



# **The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting**

**Thursday, November 8, 2012  
3:30 p.m. – Benjamin M. Racusin Council Chambers**

## **AGENDA**

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**As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting**

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 4. Approval of Minutes**
  - a. Regular Parks & Recreation Commission Meeting of October 11, 2012
- 5. Appearance by Citizens on Items Unrelated to Today's Agenda**
- 6. Reports**
  - a. Update from Island Recreation Association
- 7. Unfinished Business**
- 8. New Business**
  - a. **Proposed FY 2014 Capital Improvements Program Discussion – Scott Liggett**
- 9. Park Updates**
- 10. Park Commissioner Comments**
- 11. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.**

**The Town of Hilton Head Island  
Parks & Recreation Commission  
Thursday, October 11, 2012  
3:30 p.m.**

**Members Present:** Heather Rath, Daniel Gafgen, Theresa Bennett, Janet Noonan

**Members Absent:** Peter Keber, Marc Stuckart

**Town Staff:** Scott Liggett, Anne Cyran, Nicole Dixon, Jill Foster, Heather Colin,

**Other:** Frank Soule, *Island Recreation Association*

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**I. Call to Order**

Vice Chairperson Rath called the meeting to order at 3:30 p.m.

**II. Pledge of Allegiance to the Flag**

**III. Freedom of Information Compliance**

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**IV. Approval of Minutes**

The regular Parks & Recreation Commission Meeting of July 26, 2012 were approved as presented.

**VII. Appearance by Citizens**

Mr. Bob Cook, Recreation Outreach Coordinator for St. Andrew by the Sea, stated that this is the largest recreation program in the winter with approximately 300 children. Mr. Cook stated that he coaches the 10 – 12 year old girls soccer program on Hilton Head Island. Mr. Cook said that the quality of the fields are poor compared to Bluffton and Beaufort. The fields closest to the restroom and the beach area have sprinkler heads that are sticking out too far and the girls are tripping over them. This is dangerous because when one of the girls trips and falls, she will get hurt; it is muddy, horrible conditions.

Mr. Frank Soule stated that the Island Recreation Center has the same concerns. Mr. Soule stated he has sent numerous e-mails to the County about the issue of the sprinkler heads being too high and that they need to be lowered. No response has been received. Beaufort County is responsible for the maintenance of the fields. The Island Recreation Center has requested maintenance plans and specification plans from the County numerous times but have never received either plan. Beaufort County needs to be held to a standard of maintenance. There is a level of frustration.

Mr. Soule stated that in July he reported on funding and maintenance to this Commission. Mr. Soule stated that the Island Recreation Association has reached out to two County Councilmen and gained their support for maintaining the Island Recreation Center's current level of funding which is \$140,000 a year but also for recreation programs. Currently an audit is being conducted on the Parks and Leisure Services (PALS). Mr.

Soule stated that he hopes the audit will result in moving forward and making positive changes.

Commissioner Rath stated that she is concerned about injuries and asked Mr. Liggett and Mr. Soule to inform the Parks & Recreation Commission of how as a Town Board they can be of help in resolving this maintenance situation.

Mr. Scott Liggett stated that he and Facilities Maintenance will be at the field tomorrow morning to inspect the field and the sprinkler heads for any acute deficiencies and safety concerns. Mr. Liggett stated that he and Mr. Julian Walls are the primary staff points of contact.

## **VIII. Reports**

**a. Update from Island Recreation Association.** Mr. Frank Soule reported on the following:

- The soccer program has over 750 participants; football, cheerleading, and lacrosse are doing well. The number of participants in roller hockey have gone up.
- The SHARE Center will be moving to a new location in the spring of 2013 - working on arrangements.

### **Upcoming events:**

- Burgers & Brew Festival on Saturday, October 13 at Shelter Cove Community Park from noon – 6:00 p.m.
- Latin Music Festival on Sunday, October 21 at Shelter Cove Community Park from 11:00 a.m. to 6:00 p.m. in honor of Hispanic Heritage Month.
- Pumpkin Patch on Friday, October 26 at Shelter Cove Community Park from 4:00 p.m. to 8:00 p.m.

**IX. Unfinished Business:** none

## **X. New Business**

**a. Alternative Analysis of a Standalone Aquatics Facility.** Ms. Nicole Dixon summarized this project stating that Town Council's Policy Agenda for 2012 has Aquatics Center: Direction, Location and Funding listed as a high priority. In November 2011 Town Council voted to endorse in concept the Master Plan and findings prepared by Lee & Parker Architects regarding the Island Recreation Center proposed expansion project. There was discussion on whether or not the new Aquatics Facility should be a standalone facility elsewhere on the Island and not as a component of the existing Recreation Center site. Staff recommends that the Parks & Recreation Commission review the findings and recommendations provided in the Alternative Analysis prepared by Lee & Parker Architects and the FWA Group, regarding the location of the proposed standalone Aquatics Facility, and recommend that Town Council use the Alternative Analysis findings when discussing the project for potential inclusion in the Capital Improvements Program budget.

Lee & Parker Architects, FWA Group, Town Staff, Island Recreation Center Management and Staff worked together to develop alternatives to locating the proposed Aquatic Center program component at the current Island Recreation Center site. This study recommends creating a greater civic investment by constructing a standalone

Aquatics Center at the Chaplin Park and details the corresponding physical, financial and operational implications. Mr. Tom Parker and Mr. Barry Taylor gave a presentation on the scope, site analysis and the capital cost summary. This proposed Analysis of a Standalone Aquatics Facility will go before Town Council on Wednesday, November 7, 2012.

Commissioner Noonan made a motion to accept the Alternative Analysis of a Standalone Aquatics Facility as presented and to recommend that Town Council use these findings when discussing the project for potential inclusion in the Capital Improvements Program budget. Commissioner Gafgen seconded. The motion was approved unanimously.

**b. Parks & Recreation Commission 2013 Meeting Schedule.** Commissioner Bennett made a motion to accept the 2013 Meeting Schedule as presented. Commissioner Gafgen seconded. The motion passed unanimously.

**XI. Park Updates** – Mr. Scott Liggett provided a CIP handout to the Commissioners to review prior to next month’s meeting. Town Council will have its annual goal setting workshop at the end of November. Part of that process is seeking input from boards and collecting recommendations. At the November 8 Parks & Recreation Commission meeting, we will review pathways and parks and any other line items the Commissioners wish to discuss. Mr. Liggett stated that the funding for the Rowing & Sailing was made available in Fiscal Year 2013. The design group is on board and is fully developing the design of that facility. We are in the process of seeking permits soon and hope to be able to commit the construction money by spring. The dock permitting could take six months.

**XII. Park Commissioner Comments:** Commissioner Rath announced that the Mixed 7.5 Team from Chaplin went to States - *Way to go Public Tennis!* Commissioner Noonan announced that the Hilton Head Girls Swim Team won their State Championship again. *Congratulations* to them!

**XIII. Adjournment**

There being no further business, the meeting adjourned at 4:45 p.m.

Respectfully submitted by Eileen Wilson

Approved by: \_\_\_\_\_  
Heather Rath, Vice Chairperson

memo

**TO: Parks and Recreation Commission**  
**FROM: Scott Liggett**  
**DATE: October 31, 2012**  
**SUBJECT: Proposed Fiscal Year 2014 Capital Improvements Program**

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As previously indicated to the Commission, Town Council will conduct their annual workshop in late November. During the workshop, Council will determine their Action Agenda and priorities for Fiscal Year (FY) 2014. I request that the Commission's Capital Improvements Program (CIP) recommendations be developed and endorsed at the November 8, 2012 Parks and Recreation Commission meeting.

In order to facilitate these actions the following documents are attached:

- The initial draft of the proposed FY 2014 Capital Improvements Program including the out-years.
- The initial FY 2014 Proposed Priority Projects Listing
- The initial FY 2014 Proposed Parks Upgrades Priority Projects Listing
- Coligny Area Improvements Approved Concept Plan
- Chaplin Area Improvements Approved Concept Plan

In general, the program depicts the pursuit of projects in FY 2014 as was planned for and proposed in previous editions of the CIP. Staff does however, recommend the following specific changes summarized as follows:

**William Hilton Parkway Pathway – Village at Wexford to Arrow Road.**  
New project to connect previously completed pathway segments – funding for design proposed in FY14

**Stoney Secondary Road – South** – recommend delaying construction funding for 1 year, until FY 15. Consider project deferral

**Lemoyne Avenue Reconstruction and Extension** – recommend delaying construction funding for 1 year, until FY 15

**Yacht Cove Community Park** – delay of out year funding for construction until FY 16 in deference to the demands for staff time associated with completion of Coligny and Chaplin Area Improvements and the redevelopment of the Mall at Shelter Cove.

**Ford Shell Ring Park** - delay of FY 14 and out year funding for construction in deference to the demands for staff time associated with completion of Coligny and Chaplin Area Improvements and the redevelopment of the Mall at Shelter Cove.

**Fire / Rescue Training Center Enhancement** – new project pending Town Council approval, funding programmed for FY15

**Fire/Medical Systems and Equipment Replacement** – new element, replacement of traffic signal pre-emption equipment; funding proposed in FY14, pending Town Council approval. Also recommend the delay in funding by 1 year for the SCBA replacement.

As part of the CIP presentation, Staff will be prepared to discuss the Coligny and Chaplin Area Improvements, both of which have funding proposed for FY 14 and programmed for FY15. Please see the attachments for reference.

Finally, and as a summary of staff recommendations, you will find a draft of the *Fiscal Year 2014 – Proposed Priority Projects* which is based on the contents of the spreadsheet. Of these priority projects, Eight (8) have been identified as “top priority” for FY 2014 and are in **bold** type.

CAPITAL IMPROVEMENTS PROGRAM  
FY 2014 FUNDING SUMMARY  
(Proposed CIP post-committee)

| FY 14_post committee   | ACCEL        | In Bid or Obligated | SLIDE or CNAP? | NEW         | CHANGE   |          |            |              |            |   |
|--|--------------|---------------------|----------------|-------------|----------|----------|------------|--------------|------------|---|
| THOUSANDS OF DOLLARS   |              |                     |                |             |          |          |            |              |            |   |
|  | FY           | IMPACT              | PRIOR YEAR     | 2014 FISCAL | BEACH    | SWU      | HOSP       | TIF          | OTHER      |   |
|  | 2014         | FEES                | FUNDING        | YEAR TAXES  | FEE      | FEE      | TAX        |              | FUNDS      |   |
| <b>A PATHWAYS</b>  |              | Traffic             |                |             |          |          |            |              |            | Impact Fees, TIF & Taxes  |
| 1 PATHWAY REHABILITATION   | 195          |                     | recurring      | 55          |          |          | 130        |              |            |   |
| 2 PEMBROKE DRIVE (Bundle with Gardner) (1/2 Traffic Impact Fees and Hosp Tax)  | 480          | 240                 | 55             |             |          |          | 240        |              |            |   |
| 3 GARDNER DRIVE (Bundle with Pembroke) (1/2 Traffic Impact Fees and Hosp Tax)  | 330          | 165                 | 50             |             |          |          | 165        |              |            |   |
| 4 US 278-B (Fresh Market Shoppes to Shelter Cove / Chaplin) (up to 1/2 Traffic Impact Fees, Hosp Tax)                              | FY13         |                     | 160            |             |          |          |            |              |            |   |
| 5 US 278-B (Shelter Cove / Chaplin to Mathews North) (up to 1/2 Traffic Impact Fees, Hosp Tax)                                     | 30           | 15                  | 120            |             |          |          | 15         |              |            |   |
| 6 US 278-B (Gardner Drive to Jarvis Park / Honey Horn) (up to 1/2 Traffic Impact Fees, Hosp Tax)                                   | 120          | 60                  |                |             |          |          | 60         |              |            |   |
| 7 US 278 (GUM TREE ROAD TO SQUIRE POPE ROAD) (Sidewalk installed with Cross Island Parkway) (1/2 Traffic Impact Fees and Hosp Tax) | 55           | 27                  |                |             |          |          | 28         |              |            |   |
| 8 US 278 - (Village at Wexford to Arrow Road)  | 50           | 25                  |                |             |          |          | 25         |              |            |   |
| <b>TOTAL PATHWAYS</b>  | <b>1,260</b> | <b>532</b>          | <b>385</b>     | <b>55</b>   | <b>0</b> | <b>0</b> | <b>663</b> | <b>0</b>     | <b>0</b>   |   |
| <b>B ROADWAY IMPROVEMENTS</b>  |              | Traffic             |                |             |          |          |            |              |            |   |
| 1 DIRECTIONAL / NEIGHBORHOOD SIGNAGE   | 50           | 100                 | recurring      |             |          |          | 50         |              |            |   |
| 2 F&R EMERGENCY ACCESS POINTS  | 110          |                     | 230            |             |          |          | 110        |              |            |   |
| 3 HONEY HORN ACCESS IMPROVEMENTS   | TBD          |                     | recurring      |             |          |          |            |              |            |   |
| 4 TRAFFIC SIGNAL MAST ARMS (TIF Funded in District)  | 300          |                     | recurring      |             |          |          | 300        |              |            |   |
| 5 PRIVATE (DIRT) ROADS ACQUISITION   | 25           |                     | recurring      | 25          |          |          |            |              |            |   |
| 6 STONEY SECONDARY ROAD (SOUTH) (Spanish Wells spur to Kirby Lane)   | FY13         |                     | 40             |             |          |          |            |              |            |   |
| 7 LEMOYNE ROAD RECONSTRUCTION AND EXTENSION (Traffic Impact Fees)  | FY13         |                     | 75             |             |          |          |            |              |            |   |
| <b>TOTAL ROADWAY IMPROVEMENTS</b>  | <b>485</b>   | <b>100</b>          | <b>345</b>     | <b>25</b>   | <b>0</b> | <b>0</b> | <b>460</b> | <b>0</b>     | <b>0</b>   |   |
| <b>C PARK DEVELOPMENT</b>  |              | Parks               |                |             |          |          |            |              |            | Park Impact Fees, Sunday Liquor Permit Fees, Beach Fees & other funding sources |
| 1 PARKS UPGRADES   | 496          |                     | recurring      |             |          |          |            |              | 388        | Sunday Liquor Permit Fees (\$660k available)                                    |
| 2 CHAPLIN LINEAR PARK with BRIDGE (Connects to Shelter Cove Park Phase II) (TIF)   | 750          |                     | 200            |             |          |          |            | 750          |            |   |
| 3 CHAPLIN COMMUNITY PARK BOARDWALK to COLLIER BEACH PARK (TIF)   | 400          |                     |                |             |          |          |            | 400          |            |   |
| 4 RECREATION CENTER ENHANCEMENTS - pending direction from Town Council   | 200          |                     | 100            |             |          |          | 200        |              |            |   |
| <b>TOTAL PARK DEVELOPMENT</b>  | <b>1,846</b> | <b>0</b>            | <b>300</b>     | <b>0</b>    | <b>0</b> | <b>0</b> | <b>200</b> | <b>1,150</b> | <b>388</b> |   |



CAPITAL IMPROVEMENTS PROGRAM  
FISCAL YEARS 2014- 2023  
CIP FY 14  
(post committee)

| PROJECT   | ACCEL        | In Bid or Obligated | SLIDE or CNAP? | New          | Change     | TIF          |
|---|--------------|---------------------|----------------|--------------|------------|--------------|
|   | FY 2014      | FY 2015             | FY 2016        | FY 2017      | FY 2018    | FY 2019-2023 |
|   |              |                     |                |              |            |              |
| <b>FY- 14_post-committee</b>  |              |                     |                |              |            |              |
| <b>A PATHWAYS</b>   |              |                     |                |              |            |              |
| 1 PATHWAY REHABILITATION  | 195          | 200                 | 210            | 220          | 230        | 1300         |
| 2 PEMBROKE DRIVE (Bundle with Gardner) (1/2 Traffic Impact Fees and Hosp Tax)   |              |                     |                |              |            |              |
| a. design   |              |                     |                |              |            |              |
| b. legal  |              |                     |                |              |            |              |
| c. construction   | 480          |                     |                |              |            |              |
| 3 GARDNER DRIVE (Bundle with Pembroke) (1/2 Traffic Impact Fees and Hosp Tax)   |              |                     |                |              |            |              |
| a. design   |              |                     |                |              |            |              |
| b. r/w acquisition  |              |                     |                |              |            |              |
| c. legal  |              |                     |                |              |            |              |
| d. construction   | 330          |                     |                |              |            |              |
| 4 US 278-B (Fresh Market Shoppes to Shelter Cove / Chaplin) (up to 1/2 Traffic Impact Fees, Hosp Tax)   |              |                     |                |              |            |              |
| a. design   | FY13         |                     |                |              |            |              |
| b. r/w acquisition  | FY13         |                     |                |              |            |              |
| c. legal  | FY13         |                     |                |              |            |              |
| d. construction   |              | 1320                |                |              |            |              |
| 5 US 278-B (Shelter Cove / Chaplin to Mathews North) (up to 1/2 Traffic Impact Fees, Hosp Tax)  |              |                     |                |              |            |              |
| a. design   | FY13         |                     |                |              |            |              |
| b. r/w acquisition  | TBD          |                     |                |              |            |              |
| c. legal  | 30           |                     |                |              |            |              |
| d. construction   |              | 1170                |                |              |            |              |
| 6 US 278-B (Gardner Drive to Jarvis Park / Honey Horn) (up to 1/2 Traffic Impact Fees, Hosp Tax)  |              |                     |                |              |            |              |
| a. design   | 100          |                     |                |              |            |              |
| b. r/w acquisition  | TBD          |                     |                |              |            |              |
| c. legal  | 20           |                     |                |              |            |              |
| d. construction   |              |                     | 930            |              |            |              |
| 7 US 278 (GUM TREE ROAD TO SQUIRE POPE ROAD) (Sidewalk installed with Cross Island Parkway) (1/2 Traffic Impact Fees and Hosp Tax)                              |              |                     |                |              |            |              |
| a. design   | 55           |                     |                |              |            |              |
| b. legal  |              | 10                  |                |              |            |              |
| c. construction   |              |                     | 550            |              |            |              |
| 8 US 278 - (Village at Wexford to Arrow Road)   |              |                     |                |              |            |              |
| a. design   | 30           |                     |                |              |            |              |
| b. r/w acquisition  | TBD          |                     |                |              |            |              |
| c. legal  | 20           |                     |                |              |            |              |
| d. construction   |              | 250                 |                |              |            |              |
| 9 US 278-B (Jarvis Park / Honey Horn to Graves Bridge) (up to 1/2 Traffic Impact Fees, Hosp Tax)  |              |                     |                |              |            |              |
| a. design   |              | 170                 |                |              |            |              |
| b. r/w acquisition  |              |                     |                |              |            |              |
| c. legal  |              | 50                  |                |              |            |              |
| d. construction   |              |                     |                | 1690         |            |              |
| 10 SINGLETON BEACH ROAD (Segment installed from US 278 to Chaplin Community Park) (1/2 Traffic Impact Fees and Hosp Tax/Beach Fee?)                             |              |                     |                |              |            |              |
| a. design   |              | 30                  |                |              |            |              |
| b. r/w acquisition  |              | TBD                 |                |              |            |              |
| c. legal  |              | 10                  |                |              |            |              |
| d. construction   |              |                     |                | 300          |            |              |
| 11 US 278 (Squire Pope Road to near Welcome Center) (Sidewalks exist on both sides of US 278 east of the Welcome Center) (1/2 Traffic Impact Fees and Hosp Tax) |              |                     |                |              |            |              |
| a. design   |              | 60                  |                |              |            |              |
| b. legal  |              | 20                  |                |              |            |              |
| c. environmental  |              | 30                  |                |              |            |              |
| d. construction   |              |                     |                | 600          |            |              |
| 12 US 278 (Stoney Area from the ends of existing sidewalks to Jenkins Island) (1/2 Traffic Impact Fees and Hosp Tax)  |              |                     |                |              |            |              |
| a. design   |              |                     | 30             |              |            |              |
| b. r/w acquisition  |              |                     | TBD            |              |            |              |
| c. legal  |              |                     | 10             |              |            |              |
| d. construction   |              |                     |                |              | 300        |              |
| 13 US 278 (JENKINS ISLAND TO BRIDGE) (1/2 Traffic Impact Fees and Hosp Tax)   |              |                     |                |              |            |              |
| a. design   |              |                     |                | 40           |            |              |
| b. legal  |              |                     |                | 20           |            |              |
| c. environmental  |              |                     |                | 30           |            |              |
| d. construction   |              |                     |                |              |            | 400          |
| <b>TOTAL PATHWAY IMPROVEMENTS</b>   | <b>1,260</b> | <b>3,320</b>        | <b>1,730</b>   | <b>2,810</b> | <b>530</b> | <b>1700</b>  |

CAPITAL IMPROVEMENTS PROGRAM  
FISCAL YEARS 2014- 2023  
CIP FY 14  
(post committee)

| PROJECT  | FY           | FY           | FY           | FY           | FY           | FY           |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
|  | 2014         | 2015         | 2016         | 2017         | 2018         | 2019-2023    |
| <b>ROADWAY IMPROVEMENTS</b>  |              |              |              |              |              |              |
| 1 DIRECTIONAL / NEIGHBORHOOD SIGNAGE including street signs  | 50           | 50           | 50           | 50           | 50           | TBD          |
| 2 F&R EMERGENCY ACCESS POINTS (Hospitality Tax)  |              |              |              |              |              |              |
| a. TBD   | 100          |              |              |              |              |              |
| b. Gate Controllers  | 10           |              |              |              |              |              |
| 3 HONEY HORN ACCESS IMPROVEMENTS   | TBD          |              |              |              |              |              |
| 4 TRAFFIC SIGNAL MAST ARMS (TIF Funded in District)  |              |              |              |              |              |              |
| a. Gum Tree Road / US 278 Replacement  | 150          |              |              |              |              |              |
| b. Spanish Wells / US 278 Replacement (TIF)  | 150          |              |              |              |              |              |
| 5 PRIVATE (DIRT) ROADS ACQUISITION   | 25           | TBD          | TBD          | TBD          | TBD          | TBD          |
| 6 STONEY SECONDARY ROAD (SOUTH) (Spanish Wells spur to Kirby Lane)   |              |              |              |              |              |              |
| a. concept, survey and design  | obligated    |              |              |              |              |              |
| b. r/w acquisition   | TBD          |              |              |              |              |              |
| c. legal   | FY12         |              |              |              |              |              |
| d. environmental   | FY12         |              |              |              |              |              |
| e. driveway improvements at Adrianna Lane  | obligated    |              |              |              |              |              |
| e. construction  |              | 600          |              |              |              |              |
| 7 LEMOYNE ROAD RECONSTRUCTION AND EXTENSION (Traffic Impact Fees)  |              |              |              |              |              |              |
| a. design  |              |              |              |              |              |              |
| b. legal   |              |              |              |              |              |              |
| c. construction  |              | 800          |              |              |              |              |
| <b>TOTAL ROADWAY IMPROVEMENTS</b>  | <b>485</b>   | <b>1,450</b> | <b>50</b>    | <b>50</b>    | <b>50</b>    | <b>0</b>     |
| <b>C PARK DEVELOPMENT</b>  |              |              |              |              |              |              |
| 1 PARKS UPGRADES   |              | 10           | 200          | 200          | 200          | 1,000        |
| a. Island Recreation Association Park and Equipment Upgrades / Replacements  | 281          | TBD          | TBD          | TBD          | TBD          | TBD          |
| b. Jarvis Creek Park - 2 small picnic shelters   | 75           |              |              |              |              |              |
| c. Green's Shell Park - Basketball Court Renovations   | 20           |              |              |              |              |              |
| d. Chaplin Park - Raquetball Court   | 30           |              |              |              |              |              |
| e. Chaplin Park - 2 Picnic Shelters  | 50           |              |              |              |              |              |
| f. Chaplin Park - Basketball Court (if displaced by additional tennis courts)  | 15           |              |              |              |              |              |
| g. Public Art Program - foundations  | 25           |              |              |              |              |              |
| 2 CHAPLIN LINEAR PARK with BRIDGE (Connects to Shelter Cove Park Phase II)   |              |              |              |              |              |              |
| a. design  |              |              |              |              |              |              |
| b. construction  | 750          | 1,160        |              |              |              |              |
| 3 CHAPLIN COMMUNITY PARK BOARDWALK to COLLIER BEACH PARK   | 400          |              |              |              |              |              |
| 4 RECREATION CENTER ENHANCEMENTS   |              |              |              |              |              |              |
| a. Feasibility Study / Preparation of a Business Plan  |              |              |              |              |              |              |
| b. Masterplan  |              |              |              |              |              |              |
| c. design  | 200          |              |              |              |              |              |
| c. Construction  |              | TBD          | TBD          |              |              |              |
| 4 YACHT COVE COMMUNITY PARK (Parks Impact Fees)  |              | 40           |              |              |              |              |
| a. design (in-house)   |              |              |              |              |              |              |
| b. construction  |              |              | 1000         |              |              |              |
| 5 FORD SHELL RING PARK (Hosp. Tax, Parks Impact Fees?)   |              |              |              |              |              |              |
| a. design  |              | 25           |              |              |              |              |
| b. construction  |              |              |              | 500          |              |              |
| <b>TOTAL PARK DEVELOPMENT</b>  | <b>1,846</b> | <b>1,235</b> | <b>1,200</b> | <b>700</b>   | <b>200</b>   | <b>1,000</b> |
| <b>D EXISTING FACILITIES &amp; INFRASTRUCTURE</b>  |              |              |              |              |              |              |
| 1 REHABILITATION & RENOVATION of EXISTING CAPITAL ASSETS (FY Taxes)  | 251          | 251          | 251          | 251          | 251          | 1,255        |
| 2 CLEAN UP, SAFETY & DEMOLITION ON TOWN PROPERTY & UNSAFE STRUCTURES ORDINANCE DEMOLITION (Lease Account & FY Taxes) | 291          | 291          | 291          | 291          | 291          | 1,455        |
| 3 APPARATUS & VEHICLES REPLACEMENT/REFURBISHMENT (FY Taxes, Hosp Tax, Beach Fee & PECI Franchise Fee)                |              |              |              |              |              |              |
| a. F&R Apparatus & Vehicles (Hosp Tax)   | 189          | 1138         | 265          | 320          | 3,200        | 5,525        |
| b. Town Vehicles (Ad Valorem Taxes, Beach Fee, PECI Franchise Fee)   | 75           | 79           | 180          | 139          | 175          | 445          |
| c. Island Rec Assn Utility Vehicle (FY Taxes)  | 26           |              |              |              |              | TBD          |
| 4 FIRE STATION # 2 REPLACEMENT (Sea Pines) (Hospitality Tax)   |              |              |              |              |              |              |
| a. design  |              |              |              |              |              |              |
| b. construction  | 2,500        |              |              |              |              |              |
| 5 TRAINING CENTER ENHANCEMENTS (Proposed Strategic Plan Rec., pending Council action)                                |              | 215          |              |              |              |              |
| <b>TOTAL EXISTING FACILITIES &amp; INFRASTRUCTURE</b>  | <b>3,332</b> | <b>1,974</b> | <b>987</b>   | <b>1,001</b> | <b>3,917</b> | <b>8,680</b> |

CAPITAL IMPROVEMENTS PROGRAM  
FISCAL YEARS 2014- 2023  
CIP FY 14  
(post committee)

| PROJECT   | FY           | FY           | FY            | FY           | FY           | FY            |
|---|--------------|--------------|---------------|--------------|--------------|---------------|
|   | 2014         | 2015         | 2016          | 2017         | 2018         | 2019-2023     |
| <b>E NEW FACILITIES &amp; INFRASTRUCTURE</b>  |              |              |               |              |              |               |
| 1 COLIGNY / POPE AVE INITIATIVE AREA IMPROVEMENTS with COMMUNITY PARK unedited from FY12                |              |              |               |              |              |               |
| a. Design   |              |              |               |              |              |               |
| c. Construction   | FY13<br>650  | 5130         |               |              |              |               |
| 2 SEWER SERVICES PROJECTS (Some Timing: TBD)  |              |              |               |              |              |               |
| a. Indigo Run Hotel Site (coordinate with Park project)   |              | 40           |               |              |              |               |
| b. Jenkins Island (coordinate with Park project)  |              |              | 40            |              |              |               |
| 3 DISPATCH CENTER EQUIPMENT UPGRADE (Hospitality Tax)   | 20           | 5            | 5             | 22           | 10           | 55            |
| 4 Fire/ Medical Systems and Equipment Replacement   |              |              |               |              |              |               |
| a. SCBA Compressor Replacement  |              | 40           |               |              |              | 45            |
| b. Traffic Signal System Pre-emption replacement (Proposed Strategic Plan Rec., pending Council Action) | 250          |              |               |              |              |               |
| c. SCBA Replacement   |              | 365          |               |              |              | 400           |
| d. Life Pack 12 Replacement   |              |              | 360           | 300          |              |               |
| e. Thermal Infrared Camera Replacement  |              |              |               |              |              | 250           |
| f. Rescue Tools Replacement   |              |              |               |              |              | 80            |
| 5 PUBLIC SAFETY SYSTEMS EQUIPMENT UPGRADE   | 135          | 50           | 90            | 100          | 22           | 277           |
| 6 MOBILE COMPUTING AVL UPGRADE  |              |              |               | 60           |              | 60            |
| 7 F&R COMPUTER SYSTEMS (Hospitality Tax) - CAD Updates  | 25           |              | 28            |              | 30           | 35            |
| 8 PUBLIC SAFETY WAN/VPN   |              | 215          |               |              |              |               |
| <b>TOTAL NEW FACILITIES &amp; INFRASTRUCTURE</b>  | <b>1,120</b> | <b>675</b>   | <b>523</b>    | <b>482</b>   | <b>62</b>    | <b>1,202</b>  |
| <b>F BEACH MAINTENANCE</b>  |              |              |               |              |              |               |
| 1 BEACH MANAGEMENT & MONITORING (Beach Fee)   | 500          | 500          | 500           | 500          | 500          | 2,500         |
| 2 BEACH PARKS / ACCESS REHABILITATION (Beach Fee)   | 100          | 100          | 100           | 100          | 100          | 500           |
| 3 DUNES REFURBISHMENT MAINTENANCE (Beach Fee)   | 25           | 25           | 25            | 25           | 25           | 125           |
| 4 BEACH RENOURISHMENT (Beach Fee)   |              |              | 17000         |              |              |               |
| <b>TOTAL BEACH MAINTENANCE</b>  | <b>625</b>   | <b>625</b>   | <b>17,625</b> | <b>625</b>   | <b>625</b>   | <b>3,125</b>  |
| <b>A PATHWAYS</b>   | 1,260        | 3,320        | 1,730         | 2,810        | 530          | 1700          |
| <b>B ROADWAY IMPROVEMENTS</b>   | 485          | 1,450        | 50            | 50           | 50           | 0             |
| <b>C PARK DEVELOPMENT</b>   | 1,846        | 1,235        | 1,200         | 700          | 200          | 1,000         |
| <b>D EXISTING FACILITIES &amp; INFRASTRUCTURE</b>   | 3,332        | 1,974        | 987           | 1,001        | 3,917        | 8,680         |
| <b>E NEW FACILITIES &amp; INFRASTRUCTURE</b>  | 1,120        | 675          | 523           | 482          | 62           | 1,202         |
| <b>F BEACH MAINTENANCE</b>  | 625          | 625          | 17,625        | 625          | 625          | 3,125         |
| <b>TOTALS (THOUSAND OF DOLLARS)</b>   | <b>8,668</b> | <b>9,279</b> | <b>22,115</b> | <b>5,668</b> | <b>5,384</b> | <b>15,707</b> |
| 0900 Oct 10, 2012   |              |              |               |              |              |               |

## **Fiscal Year 2014 – Proposed Priority Projects** (top priority projects shown in bold)

### **A. Pathways**

- Pathway Rehabilitation
- **Pembroke Drive - construction**
- **Gardner Drive – construction**
- US 278 – B (William Hilton Parkway) Fresh Market Shoppes to Shelter Cove/Chaplin – design funded in FY 13
- US 278 – B (William Hilton Parkway) Shelter Cove/Chaplin to Mathews Drive-north – legal
- US 278-B (Gardner Drive to Jarvis Park / Honey Horn) – legal
- US 278 (Gum Tree Road to Squire Pope Road) - design
- US 278-B (Village at Wexford to Arrow Road) – design, legal

### **B. Roadway Improvements**

- Directional / Neighborhood Signage (new post mounted street signs)
- Fire Rescue Emergency Access Points
  - TBD
- Honey Horn Access Improvements
- Traffic Signal Mast Arms
  - WHP @ Gumtree Road
  - WHP @ Spanish Wells Road
- Private Dirt Roads Acquisition

## **C. Park Development**

- Town Parks Upgrades / Island Recreation Association CIP Requests, Annual Park and Equipment Upgrade
  - Jarvis Creek Park – 2 small picnic shelters
  - Green's Shell Park - Basketball Court Renovations
  - Chaplin Park - Raquetball Court
  - Chaplin Park - 2 Picnic Shelters
  - Chaplin Park - Basketball Court (if displaced by tennis court expansion)
  - Public Art Foundations
- **Chaplin Linear Park with Bridge**
- **Chaplin Community Park Boardwalk to Collier Beach Park**
- **Island Recreation Center Enhancements – TBD, pending direction from Council**

## **D. Existing Facilities & Infrastructure**

- Rehabilitation and Renovation of Fixed Capital Assets
- Clean-up, safety and demolition of structures on Town Property /Unsafe structures ordinance demolition
- Apparatus and Vehicle Replacement
- **Fire Station #2 Replacement**

## **E. New Facilities**

- **Coligny Area Improvements - Phase II**
- Dispatch Center Equipment Upgrade
- Fire / Medical Systems and Equipment Replacement
- Public Safety Systems Equipment Upgrade
- Fire Rescue Computer Systems – CAD updates

## **F. Beach Maintenance**

- **Beach Management and Monitoring**
- Beach Parks Access Rehabilitation
- Dune Refurbishment / Maintenance

# Proposed Priority Projects – Park Upgrades Fiscal Year 2014

## High Priority (next 1-3 years)

### Chaplin Park

- Outdoor Racquetball Court – **funding proposed for FY 14**
- Picnic Shelters – **funding proposed for FY 14**
- Basketball Court (if displaced by additional tennis courts) – **funding proposed for FY 14**

### Jarvis Creek Park

- 2-3 smaller picnic shelters throughout the park - **funding proposed for FY 14**

### Green's Shell Park

- Basketball Court Renovations (potential joint use for Pickleball?) - **funding proposed for FY 14**

### Veterans Park

- Benches around the walk / pergola with bench swings

### Driessen Beach Park

- Second smaller picnic Pavilion at the grill area by the playground

## Medium Priority (next 4-6 years)

### Burkes Beach

- Wide mobi-mat at the vehicular beach access

### Crossings Park

- 2 picnic shelters near the meadow

### Barker Field Extension

- 2 small picnic shelters near the restrooms

## **Low Priority (6 or more years)**

### **Jarvis Creek Park**

- Horseshoe pits with back stops

### **Veterans Park**

- Create a memorial garden on the green. Each section to reflect the nature of the conflict, and provide tribute to the soldiers who fought and died and an opportunity for visitor reflection.

### **Chaplin Park**

- Office and tennis storage added to existing restroom building at Tennis courts
- Additional full basketball court

### **Crossings Park**

- Restroom near the soccer field and meadow area



POTENTIAL LAND SWAP FOR MAINTENANCE AREA SITE

NASSAU STREET EXTENSION WITH ON-STREET PARKING

SHARED PARKING FOR CENTRAL PARK AND USCB

CENTRAL PARK TO INCLUDE FEATURES SUCH AS OPEN SPACE (+/- 2 ACRES) FOR SPECIAL EVENTS, BANDSHELL, PLAYGROUND, WATER FEATURES, RESTROOMS, PICNIC SHELTERS, PEDESTRIAN PLAZAS, AND LEISURE TRAILS

LAGOON ROAD EXTENSION WITH ON-STREET PARKING

ADDITIONAL DISTRICT PARKING VIA RENNOVATED/EXPANDED BEACH PARKING

POTENTIAL MAINTENANCE AND STORAGE FACILITY

ON-STREET PARKING

SOUTH FOREST BEACH

NASSAU STREET

SOUTH LAGOON ROAD

NORTH LAGOON ROAD

NORTH FOREST BEACH

DISTRICT GATEWAY TO INCLUDE NEW ROUNDABOUT AT POPE AVENUE AND NASSAU STREET

USCB HOSPITALITY CENTER CAMPUS

STREETSCAPE IMPROVEMENTS ALONG POPE AVENUE AND COLIGNY CIRCLE INCLUDING ENHANCED PEDESTRIAN CROSSINGS, LANDSCAPING, SIGNAGE, AND LIGHTING

PEDESTRIAN PLAZAS INCLUDING SIDEWALK CONNECTIONS, WATER FEATURES, SITE FURNISHINGS, AND LANDSCAPING

PARK STRUCTURES SUCH AS RESTROOMS, SHELTERS, ARBOR SWINGS, RETAIL, ETC.

COLIGNY CIRCLE PARK WITH PAVILION AND PEDESTRIAN CONNECTIONS

COLIGNY BEACH PARK



INITIAL CONCEPTS FOR  
**COLIGNY DISTRICT IMPROVEMENTS**  
 HILTON HEAD ISLAND, SOUTH CAROLINA  
 AUGUST 2012



REVISED CONCEPTS FOR  
**CHAPLIN LINEAR PARK**  
 HILTON HEAD ISLAND, SOUTH CAROLINA- AUGUST 2012

