



**Town of Hilton Head Island
Circle to Circle Committee Meeting
Wednesday March 18, 2015
8:30 a.m.
Benjamin M. Racusin Council Chambers**

AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Agenda**
- 4. Approval of Minutes – March 11, 2015 Meeting**
- 5. New Business**
 - a. Update on Coligny Project
 - b. Bridge to the Beach History
 - c. Visioning
 - i) What is a Vision?
 - ii) Developing a Vision
- 6. Appearance by Citizens**
- 7. Meeting Summary and Topics for Next Meeting**
- 8. Adjournment**

Please note that a quorum of Town Council may result if four or more of their members attend this meeting.

Circle to Circle Committee
Meeting Minutes
March 11, 2015
8:30 a.m.
Council Chambers, Town Hall

Circle to Circle Committee Members present:	Jim Gant (Chairman), Judd Carstens, David Ames, Mike Thomas, Leslie Richardson, David Bachelder, Carlton Dallas, Jack Daly, Joe Kernan, Tom Sharp, Kyle Theodore, Jason Long for Mark Senn, Tom Lennox
Planning Commission Members present:	Jim Gant, Judd Carstens
Town Staff present:	Charles Cousins, Scott Liggett, Jill Foster, Jeff Buckalew, Shawn Colin, Darrin Shoemaker, Jennifer Ray, Eileen Wilson, Shea Farrar

- Chairman Gant called the Circle to Circle Committee meeting to order at 8:30 a.m.
- The meeting agenda was approved.
- The meeting minutes from the February 25, 2015 meeting were approved.
- Chairman Gant introduced the first item of business: Traffic Studies and Modeling Basics.
- Mr. Charles Cousins presented the Committee with a brief introduction to the Town’s traffic management strategies, which include traffic demand modeling, transportation impact analysis for specific developments and traffic monitoring and evaluation. The adopted levels of service (LOS) standards for the Town are 10% less than what was identified for acceptable conditions in order to allow the Town to address issues prior to any unacceptable conditions occurring.
- Mr. Cousins shared that traffic modeling has been used both island-wide and in subareas in order to identify potential roadway and intersection improvements needed to accommodate future growth and maintain adopted operational conditions on the Island’s roadways. One important goal of past efforts was to preserve Sea Pines Circle. The Town is currently updating an island-wide traffic model that will include the forecasted growth associated with the vision developed by the Committee for the Circle to Circle Study Area.
- Mr. Cousins stated that in the early 1990’s the Town began requiring that new developments submit a traffic impact analysis, depending on the amount of traffic that will be generated, in order to ensure that adequate roadway capacity exists before a development is approved. The Town also undertakes an annual analysis of all signalized intersections and identifies any improvements that are recommended to maintain the desired operating conditions through its Traffic Monitoring and Evaluation Program.
- Chairman Gant then invited Darrin Shoemaker to continue discussions on historic island traffic trends, current and planned traffic studies, and traffic modeling efforts.

Mr. Shoemaker provided the Committee with an overview of Town's annual traffic counting and assessment procedures and identified additional traffic counts that have been conducted. The Town's next traffic counts will be conducted this June and will include all signalized intersections as well as, Sea Pines Circle, Coligny Circle and Greenwood Drive at Office Park Road. This will be used in the current traffic modeling effort to help develop existing conditions on the Island's roadway network.

- The Committee suggested that counting traffic at the gate of Sea Pines could also be beneficial along with measuring Saturday traffic when the June counts are conducted.
- Chairman Gant introduced the next agenda item, Current and Planned Traffic Studies and Modeling. Mr. Todd Salvagin of SRS Engineering, LLC shared with the Committee recent traffic studies for the Coligny area and for the USCB hospitality school project. Improvements have been identified for beach parking and access as well as roadway improvements in the Office Park Road and Greenwood Drive areas.
- Upon receiving additional input from citizens attending the meeting and the completion of discussion on agenda items by the Committee, Mr. Gant briefly summarized points from the meeting and shared that the next meeting would include a presentation on the current Coligny project followed by an introduction to visioning and past master planning efforts in the study corridor.
- With no further business, Chairman Gant informed the Committee that the next meeting would be March 18th at 8:30 a.m. in Town Hall Council Chambers.
- Chairman Gant adjourned the meeting at 10:40 a.m.

Submitted by: Shea Farrar

Chairman: _____

Meeting date: March 11, 2015

Memo

To:	Circle to Circle Committee
FROM:	Jennifer Ray, <i>Urban Designer</i>
Date:	March 12, 2015
Re:	Coligny Plan Presentation

Please find the approved concept plan for the Coligny project attached and associated narrative below.

Coligny Project Narrative

On March 4, 2014 Town Council passed a resolution directing staff to engage a consultant to prepare a concept plan for the Coligny area and directing the Planning Commission to develop a recommendation to Town Council on the plan. On April 2, 2014 the Planning Commission convened a Public Workshop for the purpose of gathering input regarding a destination park and playground, surface parking, children's museum, streetscape improvements, roadway and intersection improvements, and pedestrian improvements. The results of the public workshop along with a list of "quick action" items were presented at a follow-up meeting on April 23, 2014.

During the summer of 2014 the Town's traffic consultant, SRS Engineering, conducted both traffic and parking counts and made recommendations for improvements in the Coligny District as well as the Pope Avenue corridor. The recommendations address enhancement of operations for vehicles and pedestrians as well as potential new roadway connections providing alternate routes and connectivity through the planning area.

Based on the public and Planning Commission input and in conjunction with the traffic and parking assessments, the consultant team prepared a Conceptual Master Plan for improvements within the Coligny District.

The Conceptual Master Plan focused on 6 primary elements:

1. **Roadway and Intersection Improvements** including Nassau Street extension, Lagoon Road signalization and extension, realignment of the parking lot entrance, and the addition of a signal on South Forest Beach Drive;
2. **Surface Parking** including +/- 553 permanent parking spaces in the parking lot and on-street parking which represents an increase of +/- 137 permanent usable parking spaces;
3. The creation of a **Destination Park and Playground** including a central event space for passive and event use, a perimeter trail network with exercise stations and interpretive signage/experiences, a bandshell/pavilion, restroom/shelter with drop-off , and an adventure playground that is lowcountry and nature themed with separate areas for different age groups;

4. A **Children's Museum** with +/- 3,500 sf indoor museum space and +/- 1,500 sf outdoor play space adjacent to dedicated parking;
5. **Streetscape Improvements** on Pope Avenue and South Forest Beach Drive; and
6. **Pedestrian Improvements** including new leisure trails and enhanced pedestrian crossings.

On October 13, 2014 the Planning Commission recommended Town Council approve the conceptual master plan with consideration of a cost benefit analysis of structured parking within the district including the concept of an island-wide shuttle service. On October 21, 2014 the Town Council unanimously approved the conceptual master plan as submitted.



LEGEND	
(A)	COLIGNY DISTRICT GATEWAY • NEW ENTRY MONUMENTATION • ACCENT PAVEMENT • NEW LANDSCAPING • START OF DISTRICT STREETScape
(B)	NASSAU STREET IMPROVEMENTS • ELIMINATES TIGHT CURVES • SCDOT ROAD STANDARDS • ENHANCED STREETScape WITH ± 21 ON-STREET PARKING SPACES AND SIDEWALK
(C)	POPE AVENUE IMPROVEMENTS • ENHANCED STREETScape • DEDICATED RIGHT TURN LANE INTO BEACH PARKING LOT AND LEFT TURN LANES ONTO LAGOON RD (NORTH) AND LAGOON RD EXTENSION
(D)	LAGOON ROAD EXTENDED/POPE AVENUE INTERSECTION IMPROVEMENTS • SIGNALIZED INTERSECTION WITH PEDESTRIAN CROSSINGS AND ACTIVATORS • CREATES ALTERNATE TRAFFIC ROUTE - TYING POPE AVE TO TANGLEWOOD • PROVIDES ± 69 NEW ON-STREET PARKING SPACES
(E)	MULTI-MODAL DROP-OFF / PICKUP
(F)	NEW COLIGNY PARK • CENTRAL OPEN SPACE FOR PASSIVE & EVENT USE • OPEN SPACE COULD PROVIDE SEASONAL OVERFLOW PARKING, ± 125 SPACES • VISUALLY CONNECTED TO POPE AVENUE • TIES TO PERIMETER TRAIL NETWORK • ARBOR SWINGS AND AMPLE LANDSCAPING
(G)	BANDSHELL / PAVILION
(H)	RESTROOM / INFORMATION CENTER / MULTI-MODAL SHELTER WITH DROP-OFF
(I)	CHILDREN'S MUSEUM (± 3,500 SF) • LIGHTHOUSE ENTRY • SCREENED PORCH (± 1,500 SF) • FENCED OUTDOOR PLAY AREA WITH SHADE • ADJACENT TO ± 35 SPACE PARKING LOT
(J)	ADVENTURE (DESTINATION) PLAYGROUND • CAPTAIN WILLIAM HILTON SHIP PLAY STRUCTURE • SEPARATE SMALL CHILD PLAY AREA WITH TREEHOUSE THEME • WATER AND SAND EXPLORATION AREA • LOWCOUNTRY AND NATURE THEMED • LAGOON OVERLOOKS; INCLUDING PIER • AMPLE SEATING AREAS FOR ALL AGES • FENCED ENCLOSURE
(K)	ENHANCED LAGOON • SURROUNDS PLAY AREAS TO CREATE "ISLAND" • EXERCISE STATIONS ALONG TRAIL SYSTEM • PERIMETER TRAIL SYSTEM WITH AQUATIC AND ENVIRONMENTAL EXPERIENCES
(L)	IMPROVED TOWN BEACH PARKING LOT • STANDARDIZE SPACE WIDTHS TO COMPLY WITH L.M.O. AND IMPROVE CIRCULATION • COLLECT PEDESTRIANS AND DIRECT TO NEW SIGNALIZED SOUTH FOREST BEACH OR POPE AVENUE CROSSINGS • NEW PEDESTRIAN REFUGES AT LAGOON ROAD AND SOUTH FOREST BEACH INTERSECTIONS • PROVIDES ± 428 SPACES • ALIGNS SOUTH FOREST BEACH INGRESS / EGRESS WITH BEACH HOUSE RESORT ENTRY
(M)	SOUTH FOREST BEACH IMPROVEMENTS • SIGNALIZED INTERSECTION AT BEACH HOUSE RESORT / TOWN'S BEACH LOT WITH PEDESTRIAN CROSSINGS AND ACTIVATORS • PEDESTRIAN REFUGES AREAS ON EACH SIDE OF SIGNALIZED INTERSECTION • NEW LEISURE TRAIL ON EAST SIDE OF SOUTH FOREST BEACH DRIVE
(N)	POTENTIAL TOWN SERVICES PARCEL
TOTAL PERMANENT PARKING SPACES ± 553 TEMPORARY GRASS PARKING SPACES ± 125 TOTAL POTENTIAL SURFACE PARKING: ± 678	

ARCHITECTURE BY:
WATSON TATE SAVORY
architecture interiors planning
 ENGINEERING BY:
THOMAS & HUTTON ENGINEERING CO.



COLIGNY DISTRICT REDEVELOPMENT

DRAFT CONCEPTUAL MASTER PLAN

PREPARED FOR:
TOWN OF HILTON HEAD ISLAND, SOUTH CAROLINA
 OCTOBER 1, 2014



PLANNING AND LANDSCAPE ARCHITECTURE BY:
Wood Partners Inc. WPI
 Landscape Architects
 Land Planners