

**TOWN OF HILTON HEAD ISLAND
ACCOMMODATIONS TAX ADVISORY COMMITTEE
ATAX APPLICATION WORKSHOP**

Date: September 10, 2009 **Time:** 9:00 A.M.

Members Present: Willis O. Shay, *Chairman*, John Diamond, Vice-Chairman

Members Absent: Louise Cohen, Michael A. Keskin, Bret Martin, John Munro, Frank Soule
This was a workshop -- not a mandatory meeting – All members were not required to attend.

Staff Present: Rene Phillips, *Website/Court Systems Administrator*; Vicki Pfannenschmidt, *Administrative Assistant*

Others Present: Mira Scott, *Picture This*; Robin Swift, *Coastal Discovery Museum*; Kathy Bateson, Elizabeth Johnson, *Arts Center of coastal Carolina*; Robert P. Smith, *Heritage Library Foundation*; Mary Davenport, Gregg Young, *Hilton Head Beach & Tennis Resort*; Lindsey Brown Harrell, *Hilton Head Island Concours d'Elegance & Motoring Festival*; Lois Masteller, *Junior Jazz Foundation*; Paul Jacobsen, Bo Pearson, *Hilton Head Choral Society*; Mary Briggs, *Hilton Head Symphony Orchestra*; Carol Pfeffer, *The Sandbox*; Lori Finger, *Hilton Head Dance Theatre*; Tracy Brown, *Native Island Business & Community Affairs Association*; Joy Sharp, Brenda Ciapanna, *Hilton Head Island-Bluffton Chamber of Commerce*; Blake White, *South Carolina Repertory Company*; Terry Brennan, *Art League of Hilton Head Island*; Angie Taylor, *PTR Foundation*

Media: None

1. Call to Order:

The meeting commenced at 9:00 A.M.

2. FOIA Compliance:

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Review of Accommodations Tax Funds Request Application Packet with Applicants:

Mr. Shay welcomed all potential applicants that were in attendance. He stated the purpose of the Workshop was for a review of changes to the application, the procedures the Advisory Committee uses and to answer any questions of the potential applicants.

Vicki Pfannenschmidt was introduced to the applicants and informed all she is the contact person and will be available to assist and obtain answers to their questions concerning the application process.

Rene Phillips was on hand and informed all in attendance she had a list of user names and passwords for all that applied last year if they had misplaced or forgotten it. She also answered questions concerning the on line application process.

Mr. Shay asked the potential applicants in attendance if there were any questions concerning the application or process. Mr. Shay and Mr. Diamond each answered a number of questions from the potential applicants.

Mr. Shay explained to the potential applicants that the Committee will work diligently in carefully reviewing all applications. He also reminded all applicants that the Committee makes recommendations to Town Council and Town Council determines the final awards. Mr. Shay asked if there were any additional questions. There were none. He then thanked everyone for attending the Workshop.

4. Adjournment:

The meeting adjourned at 10:00 A.M.

Respectfully submitted:

Vicki L. Pfannenschmidt

Approved:

Willis O. Shay, Chairman