



The Town of Hilton Head Island Special Public Safety Committee Meeting

Thursday, January 31, 2013

10:00 a.m. – Benjamin M. Racusin Council Chambers

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Minutes**
None
- 4. Unfinished Business**
 - a. 2013 Fire & Rescue Strategic Plan – Review of Recommendations from the following Divisions: Operations, Bureau of Fire Prevention, and Training
- 5. New Business**
None
- 6. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this meeting.

January 31st, 2013

OPERATIONS

- Page 47 Fire & Rescue should evaluate and update as necessary its Standard of Cover each calendar year to insure compliance with the Commission on Fire Accreditation International (CFAI) *Standard of Response Cover* requirements. Ref: OPS-01
- Page 47 Fire & Rescue should implement a new customer satisfaction survey program utilizing all available Town technology to evaluate customer service perceptions of the public we serve. Ref: OPS-02
- Page 48 Fire & Rescue should implement a designated certified Incident Safety Officer (ISO) Program to provide on-scene safety oversight at emergency incidents. Ref: OPS-05
- Page 49 The Town of Hilton Head Island Fire & Rescue should maintain a minimum of forty-nine (49) and a maximum of fifty-two (52) nationally certified paramedics assigned to line positions in order to provide a minimum one (1) ALS provider on each engine and one (1) on each medic. Ref: OPS-06
- Page 49 Fire & Rescue should work with the Town to develop and implement a Town-wide Health and Wellness Committee for the purpose of improving the health and wellness of Fire & Rescue employees. Ref: OPS-07
- Page 50 Fire & Rescue should develop a standardized reporting system for compiling and reporting on adopted response time objectives. Ref: PLNG-12
- Page 51 Fire & Rescue should evaluate and implement a variety of specific policies and procedures to enhance the organization's ability to respond to, provide rescue, initiate control measures, and investigate emergencies in the waterways located within the Town's limits. Ref: OPS-11
- Page 52 Provide at least one boat capable of providing EMS care, hazardous materials spill control, rescue, and firefighting capability in order to protect the 21 square mile marine environment within the corporate limits of the Town of Hilton Head Island. Ref: SSRV-14
- Page 52 Procedures should be developed by the Town to address the condition and repair of dirt roads on Hilton Head Island so that emergency response is not compromised due to dangerously impassible roads. Ref: OPS-12

BUREAU OF FIRE PREVENTION

- Page 24 It is recommended that the Town of Hilton Head Island should work with the Public Service Districts to utilize the hydrant color schemes recommended by NFPA 24 *Installation of Private Fire Service Mains and their Appurtenances* and NFPA 291 *Recommended Practice for Fire Flow Testing and Marking of Fire Hydrants*. Ref: BFP-01
- Page 25 The Town should establish regulations requiring all new speed control devices (commonly referred to as speed bumps or humps), and any existing devices when replaced or repaired, to be constructed in accordance with SC DOT guidelines as Flat Top Speed Humps (commonly referred to Speed Tables) while discouraging use on public roadways. Ref: BFP-02
- Page 26 It is recommended that Fire & Rescue support the adoption of an ordinance to allow a property tax rebate enacted by the 2008 Fire Sprinkler Incentive Act 357 which amended Article 25, Chapter 6, Title 12 of the 1976 code of Laws. Ref: BFP-04
- Page 26 The Town of Hilton Head Island Fire & Rescue should partner with someone like the Sand Box to develop an interactive fire and life safety children's exhibit for the benefit of residents and visitors of Hilton Head Island. Ref: BFP-05
- Page 28 It is recommended that Fire & Rescue bring forth a nuisance alarm ordinance to the Town Council for adoption into the Municipal Code. Ref: BFP-06
- Page 29 The Town of Hilton Head Island should adopt an ordinance to prohibit residential open burning in order to reduce the risk of wildland fires and provide a healthier environment to our citizens. Ref: BFP-07
- Page 30 Fire and Rescue should continue to cultivate a heart safe community by increasing public education and enhancement of technology to further strengthen the chain-of-survival. Ref: BFP-09
- Page 31 A procedure should be developed by the Town to address tree limbs overhanging the roadways on Hilton Head Island so the limbs do not become an obstruction to emergency response vehicles. Ref: BFP-10
- Page 32 The Town of Hilton Head Island should enact an ordinance prohibiting the retail sale and the discharge of fireworks within town limits except when permitted for public display by a licensed pyrotechnician. Ref: BFP-12
- Page 33 Increase the number of fire inspectors within the Bureau of Fire Prevention from 3 to 4 in order to provide more thorough and timely inspections of commercial occupancies. Ref: BFP-13

TRAINING

Page 69 Enhance the functionality of the Fire & Rescue Training Center by upgrading the existing structure and adding additional features. Ref: TRNG-02

Page 69 Fire & Rescue should improve computer-based training capabilities in all Fire & Rescue facilities to include DVD based training Programs, internet based training, and video conferencing capabilities. Ref: TRNG-03

Page 70 Fire & Rescue should fund and staff a Safety Training Officer position to concentrate on safety related training and function as the Fire & Rescue Safety Officer. Ref: TRNG-07