



The Town of Hilton Head Island Regular Town Council Meeting

Tuesday, October 2, 2012

4:00 P.M.

AGENDA

As a Courtesy to Others Please Turn Off All Mobile Devices During
the Town Council Meeting

- 1) **Call to Order**
- 2) **Pledge to the Flag**
- 3) **Invocation**
- 4) **FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 5) **Proclamations and Commendations**
 - a. **Fire Prevention Week**
 - b. **Archaeology Month**
- 6) **Approval of Minutes**
 - a. Town Council Workshop – May 30, 2012
 - b. Town Council Meeting – September 18, 2012
- 7) **Report of the Town Manager**
 - a. September, 2012 Policy Agenda, Management Targets and CIP Updates
 - b. Town Managers Items of Interest
 - c. Proposed 2013 Town Council Meeting Dates
- 8) **Reports from Members of Council**
 - a. General Reports from Council
 - b. Report of the Intergovernmental Relations Committee – George Williams, Chairman
 - c. Report of the Personnel Committee – Lee Edwards, Chairman
 - d. Report of the Planning & Development Standards Committee – Bill Ferguson, Chairman
 - e. Report of the Public Facilities Committee – Kim Likins, Chairman
 - f. Report of the Public Safety Committee – Bill Harkins, Chairman
 - g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member
 - h. Report of the Economic Development Committee – Bill Harkins, Town Council Liaison
- 9) **Appearance by Citizens**

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2012-30

Second Reading of Proposed Ordinance 2012-30 authorizing the granting of a Temporary Construction Easement across real property owned by the Town of Hilton Head Island, South Carolina known as R520 012 00C 0002 0000 at the Mall at Shelter Cove for the purposes of relocating and constructing sewage infrastructure.

11) New Business

a. Consideration a Resolution – Land Purchase in Chaplin Area

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution and delivery of an agreement to purchase a tract of land in the Chaplin area of Hilton Head Island.

12) Executive Session

a. Land Acquisition

b. Legal Matters

1) Development Agreement with Shelter Cove Towne Centre, LLC

c. Annual Review of the Town Manager

13) Adjournment

Proclamation

BY

THE TOWN OF HILTON HEAD ISLAND

WHEREAS, the Town of Hilton Head Island is committed to ensuring the safety and security of all those living in and visiting our Town, and Hilton Head Island Fire & Rescue's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, working smoke alarms cut the risk of dying in half for reported home fires, and residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Hilton Head Island residents are responsive to public education measures identifying personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2012 Fire Prevention Week theme, "Have Two Ways Out!" effectively serves to remind us during this Week and year-round to develop and practice a home fire escape plan.

*NOW, THEREFORE, I, Drew A. Laughlin, Mayor of the Town of Hilton Head Island, hereby proclaim that the week of **October 7 - 13, 2012** shall be known as*

FIRE PREVENTION WEEK

on Hilton Head Island, and urge all citizens to practice their home fire escape plan and to support the many public safety activities and efforts of Hilton Head Island's fire and emergency services.

*IN TESTIMONY WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this **Second day of October, in the Year of our Lord, Two Thousand and Twelve.***

Drew A. Laughlin, Mayor

Attest:

Victoria L. Pfannenschmidt, Acting Town Clerk

Proclamation

BY
THE TOWN OF HILTON HEAD ISLAND

WHEREAS, archaeology is the scientific study of the material remains of human activity and is an occupation that allows us to better understand the continuity and change in our diverse past; and

WHEREAS, October is the 21st Annual Archaeology Month in the State of South Carolina celebrating archaeology and its importance and relevance to the State of South Carolina and the Town of Hilton Head Island; and

WHEREAS, the artifacts, relics, buildings, structures, and impact features left on our landscape by native Americans, European, and African Americans allow us to study their important settlement patterns; and

WHEREAS, archaeological sites are unique and irreplaceable remains that represent at least 14,000 years of their presence in the Lowcountry and evidencing the contributions made by previous cultures to the melting pot that is part of our local, regional, and national heritage; and

WHEREAS, the South Carolina Institute of Archaeology and Anthropology, the Office of the State Archaeologist, the Archaeology Society of South Carolina/Hilton Head Island Chapter, and other governmental agencies, along with museums, libraries, professional and avocational archaeologists, teachers, and private citizens desire to stimulate a sense of pride in protecting the rich cultural heritage and archaeological sites located on Hilton Head Island.

NOW, THEREFORE, I, Drew Laughlin, Mayor of the Town of Hilton Head Island, do hereby proclaim the month of October 2012 as

ARCHAEOLOGY MONTH

in the Town of Hilton Head Island, and encourage our citizens to take part in the activities planned to enhance public awareness of archaeology.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused this seal of the Town of Hilton Head Island to be affixed this Second day of October, in the Year of our Lord, Two thousand and Twelve.

Drew A. Laughlin, Mayor

Attest:

Victoria L. Pfannenschmidt, Acting Town Clerk

THE TOWN OF HILTON HEAD ISLAND
TOWN COUNCIL WORKSHOP MID YEAR UPDATE

Date: Wednesday, May 30, 2012

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; George Williams, Bill Harkins, Bill Ferguson, Kim Likins, Lee Edwards, *Council Members*.

Present from Town Staff: Steve Riley, *Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief, Fire & Rescue*; Scott Liggett, *Director of Public Projects and Facilities*; Susan Simmons, *Finance Director*; Nancy Gasen, *Director of Human Resources*; Jill Foster, *Deputy Director of Community Development*; Shawn Colin, *Comprehensive Planning Manger*; Teri Lewis, *LMO Official*; Mike Roan, *Urban Design Administrator*; Jennifer Ray, *Urban Designer*; Jeff Buckalew, *Town Engineer*; Staff members from various departments at different times during the workshop.

Present from Media: None.

1) CALL TO ORDER

2) FOIA COMPLIANCE – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3) NEW BUSINESS

The workshop convened at 9:00 a.m. Mayor Laughlin opened the meeting with some remarks and introduced Mr. Lyle Sumek of Lyle Sumek Associates, Inc., and stated he would be leading the discussion. A summary of items discussed can be found in the Hilton Head Island Leadership Mid Year Workshop Summary Report maintained at the Town of Hilton Head Island Town Hall.

4) ADJOURNMENT

The workshop adjourned at 4:20 p.m.

Victoria L. Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor

THE TOWN OF HILTON HEAD ISLAND

REGULAR TOWN COUNCIL MEETING

Date: Tuesday, September 18, 2012

Time: 4:30 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; George Williams, Lee Edwards, Bill Harkins, Kim Likins, *Council Members*.

Absent from Town Council: Ken Heitzke, *Mayor Pro-Tem*; Bill Ferguson, *Council Member*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Charles Cousins, *Director of Community Development*; Susan Simmons, *Director of Finance*; Brian Hulbert, *Staff Attorney*; Teri Lewis, *LMO Official*; Jennifer Ray, *Urban Designer*; Shawn Colin, *Comprehensive Planning Manager*; Julian Walls, *Facilities Manager*; Alice Derian, *Contracts and Services Administrator*; Ed Boring, *Deputy Fire Chief – Support Services*, Numerous staff members of Fire and Rescue; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:30 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Joe Monmonier - Hilton Head High School and Seahawks Athletic Director

Mr. Monmonier was present to accept the Commendation.

6) Approval of Minutes

a. Town Council Meeting – September 4, 2012

Mr. Harkins moved to approve. Mrs. Likins seconded. The minutes of the September 4, 2012 Town Council meeting were approved by a vote of 4-0-1. Mr. Williams abstained as he was not present at the September 4, 2012 meeting.

7) Report of the Town Manager

a. Cardiac Arrest Demonstration – Hilton Head Island Fire & Rescue

Chief Lucas explained that when Fire & Rescue receives a 911 call for a possible cardiac arrest, a full *pit crew* response (7 to 9 persons) is initiated. He stated that this extra response of trained paramedics and EMTs is based upon the belief, and now evidence, that lives are saved which a choreographed treatment plan, supported by sufficient staffing to carry it out. Members of Fire and Rescue then enacted a real-life demonstration of a cardiac arrest response.

b. Semi-Annual Report of the Planning Commission, Loretta Warden, Past Chairman

Mrs. Warden presented an activity report for the first six months of 2012.

c. Republic Waste Update

Scott Liggett updated Town Council on the current status of the Franchise Agreement with Republic Waste Services. He stated that at the staff level they have been reminded in a variety of ways that this transition period concerning the waste hauling and recycling initiative is set to expire. He noted that September 30, 2012 is the end date for other haulers to provide services to single family and eligible multi-family dwellings and that beyond that point all customers that fall in to those categories choosing to utilize the service would have to sign up with Republic Waste Services.

Mr. Liggett shared that beginning in October there will be 12,000 customers on board which includes multi-family customers that recently signed up. He said they are preparing for an additional 2,500 customers and he will have a better number in the beginning of October. Mr. Liggett said that since the inception of the program, they are averaging a collection of 143 tons of recyclables monthly, which compares to a figure of 31 tons per month prior to the program which is a 360% increase in recyclable collections. He noted that the recyclables are 20% of the total waste stream and said that it is suggested that even a modest goal would be in the 35% range, noting there is room for growth.

Mr. Liggett stated there is an average daily basis of 3500 customer interactions taking place and during the summer the number increased to 120,000 per month. He reviewed the successful collection rate during the 18 month history which was 99.6% and the collection failure rate which was .33%. He explained the escalation of reported concerns reached its peak in July and increased from .33% to .8% and said the number has decreased since July. Mr. Liggett explained that since the transition period is set to expire there will be additional customers accumulated, but from that point forward a modest growth will most likely take place. He explained the goals projected for the plan moving forward would be to reduce the number of misses and eliminate the need for repetitive calls whether it is a report of the same problem or a recurring problem that may linger from week to week. Mr. Liggett said a plan to detect problems before the customer has to report it would be another goal and to determine why the misses are occurring and take corrective action. He suggested that there be an expanded involvement of the supervisor for the routes. He explained he felt with the supervisor reaching out to the customer base it would reduce calls to the Town. Mr. Liggett noted the challenges and constraints concerning the Saturday turnover day for rental units.

Mr. Williams asked about the inconsistency in correcting misses in trash pick-up in some areas and not others. Mr. Art Smith of Republic Waste Services responded that in some cases it is the inconsistency of the same driver and or helper on the route and knowledge of the route. He said during the summer when the volume increased on a route, additional staff/trucks were deployed and didn't know the route. He said due to all the variables that have to be dealt with on each pick-up they have found they need to keep the same driver/helper on the route so they are familiar with it. He noted at times that replacement drivers/helpers cannot be avoided. Mr. Smith said they have enacted some procedures to try and alleviate the problem. His example was a "hot list" of previous problems provided to drivers to pay attention to and not miss that customer. Mr. Smith said that once they get stabilized with the number of units problems should decrease.

Mr. Harkins asked about the continuation of billing while residents are away for extended periods of time. Mr. Liggett noted that the Franchise Agreement does not make provisions for service periods that are less than one quarter. He explained that if a resident signs up for service during the midst of a quarter, the billing would be pro-rated for that quarter only and from that point forward the expectation would be a quarterly service. Mr. Harkins said he felt there should be allowances. Mr. Smith explained there needs to be a minimum because the starting and stopping of services increases administrative expenses. Mr. Harkins said he felt the time period of one quarter needs revisited. Mr. Smith explained that the base rate is based on quarterly pick-up and billing is done quarterly and it would be complicated and costly to change it to monthly.

Mrs. Likins stated she would be remiss if she did not say that from her constituents' standpoint the failure rate has seemed to increase rather than diminish over the last couple of months. She cautioned thinking that the problems are under control. She pointed out that while quantity was discussed, the other key component that she keeps hearing about is the poor quality of the service. Mrs. Likins asked about transfer of trash from truck to truck and a problem with spillage. Mr. Smith said that spillage is not acceptable in any situation. He explained the origin of the smaller truck transferring to larger trucks was at the request of the citizens and the Town supported that request. He said transfers have to take place. Mrs. Likins as if there were designated points for transfer and a defined process. Mr. Smith said they have been advised to complete the transfer in a low profile area. He explained this is not to hide but to find a safe location to complete the transfer.

Mr. Edwards said that he had several complaints the staff from Republic Waste Services have said that trash pick-up twice a week is not available. Mr. Smith responded that trash pick-up twice a week is available. He explained the fee schedule allows a customer to add a recycling day but they do suggest a customer obtain an additional recycling container rather than add on the expense of another service. Mr. Liggett explained that the fee schedule provides for two base levels of service, one being twice a week trash, once a week recycling and the other base rate is once a week trash and once a week recycling. He added that if any customer would desire additional days of service they can do that with an additional charge at the prescribed rate in the schedule. Mr. Smith emphasized that he would strongly suggest additional containers as opposed to additional pick-up. Mr. Edwards agreed.

Mr. Edwards asked about plans for the influx of customers to come on board on October 1. Mr. Smith said they have been working with staff by trying to approximate the number of customers that will be coming on. He said they have estimated roughly 600+ single family homes and 1500+ multifamily units. Mr. Smith said they have hired six additional employees and added two trucks to prepare for an additional 2500 units.

Mr. Harkins asked if liners are provided at this time or have they been provided in the past. Mr. Smith said they did provide them in the past and no longer do so. Mr. Hulbert said it was originally in the agreement as an additional cost item and has since been removed by an amendment to the agreement.

Mr. Liggett informed Council the Town has received approximately \$130,000 to date from Republic and Sunoco and part of the revenues were to be used public education and for advertising. He said the Town is sending out a mailer the end of this week to residents that are not customers to remind them the transition period is coming to a close and if they are in need of the services to contact Republic Waste Services.

Mayor Laughlin noted that normally on these updates, public comment is not solicited but due to the nature of the subject he asked for public comment noting the normal policy of three minutes would apply. He added that if there were questions, Mr. Liggett and Mr. Smith would be available to take them outside of the meeting. There was no public comment.

d. Town Managers Items of Interest

Mr. Riley reported on some items of interest. Mr. Riley announced that the LMO Committee of the Planning Commission would be meeting at 6:00 p.m., tomorrow, September 19, 2012 to review the Mall Development Agreement. He added that the Mall Development Agreement will go to the full Planning Commission at 9:00 a.m., Wednesday, October 3, 2012 and that at 4:30 p.m. on Thursday, October 4, 2012 Town Council will hold a Special Meeting concerning the Mall Development Agreement, the rezoning and all items that were deferred at the August 7, 2012 Town Council meeting. He also reminded all that the Accommodations Tax application deadline is September 28, 2012.

8) Reports from Members of Council

a. General Reports from Council

The Mayor announced there will be a second Public Hearing on the Proposed Development Agreement between the Town and Shelter Cove Towne Center, LLC at 5:00 p.m. on Tuesday, October 16, 2012 in Council Chambers.

Mr. Williams reported that he received the memorandum from Lowcountry Council of Governments pertaining to highway funding for the four-county region for the upcoming year. He said the State is going to lose approximately ten million dollars statewide from the Federal Transportation Program which will result in a loss of \$600,000 for the four-county region. He added there is an additional change the DOT Commission is adding which is that 20 percent of all of the allocations will now go to resurfacing of the roads. In the past resurfacing was a separate funded item. Mr. Williams explained this will result in an impact on future projects but they are not sure what the impact will be at this time. He pointed out that this does not include any monies or any reduction of the money because of the new Hilton Head Metropolitan Planning Organization.

Mrs. Likins stated that in the past, before she was a member of Town Council, they considered a creation of a Commercial Property Maintenance Ordinance that failed. She requested that in light of the situation of some of the commercial properties on the Island and calls she has received she would like Town Council to consider revisiting the issue. Mayor Laughlin said that the issue could be assigned to the Planning and Development Standards Committee. Mr. Harkins suggested the issue be considered as an agenda item for the upcoming Town Council Workshop in November. Mayor Laughlin stated that if it would suit Town Council to discuss the issue at the upcoming Workshop, they could certainly do that. All Council Members present were in agreement to review the issue at the Town Council Workshop.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No report.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No report.

- d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman
No report.
- e. Report of the Public Facilities Committee – Kim Likins, Chairman
No report.
- f. Report of the Public Safety Committee – Bill Harkins, Chairman
No report.
- g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member
No report.
- h. Report of the Economic Development Committee – Bill Harkins, Town Council Liaison
No report.

9) Appearance by Citizens

None.

10) Unfinished Business

None

11) New Business

a. Consideration of a Recommendation – Public Art Site Selection

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island approve two additional proposed sites identified by the Public Art Committee of the Community Foundation of the Lowcountry as potential sites for placement of Public Art on Hilton Head Island.

Mrs. Likins moved to approve. Mr. Harkins seconded. Mr. Williams moved to remove the New Chamber of Commerce Welcome Center Site on US278 from the list for this round. He explained that since there is a question as to what is going to be done with the property it would be best to pull it out of consideration at this time. Mr. Harkins seconded. The amendment was approved by a vote of 5-0. The amended motion was approved by a vote of 5-0.

b. Consideration of a Resolution – Tax Increment Financing Redevelopment Project Area Funding

Consideration of a Resolution that the Town Council of the Town of Hilton Head Island authorizing the use of tax increment financing funds generated by the Redevelopment Project Area (Tax Increment Finance District) to complete the Chaplin Linear Park project including portions of the park located outside the Redevelopment Project Area.

Mr. Williams moved to approve. Mrs. Likins seconded. The motion was approved by a vote of 5-0.

c. Consideration of a Recommendation – Proposed Shelter Cove Park – Potential Park Elements

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island approve the attached list of potential park elements to be included in the Park Improvement Plan to be used to further develop detailed plans for permitting and construction.

Mrs. Likins moved to approve. Mr. Williams seconded. Mr. Williams moved to add security cameras as a component of the proposed park. Mr. Harkins seconded. The amendment was approved by a vote of 5-0. The amended motion was approved 5-0.

d. First Reading of Proposed Ordinance 2012-30

First Reading of Proposed Ordinance 2012-30 authorizing the granting of a Temporary Construction Easement across real property owned by the Town of Hilton Head Island, South Carolina known as R520 012 00C 0002 0000 at the Mall at Shelter Cove for the purposes of relocating and constructing sewage infrastructure.

Mrs. Likins moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 5-0.

12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition and legal matters pertaining to the franchise agreement with Republic Waste Services.

At 6:07 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of 5-0.

Mayor Laughlin called the meeting back to order at 6:20 p.m. and stated there was no business to take up as a result of executive session.

13) Adjournment

Mr. Williams moved to adjourn. Mrs. Harkins seconded. The meeting was adjourned at 6:21 p.m.

Victoria L. Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor

**2012 Policy Agenda
September, 2012**

Top Priority

Target	Chief Contact	Comments
<ul style="list-style-type: none"> Economic Development: Assessment and Organization 	Shawn Colin	Economic Development Committee is finalizing their report and will be providing it to Town Council in the near future.
<ul style="list-style-type: none"> Coligny Area Redevelopment: Economic Analysis, Town's Role, and Approve a Plan 	Shawn Colin	In discussion with Comfort Inn owners to facilitate Nassau/Tanglewood connection.
<ul style="list-style-type: none"> Shelter Cove Area Redevelopment: Determine Town's Role and Develop and Approve a Plan 	Charles Cousins	Development agreement for the Mall area will be before the Town Council for approval in October.
<ul style="list-style-type: none"> Chaplin Linear Park: Develop Detailed Plans and Funding 	Charles Cousins	Staff preparing RFQ for design services

High Priority

Target	Chief Contact	Comments
<ul style="list-style-type: none"> LMO Re-Write: Complete Draft Amendments and Seek Review and Approval 	Teri Lewis	The LMO Rewrite Committee reviewed proposed changes from the Telecommunications Task Force at their September 21 st meeting. Recommendations from the task force will be forwarded as appropriate to the consultant for incorporation into the rewritten LMO. The Committee is continuing to work on an Executive Summary that can be presented to Town Council and other boards and commissions as well as the public.
<ul style="list-style-type: none"> Recreation Center Expansion: Phase I 	Scott Liggett	Necessary survey work has been commissioned. Coordination and discussions with Island Recreation Association and Beaufort County School District representatives ongoing.
<ul style="list-style-type: none"> Aquatic Center: Direction, Location, and Funding 	Nicole Dixon	Staff is reviewing the final draft study prepared by the consultants and plans on presenting to Council's PFC in October.

**2012 Management Agenda
September, 2012**

Target	Chief Contact	Comments
<ul style="list-style-type: none"> RBC Heritage Golf Tournament: Identify Town's Funding Source and Assist Tournament with Securing Long-Term Commitment 	Steve Riley	Ongoing.
<ul style="list-style-type: none"> Town Local Business Retention and Growth Program: Evaluation and Direction 	Steve Riley	Ongoing.
<ul style="list-style-type: none"> Town Marketing and Public Information Plan: Evaluation, Application (Best Practices) to Town, and Direction 	Greg DeLoach	Town contracted with WHHI for 6 episodes on "843 TV."
<ul style="list-style-type: none"> Airport Masterplan: Implementation 	Charles Cousins	No Report
<ul style="list-style-type: none"> Island Recreation Memorandum of Understanding: Draft Renewal and Seek Review and Approval 	Scott Liggett/Brian Hulbert	Complete
<ul style="list-style-type: none"> Fire and Rescue Masterplan: Revise Current Plan and Adopt Revisions 	Chief Lucas	A copy of the Strategic Plan was given to the Town Manager for review on 09-21-12.
<ul style="list-style-type: none"> Cell Phone E-911 Errors: Reduction 	Chief Lucas	Worked with Verizon to decrease the errors Dispatch receives from their towers. The targeted errors are errors where the caller's area code shows up as 911 which eliminate Dispatch's ability to call the caller back if the connection is lost. While the overall 911 area codes increased for August, the total number of Verizon 911 Area codes decreased over the last 2 weeks of August. We now have an open ticket with AT&T working to reduce 911 area code errors received from them.

**CIP Monthly Report
September, 2012**

Project	Chief Contact	Comments
<ol style="list-style-type: none"> 1. Mathews-Marshland Rndbt 2. Mathews Side Streets 3. US 278 Leamington Intersection /Turn lane at Yacht Cove 4. Rowing and Sailing Center 5. William Hilton Parkway/Festival Centre Median Improvements 6. Fire Station #6 7. Leg O Mutton Pathway 8. US 278 Long Cove to Fresh Market Pathway 9. Pembroke Drive Pathway 10. Gardner Drive Pathway 11. Honey Horn Access Improvements 12. Traffic Signal Mast Arms (PD, Mall Blvd, Pembroke, Leamington) 13. Chaplin Linear Park 14. Coligny Park 15. LeMoyne Avenue 16. 	<p>Scott Liggett</p>	<ol style="list-style-type: none"> 1. Project in design/permitting phase 2. Project in design/permitting phase 3. Project in design phase 4. Project in design phase 5. Project in construction, target completion date October 2012 6. Project in design phase 7. Project in easement acquisition phase 8. Project in easement acquisition phase 9. Project in design/permitting phase 10. Project in design/permitting phase 11. Project in design/permitting phase 12. Project in design/permitting phase 13. Survey / Data Collection 14. Survey / Data Collection 15. Survey / Data Collection



Items of Interest

October 2, 2012

1. Noteworthy Events

a) Some of the upcoming meetings at Town Hall:

- Planning Commission - October 3, 2012, 9:00 a.m.
- LMO Rewrite Committee – October 4, 2012, 1:00 p.m.
- Special Town Council Meeting - October 4, 2012, 4:30 p.m.
- Design Review Board - October 9, 2012, 1:15 p.m.
- Parks and Recreation Commission – October 11, 2012, 3:30 p.m.
- Town Council - October 16, 2012, 4:00 p.m.
- Town Council Public Hearing – Re: Proposed Development Agreement between the Town of Hilton Head Island and Shelter Cove Towne Centre, LLC (re: tract known as The Mall at Shelter Cove) - October 16, 2012, 5:00 p.m.

(Meetings subject to change and/or cancellation. Please visit the Town of Hilton Head Island website at www.hiltonheadislandsc.gov for meeting agendas)

2012 Hilton Head Island Events

Sunday, October 7, 2012 9:00a.m.-12:30p.m.	Hilton Head Island Fire & Rescue Fire Prevention Pancake Breakfast	Fire Station 4 Squire Pope Road
Saturday, October 13, 2012 12:00p.m.-6:00p.m.	HHI Burgers & Brew Festival Island Recreation Association	Shelter Cove Community Park



TOWN OF HILTON HEAD ISLAND

2013 TOWN COUNCIL MEETING DATES

January 2*(Wednesday)	July 2
January 15	July 16 - cancelled
February 5	August 6
February 19	August 20 - cancelled
March 5	September 3
March 19	September 17 ***
April 2	October 1
April 23**	October 15
May 7	November 5
May 21	November 19
June 4	December 3
June 18	December 17

Meetings are generally held the 1st and 3rd Tuesday of the month at 4:00 PM, subject to change with notice.

*** January 1st is a Legal Holiday, in compliance with Town Code meeting has been moved to Wednesday, January 2**

****April 16th Town Council meeting moved to April 23 due to Heritage Golf Tournament**

*****September 17th meeting will start at 4:30 p.m. because of the Constitution Day Celebration preceding the Town Council meeting.**



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Stephen G. Riley, C.M., *Town Manager*
VIA: Teri Lewis, AICP, *LMO Official*
FROM: Heather Colin, AICP, *Development Review Administrator*
CC: Charles Cousins, AICP, *Director of Community Development*
DATE: September 19, 2012
SUBJECT: Proposed Ordinance No. 2012-30
Temporary Construction Easement for Utility Relocation

Town Council made no changes to proposed Ordinance No. 2012-30, as a result of the first reading on September 18, 2012.

AN ORDINANCE OF THE TOWN OF HILTON HEAD, SOUTH CAROLINA, AUTHORIZING THE GRANTING OF A TEMPORARY CONSTRUCTION EASEMENT ACROSS REAL PROPERTY OWNED BY THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA KNOWN AS R520 012 00C 0002 0000 AT THE MALL AT SHELTER COVE FOR THE PURPOSES OF RELOCATING AND CONSTRUCTING SEWAGE INFRASTRUCTURE.

WHEREAS, The Town of Hilton Head Island, South Carolina owns real property located near the Mall at Shelter Cove which is more particularly known and described as a 26.32 acre parcel known as Beaufort County Tax Map Number R520 012 00C 0002 0000 (hereinafter “Town Property”).

WHEREAS, Shelter Cove Towne Centre, LLC (hereinafter “SCTC”) and the Town have planned and desire to undertake the redevelopment of the Mall at Shelter Cove which conceptual plans call for the relocation and construction of sewer lines and related infrastructure (hereinafter “Improvements”), of which will be located on and/or traverse utilize a portion of the Town Property; and

WHEREAS, the redevelopment contemplates that a Community Park be constructed and that upon completion of the construction of the Park, the parties will exchange title to various parcels, one of which is a 4.9 acre portion of the above referenced Town Property, upon which the contemplated Improvements will be located; and

WHEREAS, a condition of the conveyance of the 4.9 acre property containing the Improvements will be an affirmative obligation for SCTC to grant a permanent utility easement in favor of Broad Creek Public Service District for maintenance of the Improvements; and

WHEREAS, SCTC has requested a Temporary Construction Easement from the Town which will allow access to, construction and temporary maintenance of the Improvements until such time as the property is conveyed as described above; and

WHEREAS, The Town Council of the Town of Hilton Head Island, South Carolina has determined that it is in the best interests of the Town to grant the requested Temporary Construction Easement.

NOW THEREFORE, BE IT ORDERED AND ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AS FOLLOWS:

Section 1. Execution of Easement Agreement.

(a) The Mayor and/or Town Manager are hereby authorized to execute and deliver that certain Temporary Construction Easement which is attached hereto as Exhibit "A"; and

(b) The Mayor and/or Town Manager are hereby authorized to take such other and further action as may be necessary to complete the actions authorized hereby.

Section 2. Severability.

If any section, phrase, sentence or portion of this Ordinance is, for any reason, held or deemed to be invalid or unconstitutional by any court of competent jurisdiction, then such section, phrase, sentence or portion shall be deemed a separate, distinct and independent provision and shall not affect the remaining portion thereof.

Section 3. Effective Date.

This Ordinance shall become effective upon adoption thereof by the Town Council for the Town of Hilton Head Island, South Carolina.

PASSED, APPROVED AND ADOPTED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, ON THIS ___ DAY OF _____, 2012.

Drew Laughlin, Mayor

ATTEST

Vicki Pfannenschmidt, Acting Town Clerk

Approved as to form: _____
Gregory M. Alford, Town Attorney

Introduced by Council Member: _____



TOWN OF HILTON HEAD ISLAND

TO: Town Council
VIA: Stephen G. Riley, ICMA/CM, *Town Manager*
FROM: Charles Cousins, AICP, *Director of Community Development*
DATE September 26, 2012
SUBJECT: Resolution to Purchase Land in Chaplin Area

In an earlier executive session the Town Council discussed the potential of acquiring a specific tract in the Chaplin area of Hilton Head Island. Following discussions with the owner of this parcel a potential contract has been drafted for Town Council's consideration. A resolution to execute this contract will be provided at the Town Council meeting.

RESOLUTION NUMBER: 2012-_____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT BETWEEN THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, AND GREENBERG KING ASSOCIATES, LLC.

WHEREAS, Greenberg King Associates, LLC, is the owner of Real Property located on Hilton Head Island, South Carolina, and which is known as described as follows:

All that certain piece, parcel or lot of land situate, lying and being on Hilton Head Island, Beaufort County, South Carolina, shown and designated as 0.364 acres, more or less, on a plat entitled "Plat of 0.364 acre, William Hilton Parkway, a portion of Mathews Plantation", prepared for B, M & K, South Carolina Limited Partnership, by Terry G. Hatchell, R.L.S. #11059, dated December 31, 1987 .

WHEREAS, The Town of Hilton Head Island, South Carolina has negotiated a proposed Contract whereby The Town of Hilton Head Island, South Carolina, will purchase the above described Real Property;

WHEREAS, the terms that have been negotiated by and between The Town of Hilton Head Island, South Carolina, and Greenberg King Associates, LLC, are described in the document that attached hereto as Exhibit "A".

WHEREAS, The Town Council of the Town of Hilton Head Island, South Carolina has determined that it is in the best interests of the Town of Hilton Head Island, South Carolina, to authorize the execution and delivery of the proposed Contract, and to authorize the completion of the transaction described in the proposed Contract.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA:

1. The Mayor and Town Manager are hereby authorized to execute the “Contract for Purchase and Sale of 0.364 Acres, More or Less”, between The Town of Hilton Head Island, South Carolina, and Greenberg King Associates, LLC, a copy of which is attached hereto as Exhibit “A”.

2. The Mayor and Town Manager are hereby authorized to take such other and further actions as may be necessary to complete the transaction described in the “Contract for Purchase and Sale of 0.364 Acres, More or Less”, a copy of which is attached hereto as Exhibit “A”.

PASSED AND APPROVED BY THE TOWN COUNCIL FOR THE TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA, THIS _____ DAY OF SEPTEMBER, 2012.

Drew A. Laughlin, Mayor

ATTEST:

Victoria L. Pfannenschmidt, Acting Town Clerk

APPROVED AS TO FORM:

Gregory M. Alford, Town Attorney

Introduced by Council Member: _____