



# The Town of Hilton Head Island Special Finance & Administrative Committee Meeting

Tuesday, September 29, 2015  
3:30 pm. – Conference Room 3

## AGENDA

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As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting

1. **Call to Order**
2. **Freedom of Information Act Compliance**  
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
3. **Approval of Minutes**
  - a. Finance and Administrative Committee Meeting of September 14, 2015.
4. **Unfinished Business**  
None
5. **Executive Session**
  - a. Discussion regarding the negotiations incident to proposed contractual arrangements with the HHI-Bluffton Chamber of Commerce and Visitor Convention Bureau
6. **New Business** (*Will reconvene in Benjamin M. Racusin Council Chambers at 5pm*)
  - a. Beach issues related to use of tents/canopies, and discussion related to Shore Beach Services, Inc Lifeguard duty.
7. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more of Town Council members attend this meeting.

**TOWN OF HILTON HEAD ISLAND  
FINANCE AND ADMINISTRATIVE COMMITTEE MEETING**

**Date:** September 14, 2015 **Time:** 3:00 p.m.  
**Members Present:** John McCann, *Chairman*; Bill Harkins, Tom Lennox, *Council Members*  
**Members Absent:** None  
**Staff Present:** Steve Riley, *Town Manager*; Greg Deloach, *Assistant Town Manager*; Cindaia Ervin, *Finance Assistant*  
**Others Present:** Bill Miles, *Hilton Head Island-Bluffton Chamber of Commerce/VCB*  
**Media:** None

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**1. Call to Order:**

The meeting was called to order at 3:00 p.m.

**2. FOIA Compliance:**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes:**

None

**4. Unfinished Business:**

None

**5. New Business:**

None

**6. Executive Session:**

- a. At 3:01 p.m. Mr. Harkins moved to enter into Executive Session to discuss the negotiations incident to proposed contractual arrangements with the HHI-Bluffton Chamber of Commerce and Visitor Convention Bureau. Mr. Lennox seconded and the motion was approved by a vote of 3-0.

Mr. McCann called the meeting back to order at 4:30 p.m., and announced there was no action taken as a result of the Executive Session.

**7. Adjournment:**

Mr. Harkins made a motion to adjourn and Mr. Lennox seconded. All members voted in favor and the meeting was adjourned at 4:30 p.m.

**Approved:**

**Respectfully submitted:**

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**John McCann, Chairman**

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**Cindaia Ervin, Secretary**