

**Hilton Head Island
Economic Development Corporation**

Tuesday, May 13, 2014

9:00 a.m. – Palmetto Electric Community Room

111 Mathews Drive

Hilton Head Island, SC 29928

Note: Please park and enter through the back of the building

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Minutes from April 22, 2014**
- 4. Old Business**
- 5. New Business**
 - a. Comments from Mayor Laughlin
 - b. Executive Recruitment – Needs Assessment Report
 - c. Proposed EDC Employment Structure
 - d. Discussion of schedule for upcoming presentations
- 6. Appearance by Citizens**
- 7. Executive Session**
 - a. Discussion of potential contractual arrangements
- 8. Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.

**Hilton Head Island
Economic Development Corporation**

Minutes of Tuesday, April 22, 2014

Members Present: Maryann Bastnagel, Steven Carb, Carlton Dallas, John Joseph, Diana McKenzie, Steve Riley, Tom Upshaw, Raymond Wenig

Members Absent: none

Town Staff: Shawn Colin

1. Call to Order

Chairman Upshaw called the meeting to order at 9:05 a.m. in the Palmetto Electric Community Room.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes from April 7, 2014

The minutes of April 7, 2014 were approved as presented.

4. Old Business – none

5. New Business

- a. Introduction of Executive Recruitment Firm.** Mr. Carlton Dallas announced that Mr. John Lovorn and Mr. David Martin of PACE Executive Search Firm have been selected to recruit an Executive Director for the Economic Development Corporation. Mr. Dallas stated that out of all the firms interviewed, PACE has an impressive background, a very broad footprint, and a long list of networking of contacts. Mr. Lovorn thanked the EDC for selecting PACE and gave a quick review of their process for bringing in candidates.

6. Appearance by Citizens – none

7. Executive Session

At 9:30 a.m. Mr. Joseph made a motion to go into Executive Session to discuss potential contractual arrangements. Mr. Dallas seconded. The motion passed unanimously.

At 9:43 a.m. Chairman Upshaw opened the meeting. Ms. McKenzie made a motion that the Economic Development Corporation purchase a total of 12 URLs for their website. Mr. Wenig seconded. The motion passed unanimously.

8. Adjournment

There being no further business, the meeting was adjourned at 9:45 a.m.

Respectfully submitted by Eileen S. Wilson, Sr. Administrative Assistant

Approved by: _____
G. Thomas Upshaw, Chairman