

**Hilton Head Island
Economic Development Corporation**

Tuesday, December 10, 2013

9:00 a.m. – Palmetto Electric Community Room

111 Mathews Drive

Hilton Head Island, SC 29928

Note: Please park and enter through the back of the building

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Minutes from November 12, 2013**
- 4. Old Business – None**
- 5. New Business**
 - a. Guest Speaker: Kim Statler, Executive Director, Lowcountry Economic Alliance.
 - b. Update on Strategic Planning Workshop efforts.
 - c. Updates from recent Town Council Workshop related to EDC work.
- 6. Executive Session**
 - a. Discussion of potential contractual arrangements
- 7. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**Hilton Head Island
Economic Development Corporation**

Minutes of Tuesday, November 12, 2013

Members Present: Maryann Bastnagel, Steven Carb, Carlton Dallas, John Joseph, Diana McKenzie, Steve Riley, Tom Upshaw, Ray Wenig

Members Absent: none

Town Council: Bill Harkins

Town Staff: Charles Cousins, Shawn Colin

1. Call to Order:

Chairman Upshaw called the meeting to order at 9:00 a.m. in the Palmetto Electric Community Room.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes from October 8, 2013

The minutes of October 8, 2013 were approved as presented.

4. Old Business: none

5. New Business:

a. Review and Adopt Bylaws: Mr. John Joseph stated that on page 8 of the proposed bylaws, Section 6.9 Treasurer the last sentence in section (a) ...(as defined in Section 7.1....) should read: (as defined in Section 7.2....).

Mr. Wenig moved to approve the EDC Bylaws with the one correction mentioned above. Mr. Dallas seconded. The motion passed unanimously.

b) Discuss Strategic Planning Workshop

Mrs. Bastnagel stated that from ideas contributed by all EDC members, she and Mr. Wenig created a draft outline for a strategic planning workshop. A list of potential facilitators was given to Mr. Colin to obtain estimates.

Next Tuesday, November 19, Mr. Wenig, Mr. Dallas, Mr. Riley and Mr. Colin will meet with three project managers from IBM to discuss a possible strategic planning workshop.

The EDC members will keep open the following dates for a possible strategic planning workshop: January 13, 14 and 15, 2014. The workshop may be held in the Palmetto Electric Community Room in order for the public to have the ability to attend.

b. Proposed 2014 Meeting Dates.

The proposed 2014 meeting dates were approved as presented.

Mr. Dallas announced that he recently attended a U.S. Department of Commerce Summit in D.C. There were approximately 1,200 attendees from around the globe. One of their goals is to help existing businesses increase their exports. Mr. Dallas stated that Commercial Service Officers are looking for groups like ours to work with the South Carolina Department of Commerce.

Chairman Upshaw recently attended the State of the Region meeting held on Hilton Head Island and reported that the Governor's office is very supportive of our efforts and what we are doing.

Mr. Wenig stated that November 18 – 24, 2013 is Global Entrepreneurship Week (GEW). This is the world's largest celebration of entrepreneurs and innovators who launch startups to help drive economic growth. GEW was established in the mid-1960s by the late entrepreneur and philanthropist Ewing Marion Kauffman. There will be local events in Savannah but the largest will be taking place in Statesboro.

Mr. Riley presented a history of the Town of Hilton Head Island's Land Acquisition Program and past projects.

At 9:50 a.m. Mr. Joseph made a motion to go into executive session for contractual matters related to land acquisition. Mr. Wenig seconded. The motion passed unanimously.

At noon Chairman Upshaw opened the meeting and stated that no action was needed from executive session.

6. Adjournment

There being no further business, the meeting was adjourned at 12:05 p.m.

Respectfully submitted:

Eileen S. Wilson
Sr. Administrative Assistant
Community Development

G. Thomas Upshaw, Chairman