



**Town of Hilton Head Island
Circle to Circle Committee
Special Meeting
Wednesday, December 9, 2015
8:30 a.m.
Benjamin M. Racusin Council Chambers**

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Agenda**
- 4. Approval of Minutes** – November 4, 2015 Meeting
- 5. Old Business**
 - A. Town Council Retreat
 - B. Urban Planning RFQ Review Update
- 6. New Business**
 - A. 2020 Traffic Mitigation Review
 - B. Meeting Dates
- 7. Appearance by Citizens**
- 8. Meeting Summary and Topics for Next Meeting**
- 9. Adjournment**

Please note that a quorum of Town Council may result if four or more of their members attend this meeting.

**Circle to Circle Committee
Draft Special Meeting Minutes**

November 4, 2015

9:30 a.m.

Council Chambers, Town Hall

Circle to Circle Committee Members present:	Jim Gant (Chairman), Jack Daly, David Bachelder, David Ames, Kyle Theodore, Mike Thomas, Joe Kernan, Leslie Richardson, Carleton Dallas, Tom Lennox
Town Staff present:	Charles Cousins, Jill Foster, Scott Liggett, Darrin Shoemaker, Shawn Colin, Shea Farrar, Jennifer Ray, Tom Fultz

- Chairman Gant began the meeting at 9:30 a.m.
- The meeting agenda as well as the minutes from the October 21, 2015 were approved. The presentation made by Committee Member Joe Kernan will be included in those minutes.
- Chairman Gant introduced the first agenda item: 2020 Traffic Projections and Mitigation. Mr. Todd Salvagin, Principal of SRS Engineering, LLC, presented the Committee with a review of potential roadway improvement projects for the Circle to Circle study area based on the volumes of traffic projected for 2020. Discussions were focused on Sea Pines Circle. The option of eliminating the circle and replacing it with a signalized intersection was reviewed, as well as the potential for alternate roundabout configurations. Ways to reduce traffic in the circle were also discussed. A new connector road that would provide an alternate route to Greenwood Drive from Palmetto Bay Road with a traffic signal at its intersections with Palmetto Bay Road and Greenwood Drive was identified. Access management along this alternate route would be important and improved geometric configuration and signalization of the intersection with Greenwood Drive would be recommended. Other improvements in the study area included geometric improvements to intersections and pedestrian facilities along Pope Avenue, as well as a new signal associated with the Town's new park in Coligny. This information and other potential projects will become part of a traffic study that will also address potential traffic conditions in 2030, which are currently being developed.
- Chairman Gant introduced the second agenda item: Town Council Retreat. Town Council will be holding their annual planning retreat and has requested input from the Circle to Circle Committee on next year's goals for the Town. Chairman Gant shared a draft of the presentation planned for that event.

- Following public comments, Chairman Gant provided an update on the procurement of urban planning services and the Committee discussed the schedule for upcoming meetings. Based on the procurement of the urban planning assistance and traffic work, the Committee will not meet until December. He then adjourned the meeting at 11:23 a.m.

Meeting date: November 4, 2015

Approved:

Chairman: _____
Jim Gant

Submitted by: Shea Farrar

DRAFT