



The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting

Thursday, March 8, 2012

3:30 p.m. – Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 4. Approval of Minutes**
 - a. Regular Parks & Recreation Commission Meeting of November 10, 2011
 - b. Special Parks & Recreation Commission Meeting of February 27, 2012
- 5. Appearance by Citizens on Items Unrelated to Today's Agenda**
- 6. Reports**
 - a. Update from Island Recreation Association
 - b. Cycling Update from Frank Babel
- 7. Unfinished Business**
- 8. New Business**
 - a. Year End Grant Update (2011 Calendar Year)
 - b. Conceptual layout Plan for Rowing & Sailing Center
 - c. Island Recreation Association Proposed FY 12-13 Budget/Funding Request
- 9. Park Updates**
- 10. Park Commissioner Comments**
- 11. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**The Town of Hilton Head Island
Parks & Recreation Commission
Thursday, November 10, 2011
3:30 p.m.**

Members Present: Daniel Gafgen, Jack Hamrick, Peter Keber, Robert Moore, Heather Rath, Timothy Singleton, Marc Stuckart

Members Absent: none

Town Staff: Scott Liggett, Julian Walls, Anne Cyran

Other: Frank Soule, *Island Recreation Association*; Frank Babel, *Cycling Advocate*

I. Call to Order

Chairman Stuckart called the meeting to order at 3:30 p.m.

II. Pledge of Allegiance to the Flag

III. Freedom of Information Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

IV. Approval of Minutes

The minutes of October 13, 2011 were approved as presented.

V. Appearance by Citizens:

Mr. Frank Babel reported on the following items:

- The Concours d'Elegance provided bike valet but there was not enough time to publicize this feature. Mr. Babel stated that there is a need for a pathway into Honey Horn as soon as possible.
- The Heritage for 2012 will be bike friendly.
- Mr. Babel is the Co-Chair of the League of Bike Advisory Committee with Mr. David Zunker. A variety of members of the community are involved in this Committee. The purpose of this Committee is to make Hilton Head Island safer and more bike friendly for everyone. This will be accomplished by encouragement, education, communication and collaboration. This Bike Advisory Committee is focused on practical, positive, high impact projects for the next two years that do not require a lot of capital. Some of those projects are:
 - A website for the biking world: bike shops locations; bike routes; safety requirements.
 - How to nicely enforce the bicycle laws.
 - Create a program for kids within two miles of school to have a safe bike route.
 - Educate visitors about bicycle, motorist and pedestrian safety and how do we get that information to them.
 - Make all Hilton Head Island major events bike friendly.
 - Create a strategy to create memorable bicycling experiences.
 - Need a master plan for biking on Hilton Head Island.

VI. Reports

Update from Island Recreation Association. Mr. Frank Soule reported on the following:

- Oyster Festival this weekend at Shelter Cove Community Park.
- The dome will be up over the pool next week as move into winter swimming.
- Turkey Trot on Thanksgiving Day.
- Hockey program registration.
- Bristol Sports Arena is being refurbished and remodeled.
- Basketball registration is moving along.
- Soccer playoffs next weekend.
- Two successful tournaments: Festival Friendly festivals - soccer teams came in from Greenville for two days of soccer; seven Lacrosse teams from outside the area to compete. These two tournaments generated well over 300 room nights in our community plus restaurant activity.
- The Island Recreation Association schedules the parks but in order to have the lights put on in the parks, we have to go through Beaufort County. Mr. Soule stated that he is talking with various contacts and investigating the cost of the Island Recreation Association having control of the lights in the parks.
- Cajun Festival was fairly successful but it may have run its course. Island Recreation Association is working with USCB to produce special events.
- Commissioner Singleton asked about recruiting kids to participate in the Island Recreation programs. Mr. Soule responded that he has been recruiting but needs help from parents, coaches etc.
- At the Tuesday, November 15 Town Council meeting, the Master Plan for the proposed Island Recreation Center / Aquatics Facility expansion and SHARE Senior Center relocation will be on the agenda.

VII. Unfinished Business: none

VIII. New Business

- a. Capital Improvement Projects (CIP) Fiscal Year 2013 – Proposed Priority Projects. Mr. Scott Liggett stated that the Town Council annual goal setting workshop is scheduled for the first week in December. Mr. Liggett stated he is here to solicit the Commissioners input for the CIP Fiscal Year 2013 priority projects as it relates to park development, park upgrades and pathways.

Mr. Liggett reviewed with the Commissioners the list of priority projects and funding sources. After discussion Commissioner Singleton made a motion to approve the Capital Improvement Projects Fiscal Year 2013 – Proposed Priority Projects as presented by Scott Liggett. Ms. Rath seconded. The motion passed unanimously.

IX. Updates - none

X. Park Commissioner Comments – none

XI. Adjournment

There being no further business, the meeting adjourned at 4:35p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
Marc Stuckart, Chairman

**The Town of Hilton Head Island
Parks & Recreation Commission
Monday, February 27, 2012
3:30 p.m.**

Members Present: Marc Stuckart, Jack Hamrick, Daniel Gafgen, Heather Rath, Timothy Singleton,

Members Absent: Peter Keber

Town Staff: Scott Liggett, Brian Hulbert, Julian Walls

Other: Frank Soule, *Island Recreation Association*

1. Call to Order

Chairman Stuckart called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. Freedom of Information Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

4. New Business

a. Proposed Island Recreation Association Memorandum of Understanding

Scott Liggett presented the proposed Memorandum of Understanding and reviewed a few specific items.

This Memorandum of Understanding (MOU) is between the Town and the Island Recreation Association regarding the management and operation of the Hilton Head Island Recreation Center, Jarvis Creek Park, Shelter Cove Community Park, and the Chaplin Community Park Tennis Courts and Cordillo Parkway Tennis Courts. The Town currently has an MOU with the Association that will expire on March 31, 2012. This proposed MOU would renew the relationship with the Association for another five year period.

Within Exhibit A, Section 2.05 Operational Plan is an added requirement intended to more equitably address demands made upon our public tennis facilities during the month of March. Staff recommends that a formal solicitation process (Request for Proposals – RFP) consistent with our procurement code be conducted in order to schedule play during this time of high demand. “Blocks” of time are envisioned to be competed for by sponsors desiring to hold multi-day tournaments. The RFP shall at a minimum require a fee for court usage, an on-site representative during all tournament play, insurance, demonstrated ability to manage similar events, ability to provide for the health, safety, and welfare of players and spectators, and the provision of temporary restroom facilities for tournament play at the Cordillo Tennis Courts.

The MOU and Agreements are now in a consolidated format by which the three separate Agreements become one exhibit to the MOU. This will continue to make it convenient for maintenance and supervision of the MOU and Agreements.

Exhibit E Van der Meer Agreement Cordillo Tennis Courts is a property that must be maintained as a tennis facility at all times and one court must be available for open use.

Mr. Frank Soule stated that the Operation Plan addresses the high demand for court time in the month of March. The Association will solicit proposals from organizations which may be considering hosting a multi-day tournament at Chaplin and/or Cordillo Tennis Courts. The Request for Proposals process will be conducted in a manner consistent with the Town Code. Mr. Soule stated that there will be a minor increase in the Jarvis Creek rental fee.

Commissioner Hamrick made a motion to accept the Proposed Island Recreation Association Memorandum of Understanding as presented and recommend that it be forwarded to Town Council for approval. Commissioner Gafgen seconded the motion. The motion passed unanimously.

Recognition

Mr. Scott Liggett stated for the record that Mr. Robert Moore has established a residence outside the jurisdictional limits of the Town which now prohibits him from continuing his term on the Parks & Recreation Commission. Mr. Liggett, on behalf of the Town Manager, thanked Mr. Moore for his service to the Town. Mr. Moore's dedication and commitment to this Commission and the courtesy and decorum that he treated folks with is much appreciated. Mr. Moore replied that it was his honor and privilege and has enjoyed his time on the Parks & Recreation Commission.

5. Adjournment

There being no further business, the meeting adjourned at 4:10 p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
Marc Stuckart, Chairman



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Parks and Recreation Commission
FROM: Marcy Benson, *Senior Grants Administrator*
DATE December 27, 2011
SUBJECT: 2011 Grant Summary

Attached please find the summary of grant and award activity for the 2011 calendar year.

Year End Grant Update (2011 Calendar Year)
January 2012

Grants Awarded in 2011 Calendar Year

Funding Source	Project	Amount Awarded	Notification Date
ATAX	Municipal Town Operations – Tourism Support (2012 Forward Funding Request)	\$883,300 (requested \$1,141,515)	03/15/11
SC Budget & Control Board	HHPSD project/DO system for aeration	\$160,000	06/08/2011
DHS/FEMA Port Security Grant Program	2012 Firehawk 26-MCD-2P Boat & Trailer	\$292,045	09/16/11 11/15/11 TC declined funds
Total		\$1,335,345	

Grants Reimbursed in 2011 Calendar Year

Funding Source	Project	Amount Awarded	Date Reimbursed
Dept. of Homeland Security Assistance to Firefighters Grants	Replace Air Compressor	\$25,087	01/10/11
Total		\$25,087	

Grants Applied For in 2011 Calendar Year (Pending Award Notification)

Funding Source	Project	Amount Applied For	Date Application submitted
DHA/FEMA Assistance to Firefighters Grant	25 on board vehicle cameras	\$257,500	9/14/11
ATAX	Municipal Town Operations – Tourism Support (2013 Forward Funding Request)	\$1,103,876	9/30/11
SCPRT/PARD (FY 2011 and FY2012)	Jarvis Creek Park Upgrades (Play structure)	\$14,795.71 (FY11= \$9,065.11 and FY 12= \$5,730.60)	12/19/11
Total		\$1,376,171.70	

Grant Applications Denied in 2011 Calendar Year

Funding Source	Project	Amount Applied For	Notification Date
Dept. of Homeland Security Assistance to Firefighters Grants (2010 Application)	Purchase Multi-gas detectors, washer extractors and fitness equipment	\$76,140	05/24/11
SCPRT/Recreational Trails Program	US 278 Multi-Use Pathway from Fresh Market Shopped to Wexford	\$100,000	07/18/11
SCPRT/Recreational Trails Program	Leg O Mutton Road Multi-Use Pathway	\$100,000	07/18/11
Dept. of Homeland Security (Assistance to Firefighters Grant)	Stove Top Fire Stop Extinguishers	\$3,000	09/14/11
SCPRT/PARD	Islander's Beach Park & Jarvis Creek Park Upgrades	\$9,896.40	(not forwarded by Beaufort County)
Total		\$289,036.40	



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*
VIA: Jeff Buckalew, *Town Engineer*
VIA: Bryan McIlwee, *Assistant Town Engineer*
FROM: Marcy Benson, *Senior Grants Administrator*
DATE: March 1, 2012
SUBJECT: Sailing and Rowing Center Conceptual Layout
CC: Charles Cousins, *Director of Community Development*
Shawn Colin, *Comprehensive Planning Manager*

Recommendation: Staff recommends the Parks and Recreation Commission recommend approval of a conceptual layout and park components for consideration in an RFQ/RFP for professional design services for the proposed sailing and rowing center to be located on Town owned property at 133 Squire Pope Road (the former seafood co-op site).

Summary: On July 6, 2010 the Public Facilities Committee voted unanimously to recommend Town Council allocate funds in the fiscal year 2011 capital improvement budget to clean-up the proposed sailing and rowing site, direct staff to apply for a DHEC/OCRM dock permit and designate funding in the 2012 capital improvement budget for site design and construction. While funds are currently available for design and permitting, construction funding was deferred until future years.

Town Facilities Management staff has conducted site clean-up. Town Engineering and Community Development staff held stakeholder meetings including representatives from the local property owners association, the sailing and rowing organizations, and Island Recreation Center to develop project objectives and the attached conceptual site layout for the proposed sailing and rowing center on Town owned property at 133 Squire Pope Road.

Background: In June 2005 a citizen's group of sailing and rowing supporters approached Town Council with a request to construct a sailing and rowing center on Town-owned property. Working with the Parks and Recreation Commission, Town staff and the now disbanded water sports committee evaluated seven (7) Town-owned properties to identify which location had the best potential to develop a sailing and rowing center. In June 2006 an eighth Town-owned property, the former Seafood Co-op site on Squire Pope Road, was evaluated and became the location best suited for a sailing and rowing center.

In 2006, the Parks and Recreation Commission and the Public Facilities Committee recommended to Town Council the conceptual approval of developing a sailing and rowing center on the Squire Pope Road site. In 2007, Town Council agreed with the recommendations

and approved the concept of developing a sailing and rowing center in this location, further directing staff to include the neighborhood in future planning efforts. This approval also included the understanding that the citizen's group organization would begin a fundraising effort to provide \$1 million to build the facility and to provide appropriate boats and equipment if Town Council provides the property and related infrastructure. The original construction estimate, as prepared by the citizen's group, was \$1.5 million.

Town staff and representatives from the sailing and rowing groups, the neighborhood property owner's association, and the Hilton Head Island Recreation Association resumed regular meetings in 2009 to update the 2005 construction and operating budget estimates. These meetings resulted in new budgets which showed an increased cost over the original 2005 budget estimate and a diminished private fundraising amount below the original fund raising goal of \$1 million. When presented with this increased budget, the Public Facilities Committee directed staff to review the construction and annual operating costs and return to the Committee with a more detailed comparison of the original 2005 and the updated 2009 estimates, including a phased project construction cost breakdown.

The 2009 budget estimate reflected a two phased project with a total construction cost estimate of \$2.6 million. In October 2009 the Public Facilities Committee directed Town staff to review this estimate and develop a basic bare bones construction cost estimate. Town staff developed a revised 2010 construction cost estimate showing the project to be constructed for a total cost of \$1 million. Funding for this project would be provided by the Town (\$692,794) and by private donations from the sailing and rowing groups (\$356,600).

The minimum elements needed for the facility include:

1. Demolish existing pier and site clean up
2. Install new replacement pier
3. Floating sail boat dock
4. Fenced boat storage area
5. Community pavilion
6. Restrooms
7. Gravel parking spaces
8. Access gate
9. Paved drive aisle and modified hammerhead turn-around area

In addition to the Town funds for facility construction the Town funded portion of the proposed annual operating budget for the facility (prepared by the Island Recreation Association) would be approximately \$67,000 for a non-staffed facility.

At the July 6, 2010 Public Facilities Committee meeting the committee unanimously approved to recommend Town Council allocate funds in the fiscal year 2011 capital improvement budget to clean-up the proposed sailing and rowing site, direct staff to apply for a DHEC/OCRM dock permit and designate funding in the 2012 capital improvement budget for site design and construction. The following concerns were raised at this Public Facilities Committee meeting:

1. The number of security cameras for the facility should be reviewed. The current budget indicates one camera.

2. Review the possibility of dredging at the proposed location and include this cost in the proposed budget.
3. The equipment donation from the sailing and rowing group and the potential maintenance cost of the equipment. Staff discussed this concern with the Island Recreation Association and additional information will be available at the August 3rd Town Council meeting.

Attachment:

- Sailing and Rowing Center Proposal Chronological History Timeline
- Preliminary Draft Site Plan

Sailing and Rowing Center Timeline

June 2005 – A citizen’s group of sailing and rowing supporters approached Town Council with a request to construct a sailing and rowing center on Town-owned property. Town staff working with the Parks and Recreation Commission, and the now disbanded water sports committee evaluated seven (7) Town-owned properties to identify which location had the best potential to develop a sailing and rowing center. As part of this effort the citizen’s group prepared a site plan and estimated construction cost of \$1.5 million and committed to a donation of \$1 million towards the proposed center.

June 2006 – An eighth Town-owned property, the former Seafood Co-op site on Squire Pope Road, was evaluated and became the recommended location best suited for a sailing and rowing center.

October 2006 – The Parks and Recreation Commission recommended to Town Council the conceptual approval of developing a sailing and rowing center on the Squire Pope Road site.

November 2006 – The Public Facilities Committee took no action on the Sailing and Rowing Center concept.

November 2006 – Town Council directed staff to bring the Sailing and Rowing Center concept to the Stoney neighborhood for comments.

December 2006/January 2007 – Town staff and Stoney neighborhood representatives discussed suggestions the neighborhood wishes to incorporate into the Sailing and Rowing Center concept.

February 2007 – Town Council agreed with the recommendation and approved the concept of developing a sailing and rowing center, further directing staff to include the neighborhood in future planning efforts. This approval also included the understanding that the citizen’s group organization would begin a fundraising effort to provide \$1 million to build the facility and to provide appropriate boats and equipment if Town Council provides the property and related infrastructure. The original construction estimate, prepared by the citizen’s group, was \$1.5 million.

April 2009 – Town staff and representatives from the sailing and rowing groups, the neighborhood property owner’s association, and the Hilton Head Island Recreation Association resumed regular meetings to update the 2005 construction and operating budget estimates. These meetings resulted in new budgets which showed an increased cost over the original 2005 budget estimate and a diminished private fundraising amount below the original fund raising goal of \$1 million. When presented with this increased budget, the Public Facilities Committee directed Staff to review the construction and annual operating costs and return to the Committee with a more detailed comparison of the original 2005 and the updated 2009 estimates, including a phased project construction cost breakdown. The 2009 budget estimate reflected a two phased project with a total construction cost estimate of \$2.6 million.

October 2009 - The Public Facilities Committee directed Town staff to review this estimate and develop a basic bare bones construction cost estimate.

February-June 2010 – Town staff developed a revised 2010 construction cost estimate showing the project to be constructed for a total cost of \$1 million. Funding for this project would be provided by the Town (\$692,794) and by private donations from the sailing and rowing groups (\$356,600). In addition to the Town funds for facility construction the Town funded portion of the proposed annual operating budget for the facility (prepared by the Island Recreation Association) would be approximately \$67,000 for a non-staffed facility.

July 2010 – The Public Facilities Committee unanimously approved to recommend Town Council allocate funds in fiscal year 2011 capital improvement budget to clean-up the proposed sailing and rowing center site, direct staff to apply for a DHEC/OCRM dock permit and designate funding in the 2012 capital improvement budget for site design and construction. The following concerns were raised at this Public Facilities Committee meeting:

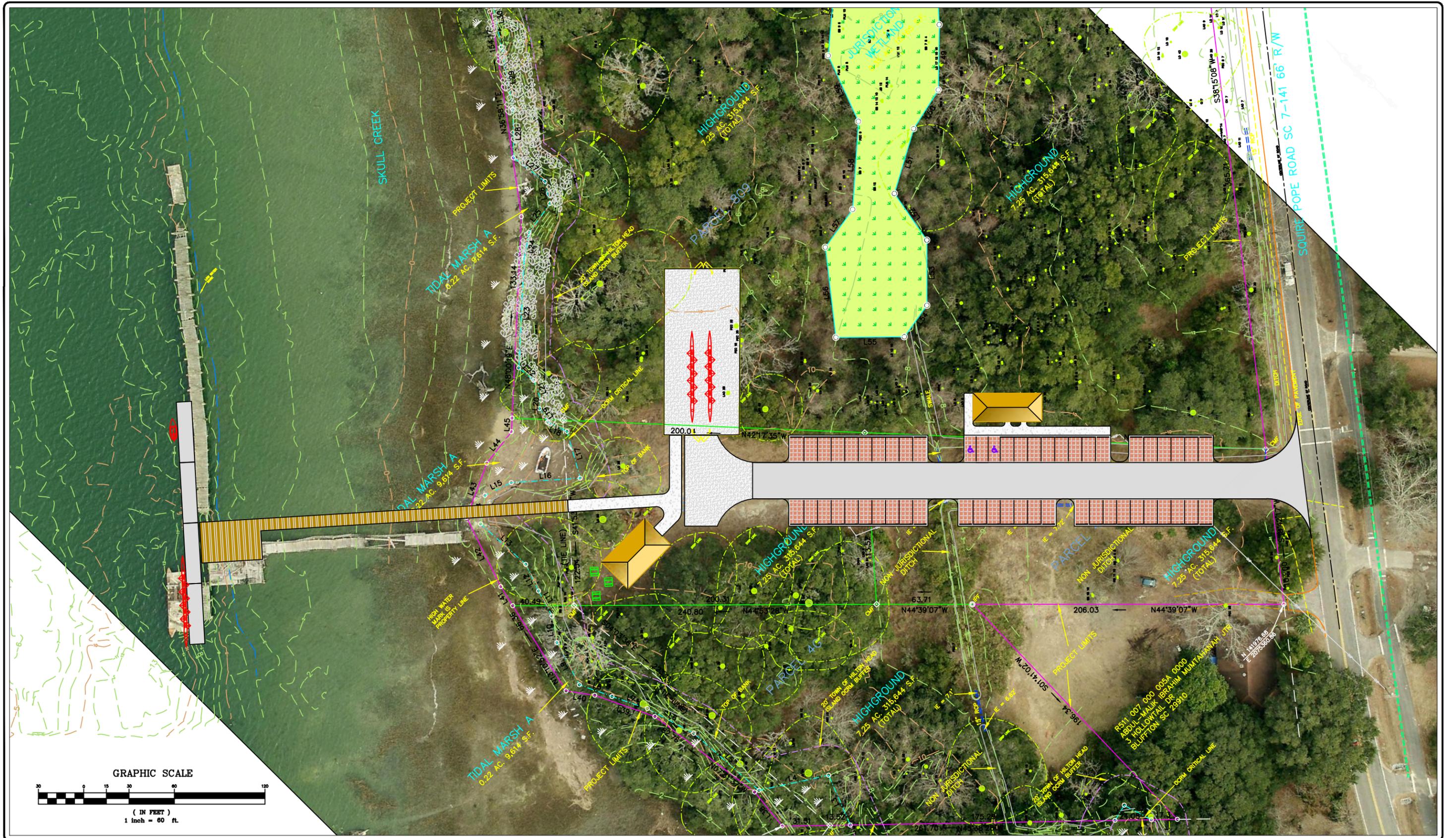
1. The number of security cameras for the facility should be reviewed. The current budget indicates one camera.
2. Review the possibility of dredging at the proposed location and include this cost in the proposed budget.
3. The equipment donation from the sailing and rowing group and the potential maintenance cost of the equipment.

August 2010 – Town Council unanimously approved the recommendation from the Public Facilities Committee to allocate funds in fiscal year 2011 capital improvement budget to clean-up the proposed sailing and rowing center site, direct staff to apply for a DHEC/OCRM dock permit and designate funding in the 2012 capital improvement budget for site design and construction.

February 2011 – Citizen's group from the Carolina Sailing Center notified Town staff a recent fundraising event earned \$560.35 for their capital account.

October 2011 – Project design kickoff and Stakeholder's meeting held

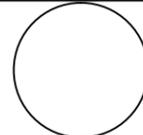
March 2012 – Public meeting held to present the conceptual plans and solicit public feedback



REV. NO.	DESCRIPTION	DATE

TOWN OF HILTON HEAD ISLAND
 Dept. of Public Projects & Facilities
 Engineering Division

RELEASED FOR	DATE
APPROVALS	
ISSUING	
CONSTRUCTION	
RECORD DWG.	



TOWN OF HILTON HEAD ISLAND
ROWING & SAILING CENTER

PRELIMINARY LAYOUT EXHIBIT

SHEET
1
 OF 1

Memorandum

Date: February 23, 2012
TO: Town of Hilton Head Island (Staff)
Parks and Recreation Commission
FROM: Hilton Head Island Recreation Association Board of Directors
RE: FY 2012-13 Fund Request

The Island Recreation Association presents this funding request with one objective in mind; to provide the highest quality and greatest variety of recreational services to the community. The resources requested from the Town will allow the Association to continue the effective management of recreational facilities, as well as the coordination of recreational programs and community events.

The Hilton Head Island Recreation Association requests \$629,278 in general fund support of the Association's operations for FY 12-13. This is a \$12,338 or 2% increase from last year. The steady increase in routine maintenance costs and general goods and services along with the Board's commitment to provide our employees with a 2% raise has led to an overall increase.

The Association recognizes the challenges the Town faces. This is why you will find a 2.4% increase in program revenues.

You will also find a summary of our FY 12-13 CIP request, which has decreased by .01%. The projects we have selected this FY will help us in the long term to save operational money while taking into account the need to update and improve the Island Recreation Center and the facilities we help manage.

The Association's Board of Directors approved this proposal at the February Board meeting.

Town's General Fund Support:

	Proposed	Current Budget
	FY 12-13	FY 11-12
GOVERNMENT		
Town - General Fund	\$ 537,899	\$ 527,350
Town-Senior Programs	\$ 91,379	\$ 89,590
Total	<u>\$ 629,278</u>	<u>\$ 616,940</u>

Concern:

We have budgeted \$80,000 for program support and \$60,000 for pool operations for a total of \$140,000, which is the funding amount we have received for the last five years from Beaufort County PALS. There is a concern this funding could be reduced this year. The amount of the reduction will determine overall impact on the residents of our community and the Association's general services.

Island Recreation Association
 FY 12-13 Budget
 Summary Page

REVENUES	PROPOSED 12-13	FY FY 11-12	Percentage increase/decrease
Program Revenue	\$ 677,750.00	\$ 662,169.00	2.4% up
Government Income	\$ 629,278.00	\$ 616,940.00	2.0% up
Other Income	\$ 442,700.00	\$ 459,250.00	-3.6% down
SUB TOTAL INCOME	\$ 1,749,728.00	\$ 1,738,359.00	0.7% up
CIP Reimbursement	\$ 172,850.00	\$ 173,000.00	-0.1% down
TOTAL INCOME	\$ 1,922,578.00	\$ 1,911,359.00	0.6% up

EXPENSES	PROPOSED 12-13	FY FY 11-12	Percentage increase/dec rease
Program Expenses	\$ 264,796.00	\$ 237,795.00	11.4% up
Other Expenses	\$ 148,333.00	\$ 169,773.00	-12.6% down
Payroll & Taxes/Insurance	\$ 956,989.00	\$ 961,041.00	-0.4% down
General Administration	\$ 379,610.00	\$ 369,750.00	2.7% up
SUB TOTAL EXPENSES	\$ 1,749,728.00	\$ 1,738,359.00	0.7% up
CIP PROJECTS	\$ 172,850.00	\$ 173,000.00	-0.1% down
TOTAL EXPENSES	\$ 1,922,578.00	\$ 1,911,359.00	0.6% up

Island Recreation Association

FY 12-13 Budget

Summary Page

2009-10 BUDGET PROPOSAL-REVENUES

BUDGET AMOUNT

REC CENTER AQUATICS REVENUE	FY 12-13	FY 11-12	FY 11-12 12/31	% inc/decre
64401 AQUATICS	\$ 20,600.00	\$ 20,600.00	\$ 12,636.00	
64402 REC SWIM	\$ 12,500.00	\$ 9,400.00	\$ 7,180.00	
64403 SWIM TEAM	\$ 15,900.00	\$ 15,450.00	\$ 7,950.00	
64407 SWIM LESSONS	\$ 22,500.00	\$ 25,000.00	\$ 12,731.00	
TOTAL REC CENTER AQUATICS REVENUE	\$ 71,500.00	\$ 70,450.00	\$ 40,497.00	1.5% up
REC CENTER SENIOR CITIZEN PR				
64630 SUMMER CLASSES (JUNE-AUG)	\$ 1,000.00	\$ 1,000.00	\$ 3,595.00	
64640 FALL CLASSES	\$ 2,000.00	\$ 2,000.00	\$ 1,839.00	
64650 WINTER CLASSES(DEC-FEB)	\$ 2,800.00	\$ 2,800.00	\$ 40.00	
64660 SPRING CLASSES(MAR-MAY)	\$ 2,000.00	\$ 2,000.00	\$ -	
64709 SENIOR TRIPS	\$ 30,000.00	\$ 30,000.00	\$ 15,968.00	
64725 ATHLETICS	\$ 500.00	\$ 500.00	\$ -	
64735 SOCIAL ACTIVITIES	\$ 8,500.00	\$ 6,500.00	\$ 3,605.00	
TOTAL REC CENTER SENIOR CITIZENS	\$ 46,800.00	\$ 44,800.00	\$ 25,047.00	4.5% up
REC CENTER ATHLETIC PROGRAMS				
64501 ALL-SPORTS CAMP	\$ 2,500.00	\$ 2,500.00	\$ 780.00	
64504 LITTLE HUSTLERS	\$ 3,000.00	\$ 3,000.00	\$ -	
64506 YOUTH BASKETBALL	\$ 22,000.00	\$ 22,000.00	\$ 18,161.00	
64507 FLAG FOOTBALL	\$ 2,500.00	\$ 2,500.00	\$ 5.00	
64508 ADULT BASKETBALL LEAGUES	\$ -	\$ 2,000.00	\$ -	
64509 ADULT SOCCER LEAGUES	\$ 5,200.00	\$ 5,200.00	\$ 3,660.00	
64511 GOLF SCHOOL	\$ 2,000.00	\$ 2,000.00	\$ 2,335.00	
64513 OPEN GYM PROGRAMS	\$ 750.00	\$ 750.00	\$ -	
64515 SAILING CAMP	\$ 1,500.00	\$ 1,500.00	\$ 550.00	
64516 SOCCER CAMP	\$ 3,500.00	\$ 3,500.00	\$ 3,667.00	
64517 YOUTH-TENNIS	\$ 12,600.00	\$ 27,000.00	\$ 9,055.00	
64518 SOCCER TOURNAMENT	\$ 7,500.00	\$ 7,500.00	\$ 3,525.00	
64520 VOLLEYBALL-GIRLS CAMP	\$ 2,300.00	\$ 2,300.00	\$ 6,227.00	
64532 CHEERLEADING CAMP	\$ 2,000.00	\$ 2,000.00	\$ 2,790.00	
64535 YOUTH SOCCER	\$ 115,000.00	\$ 115,000.00	\$ 53,790.00	
64536 SURF CAMP	\$ 17,500.00	\$ 17,500.00	\$ 9,864.00	
64539 FAST TRACKERS	\$ -	\$ -	\$ 5,210.00	
64603 EXERCISE CAN BE FUN	\$ 1,000.00	\$ 1,000.00	\$ -	
64610 KARATE-SHOTOKAN	\$ 2,500.00	\$ 2,500.00	\$ 872.00	
64612 ROLLER HOCKEY	\$ 8,000.00	\$ 8,000.00	\$ 5,659.00	
64613 CLUB SOCCER	\$ 6,000.00	\$ 6,000.00	\$ 3,650.00	
64614 LACROSSE	\$ 5,000.00	\$ 5,000.00	\$ 5,516.00	
64616 ZUMBA	\$ 2,100.00	\$ 2,100.00	\$ (96.00)	
64617 GATOR FOOTBALL	\$ -		\$ 2,336.00	
TOTAL REC CENTER ATHLETIC PROGRAMS	\$ 224,450.00	\$ 240,850.00	\$ 137,556.00	-6.8% down

Island Recreation Association

FY 12-13 Budget

Summary Page

REC CENTER YOUTH/TEEN PROGRAM

64901 AFTER-SCHOOL CLUB	\$ 120,000.00	\$ 94,069.00	\$ 65,923.00	
64904 DISCOVERY CLUB	\$ 75,000.00	\$ 75,000.00	\$ 30,724.00	
64910 SUMMER DAY CAMP	\$ 93,000.00	\$ 93,000.00	\$ 86,027.00	
64921 CHALLENGE PROGRAM-SUMMER	\$ 30,000.00	\$ 30,000.00	\$ 35,474.00	
64935 CHILDREN & TEEN ACTIVITIES	\$ 17,000.00	\$ 14,000.00	\$ 12,151.00	
TOTAL REC CENTER YOUTH/TEEN PROGRAM	\$ 335,000.00	\$ 306,069.00	\$ 230,299.00	9.5% up

REC CENTER GOVERNMENT INCOME

64015 TOWN OF HILTON HEAD-MONTHLY	\$ 537,899.00	\$ 527,350.00	\$ 263,675.00	
64018 GEN FUND REIM-SENIOR PROG	\$ 91,379.00	\$ 89,590.00	\$ 44,795.00	
TOTAL REC CENTER GOVERNMENT INCOME	\$ 629,278.00	\$ 616,940.00	\$ 308,470.00	2.0% up

REC CENTER OTHER INCOME

64017 BEAUFORT COUNTY POOL	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	
64102 FRIENDS DRIVE	\$ 21,750.00	\$ 21,750.00	\$ 9,173.00	
64104 DONATED SERVICES	\$ 5,000.00	\$ 5,000.00	\$ -	
64106 UNITED WAY	\$ -	\$ 5,000.00	\$ 4,650.00	
64107 MISC INCOME	\$ 15,000.00	\$ 15,000.00	\$ 776.00	
64108 VENDING/RENTALS/CONCESSIONS	\$ 6,000.00	\$ 6,000.00	\$ 2,494.00	
64109 INTEREST	\$ 3,000.00	\$ 10,000.00	\$ 1,593.00	
64110 HERITAGE BOOTH	\$ 19,200.00	\$ 5,000.00	\$ -	
64111 BEAUFORT COUNTY PROGRAMS	\$ 64,000.00	\$ 64,000.00	\$ 32,000.00	
64114 RENTAL-SHELTER COVE	\$ 2,000.00	\$ 2,000.00	\$ 1,160.00	
64120 DONATIONS EQUIPMENT	\$ -	\$ -	\$ 4,000.00	
64116 HERITAGE BOOTH-SENIOR PROGRA	\$ 6,000.00	\$ 1,000.00	\$ -	
64117 MISCELLANEOUS-SENIOR PROGRAM	\$ 1,000.00	\$ 1,000.00	\$ -	
64118 BEAUFORT COUNTY - SENIOR PROG	\$ 16,000.00	\$ 16,000.00	\$ 8,000.00	
64119 FRIENDS OF SENIOR PROGRAMS	\$ 2,500.00	\$ 2,500.00	\$ 2,159.00	
64300 SPECIAL EVENTS	\$ 213,750.00	\$ 237,500.00	\$ 139,065.00	
64313 PARK RENTAL INCOME	\$ 7,500.00	\$ 7,500.00	\$ 4,965.00	
TOTAL REC CENTER OTHER INCOME	\$ 442,700.00	\$ 459,250.00	\$ 270,035.00	-3.6% down

FY 09-10 BUDGET- REVENUE TOTAL	\$ 1,749,728.00	\$ 1,738,359.00	\$ 1,011,904.00	0.7% up
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REC CENTER CAPITAL IMPROVEMENT

OVERALL CIP REIMBURSEMENT	\$ 172,850.00	\$ 173,000.00	\$ 51,327.00	-0.1% down
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FY 09-10 BUDGET-REVENUE TOTAL (CIP & OPEI)	\$ 1,922,578.00	\$ 1,911,359.00	\$ 1,063,231.00	0.6% up
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Island Recreation Association

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BUDGET AMOUNT

REC CENTER AQUATIC PROGRAM	FY 12-13	FY 11-12	FY 11-12 12/31	% inc/decrse
75401 AQUATICS	\$ 8,000.00	\$ 8,000.00	\$ 2,997.00	
75407 SWIM LESSONS (Contract)	\$ 12,500.00	\$ -	\$ 10,387.00	
TOTAL REC CENTER AQUATIC PROGRAM	\$ 20,500.00	\$ 8,000.00	\$ 13,384.00	156.3%
REC CENTER SENIOR CITIZEN PROG				
75630 SUMMER CLASSES(JUNE-AUG)	\$ 750.00	\$ 750.00	\$ 180.00	
75640 FALL CLASSES (SEPT-NOV)	\$ 750.00	\$ 750.00	\$ 1,052.00	
75650 WINTER CLASSES(DEC-FEB)	\$ 2,000.00	\$ 2,000.00	\$ 139.00	
75660 SPRING CLASSES(MAR-MAY)	\$ 1,000.00	\$ 1,000.00	\$ -	
75709 SENIOR TRIPS	\$ 30,000.00	\$ 30,000.00	\$ 4,680.00	
75725 ATHLETICS	\$ 500.00	\$ 500.00	\$ 275.00	
75735 SOCIAL ACTIVITIES	\$ 4,500.00	\$ 4,500.00	\$ 2,005.00	
75740 SHARE RENT	\$ 30,420.00	\$ 30,420.00	\$ 15,210.00	
TOTAL REC CENTER SENIOR CITIZEN PROG	\$ 69,920.00	\$ 69,920.00	\$ 23,541.00	0.0%
REC CENTER ATHLETIC PROGRAMS				
75501 ALL-SPORTS CAMP	\$ 500.00	\$ 500.00	\$ -	
75503 BASKETBALL-YOUTH	\$ 9,000.00	\$ 9,000.00	\$ 2,303.00	
75505 BASKETBALL HUSTLER CAMP	\$ 1,400.00	\$ 1,400.00	\$ -	
75507 FLAG FOOTBALL	\$ 1,250.00	\$ 1,250.00	\$ -	
75508 ADULT BASKETBALL LEAGUES	\$ -	\$ 1,500.00	\$ -	
75509 ADULT SOCCER LEAGUES	\$ 750.00	\$ 1,000.00	\$ 387.00	
75511 GOLF SCHOOL	\$ 2,625.00	\$ 2,625.00	\$ 700.00	
75513 OPEN GYM PROGRAMS	\$ 100.00	\$ 100.00	\$ -	
75515 SAILING CAMP	\$ 1,500.00	\$ 1,500.00	\$ 580.00	
75516 SOCCER CAMP	\$ 2,500.00	\$ 2,500.00	\$ 2,038.00	
75517 YOUTH-TENNIS	\$ 5,000.00	\$ 5,000.00	\$ 443.00	
75518 SOCCER TOURNAMENT	\$ 3,500.00	\$ 3,500.00	\$ -	
75520 VOLLEYBALL-GIRLS CAMP	\$ 1,200.00	\$ 1,200.00	\$ 1,365.00	
75532 CHEERLEADING CAMP	\$ 1,300.00	\$ 1,300.00	\$ 2,011.00	
75535 YOUTH SOCCER	\$ 55,000.00	\$ 55,000.00	\$ 36,791.00	
75536 SURF CAMP	\$ 8,000.00	\$ 8,000.00	\$ 3,766.00	
75539 FAST TRACKERS	\$ -	\$ -	\$ 17,817.00	
75610 KARATE-SHOTOKAN	\$ 1,500.00	\$ 1,500.00	\$ 657.00	
75612 ROLLER HOCKEY	\$ 7,000.00	\$ 7,000.00	\$ 1,678.00	
74613 CLUB SOCCER	\$ -	\$ -	\$ 76.00	
75614 LACROSSE	\$ 5,000.00	\$ 5,000.00	\$ 5,459.00	
75616 ZUMBA	\$ -	\$ -	\$ 2,977.00	
75617 GATOR FOOTBALL	\$ -	\$ -	\$ (180.00)	
TOTAL REC CENTER ATHLETIC PROGRAMS	\$ 107,125.00	\$ 108,875.00	\$ 78,868.00	-1.6% down

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REC CENTER YOUTH/TEEN PROGRAMS

75901 AFTER-SCHOOL CLUB	\$	14,251.00	\$	11,000.00	\$	9,263.00	
75904 DISCOVERY CLUB	\$	6,500.00	\$	6,500.00	\$	2,908.00	
75910 SUMMER DAY CAMP	\$	35,000.00	\$	25,000.00	\$	33,600.00	
75921 CHALLENGE PROGRAM-SUMMER	\$	1,000.00	\$	1,000.00	\$	146.00	
75935 CHILDREN & TEEN ACTIVITIES	\$	10,500.00	\$	7,500.00	\$	14,384.00	
TOTAL REC CENTER YOUTH/TEEN PROGRA	\$	67,251.00	\$	51,000.00	\$	60,301.00	31.9% up

REC CENTER OTHER INCOME

75102 FRIENDS DRIVE	\$	2,500.00	\$	2,500.00	\$	-	
75107 MISC INCOME	\$	3,500.00	\$	3,500.00	\$	3,458.00	
75110 HERITAGE BOOTH	\$	7,500.00	\$	2,000.00	\$	440.00	
75116 HERITAGE BOOTH-SENIOR PROGRAMS	\$	2,500.00	\$	500.00	\$	110.00	
75119 FRIENDS OF SENIOR PROGRAMS	\$	500.00	\$	500.00	\$	-	
75300 SPECIAL EVENTS	\$	131,833.00	\$	160,773.00	\$	101,132.00	
75313 PARK RENTALS			\$	-	\$	2,070.00	
TOTAL REC CENTER OTHER INCOME	\$	148,333.00	\$	169,773.00	\$	107,210.00	-12.6% down

REC CENTER PAYROLL EXPENSE

76010 EXECUTIVE DIRECTOR	\$	69,546.00	\$	68,182.00	\$	36,295.00	
76020 RECREATION DIRECTOR	\$	51,756.00	\$	50,741.00	\$	25,065.00	
76029 YTH/TEEN PROGRAM DIRECTOR	\$	38,021.00	\$	37,275.00	\$	18,413.00	
76031 AFTER SCHOOL PROGRAM	\$	42,000.00	\$	32,250.00	\$	34,839.00	
76032 DISCOVERY CLUB	\$	52,000.00	\$	52,000.00	\$	23,339.00	
76033 SUMMER CAMP	\$	40,000.00	\$	30,000.00	\$	40,927.00	
76034 CHALLENGE PROGRAM-SUMMER	\$	26,000.00	\$	26,000.00	\$	24,378.00	
76035 S.E./SENIOR CITIZEN DIRECTOR	\$	37,276.00	\$	36,545.00	\$	18,355.00	
76036 SENIOR CITIZEN PROG SUPERVISOR	\$	4,000.00	\$	2,000.00	\$	2,914.00	
76037 SENIOR CITIZENS ADMIN.	\$	16,500.00	\$	21,500.00	\$	4,189.00	
76040 ATHLETICS COORDINATOR	\$	36,658.00	\$	36,658.00	\$	18,065.00	
76041 ATHLETICS PROGRAMS	\$	30,000.00	\$	38,000.00	\$	15,880.00	
76045 OFFICE MANAGER	\$	40,504.00	\$	39,710.00	\$	19,615.00	
76047 PROGRAM SUPERVISORS	\$	13,733.00	\$	13,733.00	\$	9,518.00	
76048 BUILDING SUPERVISOR	\$	32,076.00	\$	32,076.00	\$	19,638.00	
76049 SPECIAL EVENTS STAFFING	\$	10,000.00	\$	10,000.00	\$	3,970.00	
76050 SPECIAL EVENTS/FUND	\$	30,075.00	\$	29,485.00	\$	14,565.00	
76051 PROGRAM/MARKETING SPEC	\$	29,164.00	\$	28,592.00	\$	14,133.00	
76070 AQUATICS DIRECTOR	\$	33,861.00	\$	33,197.00	\$	8,470.00	
76072 SEASONAL POOL STAFF	\$	80,915.00	\$	86,515.00	\$	45,597.00	
76073 MAINTENANCE WORKERS	\$	34,177.00	\$	48,738.00	\$	22,725.00	
76074 DEVELOPMENT COORDINATOR	\$	38,022.00	\$	37,276.00	\$	18,428.00	
TOTAL REC CENTER PAYROLL EXPENSE	\$	786,284.00	\$	790,473.00	\$	439,318.00	-0.5% down

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REC CENTER PAYROLL TAXES & INS

76075 PAYROLL TAXES	\$ 61,390.00	\$ 61,390.00	\$ 31,614.00	
76078 WORKMANS COMPENSATION	\$ 8,800.00	\$ 8,800.00	\$ 4,020.00	
76079 UNEMPLOYMENT TAXES	\$ 3,420.00	\$ 3,420.00	\$ 655.00	
76080 HEALTH INSURANCE	\$ 70,000.00	\$ 70,000.00	\$ 33,209.00	
76081 PAYROLL TAXES-SENIOR PROGRAMS	\$ 4,700.00	\$ 4,700.00	\$ 1,951.00	
76082 WORKMENS COMP-SENIOR PROGRAMS	\$ 800.00	\$ 800.00	\$ 288.00	
76083 UNEMPLOYMENT TAXES-SENIOR PROG	\$ -	\$ -	\$ 33.00	
76084 HEALTH INSURANCE-SENIOR PROG	\$ 4,940.00	\$ 4,940.00	\$ 3,445.00	
76085 LONG TERM DISAB INSUR-SENIORPR	\$ 500.00	\$ 500.00	\$ 88.00	
76086 LONG TERM DISABILITY INSURANCE	\$ 2,700.00	\$ 2,700.00	\$ 1,027.00	
76087 TENURE INCOME	\$ 6,955.00	\$ 6,818.00	\$ 3,612.00	
76088 EMPLOYEE 401K CONTRIBUTIONS	\$ 6,500.00	\$ 6,500.00	\$ -	
TOTAL REC CENTER PAYROLL TAXES & INS	\$ 170,705.00	\$ 170,568.00	\$ 79,942.00	0.1% up

REC CENTER GEN ADM EXPENSE

77010 AUDIT/BANK FEES	\$ 20,000.00	\$ 18,000.00	\$ 13,964.00	
77011 LEGAL FEES	\$ 1,000.00	\$ 1,000.00		
77012 ADVERTISING	\$ 15,000.00	\$ 17,500.00	\$ 3,765.00	
77014 VEHICLES	\$ 16,000.00	\$ 16,000.00	\$ 6,703.00	
77015 COMPUTER SERVICES	\$ 10,000.00	\$ 7,500.00	\$ 5,914.00	
77020 DUES & SUBSCRIPTIONS	\$ 3,250.00	\$ 3,250.00	\$ 1,271.00	
77022 PROPANE	\$ 38,000.00	\$ 38,000.00	\$ 16,805.00	
77023 ELECTRICITY-REC CTR	\$ 35,760.00	\$ 34,500.00	\$ 16,118.00	
77024 ELECTRICITY-FIELD	\$ 1,800.00	\$ 1,800.00	\$ 404.00	
77025 ELECTRICITY-SHELTER COVE	\$ 1,500.00	\$ 1,500.00	\$ 438.00	
77026 GENERAL LIABILITY	\$ 37,500.00	\$ 37,500.00	\$ 23,722.00	
77028 FIRE ALARM SERVICE	\$ 1,000.00	\$ 1,000.00	\$ -	
77034 TRASH REMOVAL	\$ 3,500.00	\$ 3,500.00	\$ 1,468.00	
77050 EDUCATIONAL TRAINING	\$ 10,500.00	\$ 10,500.00	\$ 7,496.00	
77055 PRINTING-GENERAL	\$ 2,500.00	\$ 2,500.00	\$ 2,180.00	
77056 PRINTING-NEWSLETTERS	\$ 24,000.00	\$ 24,000.00	\$ 6,195.00	
77060 POSTAGE & FREIGHT	\$ 3,500.00	\$ 3,500.00	\$ 1,517.00	
77065 REPAIRS-BUILDING	\$ 17,500.00	\$ 17,500.00	\$ 8,245.00	
77066 REPAIRS-SWIM POOL	\$ 8,000.00	\$ 8,000.00	\$ 3,302.00	
77075 LEASES-OFFICE EQUIPMENT	\$ 9,500.00	\$ 9,500.00	\$ 5,298.00	
77083 DEPRECIATION	\$ -	\$ -	\$ -	
77085 SUPPLIES-OFFICE	\$ 5,000.00	\$ 5,000.00	\$ 2,752.00	
77086 SUPPLIES-SWIM POOL	\$ 13,500.00	\$ 17,000.00	\$ 7,915.00	
77087 SUPPLIES-GENERAL PURPOSE	\$ 5,500.00	\$ 5,500.00	\$ 1,780.00	
77088 SUPPLIES-JANITORIAL	\$ 9,500.00	\$ 9,500.00	\$ 6,153.00	
77090 TELEPHONE	\$ 9,500.00	\$ 9,500.00	\$ 3,799.00	
77095 WATER & SEWER	\$ 7,500.00	\$ 7,500.00	\$ 3,536.00	
77096 SUPPLIES GEN PURPOSE-SENIOR PR	\$ 2,000.00	\$ 2,000.00	\$ 428.00	
77097 SUPPLIES-OFFICE-SENIOR PROGRAM	\$ 1,500.00	\$ 1,500.00	\$ 641.00	
77098 TELEPHONE-SENIOR PROGRAMS	\$ 2,500.00	\$ 2,500.00	\$ 1,298.00	

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REC CENTER GEN ADM EXP (CONT.)

77099 VEHICLES-SENIOR PROGRAMS	\$ 2,500.00	\$ 2,500.00	\$ 549.00	
78010 HEATING & AC	\$ 2,000.00	\$ 2,000.00	\$ 3,181.00	
78011 GROUNDS MAINTENANCE	\$ 18,000.00	\$ 13,000.00	\$ 9,391.00	
78012 GYM FLOOR		\$ 8,500.00		
CLEANING SERVICE (REC CENTER)	\$ 15,600.00	\$ -	\$ -	
76060 INTERNS	\$ 10,000.00	\$ 12,000.00	\$ 2,426.00	
78016 REPAIRS TENNIS	\$ 1,500.00	\$ 1,500.00	\$-	
78017 GROUNDS MAINTENANCE-SHELT.COVE	\$ 1,000.00	\$ 1,000.00	\$ -	
78018 GROUNDS MAINTENANCE-TENNIS	\$ 1,000.00	\$ 1,000.00	\$ 1,275.00	
78019 SUPPLIES-TENNIS	\$ 2,000.00	\$ 2,000.00	\$ -	
78021 ADVERTISING-SENIOR PROGRAMS	\$ 1,500.00	\$ 1,500.00	\$ -	
78022 COMPUTER SERV-SENIOR PR	\$ 500.00	\$ 500.00	\$ 185.00	
78023 INSURANCE(GENERAL)-SENIOR PROG	\$ 3,500.00	\$ 3,500.00	\$ 1,340.00	
78024 POSTAGE-SENIOR PROGRAMS	\$ 1,000.00	\$ 1,000.00	\$ 18.00	
78025 PRINTING GEN-SENIOR PROGRAMS	\$ 1,500.00	\$ 1,500.00	\$ -	
78029 COPIER LEASE MAINT-SENIOR	\$ 1,700.00	\$ 1,700.00	\$ 1,215.00	
78030 INTEREST ON LOAN	\$ -	\$ -	\$ 34.00	
78032 TOWN FEES	\$ -	\$ -	\$ -	
TOTAL REC CENTER GEN ADM EXPENSE	\$ 379,610.00	\$ 369,750.00	\$ 172,721.00	2.7% up
FY 09-10 BUDGET-EXPENSES TOTAL (OPERA	\$ 1,749,728.00	\$ 1,738,359.00	\$ 975,285.00	0.7% up
REC CENTER CAPITAL IMPROVEMENT				
OVERALL CIP PROJECTS	\$ 172,850.00	\$ 173,000.00	\$ 53,868.00	-0.1% down
FY 09-10 BUDGET-EXPENSES TOTAL (CIP & OPE	\$ 1,922,578.00	\$ 1,911,359.00	\$ 1,029,153.00	0.6% up

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CIP Budget 2012-13

PROJECT (update 2-8-12)		
Replacement Doors & Hardware	\$	15,000
Upgrade & Replace Faucets & Showers	\$	15,000
Tiling Bathroom Floors	\$	10,000
Tile Office Floors	\$	6,000
Replacement of HVAC Units	\$	35,000
Dome Installation and Take Down	\$	12,000
Replacement of Pool Furniture	\$	5,000
Replacement of Auto Pool Cleaner	\$	4,000
Pool Filter System Improvement	\$	5,000
Sun Guard Replacement	\$	5,100
Resurfacing Rec Center Basketball Courts	\$	20,000
Soccer Goals	\$	10,000
Picnic Tables and Trash Cans	\$	5,000
Tennis Net Replacement	\$	2,000
Resurfacing 2 Courts Chaplin Tennis	\$	12,000
Leaf Blowers for Tennis Courts	\$	1,300
Trash Cans	\$	450
Portable Stage Replacement	\$	10,000
TOTAL	\$	172,850