



Town of Hilton Head Island
Venue Committee Meeting
Thursday, April 28, 2016
9:00a.m. – Conference Room 3
AGENDA

As a Courtesy to Others Please Turn Off All Cell Phones and Pagers during the Meeting.

- 1. Call to Order**
- 2. Freedom of Information Act Compliance**
Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.
- 3. Approval of Agenda**
- 4. Approval of Meeting Minutes – None**
- 5. Unfinished Business – None**
- 6. New Business**
 - a) Introductions of Committee and Staff
 - b) Freedom of Information Act (FOIA)/Ethics Discussion (presented by Brian Hulbert, Staff Attorney)
 - c) Committee Meeting Rules
 1. Meeting Etiquette
 2. Accepting Public Input at Committee Meetings
 - d) Meeting Schedule Discussion and Approval
 - e) Scope of Work Discussion
- 7. Committee Business – None**
- 8. Adjournment**

Please note that a quorum of Town Council may result if a majority of their members attend this meeting.

Venue Committee

Proposed 2016 Meeting Schedule

Thursday, April 28	9:00-11:00am	Conference Room 3
Wednesday, May 4	4:00-6:00pm	Council Chambers
Thursday, May 19	9:00-11:00am	Council Chambers
Thursday, June 2	9:00-11:00am	Council Chambers
Thursday, June 16	4:30-6:30pm	Council Chambers
Thursday, July 7	9:00-11:00am	Council Chambers
Friday, July 22	9:00-11:00am	Council Chambers
Wednesday, August 3	4:00-6:00pm	Council Chambers
Thursday, August 18	9:00-11:00am	Council Chambers
Friday, September 9	9:00-11:00am	Council Chambers
Thursday, September 22	4:00-6:00pm	Council Chambers
Wednesday, October 5	4:00-6:00pm	Council Chambers
Friday, October 21	9:00-11:00am	Council Chambers
Wednesday, November 2	4:00-6:00pm	Council Chambers
Thursday, November 17	9:00-11:00am	Council Chambers