



# **The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting**

**Thursday, April 11, 2013**

**3:30 p.m. – Benjamin M. Racusin Council Chambers**

## **AGENDA**

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**As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting**

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 4. Approval of Minutes**
  - a. Regular Parks & Recreation Commission Meeting of March 14, 2013
- 5. Appearance by Citizens on Items Unrelated to Today's Agenda**
- 6. Reports**
- 7. Unfinished Business**
- 8. New Business**
- 9. Park Updates**
- 10. Park Commissioner Comments**
- 11. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.**

**The Town of Hilton Head Island  
Parks & Recreation Commission  
Thursday, March 14, 2013  
3:30 p.m.**

**Members Present:** Theresa Bennett, Peter Keber, Fred Lowery, Janet Noonan, Heather Rath, Marc Stuckart

**Members Absent:** Daniel Gafgen

**Town Council:** Bill Harkins

**Town Staff:** Charles Cousins, Scott Liggett, Anne Cyran, Julian Walls, Brian Hulbert, Susan Simmons

**Other:** Frank Soule, *Island Recreation Association*; Frank Babel, *Bicycle Advocate*

**Media:** Brian Heffernan, Island Packet

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**I. Call to Order**

Chairman Stuckart called the meeting to order at 3:30 p.m.

**II. Pledge of Allegiance to the Flag**

**III. Freedom of Information Compliance**

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**IV. Approval of Minutes**

The minutes of the regular Parks & Recreation Commission Meeting of December 13, 2012 were approved as presented.

**V. Appearance by Citizens - none**

**VI. Reports** – \*slight change to the order of the Reports on this agenda: 1) Bicycle Update, 2) Grant Update, 3) Update from Island Recreation Association followed by Funding Request.

- **Bicycle Update.** Mr. Frank Babel reviewed the projects that the Bicycling Advisory Committee has been working on such as: getting the word out about bike friendly events, informational kiosks, pathway projects and the ongoing efforts to promote bicycle safety. Chairman Stuckart commended Mr. Babel for his work in the bicycling community and recognized that Hilton Head Island would not have achieved the bicycling friendly status without Mr. Babel's tireless efforts.

- **Grant Update.** Ms. Marcy Benson reviewed the grant and award activity for the 2012 calendar year.

- **Update from Island Recreation Association.** Mr. Frank Soule reported on the following:
  - Snow Day at Shelter Cove Community Park well attended.
  - Love Run in February at Honey Horn.
  - Winter sports completed.
  - Spring soccer has 600 children in this program.
  - Senior programs attendance goes up this time of year.
  - Participated in Business Expo this year.

**VII. Unfinished Business:** none

**VIII. New Business**

- **Island Recreation Association Proposed FY2013-14 Funding Request**

Mr. Frank Soule gave a brief history of the Island Recreation Center prior to presenting the Island Recreation Association FY 2013-14 Funding Request. Mr. Soule stated that the requested resources from the Town will allow the Association to continue the effective management of recreational facilities, as well as the coordination of recreational programs and community events. The general fund support request of \$629,278 to the Town remains the same as FY 2013. The CIP funding request is \$280,000 which includes replacing the SHARE van, remodeling of the Recreation Center lobby and the replacement of the pool equipment building. Mr. Soule also reviewed the Island Recreation Association 2014 funding request for Beaufort County. Mr. Soule also stated that the Island Recreation Association's budget is submitted annually to the Town's Parks and Recreation Commission for review and all financial records are available to the public, Town Council and the Parks and Recreation Commission at all times. In his presentation, Mr. Soule discussed the data for various programs and sponsors.

**IX. Park Updates**

**X. Park Commissioner Comments**

Commissioner Rath will be proposing a few Parks & Recreation Commission meetings a year to take place on the North end of the Island in the evening so people that work may attend.

Commissioner Bennett inquired about the status of signage for the Xeriscape Garden. Mr. Scott Liggett will provide an update on that at the next Parks & Recreation Commission meeting. Commissioner Bennett is going to coordinate with Mr. Soule and Mr. John Salazar to put together questions for a needs assessment survey that can be distributed via e-mail.

**XI. Adjournment**

There being no further business, the meeting adjourned at 4:45 p.m.

Respectfully submitted by Eileen Wilson

Approved by: \_\_\_\_\_  
 Marc Stuckart, Chairman