



Town of Hilton Head Island
Planning Commission
LMO Rewrite Committee Meeting
January 24, 2013
8:30a.m.

Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of the Agenda**
- 4. Approval of the Minutes – December 10, 2012 Meeting**
- 5. New Business**
 - a) Review and Discussion of Draft LMO: Chapters 1, 2, 8 and 9
- 6. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this workshop.

TOWN OF HILTON HEAD ISLAND
Planning Commission
LMO REWRITE COMMITTEE WORKSHOP MEETING

December 10, 2012 Minutes

1:00p.m. – Benjamin M. Racusin Council Chambers

DRAFT

Committee Members Present: Chairman Tom Crews, Vice Chairman Gail Quick,
David Ames, Irvin Campbell, Chris Darnell, Jim Gant,
Walter Nester, Councilwoman Kim Likins, *Ex-Officio*;
Charles Cousins, *Ex-Officio*

Committee Members Absent: David Bachelder

Planning Commissioners Present: None

Town Council Members Present: Bill Harkins

Town Staff Present: Teri Lewis, LMO Official
Jill Foster, Deputy Director of Community Development
Kathleen Carlin, Administrative Assistant

- 1) **CALL TO ORDER**
Chairman Crews called the meeting to order at 1:00p.m.
- 2) **FREEDOM OF INFORMATION ACT**
Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and Town of Hilton Head Island requirements.
- 3) **APPROVAL OF THE AGENDA**
The committee **approved** the agenda as presented by general consent.
- 4) **APPROVAL OF THE MINUTES**
The committee **approved** the minutes of the October 24, 2012 meeting as presented by general consent.
- 5) **NEW BUSINESS**
Distribution of Module 1A of LMO Rewrite Draft (Chapters 1, 2, 8, 9, and 10 and Appendix A)

Chairman Crews presented opening comments and then requested that the staff make their presentation. Ms. Teri Lewis distributed copies of Module 1A Rewrite Draft for Chapters 1, 2, 8, 9, 10 and Appendix A. Ms. Lewis stated that the consultant has completed these draft chapters. The legal review for these sections is also complete.

Ms. Lewis stated that the Town attorney and the Staff attorney reviewed the draft chapters in advance of the committee's review to make sure that the draft chapters are in conformance with the State Code. Any comments that were provided by the Town attorney and the Staff attorney have been forwarded to the consultant. Clarion has made the appropriate changes prior to today's review.

Ms. Lewis stated that due to the holidays the committee will be given extra time to review the draft chapters before they meet again on January 24, 2013. Ms. Lewis requested that the committee review the draft chapters and provide the staff with their comments and recommendations prior to the next meeting. Ms. Lewis requested that the committee provide their comments and recommendations on these sections to her no later than Friday, January 18, 2013.

Following the receipt of the committee's comments and recommendations, the staff will ask the consultant to come down for a joint meeting with the committee. This will be the process going forward.

Ms. Lewis stated that the only chapters missing from the schedule are Natural Resources and Non-Conformities. The staff has not determined when Clarion will complete these sections.

Ms. Lewis and the committee discussed the committee's 2013 meeting schedule. The committee agreed to meet on the second and fourth Thursdays of each month from 8:30-10:30a.m. The first meeting in January is canceled due to the holidays. The next committee meeting is scheduled to be held on January 24, 2013 at 8:30a.m.

Ms. Lewis and the committee discussed the process for approval of the new LMO Rewrite chapters. Ms. Lewis stated that presentation of the draft chapters will be in sections beginning with the Planning Commission then to the Planning & Development Standards Committee and then to Town Council for two readings. The entire approval process will take approximately four months to complete.

Mr. Nester questioned the committee's requisite authority to meet throughout 2013. Ms. Lewis stated that she will verify this with the staff attorney to make sure the committee is meeting within the permitted extension of time. Mr. Charles Cousins presented comments regarding the upcoming review of the Zoning sections. The committee may need to meet a little more often to complete their review of the new LMO's Zoning sections.

Following final comments, the meeting was adjourned.

6) **ADJOURNMENT**

The meeting was adjourned at 1:45pm.

Submitted by:

Approved by:

Kathleen Carlin
Administrative Assistant

Tom Crews
Chairman