	194,387
	5%	21%	6%	32%	5%	-1%	13%	16%	7%	4%	5%	16%	5%	20%	11%	36%	100%
FY 2010	38,343	2,861	8,361	49,565	24,075	6,166	12,509	42,750	11,863	3,508	25,385	40,756	5,198	22,832	14,783	42,813	175,884
	22%	2%	5%	28%	14%	4%	7%	24%	7%	2%	14%	23%	3%	13%	8%	24%	100%
FY 2011	10,147	20,117	16,631	46,895	6,375	29,630	11,739	47,744	6,474	23,982	20,578	51,034	32,312	27,154	0%	59,466	205,139
	5%	10%	8%	23%	3%	14%	6%	23%	3%	12%	10%	25%	16%	13%	0%	29%	100%



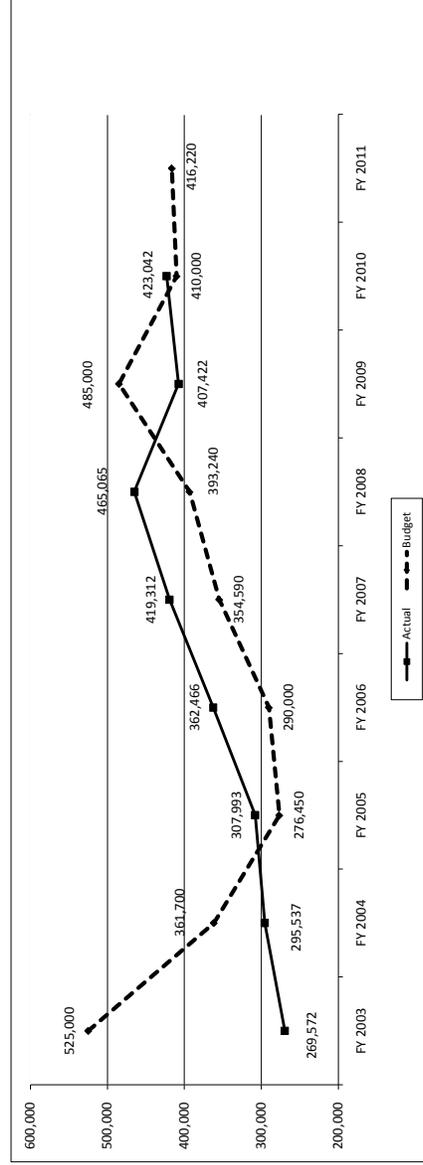
Other Permits Revenue - GF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	31,437	23,748	27,839	83,024	29,933	36,645	32,169	98,747	44,616	42,146	41,956	128,718	37,846	42,666	100,554	181,066	491,555
	6%	5%	6%	17%	6%	7%	7%	20%	9%	9%	9%	26%	8%	9%	20%	37%	100%
FY 2004	37,235	45,042	52,321	134,598	50,284	28,011	35,798	114,093	59,008	47,445	58,004	164,457	53,372	43,399	44,525	140,296	553,444
	7%	8%	9%	24%	9%	5%	6%	21%	11%	9%	10%	30%	10%	8%	8%	25%	100%
FY 2005	53,066	44,387	48,491	145,944	45,839	51,141	56,121	153,101	50,398	51,077	61,595	163,070	54,675	61,735	64,980	181,390	643,505
	8%	7%	8%	23%	7%	8%	9%	24%	8%	8%	10%	25%	8%	10%	10%	28%	100%
FY 2006	52,509	64,372	74,718	191,599	77,305	69,224	47,710	194,239	65,193	88,547	93,338	247,078	61,991	59,272	56,800	178,063	810,979
	6%	8%	9%	24%	10%	9%	6%	24%	8%	11%	12%	30%	8%	7%	7%	22%	100%
FY 2007	76,205	48,281	66,370	190,856	71,463	68,249	77,658	217,370	66,221	60,744	84,701	211,666	59,002	59,957	56,797	175,756	795,648
	10%	6%	8%	24%	9%	9%	10%	27%	8%	8%	11%	27%	7%	8%	7%	22%	100%
FY 2008	57,533	66,973	82,031	206,537	77,095	83,033	55,201	215,329	87,717	80,033	62,266	230,016	66,869	74,702	70,794	212,365	864,247
	7%	8%	9%	24%	9%	10%	6%	25%	10%	9%	7%	27%	8%	9%	8%	25%	100%
FY 2009	76,267	63,207	43,215	182,689	49,610	49,465	53,983	153,058	51,823	55,258	54,604	161,685	45,626	51,609	54,025	151,260	648,692
	12%	10%	7%	28%	8%	8%	8%	24%	8%	9%	8%	25%	7%	8%	8%	23%	100%
FY 2010	61,262	49,960	47,646	158,868	58,496	64,861	70,116	193,473	58,306	49,514	81,236	189,056	61,339	56,495	47,199	165,033	706,430
	9%	7%	7%	22%	8%	9%	10%	27%	8%	7%	11%	27%	9%	8%	7%	23%	100%
FY 2011	40,701	48,024	52,077	140,802	48,291	51,910	53,334	153,535	67,782	61,098	57,026	185,906	100,460	52,449	152,909	152,909	633,152
	6%	8%	8%	22%	8%	8%	8%	24%	11%	10%	9%	29%	16%	8%	0%	24%	100%



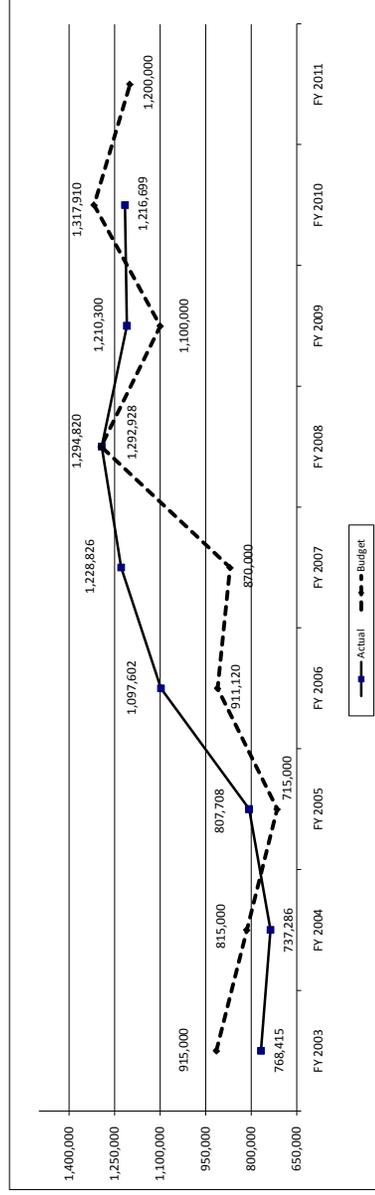
Fines & Fees Revenue - GF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	28,845 11%	30,186 11%	18,727 7%	77,758 29%	29,891 11%	18,991 7%	22,112 8%	70,994 26%	28,364 11%	26,353 10%	29,810 11%	84,527 31%	18,373 7%	15,920 6%	2,000 1%	36,293 13%	269,572 100%
FY 2004	29,823 10%	21,550 7%	25,506 9%	76,879 26%	22,826 8%	20,991 7%	16,740 6%	60,557 20%	30,097 10%	15,057 5%	27,405 9%	72,559 25%	27,094 9%	27,071 9%	31,377 11%	85,542 29%	295,537 100%
FY 2005	27,936 9%	23,918 8%	21,707 7%	73,561 24%	20,908 7%	27,865 9%	21,425 7%	70,198 23%	22,437 7%	23,361 8%	32,175 10%	77,973 25%	33,047 11%	25,943 8%	27,271 9%	86,261 28%	307,993 100%
FY 2006	33,518 9%	30,108 8%	32,229 9%	95,855 26%	25,854 7%	31,760 9%	26,868 7%	84,482 23%	29,342 8%	27,384 8%	34,509 10%	91,235 25%	29,211 8%	30,377 8%	31,306 9%	90,894 25%	362,466 100%
FY 2007	52,481 13%	36,232 9%	25,088 6%	113,801 27%	28,493 7%	31,604 8%	27,617 7%	87,714 21%	36,378 9%	35,545 8%	31,585 8%	103,508 25%	37,798 9%	37,425 9%	39,066 9%	114,289 27%	419,312 100%
FY 2008	43,673 9%	50,004 11%	49,783 11%	143,460 31%	43,615 9%	40,721 9%	39,803 9%	124,139 27%	38,170 8%	34,129 7%	44,389 10%	116,688 25%	42,465 9%	(2,144) 0%	40,457 9%	80,778 17%	465,065 100%
FY 2009	45,023 11%	38,490 9%	36,213 9%	119,726 29%	28,928 7%	(4,436) -1%	67,835 17%	92,327 23%	26,890 7%	25,284 6%	36,062 9%	88,236 22%	88,498 22%	37,869 9%	(19,234) -5%	107,133 26%	407,422 100%
FY 2010	42,800 10%	32,955 8%	36,215 9%	111,970 26%	36,450 9%	32,096 8%	34,975 8%	103,521 24%	28,129 7%	40,868 10%	33,968 8%	102,965 24%	34,019 8%	34,325 8%	36,242 9%	104,586 25%	423,042 100%
FY 2011	38,861 12%	32,833 10%	40,636 12%	112,330 33%	31,196 9%	31,461 9%	22,224 7%	84,881 25%	27,464 8%	28,646 8%	31,823 9%	87,933 26%	24,453 7%	27,978 8%	0 0%	52,431 16%	337,575 100%



EMS Revenue - GF
Revenues by Month/Fiscal Year

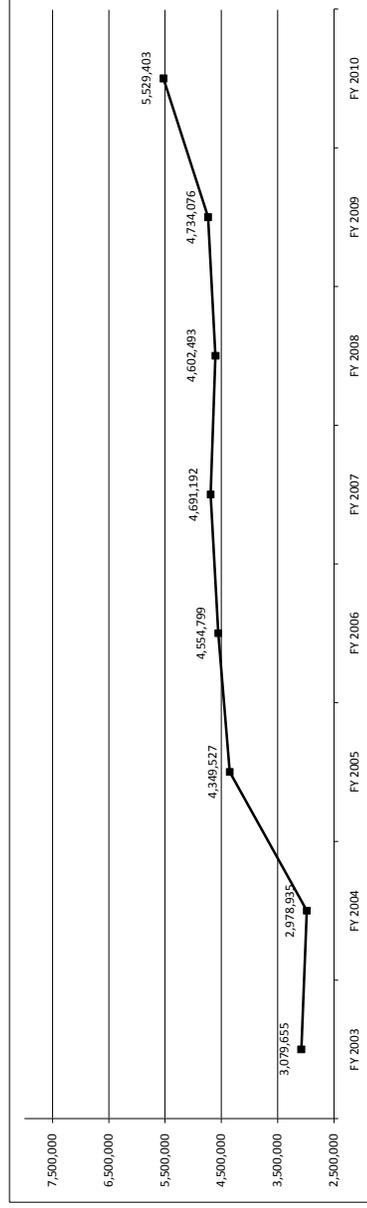
	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	116,710 15%	80,624 10%	76,416 10%	273,750 36%	58,899 8%	58,328 8%	33,159 4%	150,386 20%	61,720 8%	52,777 7%	61,947 8%	176,444 23%	64,849 8%	83,179 11%	19,807 3%	167,835 22%	768,415 100%
FY 2004	87,895 12%	53,534 7%	54,123 7%	195,552 27%	48,189 7%	48,864 7%	107,016 15%	204,069 28%	50,697 7%	27,564 4%	48,261 7%	126,522 17%	76,979 10%	48,672 7%	85,492 12%	211,143 29%	737,286 100%
FY 2005	81,759 10%	78,547 10%	59,260 7%	219,566 27%	47,953 6%	62,651 8%	59,311 7%	169,915 21%	61,556 8%	71,826 9%	88,096 11%	221,478 27%	- 0%	76 0%	196,673 24%	196,749 24%	807,708 100%
FY 2006	73,958 7%	113,550 10%	59,349 5%	246,857 22%	24,265 2%	113,200 10%	84,995 8%	222,460 20%	109,943 10%	91,791 8%	150,391 14%	352,125 32%	5,980 1%	198,600 18%	71,580 7%	276,160 25%	1,097,602 100%
FY 2007	125,651 10%	112,378 9%	95,853 8%	333,882 27%	116,943 10%	88,870 7%	95,262 8%	301,075 25%	87,069 7%	87,032 7%	96,006 8%	270,107 22%	61,194 5%	198,600 16%	63,968 5%	323,762 26%	1,228,826 100%
FY 2008	44,431 3%	114,384 9%	95,778 7%	254,593 20%	72,330 6%	124,118 10%	78,252 6%	274,700 21%	229,208 18%	76,584 6%	153,297 12%	459,089 36%	107,188 8%	44,928 3%	152,430 12%	304,546 24%	1,292,928 100%
FY 2009	194,134 16%	111,833 9%	27,521 2%	333,488 28%	98,312 8%	24,779 2%	210,979 17%	334,070 28%	93,612 8%	88,221 7%	123,025 10%	304,858 25%	109,309 9%	127,262 11%	1,313 0%	237,884 20%	1,210,300 100%
FY 2010	137,337 11%	124,999 10%	87,121 7%	349,457 29%	88,332 7%	76,386 6%	89,281 7%	253,999 21%	55,126 5%	141,559 12%	122,861 10%	319,546 26%	82,541 7%	98,124 8%	113,032 9%	293,697 24%	1,216,699 100%
FY 2011	169,655 14%	92,567 8%	101,958 8%	364,180 30%	86,469 7%	132,634 11%	87,598 7%	306,701 25%	102,245 8%	105,484 9%	89,346 7%	297,075 25%	110,559 9%	132,638 11%	0 0%	243,197 20%	1,211,153 100%



**Revenue Analysis
Debt Service Fund**

Ad Valorem Tax Revenue - DSF
Revenues by Month/Fiscal Year

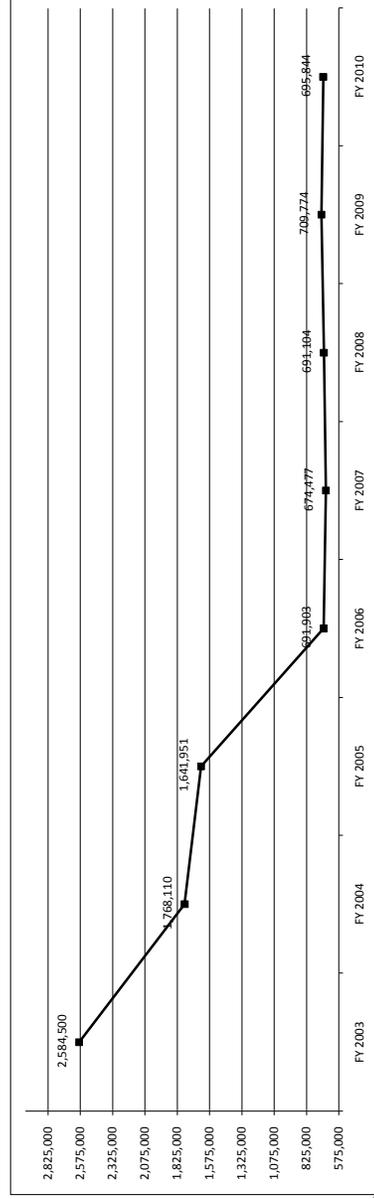
	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	-	0%	0%	0%	-	0%	0%	0%	-	0%	0%	0%	-	0%	0%	3,079,655	3,079,655
FY 2004	23,975	1%	38,569	82,263	58,290	299,390	1,259,846	1,617,526	1,082,633	46,024	(43,528)	1,085,129	89,079	33,439	71,499	194,017	2,978,935
FY 2005	17,260	0%	29,886	68,180	31,093	481,293	1,583,813	2,096,199	1,684,465	214,087	49,531	1,948,083	-	-	237,065	237,065	4,349,527
FY 2006	14,209	0%	41,076	81,087	86,210	391,235	1,858,563	2,336,008	1,758,039	39,679	146,492	1,944,210	8,917	81,384	103,193	193,494	4,554,799
FY 2007	22,130	0%	47,789	88,735	168,447	397,758	1,988,854	2,555,059	1,660,517	157,106	77,483	1,895,106	(54,634)	47,024	159,902	152,292	4,691,192
FY 2008	19,231	0%	23,023	64,311	185,218	361,622	1,971,688	2,518,528	1,600,674	296,892	53,512	1,951,078	94,683	33,578	(59,685)	68,576	4,602,493
FY 2009	15,889	0%	36,396	68,398	849	59,589	787,047	847,485	1,463,188	1,804,494	304,099	3,571,781	-	91,386	155,026	246,412	4,734,076
FY 2010	-	0%	35,188	35,188	31,846	161,506	740,179	933,531	2,341,918	1,790,050	164,937	4,296,905	27,003	38,421	198,355	263,779	5,529,403
FY 2011	-	0%	19,474	33,530	137,269	45,817	443,940	627,026	4,327,075	175,432	123,482	4,625,989	44,456	90,456	0%	134,912	5,421,457



**Revenue Analysis
Capital Projects Fund**

Ad Valorem Revenue - CIP
Revenues by Month/Fiscal Year

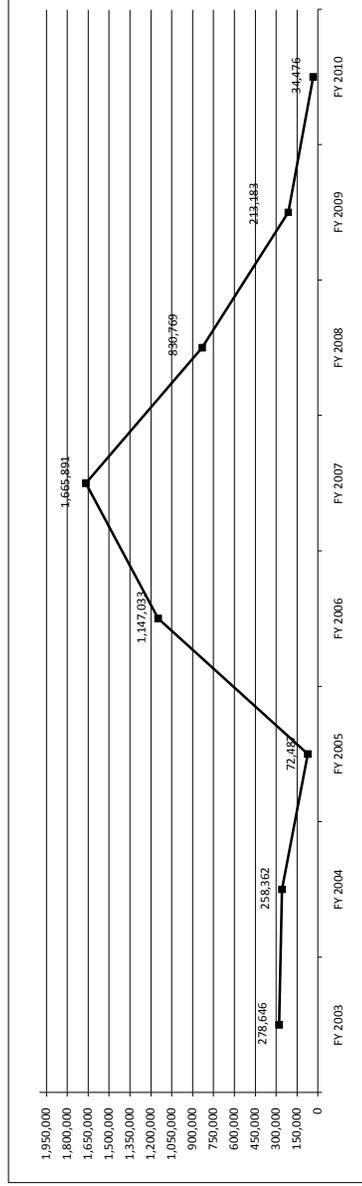
	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	-	0%	88,749	88,754	80,978	237,740	1,034,309	1,353,027	829,017	95,312	66,345	990,674	78,645	29,628	43,772	152,045	2,584,500
			3%	3%	3%	9%	40%	52%	32%	4%	3%	38%	3%	1%	2%	6%	100%
FY 2004	19,877	1%	16,445	68,519	49,246	243,452	1,016,958	1,309,656	896,730	47,011	(666,747)	276,994	52,973	19,615	40,353	112,941	1,768,110
			2%	4%	3%	14%	58%	74%	51%	3%	-38%	16%	3%	1%	2%	6%	100%
FY 2005	10,242	1%	17,943	40,667	16,988	180,349	603,944	801,281	615,138	78,027	18,034	711,199	-	-	88,804	88,804	1,641,951
			1%	2%	1%	11%	37%	49%	37%	5%	1%	43%	0%	0%	5%	5%	100%
FY 2006	5,297	1%	15,244	30,145	10,609	57,454	276,991	345,054	262,626	1,795	29,939	294,360	(3,784)	9,443	16,685	22,344	691,903
			2%	4%	2%	8%	40%	50%	38%	0%	4%	43%	-1%	1%	2%	3%	100%
FY 2007	3,325	0%	7,270	13,451	26,787	48,580	289,787	365,154	240,170	25,439	11,850	277,459	(15,125)	6,867	26,671	18,413	674,477
			1%	2%	4%	7%	43%	54%	36%	4%	2%	41%	-2%	1%	4%	3%	100%
FY 2008	2,827	0%	3,318	9,402	28,017	57,394	308,415	393,826	260,148	9,045	8,299	277,492	14,208	5,211	(9,035)	10,384	691,104
			0%	1%	4%	8%	45%	57%	38%	1%	1%	40%	2%	1%	-1%	2%	100%
FY 2009	2,390	0%	5,469	10,275	127	8,967	118,012	127,106	219,349	270,515	45,589	535,453	-	13,699	23,241	36,940	709,774
			1%	1%	0%	1%	17%	18%	31%	38%	6%	75%	0%	2%	3%	5%	100%
FY 2010	-	0%	4,582	4,582	4,377	20,964	92,359	117,700	292,269	223,398	20,798	536,465	3,826	5,380	27,891	37,097	695,844
			1%	1%	1%	3%	13%	17%	42%	32%	3%	77%	1%	1%	4%	5%	100%
FY 2011	-	0%	1,754	4,185	6,654	16,191	55,402	78,247	539,984	21,892	15,409	577,285	5,550	11,288	0%	16,838	676,555
			0%	1%	1%	2%	8%	12%	80%	3%	2%	85%	1%	2%	0%	2%	100%



Note:
Decrease is due to timing issue related to the Cou

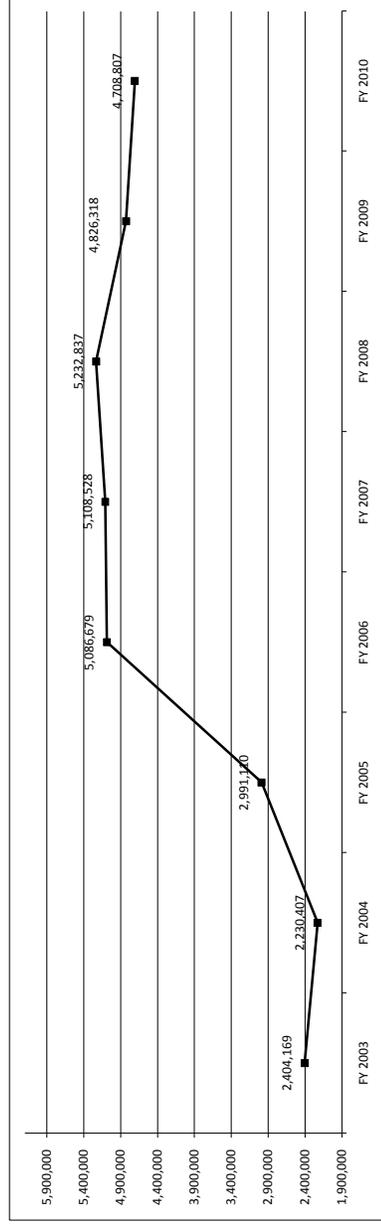
Investment Revenue - CIP
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	20,163	20,253	18,266	58,682	17,120	15,551	21,249	53,920	11,600	46,955	30,375	88,930	31,929	28,046	17,139	77,114	278,646
	7%	7%	7%	21%	6%	6%	8%	19%	4%	17%	11%	32%	11%	10%	6%	28%	100%
FY 2004	20,039	19,421	16,090	55,550	16,090	14,419	15,763	46,272	13,751	15,495	13,961	43,207	15,031	22,135	76,167	113,333	258,362
	8%	8%	6%	22%	6%	6%	6%	18%	5%	6%	5%	17%	6%	9%	29%	44%	100%
FY 2005	39,386	20,483	60,652	120,521	43,714	47,598	45,760	137,072	36,984	24,744	37,129	98,857	32,945	43,002	(359,910)	(283,963)	72,487
	54%	28%	84%	166%	60%	66%	63%	189%	51%	34%	51%	136%	45%	59%	-497%	-392%	100%
FY 2006	66,102	82,865	65,709	214,676	117,831	47,467	185,801	351,099	60,643	101,679	92,020	254,342	138,330	105,171	83,415	326,916	1,147,033
	6%	7%	6%	19%	10%	4%	16%	31%	5%	9%	8%	22%	12%	9%	7%	29%	100%
FY 2007	111,879	111,404	101,724	325,007	311,101	106,875	87,590	505,566	255,412	113,408	122,201	491,021	110,944	114,206	119,147	344,297	1,665,891
	7%	7%	6%	20%	19%	6%	5%	30%	15%	7%	7%	29%	7%	7%	7%	21%	100%
FY 2008	108,911	106,104	88,295	303,310	96,670	79,674	70,783	247,127	56,895	36,592	35,345	128,832	30,203	68,890	52,407	151,500	830,769
	13%	13%	11%	37%	12%	10%	9%	30%	7%	4%	4%	16%	4%	8%	6%	18%	100%
FY 2009	50,225	46,510	48,877	145,612	22,123	12,225	5,802	40,150	1,219	16,464	4,238	21,921	2,559	685	2,256	5,500	213,183
	24%	22%	23%	69%	9%	6%	3%	18%	1%	8%	2%	11%	1%	0%	1%	2%	100%
FY 2010	1,684	1,047	998	3,729	1,009	2,476	929	4,414	782	3,209	5,885	9,876	5,408	5,099	5,950	16,457	34,476
	5%	3%	3%	11%	3%	7%	3%	13%	2%	9%	17%	29%	16%	15%	17%	48%	100%
FY 2011	3,653	3,699	3,301	10,653	3,083	2,848	2,631	8,562	2,582	2,348	2,541	7,471	(4,358)	2,321	(2,037)	(2,037)	24,649
	15%	15%	13%	43%	13%	12%	11%	35%	10%	10%	10%	30%	-18%	9%	0%	-8%	100%



Hospitality Tax Revenue - CIP
Revenues by Month/Fiscal Year

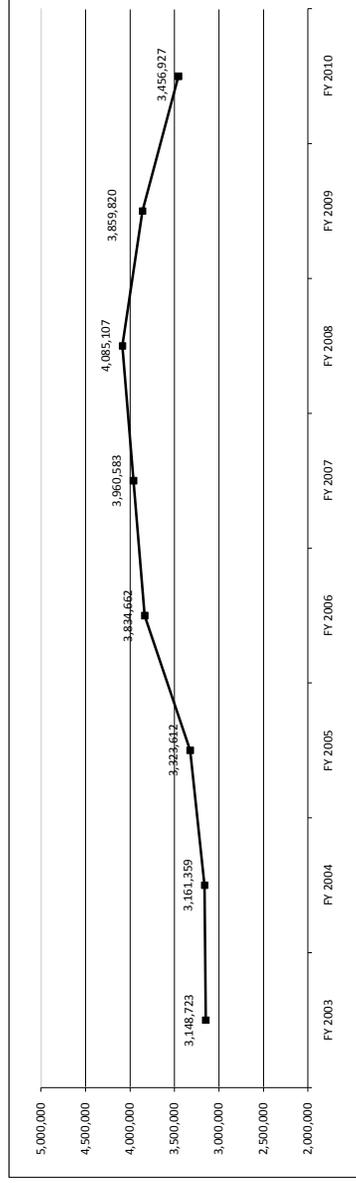
	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	2,607	16,065	571,206	589,878	660	72,787	378,101	451,548	-	58,698	417,146	475,844	-	(5,815)	892,714	886,899	2,404,169
	0%	1%	24%	25%	0%	3%	16%	19%	0%	2%	17%	20%	0%	0%	37%	37%	100%
FY 2004	8,280	18,185	581,546	608,011	(3,887)	43,421	406,329	445,863	-	22,493	383,177	405,670	-	46,773	724,090	770,863	2,230,407
	0%	1%	26%	27%	0%	2%	18%	20%	0%	1%	17%	18%	0%	2%	32%	35%	100%
FY 2005	1,102	20,953	700,881	722,936	-	45,431	457,612	503,043	-	28,195	418,803	446,998	352	48,086	1,269,695	1,318,133	2,991,110
	0%	1%	23%	24%	0%	2%	15%	17%	0%	1%	14%	15%	0%	2%	42%	44%	100%
FY 2006	300	23,782	1,431,913	1,455,995	-	85,947	892,256	978,203	476	82,758	924,703	1,007,937	(1,834)	64,581	1,581,797	1,644,544	5,086,679
	0%	0%	28%	29%	0%	2%	18%	19%	0%	2%	18%	20%	0%	1%	31%	32%	100%
FY 2007	2,406	73,977	1,422,406	1,498,789	(3,701)	74,689	917,648	988,636	(11,475)	64,370	912,501	965,396	(1,859)	79,480	1,578,086	1,655,707	5,108,528
	0%	1%	28%	29%	0%	1%	18%	19%	0%	1%	18%	19%	0%	2%	31%	32%	100%
FY 2008	903	79,940	1,491,971	1,572,814	(3,897)	73,307	22,231	91,641	833,197	76,639	82,405	992,241	911,704	102,753	1,561,684	2,576,141	5,232,837
	0%	2%	29%	30%	0%	1%	0%	2%	16%	1%	2%	19%	17%	2%	30%	49%	100%
FY 2009	2,207	85,911	1,102,257	1,98,375	1,305,139	89,401	50,462	1,445,002	737,230	110,146	63,473	910,849	733,197	94,067	1,444,828	2,272,092	4,826,318
	0%	2%	2%	4%	27%	2%	1%	30%	15%	2%	1%	19%	15%	2%	30%	47%	100%
FY 2010	44,438	56,501	100,791	201,730	1,267,411	91,091	74,812	1,433,314	663,467	78,680	93,164	835,311	666,197	125,941	1,446,314	2,238,452	4,708,807
	1%	1%	2%	4%	27%	2%	2%	30%	14%	2%	2%	18%	14%	3%	31%	48%	100%
FY 2011	(20,576)	146,094	94,078	219,596	1,331,329	106,561	56,760	1,494,650	648,822	152,296	108,558	909,676	652,633	172,589	825,222	825,222	3,449,144
	-1%	4%	3%	6%	39%	3%	2%	43%	19%	4%	3%	26%	19%	5%	0%	28%	100%



Revenue Analysis
Other Governmental Funds

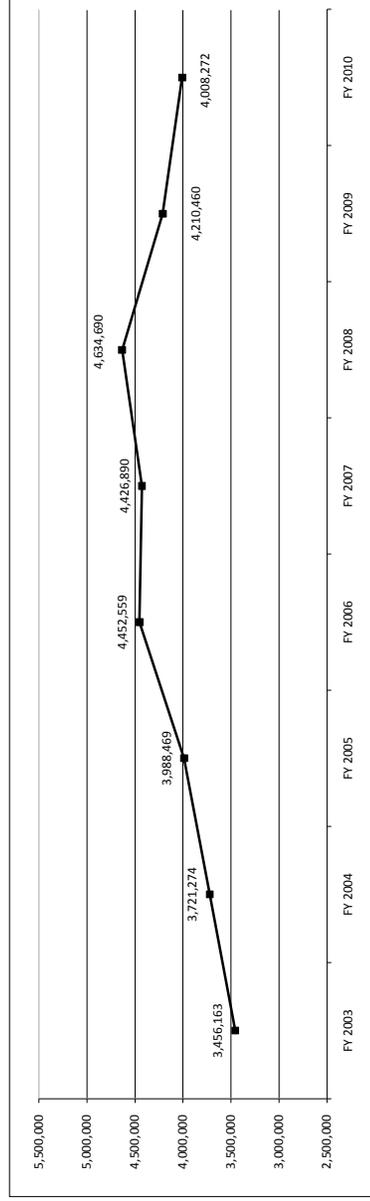
State AT&TAX Revenue
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total			
FY 2003	-	0%	1,484,972	1,484,972	47%	0%	431,609	431,609	14%	0%	202,790	202,790	6%	0%	1,029,352	1,029,352	33%	3,148,723	100%	
FY 2004	-	0%	1,508,020	1,508,020	48%	-	399,276	399,276	13%	0%	199,395	199,395	6%	0%	1,054,668	1,054,668	33%	3,161,359	100%	
FY 2005	-	0%	1,594,738	1,594,738	48%	-	427,468	427,468	13%	0%	210,786	210,786	6%	0%	1,090,620	1,090,620	33%	3,323,612	100%	
FY 2006	-	0%	1,744,152	1,744,152	45%	-	464,658	464,658	12%	0%	272,230	272,230	7%	0%	1,353,622	1,353,622	35%	3,834,662	100%	
FY 2007	-	0%	1,842,997	1,842,997	47%	-	540,293	540,293	14%	0%	245,770	245,770	6%	0%	1,331,523	1,331,523	34%	3,960,583	100%	
FY 2008	-	0%	1,888,638	1,888,638	46%	-	584,213	584,213	14%	0%	274,872	274,872	7%	0%	1,337,384	1,337,384	33%	4,085,107	100%	
FY 2009	-	0%	2,011,405	2,011,405	52%	-	0%	0%	0%	454,628	454,628	12%	219,516	219,516	6%	1,174,271	1,174,271	29%	3,859,820	100%
FY 2010	-	0%	0%	0%	0%	1,740,535	1,740,535	50%	451,817	451,817	13%	451,817	186,174	5%	1,078,401	1,264,575	37%	3,456,927	100%	
FY 2011	-	0%	0%	0%	1,793,945	1,793,945	74%	1,793,945	450,930	19%	0%	450,930	171,509	7%	0%	171,509	171,509	7%	2,416,384	100%



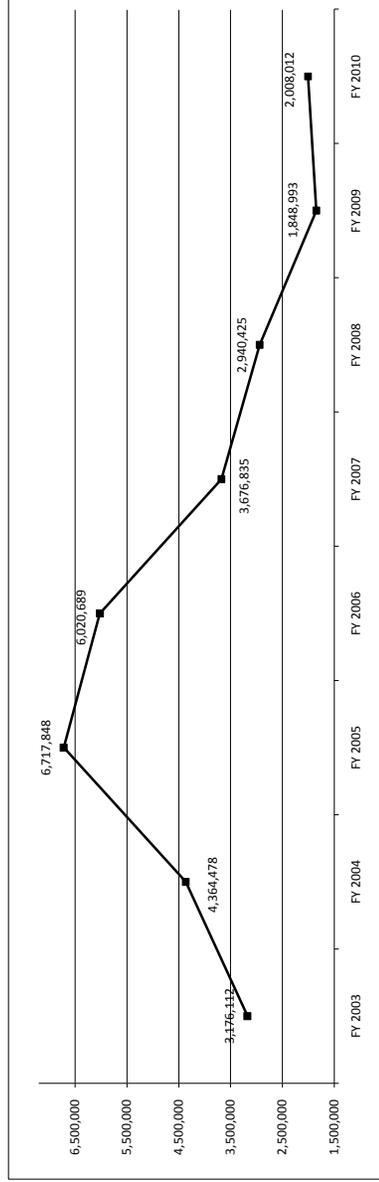
Beach Preservation Fee
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	333 0%	1,397 0%	1,387,698 40%	1,389,428 40%	- 0%	21,802 1%	348,465 10%	370,267 11%	- 0%	14,231 0%	350,259 10%	364,490 11%	(1,117) 0%	25,181 1%	1,307,914 38%	1,331,978 39%	3,456,163 100%
FY 2004	2,941 0%	67 0%	40,287 1%	43,295 1%	1,498,121 40%	29,286 1%	384,841 10%	1,912,248 51%	- 0%	4,342 0%	353,384 9%	357,726 10%	- 0%	19,450 1%	1,388,555 37%	1,408,005 38%	3,721,274 100%
FY 2005	72 0%	981 0%	1,623,721 41%	1,624,774 41%	- 0%	4,377 0%	469,564 12%	473,941 12%	31 0%	6,487 0%	418,797 11%	425,315 11%	- 0%	28,886 1%	1,435,553 36%	1,464,439 37%	3,988,469 100%
FY 2006	16 0%	(1,601) 0%	1,793,630 40%	1,792,045 40%	- 0%	5,126 0%	443,233 10%	448,359 10%	53,809 1%	41,559 1%	453,592 10%	548,960 12%	493 0%	16,609 0%	1,646,093 37%	1,663,195 37%	4,452,559 100%
FY 2007	155 0%	9,888 0%	1,788,635 40%	1,798,678 41%	(1,167) 0%	20,389 0%	465,720 11%	484,942 11%	- 0%	5,651 0%	479,283 11%	484,934 11%	(56) 0%	10,275 0%	1,648,117 37%	1,658,336 37%	4,426,890 100%
FY 2008	(523) 0%	82 0%	1,878,335 41%	1,877,894 41%	6,214 0%	349,362 8%	2,451 0%	358,027 8%	555,444 12%	1,964 0%	925 0%	558,333 12%	518,730 11%	8,793 0%	1,312,913 28%	1,840,436 40%	4,634,690 100%
FY 2009	230 0%	1,449 0%	71,976 2%	73,655 2%	1,701,685 40%	34,205 1%	6,302 0%	1,742,192 41%	510,156 12%	33,642 1%	18,647 0%	562,445 13%	373,397 9%	51,775 1%	1,406,996 33%	1,832,168 44%	4,210,460 100%
FY 2010	(702) 0%	63,314 2%	52,187 1%	114,799 3%	1,639,541 41%	29,679 1%	13,288 0%	1,682,508 42%	338,203 8%	14,067 0%	14,762 0%	367,032 9%	348,112 9%	43,936 1%	1,451,885 36%	1,843,933 46%	4,008,272 100%
FY 2011	(10,438) 0%	88,512 3%	60,479 2%	138,553 5%	1,820,966 65%	75,388 3%	28,103 1%	1,924,457 68%	282,152 10%	50,282 2%	14,107 0%	346,541 12%	347,333 12%	65,374 2%	0 0%	412,707 15%	2,822,258 100%



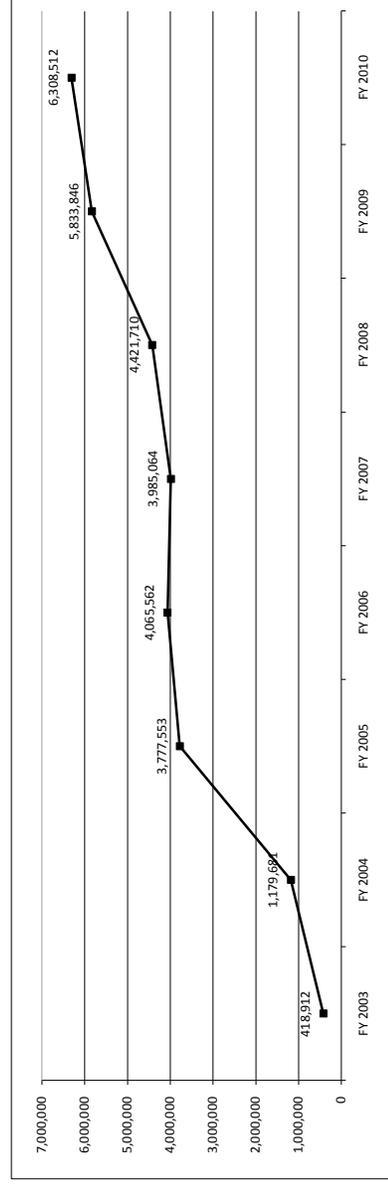
Real Estate Transfer Fee
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	325,272 10%	223,808 7%	292,094 9%	841,174 26%	302,064 10%	230,239 7%	287,894 9%	820,197 26%	223,340 7%	178,580 6%	222,130 7%	624,050 20%	251,253 8%	300,278 9%	339,160 11%	890,691 28%	3,176,112 100%
FY 2004	324,297 7%	267,938 6%	372,815 9%	965,050 22%	416,185 10%	267,049 6%	374,750 9%	1,057,984 24%	242,170 6%	393,480 9%	228,298 5%	863,948 20%	458,066 10%	474,028 12%	545,402 12%	1,477,496 34%	4,364,478 100%
FY 2005	459,853 7%	501,676 7%	485,759 7%	1,447,288 22%	453,388 7%	389,875 6%	542,314 8%	1,385,577 21%	672,025 10%	384,227 6%	634,890 9%	1,691,142 25%	777,821 12%	720,780 11%	695,240 10%	2,193,841 33%	6,717,848 100%
FY 2006	613,024 10%	770,789 13%	592,722 10%	1,976,535 33%	578,945 10%	424,531 7%	357,768 6%	1,361,244 23%	400,964 7%	383,321 6%	725,943 12%	1,510,228 25%	382,628 6%	414,031 7%	376,023 6%	1,172,682 19%	6,020,689 100%
FY 2007	385,702 10%	293,977 8%	273,938 7%	953,617 26%	276,934 8%	287,752 8%	314,399 9%	879,085 24%	233,521 6%	223,219 6%	391,018 11%	847,758 23%	367,773 10%	414,031 11%	214,571 6%	996,375 27%	3,676,835 100%
FY 2008	332,108 11%	304,829 10%	330,596 11%	967,533 33%	268,817 9%	237,654 8%	287,433 10%	793,904 27%	154,684 5%	109,236 4%	216,495 7%	480,415 16%	237,199 8%	240,776 8%	220,598 8%	698,573 24%	2,940,425 100%
FY 2009	238,958 13%	170,453 9%	206,208 11%	615,619 33%	178,622 10%	124,015 7%	143,680 8%	446,317 24%	117,863 6%	109,891 6%	132,272 7%	360,026 19%	117,122 6%	164,024 9%	145,885 8%	427,031 23%	1,848,993 100%
FY 2010	207,759 10%	220,308 11%	128,039 6%	556,106 28%	188,968 9%	149,608 7%	179,144 9%	517,720 26%	117,350 6%	117,506 6%	161,453 8%	396,309 20%	183,415 9%	171,416 9%	183,046 9%	537,877 27%	2,008,012 100%
FY 2011	180,979 11%	144,389 9%	146,780 9%	472,148 28%	141,028 9%	119,705 7%	145,657 9%	406,390 24%	115,899 7%	107,221 6%	157,051 9%	380,171 23%	183,418 11%	216,696 13%	400,114 0%	400,114 24%	1,658,823 100%



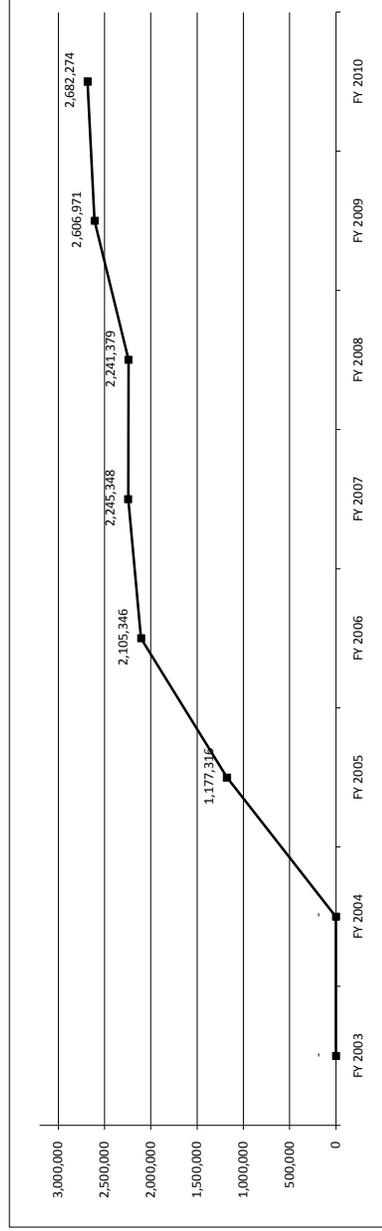
Ad Valorem Tax Revenue - TIF
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	-	0%	0%	0%	-	4,035	41,879	45,914	302,244	3,344	-	305,588	54,629	488	12,293	67,410	418,912
	-	0%	0%	0%	0%	1%	10%	11%	72%	1%	0%	73%	13%	0%	3%	16%	100%
FY 2004	-	0%	0%	0%	-	393,533	248,339	641,872	466,304	-	5,077	471,381	2,499	12,762	51,167	66,428	1,179,681
	-	0%	0%	0%	0%	33%	21%	54%	40%	0%	0%	40%	0%	1%	4%	6%	100%
FY 2005	-	0%	0%	67	-	338,497	1,128,491	1,466,988	1,896,080	200,256	-	2,096,336	-	-	214,162	214,162	3,777,553
	-	0%	0%	0%	0%	9%	30%	39%	50%	5%	0%	55%	0%	0%	6%	6%	100%
FY 2006	-	0%	0%	69,390	107,775	297,084	1,239,163	1,644,022	2,045,577	85,285	43,750	2,174,612	14,525	9,169	153,844	177,538	4,065,562
	-	0%	0%	2%	3%	7%	30%	40%	50%	2%	1%	53%	0%	0%	4%	4%	100%
FY 2007	-	0%	0%	20,654	178,977	464,614	1,214,287	1,857,878	1,631,316	136,984	136,879	1,905,179	(221,381)	9,169	413,565	201,353	3,985,064
	-	0%	0%	1%	4%	12%	30%	47%	41%	3%	3%	48%	-6%	0%	10%	5%	100%
FY 2008	-	0%	0%	-	211,651	236,113	1,939,103	2,386,867	796,093	-	-	796,093	-	-	1,238,750	1,238,750	4,421,710
	-	0%	0%	0%	5%	5%	44%	54%	18%	0%	0%	18%	0%	0%	28%	28%	100%
FY 2009	-	0%	0%	-	-	319,346	-	319,346	2,906,538	1,453,270	-	4,359,808	862,468	115,562	176,662	1,154,692	5,833,846
	-	0%	0%	0%	0%	5%	0%	5%	50%	25%	0%	75%	15%	2%	3%	20%	100%
FY 2010	-	0%	0%	-	-	177,438	-	177,438	3,293,599	2,304,305	113,484	5,711,388	107,390	40,162	272,134	419,686	6,308,512
	-	0%	0%	0%	0%	3%	0%	3%	52%	37%	2%	91%	2%	1%	4%	7%	100%
FY 2011	-	0%	0%	-	68,005	89,358	187,546	344,909	4,710,989	687,642	178,805	5,577,436	62,076	5,920	-	67,996	5,990,341
	-	0%	0%	0%	1%	1%	3%	6%	79%	11%	3%	93%	1%	0%	0%	1%	100%



Electric Franchise Fee
Revenues by Month/Fiscal Year

	July	August	September	Quarter 1	October	November	December	Quarter 2	January	February	March	Quarter 3	April	May	June	Quarter 4	Total
FY 2003	-	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
FY 2004	-	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
FY 2005	-	0%	0%	0%	-	132,062	125,170	257,232	164,914	182,902	149,175	496,991	137,819	124,503	160,771	423,093	1,177,316
FY 2006	200,399	228,654	207,028	636,081	169,472	147,282	137,920	454,674	183,400	169,744	157,591	510,735	153,195	-	350,661	503,856	2,105,346
FY 2007	236,917	262,320	239,571	738,808	178,164	140,383	154,431	472,978	162,181	202,468	169,907	534,556	153,195	-	345,811	499,006	2,245,348
FY 2008	234,553	257,467	243,116	735,136	188,133	159,109	145,630	492,872	173,607	193,281	153,310	520,198	-	302,365	190,808	493,173	2,241,379
FY 2009	233,926	250,752	-	484,678	265,468	201,638	172,999	640,105	200,915	440,404	223,202	864,521	193,044	200,570	224,053	617,667	2,606,971
FY 2010	270,908	275,206	-	546,114	240,225	216,760	165,708	622,693	402,001	-	264,959	666,960	240,741	193,650	412,116	846,507	2,682,274
FY 2011	270,936	320,260	283,996	875,192	-	235,592	172,932	408,524	195,356	285,018	271,238	751,612	184,755	189,001	-	373,756	2,409,084
	11%	13%	12%	36%	0%	10%	7%	17%	8%	12%	11%	31%	8%	8%	0%	16%	100%





TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Steve Riley, C.M., *Town Manager*
VIA: Teri Lewis, AICP, *LMO Official*
FROM: Anne Cyran, AICP, *Senior Planner*
CC: Charles Cousins, AICP, *Director of Community Development*
DATE June 22, 2011
SUBJECT: Proposed Ordinance No. 2011-11
LMO Text Amendment to permit Outdoor Recreation in the Water Front
Mixed Use (WMU) Zoning District

Town Council made no changes to proposed Ordinance No. 2011-11 as a result of the first reading on June 21, 2011.

AN ORDINANCE OF THE TOWN OF HILTON HEAD ISLAND

ORDINANCE NO.:

PROPOSED ORDINANCE NO.: 2011-11

AN ORDINANCE TO AMEND TITLE 16 OF THE MUNICIPAL CODE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, THE LAND MANAGEMENT ORDINANCE, CHAPTER 4, TO REVISE SECTION 16-4-1204 AND TO ADD SECTION 16-4-13XX. THIS AMENDMENT COMMONLY REFERRED TO AS THE *WMU OUTDOOR RECREATION AMENDMENT* AS NOTICED IN THE ISLAND PACKET ON MARCH 27, 2011, INCLUDES CHANGES THAT PROVIDE FOR AN AMENDMENT TO LMO SECTION 16-4-1204, USE TABLE AND THE ADDITION OF A NEW SECTION, 16-4-13XX, OUTDOOR RECREATION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, on July 21, 1998, the Town Council did amend Title 16 of the Municipal Code of the Town of Hilton Head Island by enacting a revised Land Management Ordinance (LMO); and

WHEREAS, the Town Council now intends to amend Chapter 4 to allow outdoor recreation uses to be permitted with conditions in the Water Front Mixed Use (WMU) Zoning District and to create specific use standards for outdoor recreation uses in the WMU Zoning District; and

WHEREAS, the proposed amendments are supported by Town Council's Policy Agenda for 2011 which lists amending the LMO to foster greater flexibility, simplicity and revitalization as a Top Priority; and

WHEREAS, the proposed amendments are supported by the Adopted 2010 Comprehensive Plan goal of providing flexibility for redevelopment opportunities; and

WHEREAS, the Land Management Ordinance Committee held public meetings on March 16, 2011 and April 6, 2011 to discuss the proposed amendments; and

WHEREAS, the Planning Commission held a public hearing on May 4, 2011 and voted 7-1 to recommend that Town Council approve the proposed amendments with a modification; and

WHEREAS, the Planning and Development Standards Committee met on May 25, 2011 and voted 2-1 to forward staff's report to Town Council with a recommendation of approval with modifications; and

WHEREAS, Town Council now finds that, upon further review, it is in the public interest to approve the attached amendment to Chapter 4 of the Land Management Ordinance.

NOW, THEREFORE BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY SAID AUTHORITY OF COUNCIL:

Section 1. Amendment. That the Land Management Ordinance of the Town of Hilton Head Island, South Carolina, be, and the same hereby is, amended to read as indicated on the attached pages.

NOTE: New text is indicated by a double underline and deleted text is indicated by a ~~strike through~~.

Section 2. Severability. If any sections, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not attest the validity of the remaining portions thereof.

Section 3. Effective Date. This Ordinance shall be effective upon its adoption by the Town Council for the Town of Hilton Head Island, South Carolina.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND ON THIS _____ DAY OF _____ 2011.

Drew A. Laughlin, Mayor

ATTEST:

Victoria L. Pfannenschmidt, Acting Town Clerk

Public Hearing: May 4, 2011
First Reading: June 21, 2011
Second Reading: July 5, 2011

Approved as to form:

Gregory M. Alford, Town Attorney

Introduced by Council Member: _____

Chapter 4. Zoning District Regulations

Article XII. Use Regulations

Sec. 16-4-1204. - Use Table

Specific Use	WMU
P = Permitted By Right SE = Special Exception PC = Permitted With Conditions	
Outdoor Recreation/Entertainment	
Outdoor Recreation	<u>PC</u>

Article XIII. Specific Use Standards

Sec. 16-4-13XX. - Outdoor Recreation

Outdoor recreation uses in the WMU Zoning District are permitted subject to the following standard:

- A. Uses shall be limited to those that are participatory in nature and include such facilities as challenge course activities, including such facilities as zip lines, ropes courses, and climbing walls; natural/cultural history based recreation such as nature trails and interpretive facilities; and arts and crafts activities.



MEMORANDUM

TO: Town Council

FROM: Stephen G. Riley, CM Town Manager

DATE: July 5, 2011

RE: Arrow Road / Dunnagan's Alley Right-of-Way Conveyance

Recommendation: That Town Council endorse the right-of-way transfer transaction between the Town and the South Carolina Department of Transportation (SCDOT) as described in the attached documents from Alford, Wilkins and Coltrane.

The permitting requirements of the SCDOT create a sense of urgency. This matter will be considered by the Public Facilities Committee earlier in the day on July 5th and the Committee will be asked to immediately forward their recommendation to the full Town Council for your consideration.

Summary: The construction of improvements to Arrow Road / Dunnagan's Alley intersection by the Town as approved by the South Carolina Department of Transportation (SCDOT), the road's owner, necessitates the transfer of ownership of portions of road right-of-way. The Town would be conveying land acquired for the purpose of establishing right-of-way for the realigned intersection as depicted on the attached exhibit. The area to be conveyed to SCDOT is 0.191 acres.

Background: In 2008, the Town commenced with the design of the Arrow Road / Dunnagan's Alley roundabout. The roads involved in the project are all owned by SCDOT and the Town has acquired land adjacent to and partially encumbered by the proposed roundabout, portions of which contain the proposed road right-of-way. Throughout the permitting process with the SCDOT it has been our mutual intent, that the State roadway system not be severed and the transaction contemplated herein, ensures that to be the case.

SCDOT requires that right-of-way acquisition must be finalized and formally conveyed to the SCDOT before they will grant an encroachment permit allowing construction to begin. Deeding the right-of-way to SCDOT requires Town Council approval via an Ordinance with recommendation from the Public Facilities Committee

ALFORD, WILKINS & COLTRANE, LLC

Attorneys at Law

18 Executive Park Road, Building 1
P.O. Drawer 8008
Hilton Head Island, SC 29938-8008
Telephone (843) 842-5500
Facsimile (843) 842-8400
www.awc-lawfirm.com

JOHN W. WILKINS
EMAIL: JOHN@AWC-LAWFIRM.COM

(NOT FOR CONFIDENTIAL COMMUNICATIONS)

GREGORY M. ALFORD*
JOHN W. WILKINS
CURTIS L. COLTRANE⁺
MITCHELL J. THORESON
*Also member Georgia Bar
⁺Also member of Virginia Bar

June 8, 2011

Mark A. Westbury
South Carolina Dept. of Transportation
P.O. Box 308
Saint George, SC 29477

Re: Arrow/Dunnagan's Alley Roundabout Project
Conveyance of R/O/W from Town of Hilton Head Island to SCDOT
Our File No.: THH 08-0018

Dear Mr. Westbury:

As you may recall, I worked with you in conjunction with the Town's recent conveyance to SCDOT of right of way in conjunction with the Town's Horseshoe Road/Old Wild Horse Road. The Town has now finalized recording of all right of way deeds in conjunction with the Town's Arrow/Dunnagan's Alley Roundabout Project involving the installation of a roundabout at the intersection of Arrow Road (S-524) and Dunnagan's Alley (S-525). Accordingly, the Town now desires to move forward with conveyance of the new right of way areas to SCDOT. Attached is a proposed Quit Claim Deed along with a highlighted copy the plat referenced therein. I would ask that you please review these documents and notify me of any concerns regarding the same and whether anything else is required to secure SCDOT Commission approval of this transaction. Upon your confirmation of the same, the Town will move forward with adopting an Ordinance authorizing the conveyance to SCDOT.

Thank you for your assistance with this matter, and I look forward to hearing from you soon. With kind regards, I am,

Sincerely,

ALFORD, WILKINS & COLTRANE, LLC

John W. Wilkins

JWW/hjs

Enc.

cc: Stephen G. Riley, CM
Scott Liggett

is recorded in the Office of the Register of Deeds for Beaufort County, South Carolina, in Plat Book 132 at Page 133.

Beaufort County Tax Map Reference: R552 015 000 266A 0000; R552 015 000 0279 0000; R552 015 000 0415 0000; a portion of R552 015 000 0273 0000; a portion of R552 015 000 0275 0000.

This being a portion of the same property conveyed to Grantor by deed of Graves Construction Company, Inc. dated May 18, 2011 and recorded in the Office of Register of Deeds for Beaufort County, South Carolina, in Record Book 3061 at Page 2243; by deed of Arts Center of Coastal Carolina, Inc. f/k/a The Self Family Arts Center, Inc. dated July 19, 2006 and recorded in Record Book 2410 at Page 1338; by deed of Property Research Holdings, Inc. dated June 8, 2009 and recorded in Record Book 2856 at Page 952; by deed of The Trust for Public Land dated May 13, 2005 and recorded in Record Book 2148 at Page 2600; and by deed of Kevin Raymond dated December 16, 2010 and recorded in Record Book 3026 at Page 1887;

This Deed was prepared in the law office of Alford, Wilkins & Coltrane, LLC, Post Office Drawer 8008, Hilton Head Island, South Carolina, 29938-8008, by John W. Wilkins, Esq.

TOGETHER with all and singular, the Rights, Members, Hereditaments and Appurtenances to the said Premises belonging, or in anywise incident or appertaining.

TO HAVE AND TO HOLD, all and singular, the said Premises before mentioned unto the said Grantee, in fee simple, its Successors and Assigns, forever.

WITNESS Grantor's hand this _____ day of _____, 2011.

SIGNED SEALED AND DELIVERED
IN THE PRESENCE OF

THE TOWN OF HILTON HEAD
ISLAND, SOUTH CAROLINA

2) _____
Signature of 1st Witness (must be different than 2nd witness)

By: _____
Drew A. Laughlin, Mayor

3) _____
Signature of 2nd Witness (the Notary Public)

Attest: _____
Stephen G. Riley, Manager

STATE OF SOUTH CAROLINA

)

UNIFORM ACKNOWLEDGMENT

COUNTY OF BEAUFORT

)

I, the undersigned Notary Public do hereby certify that DREW A. LAUGHLIN and STEPHEN G. RILEY appeared before me this day and, in the presence of the two witnesses above named, acknowledged the due execution of the foregoing instrument on behalf of The Town of Hilton Head Island, South Carolina.

Witness my hand and seal this _____ day of _____, 2011.

4) _____ (SEAL)
Signature of Notary Public for South Carolina
My Commission expires: _____

GOVERNING AGENCY APPROVALS



NO.	BEG.	LEN.
L1	N10°39'11"W	12.30'
L2	N10°39'11"W	7.29'
L3	S35°42'01"E	9.79'
L4	S80°23'07"W	14.04'
L5	N76°20'28"E	14.67'
L6	N11°20'03"W	3.05'
L7	S55°07'17"W	1.05'
L8	S55°07'01"W	10.05'
L9	S33°47'54"E	28.44'
L10	N35°42'01"W	9.79'
L11	N55°07'01"E	10.05'
L12	N55°07'17"E	1.05'
L13	S78°39'57"W	12.14'
L14	N11°20'03"W	19.52'
L15	N84°09'39"E	15.84'
L16	N55°07'01"E	15.19'

N/E ROBERT L. GRAVES
TWP# 552-015-000-0213
(0.965 ACRES REMAINING)

N/E GRAVES CONST. CO.
TWP# 552-015-000-0265A
(0.508 ACRES REMAINING)

- REFERENCES:
1. PLAT BOOK 27, PAGE 168.
 2. PLAT BOOK 39, PAGE 97.
 3. PLAT BOOK 115, PAGE 150.
 4. PLAT BOOK 95, PAGE 8.
 5. PLAT BOOK 106, PAGE 128.
 6. DEED BOOK 165, PAGE 299.
 7. DEED BOOK 488, PAGE 190.
 8. DEED BOOK 307, PAGE 326.
 9. DEED BOOK 2410, PAGE 1338.
 10. DEED BOOK 256, PAGE 1481.
 11. DEED BOOK 2148, PAGE 2600.
 12. DEED BOOK 2053, PAGE 812.

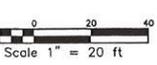
- NOTES:
1. ORIGINAL TOPOGRAPHIC AND TREE SURVEY PERFORMED IN SEPTEMBER, 2008 AND REVISED IN FEBRUARY, 2009.
 2. PROPOSED RIGHTS-OF-WAY PLAT AND TEMPORARY CONSTRUCTION EASEMENT SURVEYS PERFORMED IN JUNE OF 2010.
 3. THESE PROPERTIES DO NOT LIE WITHIN THE OCR CRITICAL BASE LINE ON HILTON HEAD ISLAND.
 4. THE EXISTING EASEMENTS SHOWN HEREON ARE DEFINED BY THE REFERENCED DEEDS AND PLATS.
 5. REMAINING AREAS CALCULATED BY SUBTRACTING ACQUIRED PARCELS FROM AREA SHOWN ON REFERENCE PLATS AND DEEDS.

I hereby state that to the best of my knowledge, information, and belief, the survey shown herein was made in accordance with the requirements of the Uniform Standards Board for Practice of Land Surveying in South Carolina, and meets or exceeds the requirements for a Class A survey as specified therein; and there are no visible encroachments or projections other than shown.

HENRY A. SHAPIRO PLS # 18868

THESE PROPERTIES LIE WITHIN SPECIAL FLOOD HAZARD A7 AS TAKEN FROM THE NATIONAL FLOOD INSURANCE PROGRAM (FLOOD INSURANCE RATE MAP) FOR THE TOWN OF HILTON HEAD ISLAND, BEAUFORT COUNTY, SC MAP NUMBER 450250 0013 D, PANEL 13 OF 15 DATED 9/29/1986.

THESE PROPERTIES ARE LOCATED INSIDE THE TOWN LIMITS OF HILTON HEAD ISLAND AT THE INTERSECTION OF DUNLAGAN'S ALLEY AND ARROW ROAD. THE PURPOSE OF THIS PLAT IS TO SHOW THE PARCELS THAT WILL BE REQUIRED FOR NEW RIGHTS-OF-WAY AND PATHWAY EASEMENTS FOR THE CONSTRUCTION OF A NEW ROUNDABOUT.



NO.	DELTA ANG.	CH. BEG.	CH. END.	RAD.	ARC LEN.	CH. LEN.
C1	42°09'26"	S89°40'38"W	84.00	61.81	60.42	
C2	09°38'30"	N64°25'24"W	84.00	14.14	14.12	
C3	61°43'54"	N60°28'06"W	50.00	36.42	35.82	
C4	42°25'55"	S74°57'22"E	50.00	37.03	36.19	
C6	15°37'00"	S83°32'30"W	72.00	18.82	19.56	
C7	28°10'37"	S77°40'02"E	80.00	29.51	29.21	
C8	28°34'43"	S49°23'52"E	60.00	29.74	29.43	
C9	29°07'47"	N20°33'39"W	75.00	38.13	37.72	
C10	37°28'00"	S17°10'05"E	45.00	29.43	28.90	
C11	75°15'58"	S39°13'22"W	45.00	59.15	54.98	
C12	26°56'43"	N02°08'18"E	75.00	55.27	54.95	
C13	22°31'37"	N05°16'03"E	75.00	28.49	29.30	

PARCEL #	OWNER	TWP#	AREA	NOTES
1	ROBERT L. GRAVES	R552-015-000-0213	866 S.F. (0.020 AC.)	TEMP. CONST. EASEMENT
2	ROBERT L. GRAVES	R552-015-000-0213	536 S.F. (0.012 AC.)	TEMP. CONST. EASEMENT
3	GRAVES CONST. CO.	R552-015-000-0265A	1,428 S.F. (0.033 AC.)	NEW R/W
4	TOWN OF HILTON HEAD ISLAND	R552-015-000-0279	3,028 S.F. (0.070 AC.)	NEW PATH EASEMENT
4A			978 S.F. (0.023 AC.)	NEW R/W
4B			3,028 S.F. (0.070 AC.)	NEW PATH EASEMENT
5	TOWN OF HILTON HEAD ISLAND	R552-015-000-0279	1,301 S.F. (0.030 AC.)	NEW R/W
5A			658 S.F. (0.015 AC.)	NEW PATH EASEMENT
6	GRAVES CONST. CO.		3,724 S.F. (0.085 AC.)	NEW R/W
6A			1,058 S.F. (0.024 AC.)	NEW PATH EASEMENT
7	TOWN OF HILTON HEAD ISLAND	R552-015-000-0273	743 S.F. (0.028 AC.)	NEW R/W
7A			545 S.F. (0.012 AC.)	NEW PATH EASEMENT
7B			545 S.F. (0.012 AC.)	NEW PATH EASEMENT
8	KEVIN RAYMOND	R552-015-000-0384	534 S.F. (0.012 AC.)	NEW R/W

AREA SUMMARY
 TOTAL AREA OF NEW TEMPORARY CONSTRUCTION EASEMENT 1,402 S.F. (0.032 AC.)
 TOTAL AREA OF NEW R/W 8,319 S.F. (0.191 AC.)
 TOTAL AREA OF NEW PATHWAY EASEMENT 5,298 S.F. (0.122 AC.)

ACREAGE OF EXISTING PARCELS PER REFERENCE PLATS AND DEEDS
 PARCELS 1 AND 2 = 0.697 ACRES
 PARCEL 3 = 0.241 ACRES
 PARCEL 4 = 0.420 ACRES
 PARCEL 5 = 0.084 ACRES
 PARCEL 6 = 0.319 ACRES
 PARCEL 7 = 0.159 ACRES
 PARCEL 8 = 0.107 ACRES



NO.	DATE	REVISION	BY
1	07/20/10	REVISED PER TOWN REVIEW	HAS
2	09/07/10	REVISED PER TOWN REVIEW	HAS
3	02/17/11	REVISED R/W ON LOTS 6 & 7 & UPDATE LABELING	HAS
4	03/10/11	REVISED R/W ON LOTS 4 & 5 & UPDATE LABELING	HAS

Florence & Hutcheson
 CONSULTING ENGINEERS
 P.O. Box 50800 • Columbia, SC 29250 • 501 Huger Street • Columbia, SC 29201
 (803) 264-8800 • fax (803) 929-0334

DATE 07/01/2010
 SCALE AS SHOWN
 DRAWN HAS
 CHECKED HAS
 JOB NO. 08187
 CAD FILE HILTON HEAD ISLAND

RIGHT-OF-WAY ACQUISITION PLAT FOR PROPOSED IMPROVEMENTS TO ARROW ROAD & DUNLAGAN'S ALLEY PREPARED FOR
TOWN OF HILTON HEAD ISLAND
 Town of Hilton Head Island, Beaufort County, South Carolina

DRAWING NO. 1 OF 1 FILE NO.

TOWN TO SCDOT

MEMORANDUM

TO: Town Council

FROM: Stephen G. Riley, Town Manager

DATE: June 23, 2011

RE: **Proposed Land Swap with Henry Driessen**

Recommendation

That Town Council approve a land swap with Henry Driessen, involving property in the Patterson Estate, off Marshland Road. This land swap, in which the Town would convey 3.64 acres in exchange for 3.15 acres will consolidate land holdings for both parties and will further the previously announced conveyance of land in this area to Habitat for Humanity.

Habitat is facing a looming grant application deadline that necessitates Town Council fast-tracking this exchange. This matter will be considered by the Public Facilities Committee earlier in the day on July 5th and the Committee will be asked to immediately forward their recommendation to the full Town Council for your consideration.

Summary

The report to the Public Facilities Committee includes a detailed summary and background report. A copy of that report is attached for your information.

MEMORANDUM

TO: Public Facilities Committee

FROM: Stephen G. Riley, Town Manager

DATE: June 23, 2011

RE: **Proposed Land Swap with Henry Driessen**

Recommendation

That the Public Facilities Committee recommend to Town Council approval of a land swap with Henry Driessen, involving property in the Patterson Estate, off Marshland Road. This land swap, in which the Town would convey 3.64 acres in exchange for 3.15 acres will consolidate land holdings for both parties and will further the previously announced conveyance of land in this area to Habitat for Humanity.

Habitat is facing a looming grant application deadline that necessitates Town Council fast-tracking this exchange. Staff requests that this matter be forwarded to Town Council for their consideration at their regular meeting later that day.

Summary

Approval of this land swap will address two issues that have arisen related to the previously approved conveyance of land to Habitat for Humanity. It will aggregate several parcels, creating an enhanced opportunity for a future Phase II of home construction. And it will facilitate fund raising and grant application efforts by Habitat by allowing the road and utilities to be installed in phases; without negatively impacting any of the other property owners in the Patterson Estate subdivision.

As indicated on the attached map, the Town will convey Lots 2, 17 and 17B, totaling 3.64 acres to Mr. Driessen. He will convey to the Town Lots 13, 14, and 15 totaling 3.17 acres. The Town will then convey our revised land holdings to Habitat.

Background

After several years of occasional discussions, Town Council approved a contribution of some 14 acres to Habitat for Humanity in exchange for their pledge to pave a road and extend utilities along Alex Patterson Drive in a way that will serve all property owners in this subdivision. The subdivision was platted many years ago but the road was never paved. No additional homes can be constructed in this subdivision until a paved road and utilities are installed. As a major landowner, the Town would have had to partner in these costs, even though we had no plans for our roads. The Town had acquired much of this land as part of a larger transaction.

The contribution of the land to Habitat, in exchange for their pledge to improve the road and utilities was deemed a fair exchange by Council in October of last year. The opportunity to enable Habitat to build affordable housing on the Island was also deemed a positive.

As Habitat set about to raise funds and pursue grants to make this project happen, they came to realize there were two inter-related obstacles to their plans. First, most of the developable land to be acquired by Habitat (4 acres on the back are significantly encumbered by fresh water wetlands) is on the front half of the property, meaning that a significant portion of the road and utilities would only serve others; not Habitat's affordable units. Many of their funding partners and grant sources had concerns about, or outright prohibitions against, extending roads and utilities that would only benefit other properties. Second, even without that obstacle, raising enough funds to build the entire road at once, and not in phases, was daunting.

Habitat asked about phasing the road construction, but could offer no time frame for when, if ever, they could extend the road to serve the 3 acres held by Mr. Driessen in "phase II." Not serving all the property owners was contrary to the intent of the Town's contribution.

Moreover, on the back portion of the property, there was only one parcel, of one acre, that Habitat would own could be developed, but it was not likely to be economical to extend the road and utilities to that site.

A conversation was initiated with Mr. Driessen to explore the idea of a land swap. In this way, Habitat would ultimately own and control all the land on the back half of the property; allowing for a phasing of the road and utility improvements. And, by combining the 3 contiguous parcels owned by Mr. Driessen with the one-acre parcel owned by the Town; there would actually be a high-and-dry 4 to 4.5 acre area much more conducive to a future phase of construction for Habitat.

On the attached map, you can see that Mr. Driessen's three lots, Lots 13, 14, and 15, adjoin Town-owned Lots 16, 17, and 17B. Both sets of lots are about 3 acres in size. However, when the wetland boundaries were surveyed, it was clear that Lot 16, was essentially unbuildable. We at first shifted our focus to an exchange of Lots 13 and 14 for Lots 17 and 17B, but this was less than satisfactory for Mr. Driessen and did not fully solve the problems that led to these discussions.

As the conversation continued, we began to look at Lot 2. While that parcel, when combined with Lots 17 and 17B, is 0.50 acres larger than the combined totals of Lots 13, 14, and 15, the parcel is encumbered with an access easement that serves Lot 4 and the Larkby lot. There is also a pathway easement that runs along the property. These easements encumber 0.35 acres of the property.

We did pay more for Lot 2 than for the other parcels because it is zoned for Light Industrial use, and had a going business on it at the time of purchase. If we limit the property to residential uses, and indeed rezone the property, we get much closer to an even exchange; particularly when we consider the impact of the easements. Moreover, the extended Patterson Family members have not been happy that we have used this property, which is bounded by several homes, for a construction staging and debris area and would like to see the area cleaned up and put back on the tax rolls.

Staff recommends that the Public Facilities Committee endorse this exchange of properties with Mr. Driessen; and recommend the same to Town Council. Staff proposes the following conditions relating to Lot 2:

- Uses will be restricted to residential. Mr. Driessen will not oppose a rezoning, initiated by the Town, to rezone the property from IL to RM-4
- The pathway will remain but may be relocated at the property owner's expense
- The property will be subject to a 30' easement benefitting this lot, Lot 4 and the Larkby lot
- Town to clear all construction materials and debris that may remain on Lot 2 prior to closing
- Town to conduct an Environmental Phase I analysis on Lot 2, prior to closing, to ensure that no contamination has occurred while the site has been used as a construction staging area.

Attachments

- Map 1, parcel ownership
- Map 2, parcels subject to this land swap
- Map 3, parcels to be conveyed from Town to Habitat
- Map 4, wetlands delineation

ISLAND DRIVE

30 foot Drainage Easement

Lots 13, 14, 15
Henry Driessen

LOT 17

LOT 18

Lot 18
Henry Driessen

LOT 12

LOT 16

LOT 17A

LOT 13

LOT 14

LOT 15

LOT 17B

MARSHLAND ROAD

50 FOOT ACCESS RIGHT OF WAY

LOT 3A

LOT 1

LOT 3

Boyd
Laughlin
Property

LOT 6

LOT 5

Larkby
Parcel

LOT 2

LOT 11

LOT 10

LOT 9

LOT 8

LOT 7

LOT 4

Legend



Town Owned Properties

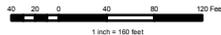


Other Town Owned Properties



TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, S.C. 29928
PHONE (843) 461-4600
ONE CHURCH AVENUE, SUITE 201
HILTON HEAD ISLAND, S.C. 29928

Town of Hilton Head Island
Town Owned Properties on Patterson Tract
June 28, 2011



The information on this map has been collected from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island reserves the liability for its accuracy or state of completion of for any losses arising from the use of the map.

ISLAND DRIVE

30 foot Drainage Easement

Lots 13, 14, 15
To Be Conveyed
From Henry Driessen
To the Town of HHI

LOT 17

Lots 2, 17, 17B
To Be Conveyed
From Town of HHI
To Henry Driessen

LOT 12

LOT 13

LOT 14

LOT 15

LOT 16

LOT 17B

LOT 17A

LOT 18

50 FOOT ACCESS RIGHT OF WAY

LOT 3A

MARSHLAND ROAD

LOT 1

LOT 3

Boyd
Laughlin
Property

LOT 6

LOT 5

Larkby
Parcel

LOT 2

LOT 11

LOT 10

LOT 9

LOT 8

LOT 7

LOT 4

Legend



Town Owned Properties To Be Conveyed To Henry Driessen

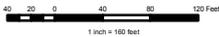


Other Town Owned Properties



TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, S.C. 29928
PHONE (843) 781-4600
ONE CHURCH AVENUE, SUITE 201
HILTON HEAD ISLAND, S.C. 29928

Town of Hilton Head Island
Town Owned Properties On Patterson Tract To Be Swapped with Henry Driessen
June 28, 2011



1 inch = 160 feet



The information on this map has been collected from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island reserves the liability for its accuracy or state of completion of for any losses arising from the use of the map.

ISLAND DRIVE

30 foot Drainage Easement

LOT 12 LOT 13 LOT 14 LOT 15 LOT 16

LOT 17

LOT 18

LOT 17B

LOT 17A

50 FOOT ACCESS RIGHT OF WAY

LOT 3A

MARSHLAND ROAD

LOT 1

LOT 3

Boyd Laughlin Property

LOT 6

LOT 5

Larkby Parcel

LOT 2

LOT 11

LOT 10

LOT 9

LOT 8

LOT 7

LOT 4

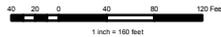
Legend

-  Town Owned Properties To Be Conveyed to Habitat For Humanity
-  Other Town Owned Properties

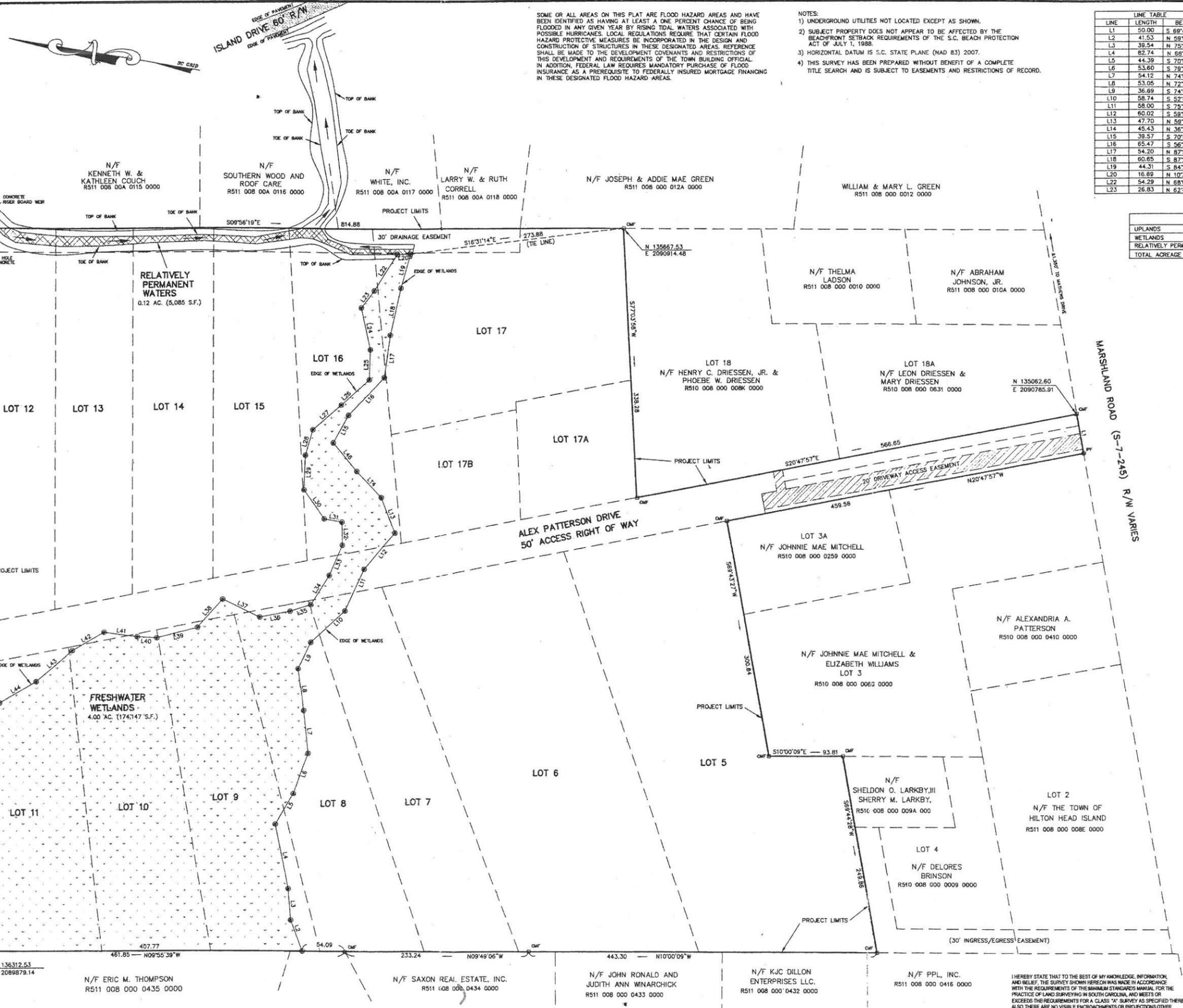


TOWN OF HILTON HEAD ISLAND
ONE TOWN CENTER COURT
HILTON HEAD ISLAND, A.C. 29928
PHONE (843) 341-4600
ONE CHURCH AVENUE, SUITE 201
HILTON HEAD ISLAND, A.C. 29928

Town of Hilton Head Island Town Owned Properties on Patterson Tract (After Driessen Swap) To Be Conveyed to Habitat For Humanity June 28, 2011



The information on this map has been collected from a variety of sources and is intended to be used only as a guide. It is provided without any warranty or representation as to the accuracy or completeness of the data shown. The Town of Hilton Head Island reserves the liability for the accuracy or completeness of any data shown on the map.



SOME OR ALL AREAS ON THIS PLAT ARE FLOOD HAZARD AREAS AND HAVE BEEN IDENTIFIED AS HAVING AT LEAST A ONE PERCENT CHANCE OF BEING FLOODED IN ANY GIVEN YEAR BY RISING TIDAL WATERS ASSOCIATED WITH POSSIBLE HURRICANES. LOCAL REGULATIONS REQUIRE THAT CERTAIN FLOOD HAZARD PROTECTIVE MEASURES BE INCORPORATED IN THE DESIGN AND CONSTRUCTION OF STRUCTURES IN THESE DESIGNATED AREAS. REFERENCE SHALL BE MADE TO THE DEVELOPMENT COVENANTS AND RESTRICTIONS OF THIS DEVELOPMENT AND REQUIREMENTS OF THE TOWN BUILDING OFFICIAL. IN ADDITION, FEDERAL LAW REQUIRES MANDATORY PURCHASE OF FLOOD INSURANCE AS A PREREQUISITE TO FEDERALLY INSURED MORTGAGE FINANCING IN THESE DESIGNATED FLOOD HAZARD AREAS.

- NOTES:
- 1) UNDERGROUND UTILITIES NOT LOCATED EXCEPT AS SHOWN.
 - 2) SUBJECT PROPERTY DOES NOT APPEAR TO BE AFFECTED BY THE BEACHFRONT SETBACK REQUIREMENTS OF THE S.C. BEACH PROTECTION ACT OF JULY 1, 1988.
 - 3) HORIZONTAL DATUM IS S.C. STATE PLANE (NAD 83) 2007.
 - 4) THIS SURVEY HAS BEEN PREPARED WITHOUT BENEFIT OF A COMPLETE TITLE SEARCH AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

LINE TABLE			LINE TABLE	
LINE	LENGTH	BEARING	LINE	LENGTH
L1	50.00	S 69°42'47" W	L24	53.99
L2	41.53	N 59°00'20" E	L25	37.79
L3	39.54	N 75°37'38" E	L26	47.84
L4	82.74	N 66°39'11" E	L27	47.69
L5	44.39	S 70°33'26" E	L28	33.36
L6	53.60	S 79°23'47" E	L29	43.43
L7	54.12	N 74°08'59" E	L30	44.48
L8	53.05	N 72°29'50" E	L31	22.82
L9	36.69	S 74°43'03" E	L32	29.21
L10	58.74	S 52°40'02" E	L33	41.74
L11	58.00	S 75°22'57" E	L34	43.90
L12	60.02	S 59°54'57" E	L35	27.55
L13	47.70	N 59°15'09" E	L36	38.88
L14	45.43	N 36°39'00" E	L37	51.97
L15	39.57	S 70°47'54" E	L38	47.64
L16	65.47	S 56°25'12" E	L39	52.98
L17	54.20	N 87°50'33" E	L40	24.88
L18	60.65	S 87°24'07" E	L41	42.54
L19	44.31	S 84°29'59" E	L42	46.03
L20	16.89	N 10°31'05" W	L43	59.90
L22	54.29	N 68°05'16" W	L44	53.43
L23	26.83	N 62°49'15" W	L45	47.68
			L46	46.54

AREA TABLE	
UPLANDS	16.36 AC.
WETLANDS	4.00 AC.
RELATIVELY PERMANENT WATERS	0.12 AC.
TOTAL ACREAGE	20.48 AC

ADDRESS: ALEX PATTERSON DRIVE
 DISTRICTS: 510 & 511, MAP: 8, PARCELS: VARIOUS
 THIS PROPERTY LIES IN F.E.M.A. ZONE A7
 BASE FLOOD ELEVATION = 14.0'
 COMMUNITY NO. 450250, PANEL 0008D, DATED: 9/29/86

REFERENCE PLAT
 1) A BOUNDARY SURVEY OF VARIOUS PARCELS ON MARSHLAND ROAD, PATTERSON TRACT, HILTON HEAD ISLAND, BEAUFORT COUNTY, S.C.
 DRAWING: 3/03/06
 RECORDED IN BOOK 112, PAGE 105, DATED 3/27/06
 ROD. BEAUFORT COUNTY, SC
 BY: JOHN R. CARTER S.C.R.L.S. # 14801

SYMBOLS
 CWF □ - 3" CONCRETE MONUMENT FOUND
 IPI ○ - 1/2" IRON PIN FOUND
 PFI ○ - P.I. NAIL FOUND
 ⊗ - WETLAND FLAG
 ⊕ - TELEPHONE SERVICE
 ——— - DRAINAGE FLOW

THIS MAP IS A GENERAL REPRESENTATION OF THE LOCATIONS OF 404 WETLANDS (FRESHWATER WETLANDS) LOCATED WITHIN THE PROPERTY AS SHOWN. THESE WETLANDS ARE SUBJECT TO REVIEW AND APPROVAL BY THE U.S. ARMY CORPS OF ENGINEERS, CHARLESTON DISTRICT. THE WETLANDS HAVE BEEN LOCATED AS FLAGGED BY WARD EDWARDS.

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THE SURVEY SHOWN HEREON WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MANUAL STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN. ALSO THERE ARE NO VISIBLE ENCROACHMENTS OR PROJECTIONS OTHER THAN SHOWN.



WETLAND SURVEY
 LOTS 5 THRU 17B, A
 MARSHLAND ROAD
 BEAUFORT COUNTY
 PREPARED FOR: H.
 DATE: 1/14/11
 GRAPH
 0 50
 SIS Sea Island
 4D Mathews Court,
 Hilton Head Island,
 SC 29926
 FILE NO.: 11002
 COPYRIGHT © BY SEA ISLAND LAND



MEMORANDUM

TO: Town Council

FROM: Stephen G. Riley, CM, Town Manager

VIA: Susan M. Simmons, CPA, Director of Finance

DATE: June 24, 2011

RE: **First Reading of Proposed Ordinance No. 2011-13**

Recommendation:

Town Council approves first reading of Proposed Ordinance No. 2011-13 amending the Town Code for Local Hospitality Tax (Section 4-13-80) and Local Accommodations Tax (Sections 4-10-70 and 4-10-100) related to the restricted advertising account and USCB's Center for Event Management and Hospitality Training.

Summary:

Restricted Advertising Account. The ordinance will codify the proposed change to the Restricted Advertising Account (previously called the Disaster Advertising Reserve) to allow broader permitted uses of these funds. Previously, this account consisted of two subaccounts: (1) when fully funded, \$1 million was for Disaster Advertising and (2) any excess amount over \$1 million was accumulated for a General Reserve up to a max of 15% of the General Fund's operating revenues. Under the new proposal, the General Reserve portion of these funds will be eliminated and the newly structured Restricted Advertising Account may be used for:

- a "near miss" or a declared disaster (can take the Account below \$1 million),
- other such targeted advertising needs authorized by Town Council (cannot take the Account below \$1 million),
- supplemental annual tourism advertising distributed to the Town's designated tourism promotion agency when the Account balance at fiscal yearend exceeds \$1 million after distribution of approved uses above.

This ordinance amends the Town Code authorizing establishment and funding of the Account but the permitted uses will be addressed in the Accounting and Financial Policies enacted each year with the Town's annual budget ordinance. Therefore, the

policy change will require a budget amendment ordinance. In an unrelated matter, staff must also amend significant portions of the Accounting and Financial Policies to address the new requirements of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This ordinance will be proposed by staff in August or September. In the interim, the draft changes for only the Restricted Advertising Account are included as **Attachment 1** to this memo.

USCB's Center for Event Management and Hospitality Training (the Center). The proposed ordinance will codify changes necessary to implement action taken by Town Council on May 3, 2011 to establish the Center as the designated agency to receive funds to promote tourism through a two faceted program to provide Special Events Production and Volunteerism as well as Hospitality Education. The Center will reinstate USCB's presence on the Island.

Background:

Restricted Advertising Account. When originally established, the Town intended to use these funds primarily for natural disasters (such as hurricanes and tropical storms). It later realized that even a "near miss" could impact tourism and the economy. In the last couple of years' recession, the Town realized that economic disasters are just as likely to impact the Town's economy as natural disasters. The near loss of the Heritage and the necessity for the Town to support the Heritage to maintain it for the next five years will require sources of revenue to fund the Town's share, possibly funds from this Restricted Advertising Account. The permitted uses for this Account may also include development, production and similar costs related to advertising. In addition, the Island has lost ground to promote tourism when compared to its competing tourist markets. Staff believes that utilizing balances above \$1 million to promote tourism and help restore the Island's marketing presence would be a better use of funds than building up large reserves.

Note: Changes to the Restricted Advertising Account should not be confused with the Town's main Operating Reserve. The Town has a **separate** fully-funded Operating Reserve (minimum of 25% up to a maximum of 30% of the annual operating budget) which is not being eliminated or changed.

USCB's Center for Event Management and Hospitality Training (the Center). The Event Management and Hospitality Training Program will replace the Festival and Island Ambassador Program as a similar but expanded program. The Hilton Head Hospitality Association no longer qualifies to be the recipient organization to receive these funds and has in fact announced plans to disband. The changes to the Code will not impact the funding of this account which is 5% of the Local Accommodations Tax revenues.

The proposed ordinance will codify changes necessary to implement action taken by Town Council on May 3, 2011 to establish the USCB Center on the Island and make it the designated organization to receive funds to promote Island tourism through Event Management and Hospitality Training.

Attachment 1

Notes to Readers: Attachment 1 is a draft from the Accounting and Financial Policies of the Town's Annual Budget. In August or September, staff will propose a comprehensive budget amendment ordinance to amend the Policies to comply with GASB 54. This excerpt from the Policies is included here to represent the planned changes for the Restricted Advertising Account which is pertinent to this Proposed Ordinance 2011-13.

New text is indicated by a double underline and deleted text is indicated by a ~~strike through~~.

Disaster Planning Reserves/Policies

Advertising Reserve

~~The Town will set aside 2% of the 2% local hospitality tax and 5% of the 1% local accommodations tax revenues collected annually into a disaster advertising reserve account. These funds are held in reserve for disaster management communications oriented programs. The fund will be used to provide post disaster advertising, a communications link to emergency agencies, and media programs to provide public notice. Funds may be distributed upon authorization by the Town Manager. The total amount of funds to be deposited in the reserve for this purpose will not exceed \$1 million. Annual interest earned on funds in the reserve will also be deposited into the account.~~

General Reserve

~~Once the Disaster Advertising Reserve reaches \$1 million, the Town will set aside 2% of the 2% local hospitality tax and 5% of the 1% local accommodations tax revenues collected annually into a disaster general reserve account. These funds may be used for pre-disaster planning and post disaster recovery efforts (non-communication related activities or debt service payments). The total amount of funds held in reserve for this purpose will not exceed 15% of the General Fund's annual operating revenue.~~

Restricted for Advertising

The Town shall maintain a Restricted Advertising Account for the purpose of having ready access to funds for special advertising needs in cases of a) a near miss of a hurricane, b) for advertising in response to a declared disaster, c) for other such targeted advertising needs as determined by Council on a case-by-case basis, and d) for supplemental annual tourism advertising.

The Town shall deposit two percent (2%) of the local hospitality tax revenues and five percent (5%) of the local accommodations tax revenues collected annually into the Restricted for Advertising account. Annual interest earned shall be deposited into the account. The Town will maintain at least one million dollars in the account. Deposits into this account shall first be used to replenish the Restricted Advertising Account to a minimum of one million dollars if the account has fallen below that threshold.

Attachment 1 (continued)

Permitted Uses of Funds

Funds may be distributed as follows:

- A. The Town Manager may authorize advertising expenditures associated with responding to a near miss or declared disaster and are the only expenditures authorized to take the account below one million dollars.
- B. Following a vote of Town Council, funds may be distributed for other such targeted advertising needs as approved. In no case shall such a release of funds for such purposes take the account below one million dollars.
- C. At the end of each fiscal year, the Town Manager shall review the amounts deposited into and distributed from the account for that year. Any remaining amount above one million dollars shall be made available to the Town's designated tourism promotion agency for supplemental tourism advertising during the subsequent fiscal year.

DRAFT - WILL BE SEPARATE DRAFT

AN ORDINANCE TO AMEND CHAPTERS 10 AND 13 OF TITLE 4 (FINANCE AND TAXATION), OF THE MUNICIPAL CODE OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, BY AMENDING SECTION 4-10-70, PERMITTED USES OF LOCAL ACCOMMODATIONS TAX FUNDS; AMENDING SECTION 4-10-100, MANAGEMENT AND USE OF LOCAL ACCOMODATIONS TAX; AMENDING SECTION 4-13-80, PERMITTED USES OF FUNDS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, on July 2, 1997, the Town Council amended the Code of the Town of Hilton Head Island, South Carolina, (1983), by adding a new chapter 10 of article 4, entitled “Local Accommodations Tax”; and

WHEREAS, on February 8, 2000, the Town Council amended the Code of the Town of Hilton Head Island, South Carolina, (1983), by adding a new chapter 13 of article 4, entitled “Local Hospitality Tax”; and

WHEREAS, Town Council desires to amend Section 4-10-70, (Permitted uses of local accommodations tax funds), in order to consistently provide for an advertising account in the General Fund in accordance with guidelines established in the Town Budget’s accounting and financial policies; and

WHEREAS, Town Council desires to amend Section 4-10-100 (a), (Management and use of local accommodations tax), in order to abolish the Festival and Island Ambassador Program fund and replace it with an Event Management and Hospitality Training Program fund.

WHEREAS, Town Council desires to repeal Section 4-10-100 (b), (Reserve fund).

WHEREAS, Town Council desires to amend Sections 4-13-80, (Permitted uses of funds), in order to consistently provide for an advertising account in the General Fund in accordance with guidelines established in the Town Budget’s accounting and financial policies; and

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AND IT IS ORDAINED BY SAID AUTHORITY OF COUNCIL:

Section 1. Amendment. That the Code of the Town of Hilton Head Island, South Carolina, be, and the same hereby is, amended to read as indicated on the attached pages.

NOTE: New text is indicated by a double underline and deleted text is indicated by a ~~strike through~~.

Section 2. Severability. If any sections, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion

shall be deemed a separate, distinct and independent provision, and such holding shall not attest the validity of the remaining portions thereof.

Section 3. Effective Date. This Ordinance shall be effective upon its adoption by the Town Council for the Town of Hilton Head island, South Carolina.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND ON THIS _____ DAY OF _____ 2011.

Drew A Laughlin, Mayor

ATTEST:

Cori Brock, Town Clerk

First Reading: _____

Second Reading: _____

APPROVED AS TO FORM:

Gregory M. Alford, Town Attorney

Introduced by Council Member: _____

LOCAL ACCOMODATIONS TAX

Sec. 4-10-70. - Permitted uses of local accommodations tax funds.

- (a) The Town Council is hereby authorized to utilize the funds collected from the imposition and collection of the local accommodations tax and any other funds deposited into "The Town of Hilton Head Island, South Carolina, Local Accommodations Tax Account." The revenue generated by the local accommodations tax must be used exclusively for the following purposes:
- (1) Tourism-related buildings, including, but not limited to, civic centers, coliseums, and aquariums;
 - (2) Tourism-related cultural, recreational, or historic facilities;
 - (3) Beach access and renourishment;
 - (4) Highways, roads, streets, and bridges providing access to tourist destinations;
 - (5) Advertisements and promotions related to tourism development;
 - (6) Water and sewer infrastructure to serve tourism-related demand; and,
 - (7) The operation and maintenance of those items provided in (a)(1) through (a)(6) above, including police, fire protection, emergency medical services, and emergency-preparedness operations directly attendant to those facilities;
 - (8) For those purposes set forth in section 4-10-100.

(b) The Town shall set aside five (5) percent of the local accommodations tax collected hereunder, and shall deposit the same into an advertising account in the General Fund as identified in the Accounting and Financial Policies section of the annual budget as adopted by town council, with said funds to be utilized as provided therein.

~~(b)~~ (c) Authorization to utilize any funds from the "the town, Local Accommodations Tax Account," shall be by the annual budget ordinance duly adopted by the town council for the town.

Sec. 4-10-100.- Management and use of local accommodations tax.

- (a) ~~Event Management and Hospitality Training Festival and Island Ambassador Program fund. The town shall set aside five (5) percent of this local accommodations tax for special events production and volunteerism and hospitality training. the promotion of festivals created after January 21, 1998, and promotion and sponsorship of the Island Ambassador Program and similar programs. The Town shall select one~~ (1) organization to manage and direct such fund expenditures. To be eligible for selection the organization must be local, organized as a nonprofit (501c), and be mission driven to promote tourism development. ~~whose membership consists of representatives from the lodging, restaurant, golf, tennis and related hospitality industry.~~ The organization must employ a full-time executive director and provide an annual audited financial report in accordance with generally accepted accounting

principles. The organization must not otherwise be designated as the official tourism agency by the town or any other governmental agency. The organization is required to submit an annual budget to the town's ~~accommodations tax advisory committee~~ prior to April 1 of each calendar year for inclusion in the town's proposed annual budget. ~~The accommodations tax advisory committee shall review and make recommendations to the town council by May 15 of each calendar year. The town council shall consider the budget and award the organization a reimbursable grant on a June 30 fiscal year basis. Funds shall be distributed to the designated organization on a quarterly basis no later than thirty (30) days after the end of the quarter.~~

~~(b) Reserve fund. The town shall set aside, in a separate account, five (5) percent of the one (1) percent local accommodations tax, as a reserve fund for disaster management communications-oriented programs. Fund expenditures shall be used to provide for post-disaster advertising, a communications link to emergency agencies, and media programs to provide public notice. Funds may be distributed upon authorization by the town manager.~~

(Ord. No. 98-05, § 1, 1-21-98; Ord. No. 00-06, § 1, 2-8-00; Ord. No. 2008-16, § 1, 6-17-08)

LOCAL HOSPITALITY TAX

Sec. 4-13-80. - Permitted uses of funds.

(a) The town council is hereby authorized to utilize the funds collected from the imposition of the local hospitality tax and any other funds deposited into the town hospitality tax account for the following purposes, and no other:

- (1) To pay, in whole or in part for the current and future construction, enhancement, preservation and maintenance of:
 - a. Tourism-related buildings, including, but not limited to, civic centers, coliseums, and aquariums;
 - b. Tourism-related cultural, recreational, or historic facilities;
 - c. Beach access and renourishment;
 - d. Highways, roads, streets, and bridges providing access to tourist destinations;
 - e. Advertisements and promotions related to tourism development; and,
 - f. Water and sewer infrastructure to serve tourism-related demand.

(3) The town shall set aside two (2) percent of the local hospitality taxes collected hereunder, and shall deposit the same into ~~the disaster "reserve fund" heretofore established under the provisions of section 4-10-100(b);~~ an advertising account in the General Fund as identified in the Accounting and Financial Policies section of the annual budget as adopted by town council, with said funds to be utilized as provided therein.