



The Town of Hilton Head Island Regular Parks & Recreation Commission Meeting

Thursday, July 11, 2013

3:30 p.m. – Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 4. Swearing In of New Commissioner Mr. Andrew P. Schumacher**
- 5. Election of Chairperson and Vice Chairperson**
- 6. Approval of Minutes**
 - a. Regular Parks & Recreation Commission Meeting of June 13, 2013
- 7. Appearance by Citizens on Items Unrelated to Today's Agenda**
- 8. Reports**
 - a. Update from Island Recreation Association – Mr. Frank Soule
- 9. Unfinished Business**
- 10. New Business**
 - a. Grant Updates – Marcy Benson
 - b. Proposed Park Name Approval – Bryan McIlwee
- 11. Park Updates**
- 12. Park Commissioner Comments**
- 13. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**The Town of Hilton Head Island
Parks & Recreation Commission
Thursday, June 13, 2013
6:00 p.m.**

Members Present: Peter Keber, Fred Lowery, Janet Noonan, Marc Stuckart, Heather Rath

Members Absent: Theresa Bennett

Town Council: Mayor Drew Laughlin

Town Staff: Charles Cousins, Scott Liggett, Julian Walls

Other: Frank Soule, *Executive Director for Island Recreation Association*

I. Call to Order

Chairman Stuckart called the meeting to order at 6:00 p.m. at the Island Recreation Center.

II. Pledge of Allegiance to the Flag

III. Freedom of Information Compliance

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

IV. Approval of Minutes

The minutes of the regular Parks & Recreation Commission Meeting of April 11, 2013 were approved as presented.

V. Appearance by Citizens -

Citizens inquired about the safety at Jarvis Creek Park and when the swings will be put up in Jarvis Creek Park. Mr. Julian Walls responded that Beaufort County Sheriff's Office takes provides security to the park. Due to a recent incident, Beaufort County Sheriff's Office has increased its patrol presence. No bicycle patrol is scheduled at this time. Mr. Walls reported that the swings have been installed at Jarvis Creek Park today.

VI. Reports

- **Update from Island Recreation Association.** Mr. Frank Soule reported on the following:
 - The park survey has received 200 responses at this time and will end in mid-July.
 - The Hilton Head Senior Center should be ready by mid-July.
 - July is National Parks & Recreation Month.
 - Summer camp is underway.
 - Waiting to receive response on funding from Beaufort County.

Mayor Laughlin presented Chairman Stuckart with a crystal award and thanked him for his six years of service on the Parks & Recreation Commission and stated that the strength of our Town comes from citizens serving on our boards.

VII. Unfinished Business:

Mr. Scott Liggett reported that the sign for the Xeriscape Garden has been order and should be installed by the end of next week.

VIII. New Business

IX. Park Updates

X. Park Commissioner Comments

Commissioner Lowery stated that the pathways in the South Forest Beach area have shrubbery along the sides that are intruding on the pathway making it difficult for pedestrian traffic to comfortably pass in both directions. Mr. Julian Walls replied that he will request that Valley Crest trim the bushes back.

Vice Chairman Rath thanked Town staff for the new beach signs “they are awesome!”

Chairman Stuckart stated that the August 8, 2013 Parks & Recreation Commission meeting will also take place at 6:00 pm at the Island Recreation Center in the hope of increasing public participation.

XI. Adjournment

There being no further business, the meeting adjourned at 6:15 p.m.

Respectfully submitted by Eileen Wilson

Approved by: _____
Heather Rath, Vice Chairperson



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Parks and Recreation Commission
FROM: Marcy Benson, *Senior Grants Administrator*
DATE June 26, 2012
SUBJECT: 2013 Mid-year Grant Summary

Attached please find the annual mid-year summary of grant and award activity for the 2013 calendar year

Quarterly Grant Update (Calendar Year)
July 2013

Grants Awarded (Pending Reimbursement) in 2013 Calendar Year

Funding Source	Project	Amount Awarded	Notification Date
Total		\$	

Grants Reimbursed in 2013 Calendar Year

Funding Source	Project	Amount Awarded	Date Reimbursed
SCDOT Fiscal Year 2013 Federal Match Program – Roadway Resurfacing	Gum Tree Road, Mathews Drive, Beach City Road & Folly Field Road	\$771,132.50	02/13/13
SCPRT/PARD (FY 2011 and FY2012)	Jarvis Creek Park Upgrades (Play structure)	\$14,795.71 (FY11= \$9,065.11 and FY 12= \$5,730.60)	02/21/13
Municipal Association/SCMIT	Fire Service Equipment Grant (purchase of 5 sets of personal protective equipment)	\$2,000	03/14/13
Total		\$787,928.21	

Grants Applied For in 2012 & 2013 Calendar Year (Pending Award Notification)

Funding Source	Project	Amount Applied For	Date Application submitted
Dept. of Homeland Security/FEMA (Assistance to Firefighters Grant)	Purchase of twelve 12-lead monitor/defibrillators	\$445,502	07/05/2012
Dept. of Homeland Security (Assistance to Firefighters Grant-Fire Prevention & Safety)	Purchase of 250 Household Fire Extinguishers	\$2,700	01/16/2013
Total		\$448,202	

Grant Applications Denied or Declined in 2013 Calendar Year

Funding Source	Project	Amount Applied For	Notification Date
Total		\$	



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Parks and Recreation Commission
VIA: Teri Lewis, AICP, *LMO Official*
CC: Charles Cousins, AICP, *Director of Community Development*
FROM: Nicole Dixon, CFM, *Senior Planner*
Bryan McIlwee, PE, *Assistant Town Engineer*
DATE July 2, 2013
SUBJECT: Proposed Park Name Approval

Recommendation

Staff recommends that the Parks and Recreation Commission recommend to Town Council a name for the proposed park to be located at 133 Squire Pope Road. Staff recommends the name of Skull Creek Community Park and Dock.

Summary

Town Council has purchased a tract of land for development as a neighborhood park and water access facility on Squire Pope Road. This parcel is located at 133 Squire Pope Road and was formerly referred to as the Fishing Co-op site to reflect the prior use of the property. The property sits along the waters of Skull Creek and is currently called Skull Creek Access on the attached Town owned property map. Since the inception of this project, Town staff has referred to it as the Rowing & Sailing Center.

The goal and intent of the parks name is to provide a clear and brief name that emphasizes the parks function, location, physical features, or association with Hilton Head Island. This naming scheme is evident with the Town's existing park names (see Exhibit A). Based on this rationale, staff considered the following names in the course of developing our recommendation:

1. Skull Creek Community Park and Dock
2. Skull Creek Park
3. Squire Pope Community Park

Town staff has worked with the neighborhood property owners association throughout the development of the project and the Stoney POA has asked that the following names be considered. Staff endorses the first name as an acceptable option, but not the second.

1. Squire Pope Community Park
2. "Fishing Co-op" Park at Skull Creek

Background

Historically, after reaching out to the community and ensuring compliance with the Town's LMO, staff has presented park names to the Parks & Recreation Commission for approval.

The following criteria from the Town's LMO were followed when developing the name of the park:

16-3-1105.A.

No new street, vehicular access easement or development project name, or proposed modified name of an existing street, vehicular access easement or development, except phases of the same development project, shall duplicate, be phonetically similar to, or in any way be likely to be confused with an existing street, vehicular access easement or development name, in spite of the use of prefixes or suffixes.

16-3-1105 .B.

It is desirable to use names which are simple, logical, easy to read and pronounce, and which are clear and brief. Use of frivolous or complicated words, or unconventional spellings in names shall not be approved.

16-3-1105.C

It is desirable to use names which have some association with Hilton Head Island and specifically with the immediate location of the road or place, such as reference to local history or physiographic features.

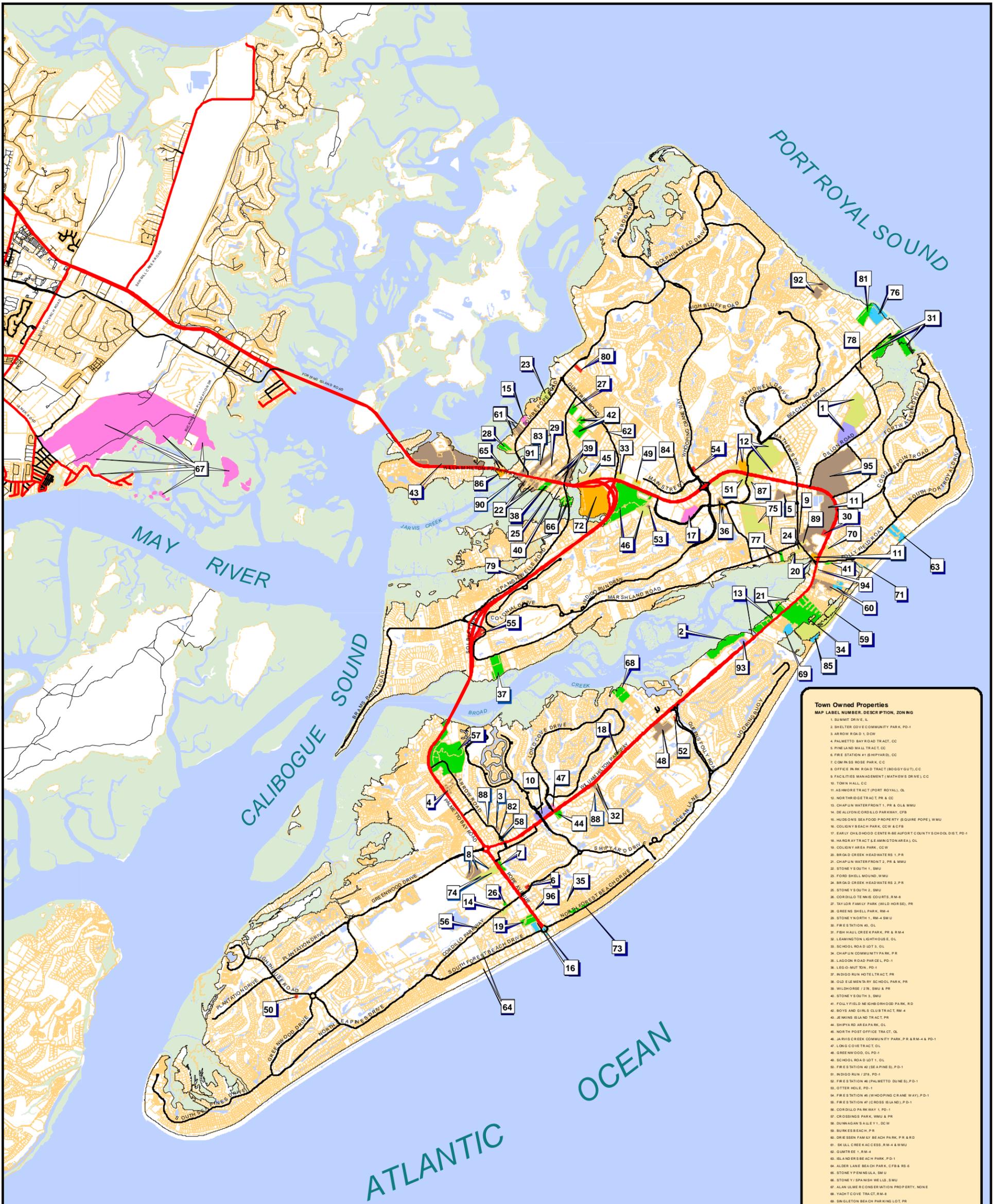
16-3-1105.H.

The proposed name of the development should in all respects emphasize the project's distinctive name rather than the name of the company or corporation that owns the development. This will reduce confusion on the location of separate developments owned by the same company or corporation.

EXHIBIT A

From Existing Parks GIS layer

Park_Name	Category	Status
Alder Lane Beach Access	Special Purpose Park	Existing
Barker Field	Community Park	Existing
Beaufort County Schools Campus	Regional Park	Existing
Chaplin Beach Park	Special Purpose Park	Existing
Chaplin Community Park	Community Park	Existing
Coligny Beach Park	Special Purpose Park	Existing
Compass Rose Park	Mini Park	Existing
Cordillo Tennis Courts	Special Purpose Park	Existing
Cross Island Landing	Special Purpose Park	Existing
Crossings Park	Community Park	Existing
Driessen Beach Park	Special Purpose Park	Existing
Fish Haul Park	Special Purpose Park	Existing
Folly Field Beach Park	Special Purpose Park	Existing
Freddie's Place Landing	Special Purpose Park	Existing
Green's Shell Park	Neighborhood Park	Existing
Honey Horn	Special Purpose Park	Existing
Island Recreation Center	Community Park	Existing
Islander's Beach Park	Special Purpose Park	Existing
Jarvis Creek Park	Neighborhood Park	Existing
Marshland Road Boat Ramp	Special Purpose Park	Existing
Mitchelville Beach Park	Special Purpose Park	Existing
Northridge	Special Purpose Park	Existing
Old Schoolhouse Park	Neighborhood Park	Existing
Shelter Cove Community Park	Special Purpose Park	Existing
Xeriscape Interpretive Garden	Special Purpose Park	Existing



Town Owned Properties
MAP LABEL NUMBER, DESCRIPTION, ZONING

- SUMMIT DRIVE, E.L.
- SHELTER COVE COMMUNITY PARK, PD-1
- ARROW ROAD 1, DCW
- PALMETTO BAY ROAD TRACT, CC
- WHELAN ROAD TRACT, CC
- FIRE STATION #1 (SHIPYARD), CC
- COMBES ROSE PARK, CC
- OFFICE PARK ROAD TRACT (BOGGY GUT), CC
- FACILITIES MANAGEMENT (MATHES DRIVE), CC
- TOWN HALL, CC
- ASHWORTH TRACT (PORT ROYAL), OL
- NORTH DUNE TRACT, PR & CC
- CHAPLAIN WATERFRONT 1, PR & OLL, MMU
- DE ALYON CORDILLO PARKWAY, CFB
- HUDSONS SEAFOOD PROPERTY (BOGGY POLE), WMU
- COLONY BEACH PARK, CC & CFB
- EARLY CHILDHOOD CENTER-BEAUFORT COUNTY SCHOOL DIST. PD-1
- HARRIS TRACT (LEAMINGTON AREA), OL
- COLONY AREA PARK, CCW
- BROAD CREEK HEADWATERS 1, PR
- CHAPLAIN WATERFRONT 2, PR & MMU
- STONEYSOUTH 1, SMU
- FORD SHELL MOUND, WMU
- BROAD CREEK HEADWATERS 2, PR
- STONEYSOUTH 2, SMU
- CORRIDOR TENNIS COURTS, RM-4
- TAYLOR FAMILY PARK (WILD HORSE), PR
- GREENS SHELL PARK, RM-4
- STONEYSOUTH 1, RM-4 SMU
- FIRE STATION #3, OL
- FSH HAUL CREEK PARK, PR & RM-4
- LEAMINGTON LIGHTHOUSE, OL
- SCHOOL ROAD LOT 1, OL
- CHAPLAIN COMMUNITY PARK, PR
- LADGON ROAD PARCEL, PD-1
- LEG-O-MUTTON, PD-1
- INDIGO RUN HOTEL TRACT, PR
- OLD ELEMENARY SCHOOL PARK, PR
- WILDHORSE / 278, SMU & PR
- STONEYSOUTH 3, SMU
- FOLLY FIELD MEADOWS PARK, RD
- BOYS AND GIRLS CLUB TRACT, RM-4
- JEMKINS ISLAND TRACT, PR
- SHIPYARD AREA PARK, OL
- NORTH POST OFFICE TRACT, OL
- JARVIS CREEK COMMUNITY PARK, PR & RM-4 & PD-1
- LONG COVE TRACT, OL
- GREENWOOD, OL, PD-1
- SCHOOL ROAD LOT 1, OL
- FIRE STATION #2 (SEAPINE), PD-1
- INDIGO RUN / 278, PD-1
- FIRE STATION #6 (PALMETTO DUNES), PD-1
- OTTER HOLE, PD-1
- FIRE STATION #5 (WHOOPIING CRANE WAY), PD-1
- FIRE STATION #7 (CROOKING ISLAND), PD-1
- CORRIDOR PARKWAY 1, PD-1
- CROSSINGS PARK, WMU & PR
- DUNNAGAN'S ALLEY 1, DCW
- BURKES BEACH, PR
- DREESSEN FAMILY BEACH PARK, PR & RD
- SKULL CREEK ACCESS, RM-4 & WMU
- QUINCY / RM-4
- ISLANDERS BEACH PARK, PD-1
- ALDER LANE BEACH PARK, CFB & RS-6
- STONEYSOUTH 4, SMU
- STONEYSOUTH 5, SMU
- ALAN ULMER CONSERVATION PROPERTY, NONE
- YACHT COVE TRACT, RM-4
- SMILETON BEACH PARKING LOT, PR
- HACK FAMILY TRACT, RS-6 RS-2
- FOLLY FIELD BEACH PARK, RS-4 & RD
- HONEY HORN, PR
- NORTH FOREST BEACH NEIGHBORHOOD PARK, RS-6
- BOGGY GUT, CC
- OLD WOODLAND, RM-4
- MITCHELVILLE BEACH PARK, WMU
- PATTERSON ESTATES, MARSHLAND ROAD, PR
- MITCHELVILLE 1, RM-4
- SPANISH WELLS 1, LL
- FIRE STATION #4 (SQUARES GATE), RM-4
- BARKER FIELD EXPANSION, WMU
- DUNNAGAN'S ALLEY 2, DCW
- STONEYSOUTH 4, SMU
- STONEYSOUTH 3, SMU
- MITCHELVILLE ROAD, RM-4
- BCSD HEADQUARTERS, OL
- CHAPLAIN / FOLLY FIELD, RD
- PLANTERS ROW GOLF COURSE, PD-1
- TP DEVELOPMENT / POPE AVENUE, CCW

Legend

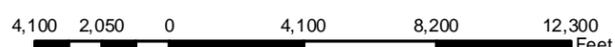
Town Owned Properties

- BEACH PARK
- DEVELOPMENT RIGHTS / COVENANTS
- FIRE AND RESCUE
- OPEN SPACE
- LEASED / EASEMENT
- PARK
- TO BE DETERMINED
- GOVERNMENT FACILITIES



TOWN OF HILTON HEAD ISLAND
 ONE TOWN CENTER COURT
 HILTON HEAD ISLAND, S.C. 29928
 PHONE (843) 341-6000
 Date Created: 05/01/2013

Town of Hilton Head Island
 Town-Owned Property
 May, 2013



This information has been compiled from a variety of unverified general sources at various times and as such is intended to be used only as a guide. The Town of Hilton Head Island assumes no liability for its accuracy or state of completion.