

TOWN OF HILTON HEAD ISLAND

The Planning Commission

Minutes of the Wednesday, November 4, 2009 Meeting

9:00am – Benjamin M. Racusin Council Chambers **APPROVED**

Commissioners Present: Chairman Al Vadnais, Tom Crews, Jack Docherty, Terence Ennis, Tom Lennox, Therese Leary and Gail Quick

Commissioners Absent: Vice Chairman Warden and David White, Excused

Town Council Present: Bill Ferguson and Bill Harkins

Town Staff Present: Scott Liggett, Director Public Projects and Facilities
Ed Boring, Deputy Fire Chief
Charles Cousins, Director Community Development Department
Jayme Lopko, Senior Planner & Planning Commission Coordinator
Kathleen Carlin, Administrative Assistant & Commission Secretary

I CALL TO ORDER

Chairman Vadnais called the meeting to order at 9:00am.

II PLEDGE OF ALLEGIANCE TO THE FLAG

III ROLL CALL

IV FREEDOM OF INFORMATION ACT

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

V USAGE OF CELLULAR TELEPHONE

Please turn off all cellular phones so that the meeting is not disturbed. Use of the cellular phone is allowed in the hallway outside of Council Chambers.

VI APPROVAL OF THE AGENDA

The agenda was **approved** as presented by general consent.

VII APPROVAL OF THE MINUTES

The Minutes of the October 7, 2009 meeting were **approved** as presented by general consent.

VIII APPEARANCE BY CITIZENS ON ITEMS UNRELATED TO TODAY'S AGENDA

None

IX UNFINISHED BUSINESS

None

X NEW BUSINESS

Draft Capital Improvement Program for Fiscal Year 2011

Mr. Scott Liggett made the presentation on behalf of staff. On October 20, 2009 the CIP Committee met to review the proposed Fiscal Year 2011 Capital Improvement Program. Specifically, the CIP Committee recommended the acceleration of the following:

- The William Hilton Parkway Pathway (between Southwood Park Drive & Mathews Drive)
- The Chaplin Linear Park

Staff was also tasked with a thorough review of all projects to ensure the appropriate coordination and timing of related projects prior to the budgeting process next spring. Town Council is scheduled to conduct their annual workshop during late November 2009. During the workshop Council will produce their Action Agendas for the subsequent year. Mr. Liggett and the Planning Commission discussed the following categories of the Draft Capitol Improvement Program:

- Pathways
- Drainage Improvements
- Roadway Improvements
- Park Development
- Existing and New Facilities and Infrastructure
- Beach Maintenance

Deputy Fire Chief Boring presented brief comments regarding proposed fire stations. At the completion of the staff's presentation and discussion by the Planning Commission, Chairman Vadnais requested public comments and none were received. Chairman Vadnais then requested that a motion be made.

Commissioner Quick made a **motion** that the Planning Commission recommends **approval** of the Capital Improvement Program for Fiscal Year 2011 to Town Council as presented today by staff. Commissioner Ennis **seconded** the motion and the motion **passed** with a vote of 7-0-0.

XI COMMITTEE REPORTS

Commissioner Crews reported that the Comprehensive Plan Committee will meet this morning at 10:30am.

XII STAFF REPORTS

Mr. Charles Cousins presented information on the proposed LMO Amendments regarding tree removal at the Airport. This issue will be coming forward to the Planning Commission at a future date.

XIII ADJOURNMENT

There being no further business, the meeting was adjourned at 10:15am.

Submitted By:

Kathleen A. Carlin
Secretary

Approved By:

Al Vadnais
Chairman