

**Hilton Head Island  
Economic Development Corporation**

**Tuesday, April 22, 2014**

**9:00 a.m. – Palmetto Electric Community Room**

**111 Mathews Drive**

**Hilton Head Island, SC 29928**

*Note: Please park and enter through the back of the building*

**AGENDA**

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**As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting**

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Minutes from April 7, 2014**
- 4. Old Business**
- 5. New Business**
  - a. Introduction of Executive Recruitment Firm
  - b. Discussion of next steps
- 6. Appearance by Citizens**
- 7. Executive Session**
  - a. Discussion of potential contractual arrangements
- 8. Adjournment**

**Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.**

# Hilton Head Island Economic Development Corporation

## Minutes of Monday, April 7, 2014

**Members Present:** Steven Carb, Carlton Dallas, John Joseph, Diana McKenzie, Steve Riley, Tom Upshaw

**Members Absent:** Maryann Bastnagel, Raymond Wenig

**Town Council:** Bill Harkins

**Town Staff:** Charles Cousins, Shawn Colin, Nancy Gasen

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### 1. Call to Order

Chairman Upshaw called the meeting to order at 9:00 a.m. in the Palmetto Electric Community Room.

### 2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

### 3. Approval of Minutes from March 25, 2014

The minutes of March 25, 2014 were approved as presented.

### 4. Old Business – none

### 5. New Business

a. **Presentation on the Hilton Head Airport.** Mr. Jon Rembold, Airport Director for Beaufort County, stated that Beaufort County owns and operates the Beaufort County Airport located on Lady's Island (Frogmore Intranational) and the Hilton Head Island Airport. April 5 was Air Day at Lady's Island Frogmore Intranational Airport and April 26 is Air Day at Hilton Head Island Airport. With Air Day, Beaufort County hopes to educate the public, entertain tourists and create an exciting family fun day. Mr. Rembold gave an update on the airports and a look at renovations that are needed and at future plans for the Hilton Head Island Airport. Mr. Rembold briefly talked about **Business Development:** how to grow the business and what Beaufort County needs to do better; talk to various groups; talk to the community. **Economic Development:** team effort – Chamber of Commerce, Lowcountry Economic Alliance, Municipalities, etc. **Public Relations:** are there other groups he needs to contact?

b. **Recommendation to authorize the Chairman to execute a contract with an Executive Recruitment Firm.**

Mr. Joseph made a motion to recommend Chairman Upshaw execute a contract with an Executive Recruitment Firm once successful negotiations are complete. Mr. Dallas seconded. The motion was passed unanimously.

**6. Appearance by Citizens – none**

**7. Executive Session**

At 9:45 a.m. Mr. Riley made a motion to go into Executive Session to discuss potential contractual arrangements related to Executive Search Firms. Mr. Dallas seconded. The motion passed unanimously.

At 10:05 a.m. Chairman Upshaw opened the meeting and stated that no action was needed from Executive Session.

**8. Adjournment**

There being no further business, the meeting was adjourned at 10:10 a.m.

Respectfully submitted:

Eileen S. Wilson  
Sr. Administrative Assistant

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G. Thomas Upshaw, Chairman